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Government of Canada Building
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Saskatoon
Saskatchewan
S7K 0E1
Bid Fax: (306) 975-5397

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services
Canada/Réception des soumissions Travaux publics et
Services gouvernementaux Canada
Government of Canada Building
101 - 22nd Street East
Suite 110
Saskatoon
Saskatchewan
S7K 0E1

Title - Sujet Tailoring Services	
Solicitation No. - N° de l'invitation W0121-18DL07/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W0121-18DL07	Date 2018-06-29
GETS Reference No. - N° de référence de SEAG PW-\$STN-203-5069	
File No. - N° de dossier STN-8-41006 (203)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-08-07	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: McDonald, Shannon M.	Buyer Id - Id de l'acheteur stn203
Telephone No. - N° de téléphone (306) 251-2684 ()	FAX No. - N° de FAX (306) 975-5397
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Buyer ID - Id de l'acheteur
stn03
CCC No./N° CCC - FMS No./N° VME

This amendment is for solicitation W0121-18DL07/A.

Delete: Annex A – Statement of Work in its entirety

Insert: The attached revised Annex A - Statement of Work.

All other terms and conditions remain the same.

ANNEX "A" - STATEMENT OF WORK

1.0 Scope

1.1 Purpose

Canadian Forces Base(CFB) Moose Jaw has a requirement for Tailoring services for uniforms and equipment of the Canadian Forces (CF). This may include but is not limited to the sewing on of insignias, ranks, crests, alterations, manufacture and/or repairs. Tailoring Services will be provided to the Department of National Defense (DND), Canadian Forces Base (CFB) Moose Jaw, 15 Wing Supply, Moose Jaw, Saskatchewan. The services include both scheduled weekly services and "as and when required"/task authorization services.

1.2 Background

CFB Moose Jaw is responsible for providing members of the CF with tailoring services for the clothing and equipment used to perform their daily operations. These services shall be provided by having a tailor available to personnel twice a week at 15 Wing Clothing Stores and by accepting tailoring requests from personnel during regular clothing stores hours.

2.0 General Requirements

2.1 All tailoring orders ready for contractor pickup on Tuesday's at 1130AM will be completed and returned to Clothing Stores on Thursdays at 930AM. All tailoring orders ready for contractor pickup on Thursday at 1130AM will be completed and returned to 15 Wing Clothing Stores on Tuesdays at 930AM. If the complexity of the work requires more time it must be agreed upon by the Contractor and the Technical Authority (TA).

3.0 Detailed Requirements

3.1 Description of Work:

3.1.1 All tailoring must be completed at the contractor's place of business except for on-site services as per Table 1.

3.1.1 Tailoring service shall include but is not limited to the sewing on of insignias, ranks, crests, and clothing alterations, manufacture and/or repairs.

3.1.3 The Contractor must supply all equipment, labour, supervision, transportation and approved threads that meet DND standards (i.e. Fire-retardant thread for flight suits).

3.1.4 All Military accouterments (such as badges, Canada flags, rank, etc.) to perform the services shall be provided by 15 Wing Clothing Store.

3.1.5 All prices are based on a per garment basis, except where each badge is accounted for and priced individually.

3.1.6 When an item (i.e. badge, rank, wings, Velcro) must be removed in order to replace the item, no charge will be made for the removal as it is to be included in the unit price.

3.1.7 The contractor will provide a qualified worker on site at 15 Wing Clothing Stores for on-site services (Table 1) each Tuesday and Thursday from 930AM to 1130AM.

CONTRACTOR'S RESPONSIBILITIES

Item #	Mandatory Criteria
1	<p><i>(To be inserted from Annex G - COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS at contract award)</i></p>

Table 1

Pick up / drop off/	Location CFB Moose Jaw	Frequency	On Site Service
Wing Supply	L'Edifice Sutherland Building 143 Door 13	Bi-Weekly See ** Note 1, Note 2, Note 3, Note 4**	Tuesday 0930-1130 Thursday 0930-1130 See **Note 5**

****Note 1**** (All pickups and deliveries will be made on Tuesday and Thursday excluding Federal Government Statutory Holidays)

**** Note 2**** (When Federal Holidays occur on scheduled pick up or drop off then will be next business day)

****Note 3**** (CFB Moose Jaw may cancel pickups/drop-offs with 1 day written notice (email) to supplier due to Wing schedules such as stand down in December.)

****Note 4**** (During the winter if roads are in poor driving condition pickup/drop-off will be the next business day. Contractor must email TA of this decision.)

