



INVITATION TO TENDER NOTICE

Solicitation #: FP802-180075
Closing Date: Friday, August 03, 2018
Time for solicitation closure: 02:00 PM, Eastern Daylight Time (EDT)

Title: Trailer Improvements

Work site location: Nain, NL

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice;
2. Construction Tender Form (**Mandatory - to be completed by Bidder, pages 3 &4**);
3. Specifications (Description of the required work);
4. Drawings/Plans;

CLOSING LOCATION(S):

Location #1: For electronic submissions **ONLY**, please send your electronic proposal to:

Location #2: Should your submission be over \$100,000.00 you are required to submit a Bid Bond. This must be the original copy and sent in via Canada Post or by Courier to:

**Fisheries and Oceans Canada,
Attention: Beverly Shawana
Procurement Hub – Ottawa Office,
Station 9E249, 9th Floor
200 Kent Street,
Ottawa, Ontario K1A 0E6
Tel: 613-407-3861**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.

LATE TENDER:

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.



BID SECURITY:

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

Notes:

- (a) ***The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.***
- (b) ***The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.***

SCOPE OF WORK:

1.1 SCOPE

- .1 The work consists of the furnishing of all plant, labour, equipment and material for Trailer improvements in Nain, NL, in strict accordance with specifications and accompanying drawings and subject to all terms and conditions of the Contract.
- .2 Carry out mechanical/plumbing work in accordance with the latest edition of the Plumbing codes of Canada. Specifications related to the mechanical requirements associated with this project are included on the drawings.

1.2 DESCRIPTION OF WORK

- .1 In general, work under this contract consists of refurbishment of the existing trailer, as outlined on the drawings.

Do not proceed with any portion of the work until the Departmental Representative has approved the Contractor’s written work plan. Review the Hazardous Material Assessment Report, attached as an appendix to these specifications, and abide by all Regulatory requirements for the removal, disturbance, handling and disposal of hazardous building materials.



PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

ENQUIRIES

DFO will accept Enquiries from Bidders until **2:00 PM Eastern Daylight Time (EDT), Monday, July 30, 2018**. Bidders must send their enquiries by email to Beverly.shawana@dfo-mpo.gc.ca

EXPECTED START AND COMPLETION DATES:

Start Date: Upon contract Award
Completion Date: October 15, 2018

SECURITY REQUIREMENTS:

See attached Appendix A.

ACCEPTANCE OF TENDERS:

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Kind Regards,

Beverly Shawana
Procurement and Contracting Consultant
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Fisheries and Oceans Canada
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