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**Bid Receiving - PWGSC / Réception des soumissions -
TPSGC**

**11 Laurier/11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776**

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Departmental Individual Standing Offer (DISO)

Offre à commandes individuelle du département(OCID)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Parliamentary Precinct Division/Acquisitions de la
Cité parlementaire
222 Queen Street / 222, rue Queen
Ottawa
Ontario
K1A 0S5

Title - Sujet Freestanding Tables	
Solicitation No. - N° de l'invitation EP803-183135/D	Date 2018-07-05
Client Reference No. - N° de référence du client EP803-183135	Amendment No. - N° modif. 003
File No. - N° de dossier 019pps.EP803-183135	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$PPS-019-26861	
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale 2018-06-08	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-07-20	
Address Enquiries to: - Adresser toutes questions à: Ian Arboelda	Buyer Id - Id de l'acheteur 019pps
Telephone No. - N° de téléphone (613) 990-7280 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See Annex A.	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

QUESTIONS AND ANSWERS – SERIES I

- Q1. Is this tender open to any Manufacturers or do we need an existing SA for Freestanding Tables? Please confirm.
- A1. Please refer to the Tender Notice description of the Request for Standing Offer solicitation. All trade agreements apply, therefore, all interested suppliers may submit an offer.

THIS AMENDMENT IS RAISED TO CHANGE THE REQUEST FOR STANDING OFFER (RFSO) SOLICITATION. THE FOLLOWING REVISIONS ARE:

1. At Part 7 – Standing Offer and Resulting Contract Clauses, A. Standing Offer, 7.9 Call-up Procedures, DELETE in its entirety and REPLACE with the following,

“7.9 Call-up Procedures

Below are the steps required to initiate a call-up within the Standing Offer. This process applies to both the General and PSAB streams.

Step 1 - Requirement Submission to the Identified User:

The Project Authority will provide a Statement of Requirement (SOR) and a call-up estimate (including product related services and level of effort, if available) to the Identified User of this Standing Offer.

The Project Authority, at its discretion, may designate a requirement as an Aboriginal Set-Aside and issue a call-up against the PSAB stream.

The Call-up Authority may choose whichever SO Holder within a stream to use at the recommendation of the Project Authority.

Step 2 - Verification of Call-up Estimate and Submission of draft Call-Up by the Identified Users:

The Identified User will review the requirement and the call-up estimate, suggesting and providing changes to the requirement as necessary in accordance with the Standing Offer arrangement.

The Identified User will create a draft call-up and forward the draft call-up along with the SOR to confirm price and availability with the Standing Offer Holder.

A Site Visit may be conducted to confirm the call-up estimate and related work.

Step 3 - Draft Call-Up Review by the Standing Offer Holder:

The Standing Offer Holder will review the call-up and will either accept, reject or request changes to the product, product-related service and/or applicable level of effort based on the requirement of the Statement of Work.

If a modification is requested to the draft call-up, the Standing Offer Holder must provide

Solicitation No. - N° de l'invitation
EP803-183135/D
Client Ref. No. - N° de réf. du client
EP803-183135

Amd. No. - N° de la modif.
003
File No. - N° du dossier
019pps.EP803-183135

Buyer ID - Id de l'acheteur
019pps
CCC No./N° CCC - FMS No./N° VME

justification on the modification to the call-up. The Technical Authority will review the modification to determine if the product, product-related service and level of effort is reasonable and acceptable. Final authority of issuance of the call-up will be the designated Call-Up Authority.

Step 4 – Award of Call-up to the Standing Offer Holder:

Once the call-up terms and conditions are finalized, including the SOR and basis of payment, the Identified User of the SO will award the call-up using below identified call-up instrument.”

2. At Annex “F” – Environmental Performance Considerations,

DELETE: “13. Manufacturer offers recycling of videoconference systems/components”

INSERT: “13. Manufacturer offers recycling of furniture”

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR STANDING OFFER REMAIN UNCHANGED.