****Note 5**** [While on site (clothing parade) the hourly wage as listed in basis of payment must include the following: Tailor is to measure all alterations for personnel and mark clothes for tailoring. When personnel are not present at clothing parade the Tailor is required to complete other tasks as requested by TA. This may include but is not limited to removing zippers, map clips, Velcro to re-cycle for re-use, and cutting up materials. When personnel are not present at clothing parade, tailor may begin removal of badges, cutting of Velcro. Emergency sewing may be required on the Wing on a very seldom basis, not to exceed 6 times per year]

3.2 Schedule of Work

The following paragraphs outline the types of alterations and sewing requirements which are performed and the standards required.

3.2.1. **Pressing**

The cost of pressing shall be included in the unit price. Each garment, on completion, will be properly pressed in accordance with good commercial practice, as per industry standards and instructions on clothing labels.

3.2.2. Tacking Tape and Adhesives

No Tacking tape or adhesives are permissible in alterations or badging process.

3.2.3. Officer Rank Braid for Tunics

Inside sleeve seam shall be opened and closed to permit rank braid to be inserted in seam. Absolutely no sewing through lining is permitted.

3.2.4. Badges, Insignias and Non-Commissioned Members (NCM) Ranks for Tunics

Inside sleeve of body of Tunic lining shall be opened and closed to utilize sewing machine for fastening of badges, insignias and NCM rank. Absolutely no sewing through lining is permitted. Badges, Insignias and NCM ranks may be hand sewn to avoid penetration of jacket lining.

3.2.5. Specifications for Alterations, Mounting of Badges, Rank, Insignia, Velcro

Sewing on Jackets, Flying Clothing, Combat Clothing, and other military kit shall be in accordance with the Canadian Forces Dress Regulations (A-AD-265-000/AG-001), 2 CAD Orders and 15 Wing Dress Regulations. CFB Moose Jaw to supply the regulations. The Contractor to be versed with the applicable regulations regarding dress.

3.2.6. Flying Clothing Rank Insignias

Officers and Non-Commissioned Members slip-ons(rank) with Canada insignia to be sewn to shoulder straps. Velcro applications - badges, name tapes, crests, etc will be sewn on to Flight Clothing

3.3 Loss, Damage, or Unsatisfactory Workmanship

3.3.1 The Contractor is to guarantee the return of all Government property. The Contractor shall reimburse the Government at replacement cost for all loss or damage to clothing while in his/her possession. The replacement cost will be determined by the TA using the cost from the Canadian Government Catalogue of Material website http://cgcs.mil.ca/DTICS/SITE/CGCS_search_e.asp

3.3.2 A count of articles in the possession of the contractor may be made at any time by an Officer appointed for this purpose and assisted, when necessary, by the Contractor.

3.3.3 By bidding Contractor guarantees they are qualified to complete all the work. All unsatisfactory workmanship shall be re-done at Contractor expense

3.4 Miscellaneous repairs to any Uniform/Equipment

3.4.1 Requests for tailoring services not included in the BOP shall be charged at hourly rate in BOP for actual time worked to nearest 15 minute.

3.4.2 When an item (i.e. badge, rank, wings, Velcro) must be removed in order to replace the item, no charge will be made for the removal as it is to be included in the unit price.

3.5 Inspection of Premises

3.5.1 The tailoring premises are to be kept clean and sanitary and are open at all times for inspection by the Wing Medical Staff.

3.5.2 Contractor must return garments in the same state of cleanliness in which they were provided to the contractor.

3.5.3 Where the condition of the premises utilized by the Contractor is not satisfactory, the contract is subject to cancellation.

3.6 Quality of work

3.6.1 All work must be of the highest quality, executed by workers skilled in the respective work. It is the contractor's responsibility to supply fully trained and qualified resources.

3.6.2 The Contractor must not employ any unfit persons or anyone unskilled in their respective duties. The work must not be performed by any person who, in the opinion of the TA, is unqualified, unsuitable, or has been conducting him/herself improperly. TA reserves the right to request the dismissal from site, workers deemed unqualified, careless, insubordinate or otherwise objectionable.

3.6.3 In the case of a dispute over the quality of work, the final decision rests solely with the TA.

4.0 Contractors Responsibilities

4.1 The Contractor and their resources must ensure practices; procedures and activities are consistent with applicable DND, Federal and Provincial safety codes including Occupational Health and Safety.

