



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

Government of Canada Building

101 - 22nd Street East

Suite 110

Saskatoon

Saskatchewan

S7K 0E1

Bid Fax: (306) 975-5397

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada/Réception
des soumissions Travaux publics et Services gouvernementaux
Canada

Government of Canada Building

101 - 22nd Street East

Suite 110

Saskatoon

Saskatchewan

S7K 0E1

Title - Sujet Prefabricated Mobile Building	
Solicitation No. - N° de l'invitation 5P424-180211/A	Date 2018-06-21
Client Reference No. - N° de référence du client 5P424-180211	
GETS Reference No. - N° de référence de SEAG PW-\$STN-205-5068	
File No. - N° de dossier STN-8-41005 (205)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-08-01	Time Zone Fuseau horaire Central Standard Time CST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Baessler, Nancy	Buyer Id - Id de l'acheteur stn205
Telephone No. - N° de téléphone (306) 241-2826 ()	FAX No. - N° de FAX (306) 975-5397
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PARKS CANADA P.O.BOX 220 RADIUM HOT SPRINGS British Columbia V0A1M0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	2
1.1 REQUIREMENT	2
1.2 DEBRIEFINGS	2
1.3 TRADE AGREEMENTS	2
PART 2 - BIDDER INSTRUCTIONS	3
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	3
2.2 SUBMISSION OF BIDS.....	3
2.3 ENQUIRIES - BID SOLICITATION.....	3
2.4 APPLICABLE LAWS.....	4
PART 3 - BID PREPARATION INSTRUCTIONS.....	5
3.1 BID PREPARATION INSTRUCTIONS	5
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	7
4.1 EVALUATION PROCEDURES.....	7
4.2 BASIS OF SELECTION.....	7
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	8
5.1 CERTIFICATIONS REQUIRED WITH THE BID	8
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION	8
PART 6 - RESULTING CONTRACT CLAUSES	9
6.1 SECURITY REQUIREMENTS	9
6.2 REQUIREMENT	9
6.3 STANDARD CLAUSES AND CONDITIONS.....	9
6.4 TERM OF CONTRACT	9
6.5 AUTHORITIES	9
6.6 PAYMENT	10
6.7 INVOICING INSTRUCTIONS	11
6.8 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	11
6.9 APPLICABLE LAWS.....	11
6.10 PRIORITY OF DOCUMENTS	11
6.11 SACC MANUAL CLAUSES	11
6.12 INSPECTION AND ACCEPTANCE.....	11
6.13 SHIPPING INSTRUCTIONS – DELIVERY AT DESTINATION	12
ANNEX "A"	13
SPECIFICATIONS AND COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS.....	13
ANNEX "B"	21
BASIS OF PAYMENT	21
ANNEX "C" TO PART 3 OF THE BID SOLICITATION	22
ELECTRONIC PAYMENT INSTRUMENTS.....	22

PART 1 - GENERAL INFORMATION

1.1 Requirement

The Lake Louise Yoho Kootenay Field Unit (LLYK FU) is looking to develop a mobile info/store structure that could be fabricated off site, delivered, and hooked into a power grid. The structure will be on brand, accessible, and reflects the architectural motif found in the mountain parks. A number of options have been considered and the fabrication of small retail store/information booth on a trailer such as a tiny home is the most feasible.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2017-04-27) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.1.1 SACC Manual Clauses

B1000T	Condition of Material – Bid	2014-06-26
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2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

Solicitation No. - N° de l'invitation
5P424-180211/A
Client Ref. No. - N° de réf. du client
5P424-180211

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-8-41005

Buyer ID - Id de l'acheteur
STN205
CCC No./N° CCC - FMS No./N° VME

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Due to the nature of the bid solicitation, bids transmitted by epost Connect service and by facsimile will not be accepted.

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (one hard copy)
- Section II: Financial Bid (one hard copy)
- Section III: Certifications (one hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

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5P424-180211/A
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Buyer ID - Id de l'acheteur
STN205
CCC No./N° CCC - FMS No./N° VME

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- a) The Bidder should provide documentation with their bid showing how they meet the technical requirements detailed in Annex 'A'.
- b) The Bidder should submit with their bid the completed Annex 'A' Prefabricated Mobile Building Specifications and Compliance Matrix

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest Total Bid Price (TBP) (Annex B) will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement

The Contractor must provide a Prefabricated Mobile Building in accordance with the Requirement in Annex 'A' and the Contractor's technical bid, dated _____.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The contract period is from the date of contract award until the date of acceptance of the deliverables.

