

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067**

Request For a Standing Offer Demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux publics
et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet Painting and Stripping	
Solicitation No. - N° de l'invitation W0125-18AAS2/A	Date 2018-06-26
Client Reference No. - N° de référence du client W0125-18-AAS2	GETS Ref. No. - N° de réf. de SEAG PW-\$KIN-630-7525
File No. - N° de dossier KIN-7-48237 (630)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-08-07	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Holt, Judy	Buyer Id - Id de l'acheteur kin630
Telephone No. - N° de téléphone (613)536-4995 ()	FAX No. - N° de FAX (613)545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE SUPPLY CUSTOMER SUPPORT FLIGHT STN FORCES P.O.BOX 1000 ASTRA Ontario K0K3W0 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address	
Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	
Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)	
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments and any other annexes

1.2 Summary

The Department of National Defence has a requirement to establish a Regional Individual Standing Offer for the provision of all labour, materials and equipment required to carry out stripping, painting and plating of BAK-12 Aircraft Arresting systems, generators/trailers and ISO containers for CFB Trenton, Trenton, Ontario.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2018-05-22) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.1.1 SACC Manual Clauses

SACC Manual Clause M0019T (2007-05-25), Firm Price and/or Rates

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

2.3 Former Public Servant

Former Public Servant - Competitive – Offer

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES () NO ()**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES () NO ()**

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 10 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the

question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Due to the nature of the RFSO, offers transmitted by epost Connect service will not be accepted.

Canada requests that offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (one (1) hard copy)
- Section II: Financial Offer (one (1) hard copy)
- Section III: Certifications (one (1) hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment.

Section III: Certifications Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Financial Evaluation

SACC *Manual* Clause [M0220T](#) (2016-01-28), Evaluation of Price

4.2 Basis of Selection

4.2.1 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

Offers will be evaluated based on the prices detailed in Annex B – Basis of Payment

The estimated usage provided herein is for the sole purposed of establishing an evaluation tool. These usages are based only on best estimate and in no way reflect the actual usages expected or any commitment on the part of Canada.

Lowest evaluated price will be calculated as follows:

(Item 2.1.1 a x 100) + (Item 2.1.1 b x 100) + (Item 2.1.1 c x 100) + (Item 2.2.1 a x 3) + (Item 2.2.1 b x 2) + (Item 2.2.1 c x 2) + (Item 2.2.1 d x 3) + (Item 2.2.1 e x 2) + (Item 2.2.1 f x 2) + (Item 2.2.2 a x 3) + (Item 2.2.2 b x 2) + (Item 2.2.2 c x 2) + (Item 2.2.2 d x 3) + (Item 2.2.2 e x 2) + (Item 2.2.2 f x 2) + (Item 2.2.3 a x 2) + (Item 2.2.3 b x 2) + (Item 2.2.3 c x 2) + (Item 2.2.3 d x 2) + (Item 2.2.3 e x 2) + (Item 2.2.3 f x 2) + Item 2.2.4 a + Item 2.2.4 b + Item 2.2.4 c + Item 2.2.4 d + Item 2.2.4 e + Item 2.2.4 f + Item 2.2.5 a + Item 2.2.5 b + Item 2.2.5 c + Item 2.2.5 d + Item 2.2.5 e + Item 2.2.5 f + (Item 2.3.1 a x 3) + (Item 2.3.1 b x 3) + (Item 2.3.1 c x 3) + (Item 2.3.1 d x 3) + (Item 2.3.1 e x 3) + (Item 2.3.1 f x 3) + (Item 2.3.1 g x 3) + (Item 2.3.1 h x 3) + (Item 2.3.1 i x 3) + (Item 2.3.2 a x 2) + Item 2.3.2 b + Item 2.3.2 c + (Item 2.3.2 d x 2) + Item 2.3.2 e + Item 2.3.2 f + (Item 2.3.2 g x 2) + Item 2.3.2 h + Item 2.3.2 i + (Item 3.1 a x 50) + (Item 3.1 b x 50) + (Item 3.1 c x 50) + (Item 3.1 d x 2,000) + (Item 3.1 e x 2,000) + (Item 3.1 f x 2,000) = Lowest evaluated price

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - INSURANCE REQUIREMENTS

6.1 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex D.

