



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Quebec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Services Procurement-Instruments Management
Division/Approvisionnement de services-Gestion des
instruments

Terrasses de la Chaudière 5th Floo

10 Wellington Street

Gatineau

Quebec

K1A 0S5

Title - Sujet NCR Roadmap Low-Carbon Operations	
Solicitation No. - N° de l'invitation EP021-180416/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 20180416	Date 2018-07-10
GETS Reference No. - N° de référence de SEAG PW-\$\$ZQ-018-33604	
File No. - N° de dossier 018zq.EP021-180416	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-07-24	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Aubert, Olivier	Buyer Id - Id de l'acheteur 018zq
Telephone No. - N° de téléphone (613) 858-8062 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

The solicitation amendment is issued to:

- Answer questions submitted by Bidders
- Modify the Pricing Schedule
- Modify the Mandatory Financial Criteria
- Modify article 7.6.2 Canada's Total Liability

1. Questions and Answers

Question #011

Based on the Answers to Questions 004 and 005 in Amendment 001, the value of the work for 200 days for each level of consultant can be a significant portion of the budget, for example: 600 days at an average of \$1,500/day (at an average rate of \$200 per hour) would be \$900,000. This would leave a budget of \$1.1M maximum to complete the Roadmap for Stage 1 to Stage 6 of the Scope of Work. In our experience, this budget is not sufficient.

Would you consider reducing the requirement for Stage 7? We recommend 25 days per consultant for a total of 75 days.

Answer #011

Canada will separate Part 1 to 6 from Part 7 and assign distinct limits.

Only Part 1 to 6 will be subject to the Mandatory Financial Criteria (MF)

Part 7 will be subject to a maximum expenditure of \$250,000.00 in accordance with Article 7.6.2 Canada's Total Liability of the Resulting Contract.

Canada will reduce the estimated Level of Effort from 200 to 50 days.

The solicitation will be modified accordingly.

Question #012

Based on the Answer to Question 009 in Amendment 001, where stakeholder engagements should allow participants to express themselves in the official language of their choice, will the Government of Canada be responsible for any costs related to translation of materials and/or simultaneous translation during the stakeholder engagement events?

Answer #012

No. Please refer to Annex A, Statement of Work, 8, b) which stipulates that the Contractor is responsible for "Arranging for and providing all logistics and accommodations for interviews, consultations, roundtables and other meetings.

Question #013

Given the clarifications provided in Amendment 001 and these additional questions, would you consider extending the solicitation close date by 1 week to July 24th?

Answer #013

Yes, the solicitation will be modified accordingly.

Question #014

Evaluation criteria RT3 stipulates that the proponent should demonstrate national and/or international reach from the network of contacts to be drawn upon for the delivery of the work”.

Can you confirm that these project advisors/contacts do not require reliability clearance in order to be involved in the project?

Answer #014

Project advisors/contact do not require reliability clearance unless they need access to protected information as per section 7.3 Security Requirement.

Question #015

In Annex A, Statement of Work, 6. Project Requirements, c) Compile Data. Can you elaborate upon the requirement to compile a digital library of data?

Answer #015

As an online database of digital objects (text, images, etc.), the digital library of data is expected to provide means for easy and efficient organizing, searching and retrieving.

Question #016

In Annex A, Statement of Work, 6. Project Requirements, d) Analyze Data. Can you specify the granularity of this task? Is this a general document that outlines portfolio-wide work to achieve carbon neutrality? Or is it specific documents for each property?

Answer #016

The Contractor is expected to prepare one or more draft documents analyzing the compiled data described under Part 6, c), a. which do not need to be specific for each property.

Question #017

In Annex A, Statement of Work, 6. Project Requirements, e) Inform interested parties. Please clarify if this is one engagement or specific engagements with each of the groups listed. Also, is a preferred format for this/these session(s)?

Answer #017

As stated, the Contractor informs interested parties “as and when directed by the Governance Committee”. Meetings are the usual format.

Question #018

In Annex A, Statement of Work, 6. Project Requirements, g) Perform detailed assessments. Can you confirm that these headings provide an outline for the final deliverable?

Answer #018

Depending on Bidder’s decision, the headings under Part 6, g) could be used as outlines for the final deliverables

Question #019

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In Annex A, Statement of Work, 6. Project Requirements, e) Economic Assessments. Do you have an example of a specific recognized modelling system you would like to use in this assessment?