6.4.2 Delivery Date

While delivery is requested by **2018-10-01**, the best delivery that could be offered is _____.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Nancy Baessler, Procurement Specialist
Public Works and Government Services Canada
Acquisitions Branch – Western Region
Suite 110, 101 22nd Street East
Saskatoon, SK S7K 0E1
Telephone: 306 241 2826
E-mail address: Nancy.Baessler@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

To be determined at contract award.

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (To be completed by supplier)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of \$_____ (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Terms of Payment

H1000C Single Payment 2008-05-12

6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions, 2010A (2016-04-04) Goods, Medium Complexity;
- (c) Annex A, Requirement;
- (d) Annex B Basis of Payment;
- (e) the Contractor's bid dated _____

6.11 SACC Manual Clauses

A1009C	Work Site Access	2008-05-12
A9068C	Government Site Regulations	2010-01-11
B1501C	Electrical Equipment	2006-06-16
G1005C	Insurance	2008-05-12

6.12 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.13 Shipping Instructions – Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

- a. Delivered Duty Paid (DDP) Samson Mall, 201 Village Road, Lake Louise, AB T0L 1E0. Incoterms 2000 for shipments from a commercial contractor.
- b. The contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance including the payment of Customs duties and applicable taxes.
- c. The supplier shall also notify the Project Authority at least 72 hours prior to delivery.

ANNEX "A"

SPECIFICATIONS and COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS

A complete list of the minimum mandatory performance specifications are detailed below in the "Compliance Matrix". Bidders are to clearly demonstrate compliance with each mandatory specification.

1. Bidders **must** show compliance by addressing each performance specification in the Compliance Matrix, whether the product offered "meets" or "doesn't meet".
2. Bidders are requested to indicate how they meet each performance specification by recording this information under the Performance Specification Offered column in the Compliance Matrix.
3. It is requested that supporting technical documentation, including but not limited to, specification sheets, technical brochures, photographs or illustrations be provided with the bid at solicitation close and be cross-referenced on the Compliance Matrix for each performance specification to outline where in the supporting technical documentation it demonstrates compliance. It is the Bidders responsibility to ensure that the submitted supporting technical documentation provides detail to prove that the proposed product(s) meet the requirements of the Performance Specification. If published supporting technical document is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates technical compliance.
4. If the supporting documentation referenced above has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, will deem the bid non-responsive and the bid will be given no further consideration.
5. Bidders must address any concerns with the performance specifications in written detail to the Contracting Authority before bid closing as outlined in the Request for Proposal (RFP) document.
6. Failure to meet each mandatory performance specification will result in the bid being deemed non-responsive, and be given no further consideration.

1. Requirement

The Lake Louise Yoho Kootenay Field Unit is looking to develop a mobile info/store structure that could be fabricated off site, delivered, and hooked into a power grid. The structure will be on brand, accessible, and reflects the architectural motif found in the mountain parks. A number of options have been considered and the fabrication of small retail store/information booth on a trailer such as a tiny home is the most feasible.

The structure will be housed in the Samson Mall parking lot during the winter of 2018 to serve as a visitor centre during renovations of the Lake Louise Visitor Centre during the winter of 2018/19. A temporary deck and ramp will be built onto the structure once in place.

The space where the structure will be placed semi-permanently during the spring of 2019 is located outdoors on the lakeshore of Lake Louise. It will be situated on a raised platform overlooking the promenade between Louise Creek and the Boathouse. The platform is 26' x 38' which overlooks the spot where thousands of people each day take their iconic Lake Louise/Victoria Glacier photo as a souvenir of

their visit. The platform is raised approximately 2' above the rest of the promenade and is accessed by 4 curved steps. An 8' x 24' mobile structure will be designed and fabricated to fit this space. Once in place a deck will be built on to the structure.

2. Delivery

The structure must be delivered to the Samson Mall parking lot at 201 Village Road, Lake Louise AB, T0L 1E0. As this is not the final destination for the structure the contractor must provide the required information for towing and levelling.