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

7.2.1 There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

[2005](#) (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in annex entitled "Standing Offer Usage Report ". If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- first quarter: April 1 to June 30
- second quarter: July 1 to September 30
- third quarter: October 1 to December 31
- fourth quarter: January 1 to March 31
-

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from the date of award to 30 June 2019 inclusive.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one year periods, from 1 July 2019 to 30 June 2020 and 1 July 2020 to 30 June 2021 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 15 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Judy Holt
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch

86 Clarence Street, 2nd Floor
Kingston, ON K7L 1X3

Telephone: 613 – 536 - 4995
Facsimile: 613 – 545 - 8067
E-mail address: judy.holt@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: *to be determined*

7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraph 2 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.

2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:

- PWGSC-TPSGC 942 Call-up Against a Standing Offer
- PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
- PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
- PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$50,000.00 (Applicable Taxes included).

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions [2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity);
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Insurance Requirements;
- h) Annex E, Standing Offer Usage Report;
- i) the Offeror's offer dated _____

7.11 Certifications and Additional Information

7.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of **2010C** (2018-06-21), General Conditions - Services (Medium Complexity) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) as specified in Annex B for a cost of \$ **TBD**. Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Limitation of Price

SACC Manual clause **C6000C** (2017-08-17) Limitation of Price

7.5.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

7.5.4 SACC Manual Clauses

SACC Manual clause A9117C (2007-11-30), T1204- Direct Request by Customer Department

SACC Manual clause C2000C (2007-11-30), Taxes – Foreign-based Contractor

7.5.5 Electronic Payment of Invoices – Call-up

To be determined

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

7.7 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.8 SACC Manual Clauses

SACC Manual clause A9006C (2012-07-16), Defence Contract

SACC Manual clause A9062C (2011-05-16), Canadian Forces Site Regulations,

SACC Manual clause B7500C (2006-06-16), Excess Goods

SACC Manual clause C0710C (2007-11-30), Time and Contract Price Verification

ANNEX "A"

STATEMENT OF WORK

1.0 Background

86 ASU is the R&O facility for the RCAF for all types of AAS. 86 ASU performs installation and overhaul of MAAS, Fixed Aircraft Arrestor Systems which include the use of many arrestor gear parts. In order to ensure absolute reliability of the AAS, rebuilt or remanufactured AAS are required to replace all their critical parts during the overhaul process. Routine maintenance arrestor gear parts are also required during the life of the AAS.

AAS are overhauled every 10 years and it is during the major overhaul that critical components are changed out with new, overhauled or rebuilt using approved parts.

All priming, painting, and plating must meet applicable standards specifications. See Appendix A below for description of some of the parts

1.1 Terminology

86 ASU	86 Airfield Systems and Utilities Flight
AAS	Aircraft Arrestor System
AN	Army Navy Specification for Fasteners
BAK	Barrier Arresting Kit
CFB	Canadian Forces Base (referring to 8 Wing Trenton)
C of C	Certificate of Conformance
DND	Department of National Defence
FAT	First Article Testing
FFF	Fit Form and Function
IPB	Illustrated Parts Breakdown
KVA	Kilo Volt-Amps
LCMM	Life Cycle Material Manager
MAAS	Mobile Aircraft Arrestor System
MRES	Mobile Runway Edge Sheave
MS	Military Specification
NDT	Non-Destructive Testing
OEM	Original Equipment Manufacturer
OH	Overhaul
O&M	Operation and Maintenance
R&O	Repair and Overhaul
RCAF	Royal Canadian Air Force
SAE	Society of Automotive Engineers
TA	Technical Authority
TAT	Turn Around Time
UNC	Unified National Coarse
UNF	Unified National Fine

2.0 Reference Documents

A.	T.O.35E8-2-5-1 Operation and Maintenance Instruction Model BAK 12/E32A
B.	T.O.35E8-2-5-3 Overhaul Maintenance Model BAK 12/E32A
C.	T.O.35E8-2-5-4 Illustrated Parts Breakdown Model BAK 12/E32A
D.	T.O.35E8-2-10-1 Operation and Maintenance Instruction Aircraft Arresting Systems Mobile
E.	System Operation Manual (SOM 90) Mobile Aircraft Arrestor System
F.	Illustrated Parts Breakdown (SOM 91) Mobile Aircraft Arrestor Systems
G.	T.O.35E8-2-3-1 Operations Manual with Illustrated Parts Breakdown for the Mobile Runway Edge Sheave
H.	T.O.35E8-2-5-3 Overhaul Maintenance Model BAK 12/E32A Appendix "C" process; PS100 specifically

