



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions - TPSGC**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**11 Laurier St.\11, rue Laurier**

**Gatineau**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Business Transformation and Systems Integration  
Service/Division de transformation des opérations et d'intégrat

Special Procurement Initiative Dir

Dir. des initiatives spéciales

d'approvisionnement

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> Project Management Services	
<b>Solicitation No. - N° de l'invitation</b> EN912-182003/A	<b>Amendment No. - N° modif.</b> 005
<b>Client Reference No. - N° de référence du client</b> 20182003	<b>Date</b> 2018-06-22
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XE-676-33555	
<b>File No. - N° de dossier</b> 676xe.EN912-182003	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-07-04</b>	<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Yang, Annie	<b>Buyer Id - Id de l'acheteur</b> 676xe
<b>Telephone No. - N° de téléphone</b> (613) 858-8340 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**AMENDMENT 005**

**THE SOLICITATION AMENDMENT #005 IS RAISED TO MODIFY THE BID SOLICITATION AND ANSWER QUESTIONS FROM THE INDUSTRY.**

**SECTION A: MODIFICATIONS****MODIFICATION # 002**

**Reference:** Bid Closing Date

**Modification:**

The Bid Closing Date is hereby extended to July 4<sup>th</sup>, 2018.

**SECTION B: QUESTIONS AND ANSWERS****QUESTION # 037**

**Reference:** Bid Closing Date

**Question:**

Due to the stringent resource requirements in this RFP, there is a high level of participation required by the resources in the development of a response. At this time of year, it is necessary to work around scheduled vacations making it more difficult to finalize the responses for the resource requirements. In light of these delays, would the Crown please extend the bid closing date by 5 business days to July 5<sup>th</sup>?

**Answer:**

The Bid Closing Date has been extended to July 4<sup>th</sup>, 2018. Please refer to Modification # 002.

**QUESTION # 038**

**Reference:** Business Architect Level 3, R3

**Question:**

Concerning criterion **R3 for the Business Architect, Level 3**: “The Bidder should demonstrate that the proposed resource has a minimum of 5 years’ experience performing a minimum of 3 of the following tasks in government (federal, provincial, municipal or Crown Corporation) projects:

- designing interventions aimed at improving organizational effectiveness;
- providing advisory consulting services;
- preparing business cases;
- carrying out options analysis; and,
- developing performance measurement/evaluation frameworks.”

We assume that the experience demonstrated may be cumulative across the 5 activities for 5 years total. Can you please confirm that our assumption is correct?

**Answer:**

This assumption is incorrect. The Bidder must demonstrate its proposed resource was performing at least three of the listed tasks during a 5 year period for each of them.

**QUESTION # 039**

**Reference:** Project Manager Level 3, R3

**Question:**

In Rated R3 it reads:

The Bidder should demonstrate that the proposed resource has a minimum of 6 months of continuous experience as a Project Manager on government (federal, provincial, municipal or Crown Corporation) projects for the implementation of either SAP or PeopleSoft within the last 10 years as of the posting date of this bid solicitation.

Given that the Project Management skills and experience required to lead large scale Information Technology implementations projects are transferable regardless of technical platform would the crown consider experience with implementation of other ERP Systems or Government of Canada IT initiatives such as Email Transformation Initiative or Digital Technology Modernization?

**Answer:**

No, Canada is looking for experience directly related to either SAP or PeopleSoft.

**QUESTION # 040**

**Reference:** Project Manager Level 3, R4

**Question:**

In rated criteria R4 it reads the bidder must show proof that the proposed resource has a valid project management designation in one or more of the following:

- Certified Management Consultant (CMC)
- PRINCE2 (Foundation)
- PRINCE2 (Practitioner)

Master's degree in Project Management from an accredited university

The point allocation reads:

- CMC Certification = 20 points;
- PRINCE2 (Foundation) Accreditation = 10 points;
- PRINCE2 (Practitioner) Accreditation = 20 points;

Master's in project management = 30 points.

It then reads

Any combination of CMC accreditation, one of the PRINCE2 accreditations and the Masters in Project Management can be used to achieve a maximum ceiling of 40 points. For example:

- PRINCE2 (foundation) + CMC = 30 points;
- CMC + Master's = 40 points;
- CMC + PRINCE2 (Practitioner) = 40 points;
- PRINCE2 (foundation) + PRINCE2 (practitioner) = 20 points;
- PRINCE 2 (practitioner) + Master's = 40 points.