3. Mandatory Structure Specifications

At a minimum,

The structure:

Performance Specification	Performance Specification Met?		Performance Specification Offered: Bidder should indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, bidders should cross-reference where this performance specification is indicated in their supporting documents
	Yes	No		
Must be built on a trailer created specifically for this purpose				
Must meet <u>CSA Z-240 standards</u>				
Must conform to all applicable National Building Code (NBC) and Canadian Standards Association (CSA) standards and regulations. All design services and material must be in accordance with all applicable Code of Standard Practices of the building construction industry within the British Columbia or Alberta, and Canada. All design drawings and specifications for this system are to be undertaken, stamped and signed by a Professional Engineer currently licensed to practice in the Alberta or British Columbia;				
Must be compliant with Alberta and British Columbia highway regulations;				
Must be built and designed to withstand the natural elements including: high altitudes, heavy snowfall, wind, and rain;				
Must be fabricated with high quality, long-life materials and finishings that are warrantied;				
Must be visually and aesthetically pleasing, and follow the architectural guidelines laid out for Banff National Park;				
Must meet CAN/CSA-B651-95 Barrier Free Design standards;				
Must be able to house built-in and movable retail displays that reflect the provided retail design.				

Structure, Walls, and Roof:

Performance Specification	Performance Specification Met?		Performance Specification Offered: Bidder should indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, bidders should cross-reference where this performance specification is indicated in their supporting documents																		
	Yes	No																				
Trailer must be 24' in length x 8' wide, built specifically for tiny home fabrication. Required to be: CSA Z-240 Standard ;																						
Insulation must be Spray foam minimum R24 (walls) R38 (ceiling);																						
Interior walls must be tongue and groove;																						
Exterior walls must be clad in Log cabin siding 2" x 8" minimum ¼ log, clear stain, wooden trim for windows;																						
Measurements of the structure must be:																						
<table><tr><td></td><td>Interior Dimensions</td><td>Exterior Dimensions</td></tr><tr><td>Length:</td><td>22'9"</td><td>24'</td></tr><tr><td>Width:</td><td>7'1"</td><td>8'</td></tr><tr><td>Maximum roof height:</td><td></td><td>13' 6"</td></tr><tr><td>Height Walls:</td><td>Minimum 8'</td><td>Maximum 13' 6"</td></tr><tr><td>Loft: (with railing and detachable ladder)</td><td>Minimum 9' L</td><td>Minimum 7'</td></tr></table>						Interior Dimensions	Exterior Dimensions	Length:	22'9"	24'	Width:	7'1"	8'	Maximum roof height:		13' 6"	Height Walls:	Minimum 8'	Maximum 13' 6"	Loft: (with railing and detachable ladder)	Minimum 9' L	Minimum 7'
	Interior Dimensions	Exterior Dimensions																				
Length:	22'9"	24'																				
Width:	7'1"	8'																				
Maximum roof height:		13' 6"																				
Height Walls:	Minimum 8'	Maximum 13' 6"																				
Loft: (with railing and detachable ladder)	Minimum 9' L	Minimum 7'																				
Roof must be peaked with a 10 to 2 roof pitch clad in ribbed profile steel minimum gauge 26, black or dark grey, low sheen;																						
All windows and doors must be compliant with CSA A440.2 standard, rated R with tempered glass; <ul style="list-style-type: none">Window 1: Must be a minimum of 36' x 48' aluminum framed, low-e double paned, tempered, high altitude, tilt out opening;Skylight 1: Must be a minimum of 32" x 36" aluminum framed, low-e double paned, tempered, high altitude;Glass door and wall system such as a Nana Wall: Must be a minimum of 12'- 8', 1 fixed panel + 3 operating panels, aluminum framed, low-e, double paned, tempered, high altitude;Window 2 (Loft Window): Must be a minimum 24" x 24" aluminum framed, low-e, double paned, tempered, high altitude;																						

Electrical and Heating:

Performance Specification	Performance Specification Met?		Performance Specification Offered: Bidder should indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, bidders should cross-reference where this performance specification is indicated in their supporting documents
	Yes	No		
Electrical must be a 110V RV style direct hook up, number of sockets and locations to be determined by the retail design plan;				
Heating System must be a wall mounted electrical heater, adequate enough to heat the entire space;				

Interior Finishes:

Performance Specification	Performance Specification Met?		Performance Specification Offered: Bidder should indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, bidders should cross-reference where this performance specification is indicated in their supporting documents
	Yes	No		
Lighting fixtures must be track lighting-commercial grade (minimum 6 units) LED, brushed nickel or pewter;				
Flooring must be commercial grade laminate, with minimum 6" board width;				

Durability:

Performance Specification	Performance Specification Met?		Performance Specification Offered: Bidder should indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, bidders should cross-reference where this performance specification is indicated in their supporting documents
	Yes	No		
The shell must be mould and mildew resistant and can withstand mountain temperature fluctuations, wind and snow loads;				
The structure will be utilized in bear country, and must be designed to stand without incident;				

