



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Travaux publics et Services gouvernementaux
Canada

Place Bonaventure, portail Sud-Oue

800, rue de La Gauchetière Ouest

7^e étage, suite 7300

Montréal

Québec

H5A 1L6

FAX pour soumissions: (514) 496-3822

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

CE DOCUMENT COMPORTE DES EXIGENCES
RELATIVES À LA SÉCURITÉ - THERE IS A
SECURITY REQUIREMENT ASSOCIATED TO
THIS REQUIREMENT

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Travaux publics et Services gouvernementaux Canada

Place Bonaventure, portail Sud-Oue

800, rue de La Gauchetière Ouest

7^e étage, suite 7300

Montréal

Québec

H5A 1L6

Title - Sujet Service entretien sanitaire	
Solicitation No. - N° de l'invitation 9F030-170901/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 9F030-17-0901	Date 2018-07-16
GETS Reference No. - N° de référence de SEAG PW-\$MTC-110-14920	
File No. - N° de dossier MTC-8-41010 (110)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-07-17	
Time Zone Fuseau horaire Heure Avancée de l'Est HAE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hivon, Michèle	Buyer Id - Id de l'acheteur mtc110
Telephone No. - N° de téléphone (514) 607-4952 ()	FAX No. - N° de FAX (514) 496-3822
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
9F030-170901-A
Client Ref. No. - N° de réf. du client
9F030-170901

Amd. No. - N° de la modif.
001
File No. - N° du dossier
MTC-8-41010

Buyer ID - Id de l'acheteur
mtc110
CCC No./N° CCC - FMS No./N° VME

THE INVITATION TO TENDER IS MODIFIED AS MENTIONED BELOW:

Annex “F” Point Rated Technical Criteria grid : DELETE the grid and REPLACE BY the revised grid attached to this document.

All other terms, clauses and conditions remain unchanged.

Analysis of technical criteria

Name of bidder:		Score awarded /20 points	Passing score 12/20	Comments
1. Organization and management		Scoring range	0	
1.1 General organization of the company				
The company presents an chart of its organization				
From 1 to 2 people		0 points		
from 3 to 5 people		1 point		
from 6 to 10 people		2 points		
11 people and over		4 points		
1.2.1 Provide 1 letter of reference from a client for a contract that meets the following criteria;				
a) For an area covering 15,000m ² or more				
b) Similar nature (includes 20% office space)				
c) Similar nature (includes 20% of space in the following types of rooms: conference centre, conference room, auditorium, warehouse or laboratory)				
The company did not provide a letter of reference, or the references cannot be verified or date back to more than 10 years before the submission date of this bid.		0 points		
The company provided a letter of reference from a client and meets 1 criterion among the requirements listed in points a, b, c.		4 points		
The company provided a letter of reference from a client and meets 2 criteria among the requirements listed at points a, b, c.		6 points		
The company provided a letter of reference from a client and meets 3 criteria among the requirements listed in points a, b, c.		8 points		
Other comments:				

1.2.2 Provide 1 letter of reference from a client for a contract that meets the following criteria;						
a) For an area covering 15,000m ² or more						
b) Similar nature (includes 20% office space)						
c) Similar nature (includes 20% of space in the following types of rooms: conference centre, conference room, auditorium, warehouse or laboratory)						
The company did not provide a letter of reference, or the references cannot be verified or date back to more than 10 years before the submission date of this bid. The company provided a letter of reference from a client and meets 1 criterion among the requirements listed in points a, b, c. The company provided a letter of reference from a client and meets 2 criteria among the requirements listed in points a, b, c. The company provided a letter of reference from a client and meets 3 criteria among the requirements listed in points a, b, c.	0 points					
	4 points					
	6 points					
	8 points					
2. Experience and performance (employees)						
2.1 Experience of the team leader assigned to this contract, we expect: name of the training received and former experience	Scoring range		Score awarded /20 points	Passing score 12/20		
The team leader presented for this contract has less than 2 years experience as a sanitary maintenance supervisor or the CVs presented cannot be verified (the addresses and contact numbers of the businesses listed in the CV were not provided). The team leader presented for this contract has between 2 and 3 years experience as a sanitary maintenance supervisor The team leader presented for this contract has between 3 and 4 years experience as a sanitary maintenance supervisor but does not have proof of training in accordance with Appendix C of the specifications. The team leader presented for this contract has between 3 and 4 years experience as a sanitary maintenance supervisor and has presented at least one proof of training in accordance with Appendix C of the specifications. The team leader presented for this contract has more than 4 years experience as a sanitary maintenance supervisor and has presented at least one proof of training in accordance with Appendix C of the specifications. The team leader presented for this contract has at least 5 years experience in staff supervision and has presented proof of at least two types of training in accordance with Appendix C of the specifications.	0 points					
	4 points					
	5 points					
	6 points					
	8 points					
	10 points					

