



Transport
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OTTAWA, ONTARIO
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July 10, 2018

ADDENDUM NO. 1

Subject: Request for Proposal No. FP802-180033
**INTERNATIONAL SCAN AND COMPARATIVE ANALYSIS OF NAVIGATION AND
CARGO TRANSFER SAFETY PRACTICES**

Further to the above-mentioned Request for Proposal, this Addendum (#1) is to advise potential bidders of the question(s) received during this tender call to date.

Q1:

In Section 8.0 a note is added which states: "All reports submitted to Transport Canada must be written in English or French, and in MS Word format."

Can you please confirm that all deliverables can be submitted in either official language and there is no requirement to translate the report, or other deliverables, into both official languages?

A1:

Yes, all deliverables can be submitted in either official language. Furthermore, there will be no requirement to translate the report or other deliverables.

Q2:

On page 2 of the tender document, it is requested to attach 3 CV. Nowhere else in the document is reference to the Task Force and all selection criteria relate to the main resource that will be assigned to the project. Is it required to join 3 CVS when only one will be evaluated?

R2.

No, that is an error. Only one (1) resume is required. The RFP to be amended as follows:

ENVELOPE 1 - TECHNICAL PROPOSAL

Remove:

- names of a minimum of three (3) resource(s) proposed to be assigned to the work, together with a résumé of related experience and a contingency plan in the event the resource becomes unavailable;

Replace with:

- the name of the resource proposed to be assigned to the work, together with a résumé of related experience and a contingency plan in the event the resource becomes unavailable;

All other terms and conditions remain unchanged.

Tenderers are to acknowledge this Addendum by signing in the space provided below and enclosing a copy of this document with their tender submission.

Yours truly,

Jenny O'Neil
Contracting Specialist
Materiel and Contracting Services
Email: jenny.oneil@tc.gc.ca

RECEIPT ACKNOWLEDGED

Name of Company _____

Signature _____

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