



**IRETURN BIDS TO:
RETOURNER LES SOUMISSIONS A:**

Bid Receiving/Réception des soumissions

Procurement and Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Ave
Regina, SK S4P 3K7

Fax No. - N° de FAX:
(306) 780-5232

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY
REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE
EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet: 25 and 50 HP MOWER (Regina, SK)		Date July 20, 2018
Solicitation No. – N° de l'invitation M5000-18-7467A – PW-18-00835869		
Client Reference No. - No. De Référence du Client 201807467		
Solicitation Closes – L'invitation prend fin		
At / à :	1400 hrs	CST (Central Standard Time)
On / le :	August 30, 2018	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Tania Sentes, Procurement Officer		
Telephone No. – No. de téléphone 639-625-3463	Facsimile No. – No. de télécopieur 306-780-5232	

Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirements as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, bidders should refer to the Industrial Security Program (ISP) of Public Works and Government Services Canada (<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>) website. Please note, the above website is specific to PWGSC requirements and processes may differ from RCMP requirements.

1.2 Requirement

The requirement is detailed under Annex A of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4. Procurement Ombudsman

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca. You can also obtain more information on the OPO services available to you at their website at www.opo-boa.gc.ca.

1.5 Trade Agreements

"The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canadian Free Trade Agreement (CFTA), and the Canada-European Union Comprehensive Economic and Trade Agreement (CETA)."



PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.2 Submission of Bids

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or email to RCMP will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.



2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

2.5 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: corporate_accounting@rcmp-grc.gc.ca

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (two (2) hard copies)

Section II: Financial Bid (one (1) hard copy)

Section III: Certifications (one (1) hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:



- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Refer to Annex C, Mandatory Technical Criteria

4.1.2 Financial Evaluation

SACC Manual Clause A0220T (2014-06-26), Evaluation of Price

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price per unit, will be recommended for award of a contract. One contract may be awarded per mower.



PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.1.1 Integrity Provisions

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences (as applicable)
- Required Documentation

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 The following security requirements (SRCL and related clauses) apply and form part of the Contract.



6.1.2 The contractor is required to have all persons working on site to be security cleared at the level of **Facility Access with Escort (FA02)** as verified by the Personnel Security Unit (PSU) of the Royal Canadian Mounted Police (RCMP).

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

6.3.1 General Conditions

2010A (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received within 10 weeks of contract award, the best delivery date that could be offered is _____.

Training on the unit must be completed no later than one (1) month after delivery of the unit and on a mutually agreed upon date between the technical authority and the contractor.

6.4.2 Optional Goods

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex A and B of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option to purchase one (1) additional unit of each mower within twelve (12) months after contract award by sending a written notice to the Contractor.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Section 6.12 – Shipping Instruction – Delivered Duty Paid of the Contract.



6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Tania Sentes
Procurement Officer
Royal Canadian Mounted Police
Corporate Management Branch
5600 - 11th Ave
Regina, SK S4P 3J7

Telephone: 639-625-3463
Facsimile: 306-780-5232
Email: tania.sentes@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is: *(to be provided at contract award)*

Name: _____
Title: _____
Royal Canadian Mounted Police
Directorate: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative - *(to be provided at contract award)*

Name: _____
Title: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____



6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price, as specified in Annex B, Basis of Payment for a cost of \$ _____ (to be completed at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17) Limitation of Price

6.6.3 Single Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.7 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21) – Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) Annex D, Security Requirements Checklist
- (f) the Contractor's bid dated _____



6.11. Procurement Ombudsman

6.11.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

6.11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the supplier or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

6.12 Shipping Instructions – Delivered Duty Paid

Goods must be consigned and delivered to the destination specified in the contract:

Incoterms 2010 "DDP Delivered Duty Paid", "F" Division Post Garage 6101 Dewdney Avenue, Regina, Saskatchewan including all unloading charges.