<p>2.2 The bidder must provide the list of employees that will be assigned to the current contract, which must include the following information:</p> <p>a) Position held by the employee</p> <p>b) The number of years of experience in this position in the field of housekeeping</p> <p>c) For how many years has the employee been working for the contractor</p>	Scoring range			
	0 points			
	2 points			
	4 points			
	4 points			
	5 points			
	5 points			
	Scoring range			
	0 points			
	2 points			
	4 points			
	5 points			
<p>2.3. Operational planning:</p> <p>a) Provide a structure of the team that will be assigned to the project</p> <p>b) Determine and list the number of employees (per position type) that will be assigned to the work, including the contract's 'Supervisor/team leader' and/or employee.</p> <p>No operational planning has been proposed</p> <p>A team structure was provided, but is incomplete with regard to 2 of the following points: (position listing/nbr of work hours).</p> <p>A team structure was provided, but is incomplete with regard to 1 of the following points: (position listing/nbr of work hours).</p> <p>A team structure was provided, and is not missing any of the following points: (position listing/nbr of work hours).</p>				

3. Health and safety				Score awarded	Passing score	
				Scoring range		
3.1. Description of the contractor's current health and safety program and procedures, including training (course name(s) and number of hours per course) applicable to the workers at the work site. A company statement certifying that the work conditions of the company's staff are in compliance with applicable laws and regulations.				/15 points	9/15	
The company did not provide a health and safety program or procedure.				0		
The company presented a health and safety program and procedures.				0 points		
The company presented a health and safety program and procedures clearly outlining all the health and safety issues and a statement certifying compliance with the laws and regulations.				3 points		
				5 points		
3.2. List of employees, specifying their names and position titles, that have successfully completed the below training in the field of health and safety and that will potentially be assigned to this prospective contract:				Scoring range		
The company did not demonstrate with certification that the employees that would be assigned to this contract have at least one valid certification.				0 points		
The company demonstrated with certification that at least six (6) employees have at least one valid certification.				2 points		
The company demonstrated with certification that at least three (3) employees have at least two different valid certifications.				3 points		
The company demonstrated with certification that at least one (1) employee has at least three different valid certifications.				5 points		
3.3 Emergency situation						
Description of the emergency response plan, internal and external, for the maintenance work to be carried out in the event of a problem (e.g.: water damage, unplanned cleaning), each individual's responsibility, what are the means used in such situations.				Scoring range		
No plan was provided or one was provided, but with several shortcomings with regard to at least 3 essential elements.				0 points		
Plan provided, but with several shortcomings with regard to at least 2 essential elements.				2 points		
Plan provided, but with a small shortcoming with regard to at least 1 essential element.				3 points		
Plan provided covering all the essential elements.				5 points		

4. Products and equipment				
4.1 List of equipment, reference guide in Appendix A, Section 3.2.1.2, including the characteristics (technical data) of the mechanical equipment and the quantities that the contractor will have to ensure all the required services set out in the specifications.				
The company did not provide any information about the equipment to be used.		Scoring range	Score awarded /10 points	Passing score 6/10
The company provided a list of data sheets for the proposed equipment, but it is incomplete (missing more than 2 criteria to be able to perform the tasks identified in the mandate).		0 points		
The company provided a list of the proposed equipment and their data sheets. This list is missing one piece of equipment mentioned in the list of reference.		3 points		
4.2. List of green products that your company intends to use to ensure the services, as mentioned above, specifying the type of product (its function), the trade name and (or) the manufacturer, and include with them their material safety data sheets. The Canadian EcoLogo (Environmental Choice program) Green Seal (United States) or Ecolabel (European Union) are certifications identified as compliant.		5 points		
Incomplete list missing two criteria from the above list.		Scoring range		
Incomplete list missing one criterion from the above list.		0 points		
The list is complete, and all the products meet our eco-certification requirements.		3 points		
		5 points		
5. QUALITY ASSURANCE				
a) The company's quality assurance policy to ensure quality services		Scoring range	Score awarded /10 points	Passing score 6/10
b) Detailed description of the Quality Assurance Program or provide a <u>copy</u> of the program currently applied by the contractor, specifying the participation of the employees. If the company is ISO 9001:2008 or 2015 certified (quality management), only provide the certificate.			0	
The company did not provide a quality assurance program.		0 points		
The company provided a quality assurance program, but it is incomplete (missing 2 criteria from the list).		4 points		
The company provided a quality assurance program, but it is incomplete (missing 1 criterion from the list).		6 points		
The company provided a quality assurance program that is comprehensive and complete.		8 points		
The company provided a quality assurance program that is comprehensive and complete and has ISO certification. The certificate was included in the proposal.		10 points		
Result of the technical criteria			Total:	0/52.5/75 pts