



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

**Place du Portage, Phase III
Core 0B2 / Noyau 0B2
11 Laurier St.\11, rue Laurier
Gatineau
K1A 0S5
Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Business Transformation and Systems Integration
Service/Division de transformation des opérations et
d'intégrat
Special Procurement Initiative Dir
Dir. des initiatives spéciales
d'approvisionnement
Terrasses de la Chaudière 4th Floor
10 Wellington Street
Gatineau
Québec
K1A 0S5

Title - Sujet Project Management Services	
Solicitation No. - N° de l'invitation EN912-182003/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 20182003	Date 2018-06-19
GETS Reference No. - N° de référence de SEAG PW-\$\$XE-676-33555	
File No. - N° de dossier 676xe.EN912-182003	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-06-27	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Yang, Annie	Buyer Id - Id de l'acheteur 676xe
Telephone No. - N° de téléphone (613) 858-8340 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

AMENDMENT 003**THE SOLICITATION AMENDMENT #003 IS RAISED TO ANSWER QUESTIONS FROM THE INDUSTRY.****QUESTION # 018****Reference:**

Attachment 4.1 Bid Evaluation Criteria, Corporate Mandatory Criteria, M1.

Question:

We acknowledge that the RFP SOW tasks are different from the TBIPS responsibilities. However, would Canada please confirm that should the Bidder's reference contract's billable days for a resource category be for the exact same TBIPS category as the M1 resource category, no equivalencies of tasks are required?

Answer:

Billable days qualified under M1 are not required to have the exact same TBIPS resource category as long as the tasks performed by each resource under those billable days include 50% of the associated tasks listed in Annex A (SoW) for the given resource category.

QUESTION # 019**Reference:**

Attachment 4.1 Bid Evaluation Criteria, B.2 Business Architect (Level 3), R2.

Question:

Limiting experience to the last five (5) years is highly restrictive. Many qualified candidates with experience in accounting, banking, or compensation systems may have very relevant experience beyond the five (5) year timeframe. Would Canada consider opening the R2 timeframe to experience within the last ten (10) years?

Answer:

No.

QUESTION # 020**Reference:**

Attachment 4.1 Bid Evaluation Criteria, B.2 Business Architect (Level 3), R4.

Question:

Would Canada accept a government project with an overall program value of over \$100 M for this criterion?

Answer:

Yes, multiple contracts issued under the same project can be counted under one contract, as long as they were performed for the same client.

QUESTION # 021**Reference:**

Attachment 4.1 Bid Evaluation Criteria, P.9 Project Manager (Level 3), R4.

Question:

Would Canada please consider including PMP within the mix of certifications for point value? A PMP is a recognized industry standard certification and especially in conjunction with a PRINCE2 Foundation as well as PRINCE2 Practitioner certification would be highly value added for service delivery to Canada. It is recommended that this combination would score 40/40 points for this criterion.

Answer:

No, the CMC and the ITIL certifications are distinct and should be given a higher rating if combined with a PMP Certification.

QUESTION # 022**Reference:**

Appendix B to Attachment 4.1, Bidders Response Template for Contract/Project References

Question:

M2 requires bidders to use this form as part of their response to this requirement. Section 3: Billing Details (Resources) requires bidders to Cross Reference to the Resource Category and level (as per table in M1). This is presumably referring to Section 4: Task Details which is only required in response to M1 as per the form instructions. Please confirm that when responding to M2 requirement and when completing Appendix B to Attachment 4.1 that it is sufficient to simply list the Resource Category and Level, along with the other required information, and no cross reference to Section 4 is required.

Answer:

The Bidder is not required to fill in Section 3 and Section 4 of Appendix B to Attachment 4.1 for M2.

QUESTION # 023**Reference:**

Appendix B to Attachment 4.1, Bidders Response Template for Contract/Project References

Question:

The contracts being used to respond to M1 will mainly be task based contracts. As a result there could potentially be a significant number of Task Authorizations used to meet the total number of days specifically for the Business Analysts; Change Management Consultants; Project Managers Level 2 and 3; and the Project Schedulers. Please confirm that when completing Section 4: Task Details for M1 it is sufficient to map the role in a contract only once and that vendors are not required to map each and every task authorization being used to demonstrate the total billable days?

Answer:

Canada will evaluate the task details for each named resource provided under Section 4 against M1 #8 as well as will evaluate when the tasks were performed provided in Section 3 against M1 #5. The Bidder must list tasks performed under all the referenced contracts for the demonstrated billable days. Same or similar tasks from different task authorizations are allowed to be combined and listed once.