3.0 Requirement

86 ASU requires the following services in order to complete its overhaul program for each AAS. It is planned that 86 ASU performs 3-4 major overhauls per year. This number is dependent upon the Master Overhaul plan as to which systems are being overhauled for the particular year.

The contractor is required to provide all labour, materials and equipment required to carry out stripping, painting and plating of BAK-12 Aircraft Arresting systems, generators/trailers and ISO containers.

3.1 Contractor's Responsibility regarding transportation of equipment:

The Contractor shall be responsible for all expenses incurred for the transportation of equipment, for a total of 2 round trips from and returned to 86 ASU 8 St. Jean Ave. at CFB Trenton.

3.2 Response Time:

3.2.1 The equipment is to be picked up, by the contractor, within 6 working days of call up, at 86 ASU, 8 St. Jean Ave., 8 Wing Trenton.

3.2.2 For the BAK 12 and MRES stripping shall be completed within 4 days of pick up so that NDT can be completed. The services required are to be completed within 10 working days of pickup and returned the 11th day, to the point of pickup, by the contractor.

3.2.3 For the MAAS stripping shall be completed as soon as possible. NDT is not required for the MAAS trailer however any defects that are observed after stripping are to be reported to the Senior Maintenance Manager at 86 ASU for determination of repair process. The services are required to be completed within 15 working days and returned the 16th day, to the point of pick up, by the contractor.

3.2.4 All other items listed in the Basis of Payment are to be completed within 10 working days and returned the 11th day, to the point of pick up

3.3 Constraints:

All communication with 86 ASU technicians is to be in English.

3.4 Non-Destructive Testing (NDT) by DND personnel:

After paint removal and before priming or plate specific components, NDT must be performed by the Department of National Defence personnel from 8 Wing's ATESS, NDT Cell located at Canadian Forces Base Trenton, Ontario.

4.0 Definition:

- a. BAK-12 Arresting System
 - i. Attaching Equipment
 - Absorber Sheave
 - Runway Edge Sheave
 - Wall Sheave
 - Floor Sheave
 - Engine and Engine parts
 - Fairlead Beam
 - Tool & Equipment Containers
 - Sheave Housing
- b. Mobile Aircraft Arresting Systems (MAAS)
 - i. Attached equipment
 - Edge Sheave Housing
 - Frame Weldment
- c. Mobile Runway Edge Sheave (MRES)
 - Edge Sheave Housing
 - Frame Weldment
- d. KVA Generators/Trailers and ISO Containers:
 - i. Colour mil spec Colour Code SF34094 epoxy 345. The paint colour is not a deployed colour, might be lime green colour.

4.1 Specifications:

- a. Aluminum Chemical Film Coat
- b. MIL-C-5541
- c. Stripping Either Sand Blasting, Media Blasting or Appropriate Chemical Paint Remover
- d. Paint Specifications:
 - i. Zinc Chromate Primer TT-P-1757 (for enamel)
 - ii. Epoxy Chromate Primer MIL-P-23377 (for Topcoat)
 - iii. Zinc Chromate Primer MIL-P-8585 (Sheave Assy)
 - iv Paint – Non-reflecting green
 - Topcoat – MIL-P-22750
 - Enamel – TT-E-489, Class C
 - Federal Standard 595
 - Colour Number 24052

4.2 Technical Data:

- a. BAK-12 (there are 2 units per set)
 - Length 125 in (317.5 cm)
 - Width 52 in (132.1 cm)
 - Height 73 in (185 cm)
 - Weight 7000 lbs/absorber (approx.)
- b. MAAS (there are 2 units per set)
 - Length 250.5 in (636 cm)
 - Width 96 in (244 cm)
 - Height (Maximum) 93 in (236 cm)
 - Weight 10000 lbs/trailer (approx.)