Design and Plans:

Performance Specification	Performance Specification Met?		Performance Specification Offered: Bidder should indicated how they meet the performance specification by recording this information in this column	Cross Reference: In this column, bidders should cross-reference where this performance specification is indicated in their supporting documents
	Yes	No		
The contractor must submit plans and specifications in sufficient detail to establish the design of the structure under consideration, including but not necessarily limited to, materials to be utilized and structural supports. Documents must be provided in AutoCAD/PDF format for drawings and Word/PDF format for all other documents;				
The Contractor must ensure that Parks Canada is provided with all necessary shop drawings for various components of this system;				
The Contractor must compile and maintain record of all such drawings and documents that are to be provided to Parks Canada upon delivery and acceptance;				
The Contractor must have all design plans and specifications prepared under the supervision of a Professional Engineer currently licensed to practice within the British Columbia or Alberta. All design drawings and specifications, shop drawings and start-up and commissioning manuals are to be stamped and signed by said Professional Engineer to confirm that all applicable codes and standards required to be met have been accounted for in the design and construction of this system;				

Retail Display Installation:

Performance Specification	Performance Specification Met?		Performance Specification Offered: Bidder should indicated how they meet the performance specification by recording this information in this column	Cross Reference: In this column, bidders should cross-reference where this performance specification is indicated in their supporting documents
	Yes	No		
The contractor must install retail fixtures purchased and delivered to the Contractor as per the Retail Display Plan provided by Parks Canada.				

Scope of Work

The Contractor will be required to provide the following services and products:

1. Design and build a structure that includes the following components:
2. Trailer (8' x 24')
3. Structure with a peaked roof and loft
4. Electrical hook-up
5. Exterior finished with faux log cabin siding, tin roof and windows appropriate for high altitude as per the requirements outlined in section 3
6. A sliding or bi-fold glass door system that can be opened in the summer that occupies the majority of the lake facing wall
7. Interior finished with insulation, electrical system, lighting system, commercial flooring, a heating system, and tongue and groove wall paneling section 3
8. Contractor will install retail displays as per the retail design provided by Parks Canada
9. The Contractor will deliver the structure to 201 Village Road, Lake Louise AB T0L 1E0

Project Schedule

The Contractor will take the necessary measures to complete the work within the schedule outlined below.

Timeline		
	Start-up meeting with Contractor and Parks Canada	In person at contractor location
	Initial design review	Teleconference
	Final design review and approval	Teleconference
	Fabrication commences	Teleconference
	Fabrication completed	Teleconference
October 1, 2018	Structure delivered	

Responsibilities

Contractor Responsibilities: For the duration of the contract, the Contractor must:

1. Correspond with the Parks Canada Project Lead at a start-up meeting and continue to correspond in a timely manner about project requirements and completion of each stage/milestone as outlined in the project schedule;
2. Attend meetings as outlined in the Project Schedule;
3. Provide the Parks Canada Representative with detailed design and visual elements;
4. Be responsible for confirming all measurements;
5. Ensure that the structure adheres to building codes and provincial road regulations
6. Develop digital concept designs that will be provided to Parks Canada for review and comment;
7. Provide samples of materials to be used;
8. Incorporate revisions into concept designs until approval is given to proceed to final production;
9. Acquire all materials necessary for structure fabrication, including specialized options such as the glass doors on the front of the building. Retail displays and a design plan will be provided to the Contractor
10. Install retail displays including cabinetry and slatwall
11. Transport the structure to Lake Louise, Alberta;

12. Provide written instructions for the care and maintenance of the structure;
13. Provide ongoing advice to the project team throughout the duration of the project;
14. Meet the established deadlines as provided by Parks Canada in the Project Schedule.
15. Ensure the quality of any subcontracted components;
16. Present an invoice quoting the contract number assigned by Parks Canada at agreed upon payment dates.

Parks Canada Responsibilities: For the duration of the contract, Parks Canada must:

1. Work closely with the Contractor and the Contractor's project team in an effective and collegial manner, to maintain a productive working relationship;
2. Advise the Contractor in a timely manner of any delays or setbacks that may affect the schedule of development, production and delivery;
3. Respond to queries and concerns from the Contractor in a timely and respectful manner;
4. Arrange for meeting facilities or teleconferencing services;
5. Make every effort to provide the Contractor with mutually determined required information, documents, and materials in a timely manner;
6. Provide the Contractor with a resource package for use in the development of required specifications- this will include maps, photos, architectural guidelines, policies etc.
7. Provide functional support and technical guidance and direction to the Contractor in regards to the retail display installation, including: retail design, lighting scheme, positioning of electrical outlets, drawings, and installation instructions;
8. Review and provide feedback, direction and approvals in a timely matter; and
9. Organize and facilitate a project team that will include representatives from Parks Canada staff and/ or provide introductions to specialist contacts within the staff.