QUESTION # 024

Reference: Corporate Mandatory Criteria, M1

Question:

M1, point 6, each contract must have a total billing value of \$2M or more. This requirement restricts many Tier 2 contracts awarded to vendors in the past 2 years. On these more recent contracts vendors may have billed a significant number of days in one or more of these roles and may even be able to cover all billable days in one role, however the total billings of the contract may be shy of the \$2M. Would the Crown please consider modifying this requirement to "each contract must have a total contract value of \$2M or more" in order to allow vendors to use more recent, relevant contracts?

Answer:

No, Canada would prefer to maintain the existing response structure. Large and/or complex projects with a high dollar value require a project team with vast business project management office related services. The evaluation of a bidder's capability of supplying all resource categories required under this project will be completed by leveraging rigorous corporate evaluation criteria.

QUESTION # 025

Reference: Contracting Authority

Question:

Section 2.3 states all enquiries must be sent to the Contracting Authority no later than 7 calendar days before the bid closing date. The RFP cover page has Annie Yang listed as the Contracting Authority and Section 7.7 lists Ian Dooley as the Contracting Authority. Please confirm who the Contracting Authority is and to whom all enquiries should be addressed?

Answer:

All enquiries on this bid solicitation must be sent to Annie Yang.

Annie Yang is the Contracting Authority for the RFP.
Ian Dooley will be the Contracting Authority for the Contract after contract award.

QUESTION # 026**Reference:**

Attachment 4.1 Bid Evaluation Criteria, P.1 Change Management Consultant (Level 3), M4

Question:

Would Canada consider Prosci Change Management (certified) or Certified Professional Change Management (CPCM) as equivalent to ITIL certification?

Answer:

No. The suggested certifications are not comparable to ITIL, which is the industry standard.

QUESTION # 027**Reference:**

Attachment 4.1 Bid Evaluation Criteria, P.1 Change Management Consultant (Level 3), R3

Question:

Would Canada consider awarding points for a Prosci Change Management (certified) or Certified Professional Change Management (CPCM)?

Answer:

No. The suggested certifications are not comparable to ITIL, which is the industry standard.

QUESTION # 028**Reference:**

RFP Attachment 4.1 – Bid Evaluation Criteria, M1 for billable days; RFP Appendix B to Attachment 4.1 – Bidders Response Template for Contract/Project Reference, Section 3 columns for “*Start Date*” and “*End Date*”

Question:

As M1 demonstrated experience is constricted to a five (5) year period, any resource billable days must have been within that time frame. Please confirm that for Appendix B to Attachment 4.1, Section 3 start date/end date columns, that these start dates/end dates would be May 25, 2013 and May 25, 2018.

Please note that the number of resources associated with billable days per RFP resource category (for Section 3 and Section 4 of Appendix B) can result in up to forty (40) +. Finding individual task/contract dates for each resource would comprise an enormous amount of work for no added value. May we suggest that the "Start Date" and "End Date" columns in Appendix B, Section 3 be deleted?

Answer:

For clarification, five years preceding the posting date of this bid solicitation means the period from May 25, 2013 to present. Start dates and end dates in Appendix B Section 3 must fall within this period.

The Bidder must complete the "Start Date" and "End Date" columns in Appendix B Section 3 as the information is required to evaluate M1 # 5.

QUESTION # 029**Reference:**

RFP Attachment 4.1 – Bid Evaluation Criteria, M1 for billable days; RFP Appendix B to Attachment 4.1 – Bidders Response Template for Contract/Project Reference, Section 4

Question:

For the M1 requirement to provide reference contract resource category equivalencies to RFP Resource category SOW tasks, each reference contract resource used for Billable days for a RFP resource category would have the same set of tasks. Please confirm that since Bidders are already required to list the names of resources used for Billable Days demonstration in Appendix B Section 3, there is no need to list the resource names again for Appendix B Section 4.

Answer:

Information in Appendix B Section 3 and 4 is related and all is required for the evaluation. The Bidder must list resource names in Appendix B Section 4, as not all resources performed the same tasks. The Bidder is allowed to put names of resources together under the same task if all of them performed that task. Please also refer to the answers to Question # 23 for completing Appendix B Section 4.

QUESTION # 030

Reference:

Project Manager Level 3 the rated criteria R3

Question:

The Federal Pay Administration Program as delivered by PSPC via the Compensation Sector and the Pay Center leverages various products from SAP and Oracle (including PeopleSoft). Will the Crown be willing to also accept other Oracle ERP products **such as** Oracle CRM in addition to PeopleSoft and SAP?

Answer:

No

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME