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**Bid Receiving - PWGSC / Réception des soumissions -
TPSGC**

**11 Laurier/11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776**

Revision to a Request for a Standing Offer

Révision à une demande d'offre à commandes

Departmental Individual Standing Offer (DISO)

Offre à commandes individuelle du département(OCID)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Parliamentary Precinct Division/Acquisitions de la
Cité parlementaire
222 Queen Street / 222, rue Queen
Ottawa
Ontario
K1A 0S5

Title - Sujet Freestanding Tables	
Solicitation No. - N° de l'invitation EP803-183135/D	Date 2018-07-18
Client Reference No. - N° de référence du client EP803-183135	Amendment No. - N° modif. 005
File No. - N° de dossier 019pps.EP803-183135	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$PPS-019-26861	
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale	
2018-06-08	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-07-26	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
Address Enquiries to: - Adresser toutes questions à: Ian Arboleda	Buyer Id - Id de l'acheteur 019pps
Telephone No. - N° de téléphone (613) 990-7280 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See Annex A.	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

QUESTIONS AND ANSWERS – SERIES II

Q1. Would PSPC consider extending the solicitation closing date?

A1. Refer to amendment below.

Q2. If a vendor is not able to submit a bid for every line item requested, could they still be considered and evaluated on the lines submitted and issued a standing offer for only those items?

A2. As stated in Part 1 – General Information, article 1.2.6, “The top two (2) ranked responsive offers per item in each stream with the highest financial score will be recommended for issuance of a standing offer agreement.” An offeror will be evaluated for each offered product. If issued a standing offer agreement, the Offeror must provide the entire line of products of the Offered Product(s) throughout the duration of the Standing Offer as indicated in Mandatory Technical Criteria MTC 5.

Refer to amendment below for further clarifications.

Q3. At Amendment #4, Attachment 1 to Part 4 – Financial Presentation Sheet, MRTB25 and MRTB26, the dimensions noted do not coincide with the label (Large meeting table) and the description (3 bases). Can you please confirm that the dimensions of this table are noted incorrectly? Is this a typographical error?

A3. Refer to amendment below.

Q4. With reference to the Credenzas in Veneer and Laminate (1a, 1b, 3a, 3b, 3c, 3d, 3e, 3f, 3g, 5a, 5b, 5c, 5d, 5e and 5f), does the Shelf and Interior finish have to match the exterior? Please clarify if same colour or same colour and material?

A4. The Shelf and Interior finish has to match the exterior. Finish refers to material and colour.

Q5. With reference to the Credenzas in Veneer and Laminate (1c, 1d, 3h, 3i), it states minimum interior clearance (3.5") narrower than depth dimension of floor monument (6.5"). Please clarify base interior dimensions and is floor monument to be housed in the base? Is interior panel base dimension of 2-3/8" acceptable?

A5. Refer to Attachment 1 to Annex A – Product Specifications and Attachment 2 to Annex A – Product Requirements List for a detailed description of the requirement. The interior clearance requirement applies only for the square or rectangular base option. The requirement specifications remain unchanged.

Q6. With reference to the Credenzas in Veneer and Laminate (3P & 3Q), it asks to list three(3) panel bases for a 72" long table. Is 72" long correct? If so, that would leave 18" center to center between the panel bases?

A6. Refer to amendment below.

Q7. Attachment 1 to Annex A and Attachment 2 to Annex A (Mandatory Products Requirements Spreadsheet), items 3a-3w. The requirement for all items to be from the same series will prevent us from bidding these tables. Our meeting tables are manufactured in the same factory, are of identical construction/materials, and are available in the same finishes and options. Please allow us to bid from different series if they are from the same manufacturer and same construction.

- A7. Refer to Attachment 1 to Annex A – Product Specifications and Attachment 2 to Annex A – Product Requirements List for a detailed description of the requirement. The requirement specifications remain unchanged.
- Q8. At Attachment 1 to Part 4 – Financial Presentation Sheet, Basket of Product Pricing column, what information is required to complete this section?
- A8. PSPC will complete the Basket of Product Pricing column. This section is not to be completed by the Offeror.

THIS AMENDMENT IS RAISED TO CHANGE THE REQUEST FOR STANDING OFFER (RFSO) SOLICITATION. THE FOLLOWING REVISIONS ARE:

1. At Request for Standing Offer cover page, solicitation closing box, DELETE in its entirety and REPLACE with the following,

“Solicitation Closes – L’invitation prend fin At – à 2:00 PM On – le 26 July/Juillet 2018”
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2. At Part 1 – General Information, article 1.2.6, ADD the following,
“The Standing Offer holder must provide the entire line of products of the Offered Product(s) throughout the duration of the Standing Offer. A list of the entire line of products including the other configurations and variations of the Offered Product(s) shall be provided to PSPC by the Offeror upon issuance of a Standing Offer agreement. The MSRP percentage discount(s) must be the same as the Offered Product(s).”
3. At Attachment 2 to Annex A – Product Requirements List, DELETE in its entirety and REPLACE with the revised Attachment 2 to Annex A.
4. At Attachment 1 to Part 4 – Financial Presentation Sheet, DELETE in its entirety and REPLACE with the revised Attachment 1 to Part 4.
5. At Attachment 2 to Part 4 – Offered Products List, DELETE in its entirety and REPLACE with the revised Attachment 2 to Part 4.

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR STANDING OFFER REMAIN UNCHANGED.