- c. MRES (there are 2 units per set)
 - Length 191 in (485 cm)
 - Width 89 in (226 cm)
 - Height (Maximum) 52 in (132 cm)
 - Weight 5200 lbs/trailer (approx.)
- d. Fairlead Beam
 - Length 120 in (304-8 cm)
 - Width 18 in (45.7 cm)
 - Height 12 in (30.5 cm)
 - Weight 1100 lbs/beam (approx.)
- e. Sheaves (typical)
 - Length 35.5 in (90.2 cm)
 - Width 18 in (45.7 cm)
 - Height 12 in (30.5 cm)
 - Weight 800 lbs/sheave (approx.)

4.3 Items for Zinc-Cobalt Plating with Black Chromate:

- a. Items listed in Table 1 (attached) are listed as a guide only, as the items are not common to all AAS Systems.
- b. Normally, screws and bolts will be ½" in diameter or greater
- c. Zinc-Cobalt Plating with Black Chromate Process Specification PS100
Type 2 Class 2
or
Cadmium Plating - QQ-P-416, Type 1, Class 2

Note: Largest component for Zinc-Cobalt Plating with Black Chromate is a shaft 42" (106.7 cm) Lg X 7" (17.8 cm) Dia., approx. weight 600-800 lbs (272.2-362.9 kg).

4.4 Cleaning:

- a. Remove old grease, rust and other deposits.

4.5 Old Paint Removal:

- a. All parts must be stripped either by sand blasting, media blasting methods or with an appropriate acid.
- b. Preferred process, PS100; refer to TO35E8-2-5-3, Appendix C.
- c. After paint removal and before priming or plating specific components must be Non-Destructive Tested (NDT) by personnel from 8 Wing ATESS NDT Cell. Items to be NDT tested include but are not limited to: main shaft, pillow blocks, brake housings, brake hubs, keys and key ways, weldments on the bases, roller and shafts.

4.6 Priming and Painting:

- a. BAK-12 Arresting Engine (Absorber Assembly)
 - i. Apply one coat of zinc chromate primer; spec. TT-P-1757
 - ii. Apply two coats non-reflecting green enamel spec. TT-E-489, Class C Federal Standard 595 Colour No. 24052.
 - iii. Tape drums shall be primed on both sides but only the outside surface of the drums shall be painted.
 - iv. The entire retrieve drive motor must be painted either as a single piece or as individual pieces. Engine may be dismantled by 86 ASU to facilitate painting of all

engine components.

b. Sheave Assemblies

- i. Apply 20 micron coating epoxy polyamide primer, MIL-P-23377 (for MIL-P-22750 topcoat).
- ii. Apply two coats (70-75 microns) polyamide primer, MIL-P-22750. Use Federal Standard 595 Colour No. 24052 military non-reflecting green.

c. Fairlead Beam

- i. Apply 20 micron coating epoxy polyamide primer, MIL-P-23377 (for MIL-P-22750 topcoat).
- ii. Apply two coats (70-75 microns) polyamide coating, MIL-P-22750. Use Federal Standard 595 Colour No. 24052 military non-reflecting green.

4.7 Zinc-Cobalt Plating with Black Chromate

- a. Zinc-cobalt plate all unpainted steel parts in accordance with specification QQ-P-416, Class 2
- b. Parts are specified but not limited to those listed in Table 1 (attached).
- c. All steel rollers will be zinc-cobalt plated in accordance with specification QQ-P-416, Class 2.

4.8 Chemical Film Coating

- a. Chemical film coat all aluminum parts in accordance with specification MIL-C-5541.

