



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions/Travaux publics et Services
gouvernementaux Canada
Building S-111, Rm C-114
101 Menin Rd. Garrison Petawawa
Petawawa
Ontario
K8H 2X3
Bid Fax: (613) 687-6656

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Address inquiries to the Contracting Authority at
wayne.cook@pwgsc-tpsgc.gc.ca

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada Supply and
Services Operation
Petawawa Procurement
Building S-111, Rm C-114
101 Menin Rd. Garrison Petawawa
Petawawa
Ontario
K8H 2X3

Title - Sujet Deployable CT scanner	
Solicitation No. - N° de l'invitation W6369-18A019/A	Date 2018-07-25
Client Reference No. - N° de référence du client W6369-18A019	
GETS Reference No. - N° de référence de SEAG PW-\$PET-906-1514	
File No. - N° de dossier PET-8-49007 (906)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-09-04	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Cook, Wayne	Buyer Id - Id de l'acheteur pet906
Telephone No. - N° de téléphone (613) 401-0623 ()	FAX No. - N° de FAX (613) 687-6656
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	CENTRAL MEDICAL EQUIPMENT DEPOT 105 MONTGOMERY RD, BLDG BB104A PETAWAWA. ON K8H 2X3 ATTN:RECEIPTS SUPERVISOR	W6369	DEPARTMENT OF NATIONAL DEFENCE 101 COLONEL BY DR. Major Cecilia Reyes, J4 Med Equip OTTAWA Ontario K1A0K2 Canada



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	deployable CT scanner	D - 1	W6369	1	Each	\$	XXXXXXXXXXXX	See Herein	

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W6369-18A019/A
Client Ref. No. - N° de réf. du client
W6369-18A019

Amd. No. - N° de la modif.
File No. - N° du dossier
Pet-8-49007

Buyer ID - Id de l'acheteur
PET906
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by Bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Requirement, the Basis of Payment, Security Requirements, the Security Requirements Checklist, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification, the Insurance Requirements, the DND 626 Task Authorization Form and any other annexes.

1.2 Summary

1.2.1 The Canadian Forces Health Services Group (CF H Svcs GP) requires an initial purchase of one (1) containerized Computed Tomography Scanner (CT Scanner) system with an option to purchase an additional one (1) containerized CT Scanner system over the next three (3) years. There is also a requirement for both CT Scanner Operator Training for Diagnostic Imaging Technologist and CT Scanner Field Service Engineer Technical Training for CF H Svcs Gp Biomedical Engineering Technologist. The CT Scanner must meet the regulatory standards and technical specifications listed in Section 4 of the Requirement.

Contract period: From date of award till March 31, 2022

Delivery point: Garrison Petawawa

1.2.2 There are security requirements associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.2.3 The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the

Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Due to the nature of the bid solicitation, bids transmitted by epost Connect service will not be accepted.

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy and 1 soft copy on USB key)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Section IV: Additional Information (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability by indicating the page number on Annex C as to how they meet the Mandatory Technical criteria with their supporting documentation in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

3.1.1 Bidders must submit their financial bid in accordance with the basis of payment in Annex "B".

3.1.2 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "E" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "E" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.3 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

3.1.4 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the "technical", "financial", evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1. Mandatory Technical Criteria

Bidders must provide equipment literature or brochure or technical specifications or written description that demonstrate that the proposed equipment meets each of the mandatory technical evaluation criteria are included in Annex C

4.1.2 Financial Evaluation

4.1.2.1 Mandatory Financial Criteria

The Bidders must submit its bid pricing in accordance with Annex B – Basis of Payment, in Canadian Funds.

Bidders must provide pricing for all items listed in Annex B – Basis of Payment, Pricing basis A through D inclusive.

The Annex B – Basis of Payment options provided in Pricing Bases C and D are for the sole purpose of establishing an evaluation tool, based on best estimate and in no way reflect the actual usage's expected or any commitment on part of the Crown.

Bidders will be evaluated based on the prices detailed in Annex B –Basis of Payment, Pricing Bases A through D inclusive.

Definition Cost Per course: The Cost Per Course is the price bid by the Bidder for the one course.

Definition of Extended Price (Equipment): The Firm Unit Price multiplied by the Quantity of units.

Definition of Extended Price (Services): The Price per Course multiplied by the Quantity of Courses.

Definition of Evaluated Price: The Evaluated Price is the sum of all the extended prices.

4.1.2.2 The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP Canadian customs duties and excise taxes included.

4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria

SACC *Manual* Clause [A0031T](#) (2010-08-16), Basis of Selection – Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the Integrity declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the ["FCP Limited Eligibility to Bid"](#) list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex titled Federal Contractors Program for Employment Equity - Certification, before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

6.1 Security Requirements

1. At the date of bid closing, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

PART 7 - RESULTING CONTRACT CLAUSES

Delete this title and the following sentence at contract award.