6.13 Delivery and Unloading

Delivery trucks must be equipped with an unloading device which will permit unloading at sites with no hydraulic, stationary or other type of unloading facility.

When making deliveries, sufficient personnel must be provided to permit unloading of any type of vehicle without the assistance of federal government personnel.

6.14 SACC Manual Clauses

B7500C (2006-06-16) Excess Goods
G1005C (2016-01-28) Insurance – No Specific Requirement

6.15 Environmental Considerations:

Where applicable, suppliers are encouraged to consider the following environment considerations:

Deliverables:



-
- When printed material is requested, the minimum recycled content of 30% is required and/or certified as originating from a sustainably managed forest.
 - Recycle unneeded printed documents (in accordance with Security Requirements).

Shipping Requirements:

- Minimize packaging
- Include recycled content in packaging;
- Re-use packaging;
- Include a provision for a take-back program for packaging;
- Reduce/eliminate toxics in packaging.



**ANNEX "A"
STATEMENT OF REQUIREMENT**

The contractor must supply, deliver, offload, and provide servicing for two (2) new (latest model in production at bid closing) 25 HP and 50 HP Mower to the Royal Canadian Mounted Police Academy, Depot Division, located in Regina, Saskatchewan, in accordance with the requirements specifications, terms and conditions detailed herein.

The mower(s) must have the following specifications:

- Be the latest model in production at bid closing from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least one (1) year;
- Conform to all applicable laws, regulations and industrial standards governing manufacture, safety, noise levels and pollution in effect in Canada at the time of manufacture;
- and have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

Table 1 – Common Mower Specifications

A	Engine
1	Diesel
2	Liquid cooled
3	Air filter – dry type
4	Oil filter – replaceable
5	Automatic glow plug controller
6	Block Heater
B	Capacities
1	Forty (40) L fuel tank – minimum
C	Electrical System
1	Alternator, 40 amp – minimum
2	12 Volt
D	Drive train and transmission
1	Hydrostatic
2	Forward and reverse
3	Variable speed
4	Cruise control
E	Steering
1	Rear axle steering
2	Steering wheel only
3	Power steering
4	Tilt steering
F	Tires
1	High flotation turf tread with demountable rims
2	Standard tire size on most current model
G	Gauge package



	1	Industry standard gauges with hour meter
H	Seat	
	1	High back with arm rests, backrest and air ride
	2	Adjustable forward and backward, raise and lower
I	Cab	
	1	All weather cab enclosure with rollover protective structure (ROPS)
	2	Must be manufactured and designed specifically for the mower unit
	3	Heater, air conditioning and defroster
	4	Seat belt
	5	Front window wiper, 2 speed with washer
	6	Rear window wiper
	7	Tinted safety glass
	8	Rear window to open outward
	9	Headlights (2); rear work lights; 4-way flashers
	10	Bracket for slow moving vehicle sign including slow moving vehicle sign
J	Manuals (English only required)	
	1	Must provide two (2) copies of a shop service manual accurately identifying all the components and accessories of the equipment supplied (hard or digital)
	2	Must provide two (2) copies of a service parts manual accurately identifying all the components and accessories of the equipment supplied (hard or digital)
	3	Must provide two (2) copies of the operator manual for the vehicle and all applicable attachments and accessories (hard or digital)
	4	Must provide (2) copies of the manufacturer's standard warranty for machine and all accessories and attachments
K	Service	
	1	Work must be performed by an authorized representative within a 100 km radius of Regina, SK using roadways
	2	The authorized representative must initiate the repair service within 24 hours of notification
	3	The authorized representative must have a ready access to regular maintenance, servicing parts and have the ability to access all other parts not normally stocked from an authorized parts dealer within 72 hours
L	Training	
	1	The Contractor must provide the following training: <ul style="list-style-type: none"> a. Minimum four (4) hour familiarization instruction for up to fourteen (14) people b. This familiarization must be completed no later than one (1) month after delivery of the mower on a mutually agreed date between the Technical Authority and the contractor.
M	Delivery	
	1	Unit must be delivered with a minimum of two (2) sets of keys
	2	POI: Pre- delivery inspection as per industry standard
	3	Unit must be delivered with a minimum of twenty (20) L of fuel in the tank