The PRINCE2( Foundation) = 10 points and PRINCE2 (practitioner) =20 points score 30 points as individual certifications but only 20 in points in combination.

Can the Crown please confirm the value of points allocated for a resource with both PRINCE2 (foundation) + PRINCE2 (practitioner)?

**Answer:**

PRINCE2 (foundation) is the prerequisite for PRINCE2 (practitioner). Thus, the combination of PRINCE2 (foundation) & (practitioner) is the equivalent of a PRINCE2 (foundation) alone, which is worth 20 points.

**QUESTION # 041**

**Reference:** Bid Closing Date

**Question:**

In view of the recent amendment (# 003) which clarifies that there is a huge level of effort required to substantiate the M1 requirement, and the fact that the Crown has taken over a week to respond to our questions, we are respectfully **asking for a 2 week extension** to the current closing date of the RFP in order to allow us to prepare a quality response and addressing each of the criteria requested.

**Answer:**

The Bid Closing Date has been extended to July 4<sup>th</sup>, 2018. Please refer to Modification # 002.

**QUESTION # 042**

**Reference:** Business Architect Level 3, R1

**Question:**

With respect to Q&A # 32 in Amendment # 4 where the Crown states the vendor's interpretation of the requirement is incorrect and that they will score 10 points.

If we use the Crown's definition of Cumulative as provided in M1 for the Business Architect: *"The proposed resources Is not required to have 10 years of experience in each task. Any combination of years and tasks is acceptable."* then based on this definition:

If a consultant had 10 years of experience on task a, task b, and e for example. 3 years' demonstrated experience on task (a) and 3 years' experience on task (b) plus 4 years' experience on task (e), the consultant will meet the minimum 10 years of cumulative experience. The remaining experience is 7 years on task (a) and 7 years on task (b) plus 6 years on task (e) totaling 20 years of cumulative, additional experience. At 1 point for each year would bring the consultant to well over 100 points.

Based on the provided response, clearly this is not the methodology the Crown is using to score this requirement and there is confusion on the Crown's definition of cumulative and/ or the scoring methodology. Could the Crown please:

Clearly define "cumulative experience" and provide an example of how the scoring methodology for this requirement will work?

**Answer:**

M1 does not set a methodology for calculating [Cumulative experience]. It asks that resources perform “every task listed in Annex A”. Canada will evaluate if the proposed resource has the experience as a Business Architecture for at least 10 years and within the years of experience as a Business Architecture if the resource performed all of the tasks in Annex A. There’s no time requirement on each task for the mandatory criterion, so-“any combination of years and tasks is acceptable”

“Cumulative experience” in R1 means the experience for each task can be cumulative and is not required to be consecutive. It’s not cumulative experience of different tasks. So points will be awarded if the proposed resource has more than 10 years of experience for any 3 of the tasks each. For example:

**Scenario 1:**

The proposed resource has:

- 10 years of experience in task a),
- 11 years of experience in task b), and
- 12 years of experience in task c)

0 point will be awarded.

**Scenario 2:**

The proposed resource has:

- 11 years of experience in task a),
- 12 years of experience in task b), and
- 13 years of experience in task c)

10 points will be awarded.

**Scenario 3:**

The proposed resource has:

- 20 years of experience in task a),
- 10 years of experience in task b),
- 5 years of experience in task c),
- 7 years of experience in task d), and
- 2 years of experience in task e)

Canada will take the highest three in term of years of experience (in this case, task a, b and d) and will isolate the lower number among them (in this case it will be 7 years of experience that correspond to 0 point).

**QUESTION # 043**

**Reference:** Bid Closing Date

**Question:**

We understand the Crown does not wish to extend the closing date of this procurement any further, however it took the Crown a week or more to respond to pertinent questions from the vendor community and there are still some more recent outstanding questions and further clarification required around responses to recently answered questions. In order to maintain a fair and open procurement we respectfully request that the Crown please consider providing the vendor community with an additional 2 week extension to the closing date in order to receive to all outstanding and have the ability to adjust their responses accordingly?

**Answer:**

The Bid Closing Date has been extended to July 4<sup>th</sup>, 2018. Please refer to Modification # 002.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**