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

7.1 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

7.1.1 Optional Goods and/or Services

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described Annex A & B, Pricing Basis B – Option years one through four of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment

The Contracting Authority may exercise the option at any time before the expiry of the Contract by sending a written notice to the Contractor.

7.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.2.1 General Conditions

[2030](#) (2018-06-21), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract.

7.2.2 Supplemental General Conditions

[4003](#) (2010-08-16), Licensed Software, apply to and form part of the Contract.

4010 (2012-07-16), Services - Higher Complexity, apply to and form part of the Contract.

7.3 Security Requirements

7.3.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid *Designated Organization Screening* (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to *sensitive work site(s)* must EACH hold a valid **RELIABILITY STATUS**, granted or approved by the CISD/PWGSC.
3. Subcontracts, which contain security requirements, are NOT to be awarded without the prior written permission of the CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) *Security Requirements Check List* and Security Guide (if applicable), attached at Annex D;
 - b) *Industrial Security Manual* (Latest Edition).

7.4 Term of Contract

7.4.1 Period of the Contract

The period of the Contract is from date of Contract to 31 March 2022 inclusive

7.4.2 Delivery Date

All the deliverables must be received on or before 22 March 2019 for Pricing Basis A - Firm Requirement.

7.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.

7.4.4 Shipping Instructions - Free on Board Destination and Delivered Duty Paid

Goods must be consigned to the destination specified in the Contract and delivered:

Incoterms 2000 "DDP Delivered Duty Paid" Garrison Petawawa.

7.5 Authorities

7.5.1 Contracting Authority

Solicitation No. - N° de l'invitation
W6369-18A019/A
Client Ref. No. - N° de réf. du client
W6369-18A019

Amd. No. - N° de la modif.
File No. - N° du dossier
Pet-8-49007

Buyer ID - Id de l'acheteur
PET906
CCC No./N° CCC - FMS No./N° VME

The Contracting Authority for the Contract is:

Name: Wayne Cook
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Ontario Region
Address: 101 Menin Rd. Bldg. S-111 Rm. C-114
4 CDSG Garrison Petawawa, Petawawa ON K8H 2X3
Telephone: 613 – 401 - 0623
Facsimile: 613 – 687 - 6656
E-mail address: wayne.cook@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

7.5.2 Project Authority

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
Facsimile: ____ - ____ - ____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.3 Contractor's Representative

Name and telephone number of the person responsible for:

General Enquiries

Name: _____
Telephone No: _____
Facsimile No: _____
E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada

7.7 Payment

7.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm unit prices, as specified in Annex B. Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.7.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

7.7.3 Single Payment

SACC Manual clause [H1000C](#) (2008-05-12) Single Payment

7.7.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

7.9 Certifications and Additional Information

7.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

7.9.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

7.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions [4003](#) (2010-08-16), Licensed Software, apply to and form part of the Contract. And [4010](#) (2012-07-16), Services - Higher Complexity, apply to and form part of the Contract;
- (c) the general conditions [2030](#) (2018-06-21), General Conditions - Higher Complexity - Goods, apply to and form part of the Contract;
- (d) Annex A, Requirement;
- (e) Annex B, Basis of Payment;
- (f) Annex D, Security Requirements Check List;
- (g) the Contractor's bid dated _____.

7.12 Defence Contract

SACC Manual clause [A9006C](#) (2012-07-16) Defence Contract

SACC Manual clause [A9062C](#) (2011-05-16) Canadian Forces Site Regulations

7.13 Insurance

SACC Manual clause [G1005C](#) (2016-01-28) Insurance

ANNEX "A"

REQUIREMENT

A DEPLOYABLE SELF CONTAINED COMPUTED TOMOGRAPHY SCANNER (CT Scanner)

1. INTRODUCTION

- a. The Department of National Defence (DND) has a requirement for a 128 slice Computed Tomography Scanner (CT Scanner), mounted within an ISO certified deployable container, to perform diagnostic medical imaging of the internal structures of the human body. The CT scanner will be used in global deployments with the CAF Field Hospital. The CT Scanner must be self-contained in a shell resistant to extreme environmental challenges to endure transport and deployment conditions.

2. SCOPE

- a. The CF H Svcs GP requires an initial purchase of one (1) containerized CT Scanner system with an option to purchase an additional one (1) containerized CT Scanner system over the next three (3) years. There is also a requirement for both CT Scanner Operator Training for Diagnostic Imaging Technologist and CT Scanner Field Service Engineer Technical Training for CF H Svcs Gp Biomedical Engineering Technologist. The CT Scanner must meet the regulatory standards and technical specifications listed in Section 4 of this Requirement.