4.9 Request to Supply touch up paint as required.

Appendix A

Item	Fig. & Index	Description	Part #
1	3-3-19	HUB	17SK173-1
2	3-3-13	BOLT,EYE	44724-9
3	3-3-12	PIN, TAPE	17SK096-3
4	3-3-15	BOLT, 1/4"x 3/8"	AN4-6A
5	3-3-14	RETAINER. PIN	17SK097-1
6	3-3-20	BOLT. 1/2"x 7/8"	AN8-14A
7	3-3-21	WASHER, LOCK 1/2"	AN935-816
8	3-3-7	SCREW FLATHEAD	
9	3-3-9	WASHER, FLATJ18"	AN960-616
10	3-3-22	WASHER, FLAT3/8"	AN960-816L
11	3-3-2	BOLT 3/4" X 1 1/4"	AN 12-20A
12	3-3-10	WASHER FLAT 3/8"	AN970-6
13	3-3-26	WASHER,SPACER FLAT 3/4"	AN960-1216L
14	3-3-28	SCREW SHOULDER 3/4" X 2"	447J4-5
15	3-3-29	SHIM	44655-1
16	3-3-23	BOLT 5/8" x 1-7/16"	AN10-23A
17	3-3-24	WASHER. FLAT 5/8"	AN960-1016
18	3-3-35	BOLT 1/2" x 3/8"	ANS-6A
19	3-3-37	WASHER FLAT 1/2"	AN960-816
20	3-3-38	ROD, PACKING NUT LOCK	44417-1
21	3-3-41	RING, PRESSURE	44897-1
22	3-3-45	BOLT, 5/8" x 1-1/4"	ANIO-20A
23	3-3-46	WASHER, PLAIN	44834-26
24 •	3-3-48	SHAFT ROTOR	44848-2
25	3-3-50	RING, SPACER'	44928-1
26	11-3-2	RETAINING PLATE SHAFT	44465-1
27	11-3-3	BOLT 1/2" x 1-1/4"	COMM,L
28	11-3-6	BOLT EYE SHOULDER	3014T49
29	11-3-7	BOLT. 1/2" x 1-1/4"	COMM,L
30	11-3-9	SHAFT	44457-1
31	11-3-10	PLATE, WEAR.	45028-1
32	10-3-10	PLATE WEAR	45029-1
33	10-3-11	SCREW. HEAD SOCKET	COMM,L
34	10-3-12	SCREW. FLAT HEAD SOCKET 1/2" x 2 1/2"	COMM,L
35	11-3-14	WASHER 1/2"	COMM
36	11-3-15	PLATE WEAR	45028-2
37	10-3-15	PLATE,WEAR	45029-3
38	11-3-16	SHIM	44463-1
39	11-3-17	SHIM	44663-2
40	11-3-19	SPACER	44459-1
41	10-3-19	SPACER	44459-1
42	11-3-23	3 ROLLER	44464-2
43	10-3-23	ROLLER	44464-1
44	8-8-123	LEVER. ASSY, CW WASHER NUT	44993-4
45	8-8-5	CAM	44756-1
46	8-8-6	WASHER, THRUST	TB-1632
47	8-8-8	NUT 3/8"	MS20364-624
48	8-8-7	BUSHING	44988-2
49	8-8-9	WASHER. FLAT 3/8"	AN960-616
50	8-8-10	SCREW, FLATHEAD	AN509-616R37
51	8-8-11	BUSHING	44730-1