Table 2 – 25 HP and 50 HP Individual Specifications

25 HP	50 HP
A. Engine	A. Engine
1. 25 gross horsepower-minimum	1. 50 gross horsepower-minimum
2. 3 cylinder, 4 stroke-minimum	2. 4 cylinder, 4 stroke-minimum
B. Drive Train and Transmission	B. Drive Train and Transmission
1. 2 Wheel drive - minimum	1. 4 Wheel drive, automatic on demand
C. Mower Deck	C. Mower Deck
1. Side discharge, mulching type	1. Rear discharge
2. Cutting width of seventy-two (72) inches required with a minimum 1" to 6" cut height adjustable by 1" increments.	2. Cutting width, minimum 10 feet, maximum 11 feet with a minimum 1" to 6" cut height adjustable by 1" increments
3. Anti-scalp device on deck	3. Anti-scalp device on deck
4. Floating deck with automatic hydraulic counterbalance	4. Floating deck with automatic hydraulic counterbalance
5. Rotary type blade (chains not acceptable)	5. Rotary type blade (chains not acceptable)
6. Dual hydraulic lift cylinders capable of being hydraulically lifted from operator's seat.	6. All decks to be capable of being hydraulically lifted individually from operator's seat so mower can be operated with both wing decks and centre deck; or with centre deck only.
7. Deck must be installed prior to delivery	7. Deck must be installed prior to delivery
	8. Wing decks to have breakaway system (wings, pivot away from struck object).
	9. Automatic disengagement or braking of blades when wing decks are lifted into the transport position.
	10. One front mounted deck in front of drive wheels with two side decks (side decks can be beside front deck or one on each side of unit) with deck covers for each.
D. Rotary Broom	N/A
1. Hydraulic broom with hydraulic drive motor	
2. Hydraulic angle kit	
3. Sweeping width of sixty (60) inches	
4. Broom or brush diameter of twenty-four (24) inches – minimum	
5. Polypropylene bristles	
6. Hood protector	



ANNEX "B"

BASIS OF PAYMENT

Firm unit prices, in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax is extra, Incoterms 2010 "DDP Delivered Duty Paid", delivery, unloading charges, Canadian customs duties and excise taxes included.

Annex "B" must be completed in its entirety or the bid will be considered non-responsive and will not be evaluated.

Bidders can bid on the mowers of their choice, please indicate with a check mark on each mower a bid will be submitted:

- 25 HP mower Only** – As per Annex A, Statement of Work, complete Table 1 in its entirety
- 50 HP mower Only** – As per Annex A, Statement of Work , complete Table 2 in its entirety
- Both** – As per Annex A – Statement of Work, complete Table 1 and 2 in their entirety

Table 1 – 25 HP Mower

Item	Description	Quantity (a)	Unit of Issue	Price Per Unit (b)	Extended Price (a x b)
1.0	Mower, in accordance with Annex A to be shipped to Regina, SK	1	Each	\$ _____	\$ _____
2.0	Optional Mower, in accordance with Annex A	1	Each	\$ _____	\$ _____
Total Evaluated Price (1.0 + 2.0)					\$ _____

Manufacturer: _____

Model: _____

Year: _____

Table 2 – 50 HP Mower

Item	Description	Quantity (a)	Unit of Issue	Price Per Unit (b)	Extended Price (a x b)
1.0	Mower, in accordance with Annex A to be shipped to Regina, SK	1	Each	\$ _____	\$ _____
2.0	Optional Mower, in accordance with Annex A	1	Each	\$ _____	\$ _____
Total Evaluated Price (1.0 + 2.0)					\$ _____

Manufacturer: _____

Model: _____

Year: _____



**ANNEX "C"
MANDATORY TECHNICAL CRITERIA**

Bidders are required to indicate whether or not they comply with the mandatory specifications. Bidders must include two (2) copies of descriptive literature of the make and model of the items offered in sufficient detail to clearly indicate compliance with each of the individual requirements in the specifications and cross reference where this specification is located within the descriptive literature.