3. REQUIREMENT

- a. **Goods – Containerized Computed Tomography Scanner (CT Scanner)**
 - i. Initial Requirement: one (1) containerized CT Scanner,
 - ii. Options: upon request, up to one (1) additional containerized CT Scanner, over a three (3) year period.
 - iii. Please refer to Section 4 of this Requirement for detailed description and complete specifications of the containerized CT Scanner and Section 6 of this REQUIREMENT for delivery details.
- b. **Services - Training**
 - i. Initial Requirement: Two (2) Operator Training Session and two (2) Technical Service Training Sessions. Details for training requirements listed in Section 5 of this Requirement.
 - ii. Options: Additional Operations Training sessions and Technical Service Training Sessions on an as needed basis over a three (3) year period.

4. STANDARDS AND SPECIFICATIONS

- a. The CT Scanner system must have a Canadian Standards Association (CSA) certification, or equivalent (www.csagroup.org/global/en/about-csa-group/certification-marks-labels). Equivalency must be recognized by SCC (Standard Council of Canada) (www.scc.ca).

- b. The CT Scanner system device must have a valid, active, medical device license issued by Health Canada. The DND reserves the right, at its discretion, to verify the validity of the device license through Health Canada.
- c. The CT Scanner Container must be constructed of metal which is resistant to rust in accordance with NATO 6516/SCHPE/86. NATO 6516/SCHPE/86 equates to Salt Fog continuous corrosion test of 168 hours at a 25% saline solution to validate their effectiveness in resisting corrosion.
- d. The CT Scanner Container must be protected against water ingress in accordance with DEF-STAN 35 CL27. DEF-STAN 35 CL27 equates to the ability to withstand driving rain equivalent to a minimum of 200 millimeters per hour.
- e. The CT Scanner Container must have all doors and openings sealed against the ingress of dust in accordance with DEF STAN 07-55 Part 2 Section 4/1 Test D1

TECHNICAL SPECIFICATIONS – CT SCANNER

f. SCAN TIME

- i. The rotation time for one complete gantry rotation of 360 degree's must not exceed 0.4 seconds;
- ii. When in the Cardiac Application, rotation time must not exceed 0.35 seconds for each 360 degree rotation. If applicable to cardiac requisition, partial rotation is acceptable.

g. SCAN METHOD

- i. The CT Scanner must incorporate Spiral, Axial and Helical scanning;
- ii. The CT Scanner software must include both pediatric and infant base protocols utilizing low dose radiation;
- iii. The CT Scanner must incorporate a contrast auto-injector with real time contrast monitoring acquisition and auto-scan initiation protocols;
- iv. The CT Scanner and contrast auto-injector must include Bolus Tracking;
- v. The high contrast resolution for Spiral and Axial scanning, as a minimum, must be 15 line pairs per centimeter;
- vi. The low contrast resolution must be a minimum of three (3) millimeters at 0.3%.

h. SLICE THICKNESS

- i. The CT scanner must have 128 slice acquisition with a maximum slice thickness of 0.625 millimeters per slice.

i. GANTRY

- i. The aperture on the gantry must be at least 70 centimeters in diameter. The diameter of the aperture must not exceed 100 centimeters;
- ii. To assist in patient positioning, the aperture opening must include position lasers with a minimum accuracy of 1 millimeter;
- iii. The acquisition Field of View (FOV) must be at least 50 centimeters;
- iv. From the zero (0) position, the gantry must be capable of tilting with a minimum range of minus 30 to plus 30 degrees in 0.5 degree increments;
- v. The gantry must incorporate control panels on the front, back, left and right side of the gantry to control gantry tilt, patient couch elevation, patient couch longitudinal travel and the ability to turn the positioning lasers on/off; and
- vi. The gantry must incorporate a minimum of four (4) emergency stops, two (2) located on the front of the gantry and two (2) located on the back of the gantry, one (1) each on the right and left of the aperture opening.

j. X-RAY GENERATOR

- i. The x-ray generator must be high frequency with an effective power output of 100 kilowatts;
- ii. The x-ray generator must have a minimum voltage range of 80 - 130kVp;
- iii. The x-ray generator must have a minimum mA range of 20 – 600mA with automatic mA exposure control.

k. X-RAY TUBE

- i. The x-ray tube must have a small focal spot size of 0.5 millimeters and a large focal spot size of 1.0 millimeters;
- ii. The x-ray tube must have a minimum anode heat storage capacity of seven (7) million heat units (HU);
- iii. The x-ray tube must be direct cooled with a minimum heat dissipation of one (1) million heat units (HU) per minute.