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KIN-7-48237

Buyer ID - Id de l'acheteur
kin630
CCC No./N° CCC - FMS No./N° VME

52	8-8-12	STOP	44994-1
53	8-8-14	WASHER	AN960-816
54	8-8-15	BOLT 1/2" X 2 3/32"	AN8-20A
55	8-8-16	NUT 5/8"	21NTU-101
56	8-8-17	WASHER, PLAT, 5/8"	AN960-1016
57	8-8-18	SCREW, 5/8" -11 x 4 1/2"	44986-32
58	8-8-19	NUT 1/2"	MS21083N8
59	8-8-20	WASHER FLAT 1/2"	44771-1
60	8-8-21	BOLT 1/2" x 2 14/16"	AN8-26A
61	8-8-23	BLOCK	44990-3
62	8-8-24	NUT 1/2"	20SK735-4
63	8-8-25	ROD	44990-
64	8-8-26	WASHER	44771-1
65	8-8-29	ROLLER	44986-16
66	8-8-30	NUT 5/8"	MS21083N10
67	8-8-31	WASHER, FLAT 5/8"	AN960-1016
68	8-8-32	BOLT 5/8" x 2 29/32"	AN10-26A
69	8-8-33	LEVER	44421-1
70	8-8-34	NUT 5/8"	21NTU-101
71	8-8-35	WASHER FLAT 5/8"	AN960-1016
72	8-8-36	SCREW, SOCKET HEAD	44986-57
73	8-8-	SPACER	44986-17
74	8-8-38	BLOCK. SUPPORT	44992-1
75	8-8-40	WASHER, FLAT 1/2"	AN960-816
76	8-8-41	BOLT 1/2" x 2 3/32"	AN8-20A
77	8-8-42	PIVOT	44419-1
78	8-8-43	NUT 3/4"	MS21083NI2
79	8-8-44	WASHER, FLAT 3/4"	AN960-1216L
80	8-8-46	HANDLE	44664-1
81	8-8-46	CRANK	44420-1
82	8-8-50	WASHER	44986-27
83	8-8-51	SCREW SHOULDER SOCKET HEAD	44986-41
84	4-6-1	ROLLER	44677-1
85	4-6-3	WASHER	AN960-1616L
86	4-6-4	PIN	44678-1
87	4-7-1	ROLLER	44677-1
88	4-7-3	WASHER. FLAT 1"	AN960-1616
89	4-7-4	PIN	44678-1
90	4-7-6	WASHER. FLAT 1/2"	AN960-816
91	4-7-7	BOLT 1/2" x 3/4"	AN8-12
92	4-7-8	RETAINER SHAFT	44812-1
93	4-7-9	BOLT 1/4" x 1/4"	AN4-4A
94	4-7-11	SHAFT	44813-1
95	4-7-12	WASHER. FLAT 1"	AN960C1616
96	4-7-13	ROLLER	44814-1
97	4-8-2	BOLT	AN3-13A
98	4-8-3	WASHER. FLAT .090" THICK	AN960-1616
99	4-9-1	SPACER	44417-5
100	4-9-3	WASHER 1/2"	COMM,L
101	4-9-4	BOLT, HEX HEAD	44477-5
102	8-6-12	RETAINER BEARING	44892-1
103	8-6-13	BOLT	AN12H34A
104	8-6-14	ADAPTER. BEARING	44890-1
105	8-6-15	BOLT, 3/8" x 2-31/32"	AN6-27A
106	8-6-	WASHER. FLAT 3/8"	AN960-616L

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107	8-6	ADAPTOR, SHAFT	44891-1
108	8-6-30	WASHER, FLAT 1"	AN960-1616
109	8-6-33	SCREW, FLATHEAD	44724-18
110	8-6-22	NUT 1/2" NC STL	44728-3
111	8-6-23	WASHER 1/2" ID STL LIGHT	44728-6
112	8-6-24	BAR STL 1/2" x 1 1/2" X 4"	44728-4
113	8-6-26	BOLT.EYE 1/2" x 13 4	44728-2

ANNEX "B"

BASIS OF PAYMENT

1. Pricing Instructions

i. All inclusive pricing, in Canadian Currency for all items in the Pricing Basis.

ii. Periods:

1st year: date of award – 30 June 2019

2nd year: 1 July 2019 – 30 June 2020

3rd year: 1 July 2020 – 30 June 2021

2. Pricing Basis "A"

.1 Zinc-Cobalt Plating:

Refurbishing of all non-painted parts shall be in accordance with military specification (Aircraft Arresting Systems Specifications);

Pricing for the Zinc-Cobalt plating is to be provided on a \$/lb of material being plated basis.

.1 Zinc-Cobalt Plating	1st Year	2nd Year	3rd Year
Est. qty per year:	100 lbs	100 lbs	100 lbs
Unit price	a) \$ _____ /lb	b) \$ _____ /lb	c) \$ _____ /lb

.2 Painting:

All painted surfaces must be completely stripped, primed and painted in accordance with military specification Aircraft Arresting Systems Specifications in Annex A herein.

.1 Bak12	1st Year	2nd Year	3rd Year
Est. qty per year:	3	2	2
Sandblasting	a) \$ _____ ea. Bak12	b) \$ _____ ea. Bak12	c) \$ _____ ea. Bak12
Painting and Materials	d) \$ _____ ea. Bak12	e) \$ _____ ea. Bak12	f) \$ _____ ea. Bak12

.2 MAAS Trailer	1st Year	2nd Year	3rd Year
Est. qty per year:	3	2	2
Sandblasting	a) \$ _____ ea.	b) \$ _____ ea.	c) \$ _____ ea.