Contract Deliverables

1. The design and fabrication of a 8' x 24' mobile info/store front that is fitted to assist in selling merchandise and providing information to visitors on the Lake Louise lake shore as per the specifications outlined in Section 3;
2. Installation of retail displays (such as cabinets/and slatwall) as per the specifications outlines in the retail design;
3. The Contractor must ensure that the structure adheres to Alberta and British Columbia building codes, is [CSA Z-240 Standard](#), and complies with Alberta and British Columbia highway regulations;
4. The Contractor is required to submit digital copies of all project documents, reports and drawings;
5. These formats must be used unless alternate formats have been agreed to with the Parks Canada Representative;

Document Type	Deliverable Format
Written reports/ studies:	Microsoft Word, Excel & PowerPoint
Spreadsheets/ budgets:	Microsoft Word, Excel & PowerPoint
Presentations:	Microsoft Word, Excel & PowerPoint
Drawings:	AutoCAD and/or Adobe PDF
Graphics	Adobe Creative Suite CS6 or higher, Adobe PDF and EPS
Project Schedules:	MS Project

6. The mobile kiosk will be delivered to Samson Mall, 201 Village Road, Lake Louise, Alberta T0L 1E0 by October 1, 2018.

Quality Control

Parks Canada may inspect the work done at any stage of production. Parks Canada may order any part of work to be examined if the work is suspected to not be in accordance with contract documents. If, upon examination such work is found not in accordance with contract documents, the Contractor will correct such work and pay cost of examination and correction. If such work is found to be in accordance with contract documents, Parks Canada will pay cost of examination and replacement.

Basic Product Requirements

Products and materials used are to be new, not damaged or defective, and of best quality for the purpose intended. If requested, furnish evidence as to type, source and quality of products provided.

Environmental Conditions and Finishes

1. All finishing materials should be of high quality exterior grade products. The Contractor can suggest alternative grade products and associated pricing with the pros and cons of use.
2. Finishes and products should be able to withstand the following:
3. Extremes in weather conditions – temperature, heavy snowfall, and wind in a mountain environment.
4. Significant UV due to altitude and exposure - the Contractor should recommend any solutions to mitigate potential damage if there is an issue with construction or finishes.

Warrantees and Guarantees

Performance Specification	Performance Specification Met?		Performance Specification Offered: Bidder should indicated how they meet the performance specification by recording this information in this column	Cross Reference: In this column, bidders should cross-reference where this performance specification is indicated in their supporting documents
	Yes	No		
All workmanship and materials on the exterior and interior must be fully warranted for five (5) years after completion. Any problems, failures or mechanical malfunctions, or normal, expected wear, which occur and are reported during that period shall be rectified at the Contractor's expense (i.e. door / window / storage fastenings and function are expected to remain in solid working condition for the period of warranty). Of primary concern is weather resistance (including high winds, heavy snowfall, altitude, UV exposure, and rain) and mechanical function of various moveable parts, especially safe and secure opening and fastening of parts such as windows, doors and awnings and security of storage compartments / containers / drawers during transport.)				

Solicitation No. - N° de l'invitation
5P424-180211/A
Client Ref. No. - N° de réf. du client
5P424-180211

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-8-41005

Buyer ID - Id de l'acheteur
STN205
CCC No./N° CCC - FMS No./N° VME

ANNEX "B"

BASIS OF PAYMENT

ITEM	DESCRIPTION	TOTAL FIRM PRICE (CAD)
1	Mobile info/store structure including 8' x 24' trailer As per specifications of Annex A of the contract, including: <ul style="list-style-type: none">• Electrical hook-up• Delivery to 201 Village Road, Lake Louise, AB• Installation of retail displays	\$
	TOTAL BID PRICE (TBP) =	\$

Solicitation No. - N° de l'invitation
5P424-180211/A
Client Ref. No. - N° de réf. du client
5P424-180211

Amd. No. - N° de la modif.
File No. - N° du dossier
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STN205
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ANNEX "C" to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)