l. DETECTORS

- i. The detector Type must be solid-state;
- ii. Capable of acquiring 128 slices per 360 degrees of rotation;
- iii. The detector array must incorporate multiple rows with a minimum of 600 detector elements per array.

m. PATIENT TABLE (COUCH)

- i. The patient table top must be constructed of carbon fiber;

- ii. The patient table must include both a foot pedal and handrail controls for quick, easy positioning of the table top;
- iii. The patient table must be able to support a minimum load capacity of 200 kilograms;
- iv. The patient table must have a minimum scan (horizontal movement) range of 170 centimeters;
- v. The patient table must be capable of being lowered to a minimum height of 60cm with a minimum vertical range of 45cm;
- vi. Protocol dependent, the patient table must have a minimum longitudinal (horizontal) speed of 0.5 millimeters per second (mm/s) to 185 mm/s with an accuracy of +/-0.25mm;
- vii. The patient table must have a variable pitch between 0.5 and 1.5 degrees;
- viii. The pitch factor must be user selectable. It must have the option to be set to manual or automatic depending on the requirements of the scan;
- ix. The patient table must have a minimum of 0.5 degree pitch while in Cardiac Scanning.

n. IMAGE RECONSTRUCTION

- i. The machine must have a minimum reconstruction Field of View (FOV) range of five (5) centimeters;
- ii. The machine must have a minimum reconstruction rate of 20 images per second;
- iii. The machine must be able to provide an image display up to 1024 x 1024 pixels;
- iv. The machine must incorporate the following parallel processing capabilities;
 - 1. Simultaneous scanning and reconstruction;
 - 2. Simultaneous scanning and routine analysis;
 - 3. Simultaneous scanning and archiving;
 - 4. Simultaneous scanning and transferring to a secondary workstation;
- v. The machine must have a minimum of one (1) Terabyte of hard disk drive storage capacity.

o. OPERATOR CONSOLE

- i. The operator console must include a 21 inch or larger LCD monitor (or equivalent) with a resolution of at least 1024 x 1280 pixels;

-
- ii. The system interface must be user friendly with all CT Scanner functions available in selectable menus;
 - iii. Allow the operator to control gantry tilt, patient couch elevation, patient couch longitudinal travel and the ability to turn the positioning lasers on/off;
 - iv. Include an emergency stop to permit the operator to immediately stop the CT scan if necessary;
 - v. Include an audible or visible or audible and visible indicator when the gantry is producing x-rays;
 - vi. Include a two-way patient communication system allowing the operator to communicate with the patient and the patient to respond to the operator;
 - vii. The CT Scanner software must include a list of user selectable, pre-recorded, patient instruction messages. As a minimum, the software must have messages in English, French, German, Danish, Dutch, Norwegian and Swedish; and
 - viii. The CT scanner software must include metal suppression algorithms to compensate for the presence of metal the scan field.
 - ix. The operator console must have the following configuration and accessories:
 - 1. Minimum of 16 Gigabytes (GB) of RAM;
 - 2. Minimum dual core processors with speeds of 1.8 Giga-Hertz per processor;
 - 3. NVIDIA Quadro graphics card with minimum 2GB of memory;
 - 4. Minimum four (4) USB ports;
 - 5. Alphanumeric key board;
 - 6. Optical mouse;
 - 7. Minimum one (1) Gigabit per second network adapter;
 - 8. Windows 10 operating software;
 - 9. Pre-loaded software packages:
 - a. Net Framework 4.5.2 or better;
 - b. Adobe Acrobat reader 2017 or better;
 - c. Adobe Flash Player;
 - d. Windows Media Player 9.0 or better; and
 - e. DirectX 9 or better.
 - 10. CT operating software package.

p. CLINICIAN WORKSTATION

i. Computer Configuration:

1. Minimum CPU speed of 3.0 GHz;
2. Minimum 500 Gigabytes of Hard Drive Disc space;
3. Minimum 8 Gigabytes of DDR4 RAM;
4. Minimum 21 inch, LCD monitor with at least 1024 x 1280 resolution;
5. Minimum Windows 7 operating system;
6. DICOM 3.0 compliant with DICOM modality work list selection;
7. Minimum one (1) Gigabyte Ethernet network card.
8. Alphanumeric keyboard
9. Optical mouse
10. Minimum four (4) USB ports
11. NVIDIA Quadro graphics card with minimum 2GB of memory
12. Windows 10 operating software
13. Pre-loaded software packages:
 - a. Net Framework 4.5.2 or better;
 - b. Adobe Acrobat reader 2017 or better;
 - c. Adobe Flash Player;
 - d. Windows Media Player 9.0 or better; and
 - e. DirectX 9 or better.
14. As a minimum, include the following clinical software packages:
 - a. Planes available in MPR;
 - b. Minimum and Maximum intensity projection (MINIP & MIP);
 - c. 3D Volume rendering;
 - d. 3D SSD (Shaded Surface Display);
 - e. Segmentation and Sculpting;
 - f. Advance Vessel Analysis;
 - g. Auto Bone Removal;
 - h. Small Volume Quantification;
 - i. Lung Nodule Assessment;
 - j. Virtual Endoscopy and Colonoscopy;