If specifications are not listed in the descriptive literature, bidders must provide documentation to support how the offered unit meets the specification.

Where weight, dimensions or other characteristics are shown as minimum or maximum, the bidder must indicate the manufacturer's figures.

The Royal Canadian Mounted Police is under no obligation to seek clarification of the bid(s) or the supporting technical documentation provided.

Failure to meet any of the following specifications will render your proposal non-compliant and will be given no further consideration.

Bidders can bid on the mower(s) of their choice, please indicate with a check mark on each mower a bid will be submitted:

- 25 HP mower Only** – As per Annex A, Statement of Work, complete Table 1 and 2 in its entirety
- 50 HP mower Only** – As per Annex A, Statement of Work, complete Table 1 and 3 in its entirety
- Both** – As per Annex A – Statement of Work, complete Table 1, 2 and 3 in their entirety

Table 1 – 25 HP and 50 HP

No.	Specification	Compliance		Comment(s) / Cross Reference
		Yes	No	
A	Engine			
1	Diesel			
2	Liquid cooled			
3	Air filter – dry type			
4	Oil filter – replaceable			
5	Automatic glow plug controller			
6	Block Heater			
B	Capacities			
1	Forty (40) L fuel tank – minimum			
C	Electrical System			
1	Alternator, 40 amp – minimum			
2	12 Volt			
D	Drive train and transmission			
1	Hydrostatic			
2	Forward and reverse			
3	Variable speed			
4	Cruise control			
E	Steering			
1	Rear axle steering			
2	Steering wheel only			
3	Power steering			
4	Tilt steering			



F	Tires			
1	High flotation turf tread with demountable rims			
2	Standard tire size on most current model			
G	Gauge package			
1	Industry standard gauges with hour meter			
H	Seat			
1	High back with arm rests, backrest and air ride			
2	Adjustable forward and backward, raise and lower			
I	Cab			
1	All weather cab enclosure with rollover protective structure (ROPS)			
2	Must be manufactured and designed specifically for the mower unit			
3	Heater, air conditioning; defroster			
4	Seat belt			
5	Front window wiper, 2 speed with washer			
6	Rear window wiper			
7	Tinted safety glass			
8	Removable door with locking handle			
J	Additional Features			
1	Pre-delivery inspection as per industry standard			
2	<p>Service: Work must be performed by an authorized representative within a 100 km radius of Regina, SK using roadways The authorized representative must initiate the repair service within 24 hours of notification.</p> <p>The authorized representative must have a ready access to regular maintenance, servicing parts and have the ability to access all other parts not normally stocked from an authorized parts dealer within 72 hours.</p>			<p>Distance between delivery location and the service dealer and/or agent: _____km</p> <p>Name: _____</p> <p>Address: _____</p> <p>Telephone: _____</p>



Table 2 – 25 HP Mower

For evaluation purposes, indicate the manufacturer, model and year of the unit offered for evaluation.

Manufacturer: _____, **Model:** _____, **Year:** _____

No.	Specification	Compliance		Comment(s) / Cross Reference
		Yes	No	
A	Engine			
1	25 gross horsepower – minimum			
2	3 cylinder, 4 stroke - minimum			
B	Drive Train and Transmission			
1	2 wheel drive – minimum			
C	Mower Deck			
1	Side discharge, mulching type			
2	Cutting width of seventy-two (72) inches required with a minimum 1” to 6” cut height adjustable by 1” increments			
3	Anti-scalp device on deck			
4	Floating deck with automatic hydraulic counterbalance			
5	Rotary type blade (chains not acceptable)			
6	Dual hydraulic lift cylinders capable of being hydraulically lifted from operators seat			
7	Deck must be installed prior to delivery			
D	Rotary Broom			
1	Hydraulic broom with a hydraulic drive motor			
2	Hydraulic angle kit			
3	Sweeping width of sixty (60) inches required			
4	Broom/brush diameter of twenty (24) inches – minimum			
5	Polypropylene bristles			
6	Hood protector			



Table 3 – 50 HP

For evaluation purposes, indicate the manufacturer, model and year of the unit offered for evaluation.