4.2 The Contractor and their resources must read and abide by the 15 Wing Fire Orders which will be provided by the TA before commencement of work.

4.3 The Contractor and their resources undertakes and agrees to comply with all DND regulations in force at the worksite where the work is to be performed relating to the safety of persons on the site.

4.4 The Contractor and their resources will use the work site located at 15 Wing Clothing stores only for the execution of the work and is subject to the following:

4.4.1 The Contractor and their resources must not unreasonably encumber the work area with materials or equipment.

4.4.2 The Contractor and their resources must maintain the work area in a safe and tidy condition.

4.4.3 The Contractor and their resources must execute the work with the least possible interference or disturbance to the other workers in the location.

4.5 The contractor must maintain all equipment in good working order. It must be used and stored according to manufacture instructions.

4.6 The Contractor and their resources must advise the TA within 24 hours of damage being noted to any item. Damaged items will be assessed by the TA.

4.7 The Contractor must list the standing offer (SO) number on each invoice.

5.0 Canadian Forces Responsibilities

5.1 Provide a copy of relevant Canadian Forces Dress Regulations (A-AD-265-000/AG-001), 2 CAD Orders and 15 Wing Dress Regulations.

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5.2 Provide a copy of the 15 Wing Fire Orders to Contractor and their resources and any other regulations as reasonably requested by contractor.

5.3 Provide a room on site at 15 Wing Clothing Stores for contractor to use for on-site services. Electricity required by the contractor for the execution of their work will be provided at no charge.

5.4 Provide the work order (Annex C - sample) detailing the work required as per Annex A.

5.5 Provide the Military accouterments to perform the services as per Annex A.

6.0 Deliverables

6.1 The items and no substitutions will be tailored as per work order and IAW with Canadian Forces Dress Regulations (A-AD-265-000/AG-001), 2 CAD Orders and 15 Wing Dress Regulations

It is Mandatory that the bidders submit firm prices/rates for all items listed in BOP. The total amount of Goods and Services Tax is to be shown separately, if applicable.

Tailoring Requirement – Scheduled Weekly Services	
Item	Description
1	Provide onsite tailoring services Tuesday and Thursdays 0930-1130
Tailoring Services – Task Authorization “As and when required”	
Item	Description
Overcoats, jackets, tunics – Men and Women Note: All badges/rank sewn on Tunics must have the lining opened and closed to facilitate fastening or may be hand sewn. In no case shall badge, rank sewing penetrate coat lining.	
1	Shorten or lengthen sleeves
2	Shorten/lengthen body
3	Lengthen with false hem
4	Take-in for let-out sides
5	Enlarge armholes
6	Lower or raise collar
7	Sew on rank (NCM)
8	Sew on rank braid (Officers)
9	Sew on Canada or regiment badge
10	Sew on Wings
11	Sew on various badges
Trousers/Slacks /Skirts (CF, Work dress) Men and Women	
12	Shorten or lengthen pants/trousers/skirts unlined
13	Shorten or lengthen pants/trousers/skirts lined
14	Take-in or let-out waist pants/trousers/skirts unlined
15	Take-in or let-out waist pants/trousers/skirts lined
16	Take-in or let-out seat pants/trousers unlined
17	Take-in or let-out seat pants/trousers lined
18	Take-in or let-out crotch pants/trousers unlined
19	Take-in or let-out crotch pants/trousers lined
20	Replace zipper, includes zipper
Slip-ons (Combat, Work dress, CF) (Includes sewing ends together and pressed)	

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21	Sew on rank and Canada
22	Sew closed NCM
Environmental Clothing	
Extreme cold weather parka, wet weather jacket	
23	Replace main zipper, includes zipper
Coveralls, Flight Jackets (winter, summer)	
24	Sew on flag
25	Sew on wings
26	Sew on badge (patch/crest – no Velcro used)
27	Sew on slip-ons
28	Sew on name tape
29	Replace main zipper, including zipper
30	Re-sew map clip pocket, includes map clip
31	Sew Velcro on uniforms or badges (Velcro preparation included in price) (Nomex Velcro is provided by DND in 2” and 4” wide rolls)
Caps – Beret/Wedge/Combat	
32	Sew on hat badge
33	Sew on felt (MP only)
Ribbons	
34	Sew rosettes on CD ribbon bar
Miscellaneous Repairs to Uniforms/Equipment	
35	Miscellaneous repairs to uniforms/equipment
36	24 Hour turnaround tailoring services