TECHNICAL SPECIFICATIONS - CONTAINER

q. DESIGN

- i. Must be Container Safety Convention (CSC) certified;

- ii. Constructed of metal which is resistant to rust;
- iii. Incorporate fork lift pockets in accordance with ISO 1496-1;
- iv. In accordance with ISO 1161, include eight (8) ISO corners;
- v. All doors and openings must be sealed against the ingress of dust;
- vi. Include four (4) removable and adjustable feet for the container, at the four (4) corners to level the container on uneven ground. As a minimum the adjustable feet must have 0-350 millimeters of travel and incorporate a manual crank to adjust the height of the feet;
- vii. Include a minimum of one (1) emergency exit, minimum 30 inches in width, in order to allow personnel to exit as quickly as possible;
- viii. Include one patient entrance with a minimum width of 60 inches to allow easy access for the movement of patients into and out of the CT scanner container;
- ix. During transport and storage, maintain the internal temperature within the CT Scanner to OEM recommendations when the outside ambient temperature is between minus 40 and plus 60 degrees Celsius;
- x. The entire system, which includes the container, CT scanner gantry / couch / operator console, HVAC system and all accompanying accessories must weigh no more than 12,000kg;
- xi. Overall dimensions of the container in transport mode shall comply with the 20' ISO container footprint characteristics as defined in ISO 668 designation 1CC, ISO 1161 and ISO 1496, and shall exceed not the following dimensions in transport mode:
 - Length over ISO corner fittings: 6058 mm
 - Width over ISO corner fittings: 2438 mm
 - Height over ISO corner fittings: 2591 mm
- xii. When expanded, the container must have the following minimum external dimensions:
 - Length: 6058 mm
 - Width: 5791 mm
 - Height: 2591 mm
- xiii. The internal floor of the container must be covered in a permanently sealed, non-slip flooring material, capable of being cleaned with commercial, off the shelf, cleaning solutions;
- xiv. When fully expanded, all internal floor openings, crevices, tie downs and screw holes must have the ability to be sealed to prevent the ingress and collection of all fluids including bodily fluids;

xv. All internal seams must be sealed against the ingress of fluids, including bodily fluids, to prevent contamination;

xvi. The outside of the container must have a recessed opening containing the external power connections, of sufficient rating to operate the CT Scanner system and container, for connection to an power generator. The recessed opening must include a door to protect the connections;

xvii. Ceiling mounted, dimmable, LED lighting providing a minimum 50 foot –candles of illumination.

r. HVAC

i. When in operation, the included HVAC system must maintain the internal temperature within the container between 19-24 degrees Celsius when the outside ambient temperature is between minus 40 and plus 60 degrees Celsius;

s. TRANSPORTATION

i. Road – the container and mounted CT Scanner must be capable of withstanding the following, without causing damage;

1. Route incline of 30 degrees;
2. Unloading incline of 45 degrees;
3. Acceleration and braking at a minimum three (3) times the force of gravity in the longitudinal, transverse and vertical vectors;

ii. Air transportable - the container and mounted CT Scanner must be capable of withstanding the following, without causing damage;

1. Route incline of 30 degrees;
2. Unloading incline of 45 degrees;
3. Acceleration of a minimum +/- three (3) times the force of gravity in the longitudinal vector, +/- one (1) times the force of gravity in the transverse vector, two (2) times the force of gravity in the upwards vertical vector and four (4) times the force of gravity in the downwards vertical vector.

iii. The CT Scanner gantry and patient couch must be permanently mounted to the container and oriented in such a way as to allow the operator to perform a full body scan without having to manipulate the patient;

iv. Include an operator console, work area, with a lead impregnated window which permits the operator to visually see the patient at all times but provide radiation safety protection, in accordance with Health Canada regulations;

v. Must be capable, when placed into location, of being setup by two (2) personnel and ready to receive patients in 120 minutes or less;

t. CT SCANNER ACCESSORIES

i. The following items must be included with the CT scanner:

1. Flat head holder
2. Coronal head holder
3. Head and arm rest pad
4. Uninterruptable power supply capable of providing a minimum 30 minutes of backup power to operator console
5. Minimum 100kVa transformer

u. LICENSES

i. The contractor grants Canada a perpetual license to use all of the software listed in this Statement of Requirement.