Manufacturer: _____, **Model:** _____, **Year:** _____

No.	Specification	Compliance		Comment(s) / Cross Reference
		Yes	No	
A	Engine			
1	50 gross horsepower – minimum			
2	4 cylinder, 4 stroke - minimum			
B	Drive Train and Transmission			
1	4 wheel drive, automatic on-demand			
C	Mower Deck			
1	Rear discharge			
2	Cutting width – minimum 10 feet, maximum 11 feet with a minimum 1” to 6” cut height adjustable by 1” increments			
3	Anti-scalp devices on each deck			
4	One front mounted deck located in front of drive wheels with two side decks (side decks can be beside front deck or one on each side of unit) with deck covers for all			
5	Floating deck with automatic hydraulic counterbalance			
6	Rotary type blade (chains not acceptable)			
7	All decks to be capable of being hydraulically lifted individually from operators seat so mower can be operated with either wing deck and centre deck, or with centre deck only			
8	Wing decks to have breakaway system (wings, pivot away from struck object)			
9	Automatic disengagement or braking of blades when wing decks are lifted into the transport position			
10	Decks to be installed prior to delivery			



ANNEX "D"
SECURITY REQUIREMENTS

SRCL # 2018-1118603 (T)

Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE	
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	2. Branch or Directorate / Direction générale ou Direction
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
4. Brief Description of Work / Brève description du travail Basic Training for Depot Equipment <i>for grounds unit. MT.</i>	
5. a) Will the supplier require access to Controlled Goods? / Le fournisseur aura-t-il accès à des marchandises contrôlées? <input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? / Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? <input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis	
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? / Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access on utilizing the chart in Question 7, c) / Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7, c) <input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. / Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé. <input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? / S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit? <input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès	
Canada <input checked="" type="checkbox"/> <i>MT</i>	NATO / OTAN <input type="checkbox"/>
Foreign / Étranger <input type="checkbox"/>	
7. b) Release restrictions / Restrictions relatives à la diffusion	
No release restrictions / Aucune restriction relative à la diffusion <input checked="" type="checkbox"/> <i>MT</i>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>
Not releasable / À ne pas diffuser <input type="checkbox"/>	
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information	
PROTECTED A / PROTÉGÉ A <input checked="" type="checkbox"/> <i>MT</i>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET / NATO SECRET <input type="checkbox"/>
SECRET / SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>
TOP SECRET / TRÈS SECRET <input type="checkbox"/>	
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>	

TBS/BCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canada



Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART A - SUPPLIER / PARTIE A - FOURNISSEUR

9. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
If Yes, indicate the level of sensitivity.
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input checked="" type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS	<i>RCMP Facility Access Level 2 (FA2) with escort. LT</i>		

Special comments:
Commentaires spéciaux : *The supplier will be escorted at all times - Facility access with escort*

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les opérations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Existera-t-il un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui

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Security Classification / Classification de sécurité



Contract Number / Numéro du contrat

Security Classification / Classification de sécurité

PART C - Résumé / PARTIE C - (Suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉE			CLASSIFIED CLASSIFIÉE			NATO				COMSEC					
	A	B	C	CONFIDENTIAL Confidentiel	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COMSEC TOP SECRET	PROTECTED Protégée					
							NATO DIFFUSION RESTRICTED	NATO CONFIDENTIAL	COMSEC TOP SECRET	A	B	C				
Information / Avoirs Bibliothèques / biens Production																
IT Media / Support IT																
IT Lias / Lien Médiateur																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.
12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).