Painting and Materials	d) \$ _____ ea.	e) \$ _____ ea.	f) \$ _____ ea.
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.3 MRES Trailer	1st Year	2nd Year	3rd Year
Est. qty per year:	2	2	2
Sandblasting	a) \$ _____ ea.	b) \$ _____ ea.	c) \$ _____ ea.
Painting and Materials	d) \$ _____ ea.	e) \$ _____ ea.	f) \$ _____ ea.

.4 Fairlead Beam	1st Year	2nd Year	3rd Year
Est. qty per year:	1	1	1
Sandblasting	a) \$ _____ ea. Fairlead Beam	b) \$ _____ ea. Fairlead Beam	c) \$ _____ ea. Fairlead Beam
Painting and Materials	d) \$ _____ ea. Fairlead Beam	e) \$ _____ ea. Fairlead Beam	f) \$ _____ ea. Fairlead Beam

.5 Sheave	1st Year	2nd Year	3rd Year
Est. qty per year:	1	1	1
Sandblasting	a) \$ _____ ea. Sheave	b) \$ _____ ea. Sheave	c) \$ _____ ea. Sheave
Painting and Materials	d) \$ _____ ea. Sheave	e) \$ _____ ea. Sheave	f) \$ _____ ea. Sheave

.3 KVA Generators/Trailers and ISO Containers:

Colour mil spec. Colour Code SF34094 epoxy 345. The paint colour is not a deployed colour, might be lime green colour.

.1 KVA Gen./Trailer	1st Year	2nd Year	3rd Year
Est. qty per year:	3	3	3
Unit price	a) \$ _____ ea.	b) \$ _____ ea.	c) \$ _____ ea.

Sandblasting	d) \$ _____ ea.	e) \$ _____ ea.	f) \$ _____ ea.
Painting and Materials	g) \$ _____ ea.	h) \$ _____ ea.	i) \$ _____ ea.

.2 ISO Container	1 st Year	2 nd Year	3 rd Year
Est. qty per year:	2	1	1
Unit price	a) \$ _____ ea.	b) \$ _____ ea.	c) \$ _____ ea.
Sandblasting	d) \$ _____ ea.	e) \$ _____ ea.	f) \$ _____ ea.
Painting and Materials	g) \$ _____ ea.	h) \$ _____ ea..	i) \$ _____ ea..

3. Pricing Basis "B"

Other related items not listed above:

.1 Related Miscellaneous Services	1 st Year	2 nd Year	3 rd Year
Est. number of hours per year:	50 hours	50 hours	50 hours
Rate	a) \$ _____ hr.	b) \$ _____ hr.	c) \$ _____ hr.
Material not included in Pricing Basis "A" Estimated Usage per year:	\$2,000.00	\$2,000.00	\$2,000.00
Laid down cost plus a mark up of:	d) _____ %	e) _____ %	f) _____ %

4. Firm's Location:

Complete address of firm's site location **where the work is to be performed:**

ANNEX “C” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only);

ANNEX "D"

INSURANCE REQUIREMENTS

1. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

2. Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Contractor will provide the Contracting Authority thirty (30) days prior written notice of policy cancellation or any changes to the insurance policy.

Solicitation No. - N° de l'invitation
W0125-18AAS2/A
Client Ref. No. - N° de réf. du client

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-7-48237

Buyer ID - Id de l'acheteur
kin630
CCC No./N° CCC - FMS No./N° VME

ANNEX "E"

STANDING OFFER USAGE REPORT

Return to: judy.holt@pwgsc-tpsgc.gc.ca

Quarterly Usage Report Schedule:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

REPORT ON THE VOLUME OF BUSINESS WITH FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

SUPPLIER:
STANDING OFFER NO:
DEPARTMENT OR AGENCY:

REPORTING PERIOD:

Item No.	Call-Up/contract No. Description	Value of the Call-Up/Contract	GST/HST
(A) Total Dollar Value Call-ups for this reporting period:			
(B) Accumulated Call-Up totals to date:			
(A+B) Total Accumulated Call-Ups:			

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY:

NAME:
TELEPHONE NO.:

SIGNATURE:

DATE