5. TRAINING

a. CT Scanner Operator Training Sessions

i. As a minimum, the training course must provide Canadian Forces Health Services personnel with the knowledge necessary to navigate the various menus, systems and sub-systems, including basic troubleshooting of the system.

1. Students. There will be two (2) to four (4) operator students per session
2. Timelines. The training must be performed within thirty (30) calendar days of request for training at a date and time agreed upon between the TA and the vendor.
3. Locations. The training is to take place at Canadian Forces Base Petawawa
4. Language. All training must be performed in English.
5. All Inclusive. All Contractor related costs associated with the performance of operator training (inclusive of the training manuals, reference materials, documentation, tuition, and Contractor's Trainer travel and living expenses) must be included in the Operator Training Session price. The Government of Canada is responsible for all travel and living costs associated with sending its operators on the training.
6. Documentation. The contractor must provide one (1) hard copy of the operator/user manual per student. One (1) electronic copy is required per training session.
7. License. The Contractor grants a perpetual, non-revocable license to use, reproduce, and translate the training and reference manuals, materials, and documentation.

b. CT Scanner Field Service Engineer Technical Service Training

i. The Contractor must provide, a three (3) week training session, at the Contractor's facility. This session will provide hands-on technical training for CF H Svcs Biomedical Engineering Technologist personnel. The training will help the technologists with diagnosing, troubleshooting, repairing and operating the system.

1. As a minimum, the technical training course must provide CF H Svcs Biomedical Engineering Technologist personnel with the following:
 - a. instruction on computed tomography theory and the individual system components;
 - b. knowledge necessary to navigate all the software menu's, within both the operator and service software packages, systems and subsystems;
 - c. comprehensive training on how to troubleshoot, inspect, repair (including the replacement procedures for the individual components and sub-systems), and calibrate the system and its peripherals.
2. Students: There will be one (1) to two (2) Biomedical Technologists per session.
3. Timelines: Training must be performed within sixty (60) calendar days of request, at a date and time agreed upon between the Contractor's representative and the Technical Authority.
4. Location: The training is to take place at the Contractors facility.
5. Language: Must be performed in English.
6. All Inclusive: All Contractor related cost associated with the performance of the Technical Service Training (inclusive of the training manuals, technical service manuals with detailed schematics and parts list, reference materials, documentation and Biomedical Technologist tuition) must be included in the Technical Service Training Session price. The Government of Canada is responsible for all travel and living cost associated with sending its Biomedical Technologists on the training.
7. License: The Contractor grants a perpetual, non-revocable license to use, reproduce, and translate the training and reference manuals, materials, and documentation.
8. Documentation: The Contractor must provide one (1) hard copy each of the technical/service manual, with schematics and list of replacement parts, and all service software for each participant on the first day of the course. One (1) electronic copy of the technical/service manual must be provided per session.

ANNEX "B"

BASIS OF PAYMENT

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP Canadian customs duties and excise taxes included.

Pricing Basis A – Firm Requirement

Equipment – One (1) self-contained deployable CT Scanner

Item	Description	Quantity of Units	Firm Unit Price
1	Self-contained deployable CT Scanner as per the Requirement in Annex A	1	

Pricing Basis B - Services - Training Courses

Item	Description	Quantity of Courses	Price Per Course	Extended Price
1	Operator Training Course as per the Requirement in Annex A	2		
2	Technician Training Course as per the Requirement in Annex A	2		

Canada may exercise their irrevocable option to acquire the following goods and services over the next three years

Pricing Basis C – Option (Contract award to March 31, 2022)

Equipment – One (1) self-contained deployable CT Scanner

Item	Description	Quantity of Units	Firm Unit Price
1	Self-contained deployable CT Scanner as per the Requirement in Annex A	1	

Pricing Basis D - Option (Contract award to March 31, 2022)

Solicitation No. - N° de l'invitation
W6369-18A019/A
Client Ref. No. - N° de réf. du client
W6369-18A019

Amd. No. - N° de la modif.
File No. - N° du dossier
Pet-8-49007

Buyer ID - Id de l'acheteur
PET906
CCC No./N° CCC - FMS No./N° VME

Services - Training Courses

Item	Description	Quantity of Courses	Price Per Course	Extended Price
1	Operator Training Course as per the Requirement in Annex A	5		
2	Technician Training Course as per the Requirement in Annex A	5		

ANNEX "C"