Answer #019

No. As stated, the Bidder is expected to use “an appropriately scaled, industry recognized modeling system”.

Question #020

In Annex A, Statement of Work, 11: Final Roadmap Format. Can you clarify the objective behind including the ‘overall economic assessment’ sector?

This section states that the proponent will be required to prepare Business Plans. How many Business Plans are expected to be created and how detailed they should be?

Answer #020

The objective is to receive an overall cost/benefit assessment. For the ‘overall economic assessment’ sector, please also refer to Part 6, e).

The expected Business Plans should cover the six analyzed sectors mentioned in the Situational Analysis: Buildings, Energy, Mobility, industry, Finance and Overall Economic Assessment. As stated, each Business Plan is expected to provide a “compendium of recommendation” to include components from a) to g)

2. In ATTACHMENT 1 TO PART 3, PRICING SCHEDULE

DELETE: In its entirety

INSERT:

The Bidder must complete this pricing schedule and include it in its financial bid.

Milestone			Firm Price
Stage 1			
Stage 2			
Stage 3			
Stage 4			
Stage 5			
Stage 6			
Sub-Total of Stages 1 to 6			
Stage 7	All-inclusive fixed daily rate (a)	Level of Effort* (b)	(a) x (b) = c
Junior Consultant		50 days	
Intermediate Consultant		50 days	
Senior Consultant		50 days	
Sub-Total of Stage 7			
Evaluated Price (P) = (Sub-Total of Stages 1 to 6) + (Sub-Total of Stage 7)			

*The volumetric data included in this pricing schedule are provided for bid evaluated price determination purposes only. They are not to be considered as a contractual guarantee. Their inclusion in this pricing schedule does not represent a commitment by Canada that Canada's future usage of the services described in the bid solicitation will be consistent with this data.

The prices included in Stages 1 to 6 include any cost of travel and living expenses that may need to be incurred in the performance of the work described Annex A of Part 7 of the bid solicitation.

The rates included in Stage 7 exclude the total estimated cost of the authorized travel and living expenses that may need to be incurred for the work to be performed under the Contract on an "as and when requested basis

Under any resulting contract, Canada will not accept travel and living expenses that may need to be incurred by the contractor for any relocation of resources required to satisfy its contractual obligations.

3. In ATTACHMENT 1 TO PART 4, TECHNICAL AND FINANCIAL CRITERIA

DELETE: Mandatory Financial Criteria

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Bids must meet the mandatory financial criteria specified in the table inserted below.

Bids which fail to meet the mandatory financial criteria will be declared non-responsive. Each criterion should be addressed separately.

Mandatory Financial Criteria (MF)		
Number	Mandatory Financial Criterion	Bid Preparation Instructions
MF1	The Evaluated Price (P) must not exceed \$2,000,000.00 (Applicable Taxes extra). Evaluated Price (P) exceeding this amount will be considered non-responsive.	

INSERT: **Mandatory Financial Criteria**

Bids must meet the mandatory financial criteria specified in the table inserted below.

Bids which fail to meet the mandatory financial criteria will be declared non-responsive. Each criterion should be addressed separately.

Mandatory Financial Criteria (MF)		
Number	Mandatory Financial Criterion	Bid Preparation Instructions
MF1	Sub-Total of Stages 1 to 6 must not exceed \$2,000,000.00 (Applicable Taxes extra). Sub-Total of Stages 1 to 6 exceeding this amount will be considered non-responsive.	

4. At Article 7.6.2 Canada's Total Liability

DELETE: In its entirety

INSERT: **Portion of the Work - Cumulative Total of all authorized TAs**

- A. With respect to the portion of the Work that is to be performed under the Contract on an "as and when requested basis", Canada's total liability to the Contractor under the Contract for all authorized TAs, inclusive of any revisions, must not exceed the sum of **\$250,000.00**. Customs duties are included and the Applicable Taxes are extra.
- B. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
- C. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - 1. when it is 75 percent committed, or
 - 2. four (4) months before the contract expiry date,

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3. as soon as the Contractor considers that the sum is inadequate for the completion of the Work requested in all authorized TAs inclusive of any revisions, the applicable basis of payment of which is limitation of expenditure [contract clause 7.6.1.2, TA subject to a Limitation of Expenditure],

whichever comes first.

- D. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.