MANDATORY TECHNICAL CRITERIA

	Mandatory Technical Criteria	Indicate location in supporting documentation
	COMPUTED TOMOGRAPHY SCANNER	
	SLICE THICKNESS	
M1	The CT scanner must have 128 slice acquisition with a maximum slice thickness of 0.625 millimeters per slice.	
M2	The CT scanner software must include metal suppression algorithms to compensate for the presence of metal in the scan field.	
	CONTAINER	
	DESIGN	
M3	Must be Container Safety Convention (CSC) certified. A copy of the certification must be included in the bid.	
M4	The CT Scanner Container must be constructed of metal which is resistant to rust in accordance with NATO 6516/SCHPE/86. For the purposes of this RFP NATO 6516/SCHPE/86 equates to Salt Fog continuous corrosion test of 168 hours at a 25% saline solution to validate their effectiveness in resisting corrosion.	
M5	Incorporate fork lift pockets in accordance with ISO 1496-1. Proof of ISO certification must be included with the bid.	
M6	In accordance with ISO 1161, include eight (8) ISO corners. Proof of ISO certification must be included with the bid.	
M7	The CT Scanner Container must have all doors and openings sealed against the ingress of dust in accordance with DEF STAN 07-55 Part 2 Section 4/1 Test D1.	
M8	The CT Scanner Container must be protected against water ingress in accordance with DEF-STAN 35 CL27. DEF-STAN 35 CL27 equates to the ability to withstand driving rain equivalent to a minimum of 200 millimeters per hour.	
M9	Overall dimensions of the container in transport mode shall comply with the 20' ISO container footprint characteristics as defined in ISO 668 designation 1CC, ISO 1161 and ISO 1496, and shall exceed not the following dimensions in transport mode: <ul style="list-style-type: none"> - Length over ISO corner fittings: 6058 mm - Width over ISO corner fittings: 2438 mm - Height over ISO corner fittings: 2591 mm Proof of ISO certification must be included with the bid.	
	TRANSPORTATION	
M10	Road – the container and mounted CT Scanner must be capable of withstanding the following, without causing damage: <ul style="list-style-type: none"> - Route incline of 30 degrees; - Unloading incline of 45 degrees; 	

	- Acceleration and braking at a minimum three (3) times the force of gravity in the longitudinal, transverse and vertical vectors.	
M11	Air transportable - the container and mounted CT Scanner must be capable of withstanding the following, without causing damage: <ul style="list-style-type: none"> - Route incline of 30 degrees; - Unloading incline of 45 degrees; - Acceleration of a minimum +/- three (3) times the force of gravity in the longitudinal vector, +/- one (1) times the force of gravity in the transverse vector, two (2) times the force of gravity in the upwards vertical vector and four (4) times the force of gravity in the downwards vertical vector. 	
M12	The CT Scanner gantry and patient couch must be permanently mounted to the container and oriented in such a way as to allow the operator to perform a full body scan without having to manipulate the patient.	
M13	Include an operator console, work area, with a lead impregnated window which permits the operator to visually see the patient at all times but provide radiation safety protection.	
M14	Must be capable, when placed into location, of being setup by two (2) personnel and ready to receive patients in 120 minutes or less.	
	ACCESSORIES	
M15	The CT scanner must include the following accessories: <ul style="list-style-type: none"> - A flat head holder - A coronal head holder - A head and arm rest pad - An uninterruptable power supply capable of providing a minimum of 30 minutes of backup power to the operator console - A minimum 100kVa transformer 	
	CERTIFICATIONS	
M16	The CT Scanner system must have a Canadian Standards Association (CSA) certification, or equivalent (www.csagroup.org/global/en/about-csa-group/certification-marks-labels). Equivalency must be recognized by SCC (Standard Council of Canada) (www.scc.ca). A copy of the certification must be included with the bid submission.	
M17	The CT Scanner system device must have a valid, active, medical device license issued by Health Canada. The Canadian Armed Forces reserves the right, at its discretion, to verify the validity of the device license through Health Canada. A copy of the certification must be included with the bid submission.	

Solicitation No. - N° de l'invitation
W6369-18A019/A
Client Ref. No. - N° de réf. du client
W6369-18A019

Amd. No. - N° de la modif.
File No. - N° du dossier
Pet-8-49007

Buyer ID - Id de l'acheteur
PET906
CCC No./N° CCC - FMS No./N° VME

ANNEX “D”

SECURITY REQUIREMENTS CHECK LIST

Rec'd
MAY 31 2018
CISD



Government of Canada
Gouvernement du Canada

Contract Number / Numéro du contrat W6369-18-A019
Security Classification / Classification de sécurité UNCLASSIFIED

SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE	
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine Department of National Defence	2. Branch or Directorate / Direction générale ou Direction D HS Del/ J4 MED EQPT
3. a) Subcontract Number / Numéro du contrat de sous-traitance N/A	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant N/A
4. Brief Description of Work / Brève description du travail Purchase of one (1) Deployable Computed Tomography unit for CAF operation use.	
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis	
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé. <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Non Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Non Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès	
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>
Foreign / Étranger <input type="checkbox"/>	
7. b) Release restrictions / Restrictions relatives à la diffusion	
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Restricted to / Limité à : <input type="checkbox"/>	Restricted to / Limité à : <input type="checkbox"/>
Specify country(ies) / Préciser le(s) pays :	Specify country(ies) / Préciser le(s) pays :
7. c) Level of information / Niveau d'information	
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
	SECRET SECRET <input type="checkbox"/>
	TOP SECRET TRÈS SECRET <input type="checkbox"/>
	TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité
UNCLASSIFIED

Canada



Government of Canada
Gouvernement du Canada

Contract Number / Numéro du contrat

W6369-18-A019

Security Classification / Classification de sécurité
UNCLASSIFIED

SM

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC Information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

If Yes, Indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC Information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET - SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMPLACEMENTS | | | |

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☒ No ☐ Yes
Non Oui

If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? ☒ No ☐ Yes
Non Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. b) Will the supplier be required to safeguard COMSEC Information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes
Non Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes
Non Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes
Non Oui

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

UNCLASSIFIED

Canada



Government
of Canada

Gouvernement
du Canada

Contract Number / Numéro du contrat

W6369-18-A019

Security Classification / Classification de sécurité

UNCLASSIFIED

SM

PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTEGE			CONFIDENTIAL	SECRET	TOP SECRET TRÈS SECRET
											A	B	C			
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No
Non

☐ Yes
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée

« Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



Government of Canada
Gouvernement du Canada

Contract Number / Numéro du contrat

W6369-18-A019

Security Classification / Classification de sécurité
UNCLASSIFIED

PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)

CECILIA REYES

Title - Titre

J4 MED EQPT

Signature

Telephone No. - N° de téléphone
613-901-9853

Facsimile No. - N° de télécopieur
613-901-1755

E-mail address - Adresse courriel
Cecilia.Reyes@forces.gc.ca

Date

23 May 2018

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)

Sasa Medjovic
Senior Security Analyst
Tel: 613-996-1286

Signature

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

E-mail address - Adresse courriel

Date

2018-May 31

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?

Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☒ Yes
Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)

Title - Titre

Signature

Telephone No. - N° de téléphone

Facsimile No. - N° de télécopieur

E-mail address - Adresse courriel

Date

17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name

Paul Lepinski

Agent à la Sécurité des contrats | Contract Security Officer

Programme de la Sécurité des contrats | Contract Security Program

Paul.Lepinski@tpsgc-pwgsc.gc.ca

Téléphone : 613 957-1294

Signature

ress - Adresse courriel

Date

18-JUN-2018

Solicitation No. - N° de l'invitation
W6369-18A019/A
Client Ref. No. - N° de réf. du client
W6369-18A019

Amd. No. - N° de la modif.
File No. - N° du dossier
Pet-8-49007

Buyer ID - Id de l'acheteur
PET906
CCC No./N° CCC - FMS No./N° VME

ANNEX “E” to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Bidder must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only);
- ☐ Large Value Transfer System (LVTS) (Over \$25M)

ANNEX "F" to PART 5 OF THE BID SOLICITATION

FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY – CERTIFICATION

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\) – Labour's](#) website.

Date: _____ (YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- ☐ A1. The Bidder certifies having no work force in Canada.
- ☐ A2. The Bidder certifies being a public sector employer.
- ☐ A3. The Bidder certifies being a [federally regulated employer](#) being subject to the [Employment Equity Act](#).
- ☐ A4. The Bidder certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.

A5. The Bidder has a combined workforce in Canada of 100 or more employees; and

- ☐ A5.1. The Bidder certifies already having a valid and current [Agreement to Implement Employment Equity](#) (AIEE) in place with ESDC-Labour.
- OR
- ☐ A5.2. The Bidder certifies having submitted the [Agreement to Implement Employment Equity \(LAB1168\)](#) to ESDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- ☐ B1. The Bidder is not a Joint Venture.

OR

- ☐ B2. The Bidder is a Joint venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)

ANNEX “G”

ADDITIONAL CERTIFICATION INFORMATION

1. Board of Directors

In accordance with the **Ineligibility and Suspension Policy**, Section 17, Bidders are required to provide a list of their Board of Directors before contract award. Bidders are requested to provide this information in their bid.

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

2. Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Contractors are required to have a Procurement Business Number (PBN) before Contract award.

Procurement Business Number - _____

Suppliers may register for a PBN online at **Supplier Registration Information**. For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.