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### **ADVANCE CONTRACT AWARD NOTICE: (ACAN) # 01B68-18-0109**

The Department of Agriculture and Agri-food Canada (AAFC) has a requirement for the provision of equipment maintenance and servicing for three analytical Chemistry instruments located at the Vineland Innovation Research Centre

The purpose of this Advance Contract Award Notice (ACAN) is to signal the government's intention to award a contract for these services to;

Agilent Technologies Inc.  
6705 Millcreek Drive, Unit # 5,  
Mississauga, ON L5N 5M4  
Canada

Before awarding a contract, however, the government provides other suppliers with the opportunity to demonstrate that they are capable of satisfying the requirements set out in this Notice, by submitting a statement of capabilities during the fifteen calendar day posting period.

If other potential suppliers submit a statement of capabilities during the fifteen calendar day posting period that meet the requirements set out in the ACAN, the government will proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

If no other supplier submits, on or before the closing date, a statement of capabilities meeting the requirements set out in the ACAN, a contract will be awarded to the pre-selected supplier.

### **BACKGROUND & SCOPE OF WORK**

The Department of Agriculture and Agri-Food Canada has a requirement for the maintenance of laboratory equipment located in Vineland under the Minor Use Program (MUP). The work will involve a maintenance / service plan for two (2) LC/MS and one (1) GC/MS/MS units.

Service maintenance requirements:

- Unlimited hardware and software telephone support;
- Unlimited MassHunter phone support, within 4 hours response;
- Unlimited, on-demand service visits, including travel and labor, to ensure systems are in full operation, with minimal downtime.
- On-site hardware repair, including the parts and consumables (Agilent or Agilent equivalent);
- Local parts inventory with 24-hour hotline ordering;
- Cleaning and maintenance of the instrument in such a way as to keep the instrument operating within factory parameters.

Preventative maintenance requirements:

- Replace pump head, seal, purge valve seal and filter assembly frits.
- Cleaning and maintenance of the instrument in such a way as to keep the instrument operating within factory parameters.

- Replace rotor seal and needle seat assembly for auto-sampler. Replace stator face assembly and isolation seal and perform pressure test
- Replace column switching valve rotor seal and perform pressure test.
- Replace rotor seal. Inspect valve fittings and capillaries for leaks
- Prime ALS thermostat system and run test injection.
- Remove and clean the Mass Spec ion source.
- Inspect vacuum pumps, and replace mechanical pump oil.
- Establish vacuum and verify pressure.
- Replace electronic boards (hardware) or failed computer system
- Perform system auto-tune.
- Record maintenance in instrument service logs.

Servicing / maintenance to be scheduled as well as on an as and when required basis.

### **ESTIMATE OF COSTS**

The proposed contract is for one year with two (2) one year option periods. The original contract period will be in effective as of October 1, 2018. The estimated value of the contract is \$196,706.52 (applicable taxes included) for all contract periods, if exercised.

### **MINIMUM ESSENTIAL REQUIREMENTS**

Any interested supplier must demonstrate by way of a statement of capabilities that it has the capacity to provide the same services listed in the support plan listed above and;

- Proof of ISO9000-certified factory authorized support service;
- Use of Agilent or Agilent equivalent parts;
- Ability to provide updates for proprietary software (MassHunter and ChemStation); and
- Previous experience servicing Agilent LCQQQ and GCQQQ instruments.

### **GOVERNMENT OF CANADA REGULATIONS EXCEPTION**

The Treasury Board's Government Contract Regulations, Part 10.2.1 Section 6 states there are four exceptions that permit the contracting authority to set aside the requirement to solicit bids. This includes:

- d. "only one supplier person or firm is capable of performing the contract."

### **LIMITED TENDERING PROVISIONS IN ACCORDANCE WITH THE TRADE AGREEMENTS**

The North American Free Trade Agreement, the World Trade Organization - Agreement on Government Procurement, and the Agreement on Internal Trade permit the contracting authority to set aside the requirement to solicit bids under the following condition:

- b) "For works of art, reasons connected with protecting patents, copyrights, other exclusive rights, or proprietary information or where there is an absence for technical reasons, the goods or services can be supplied by a particular supplier and no reasonable alternative or substitute exists"

## **JUSTIFICATION FOR THE PRE-SELECTED SUPPLIER**

Agilent Scientific Instruments are electronically sophisticated and chemically sensitive. Because of their unique technical nature, the repair, maintenance and calibration services can only be performed by them.

Agilent Scientific Instruments is the sole supplier able to provide:

- proprietary factory recommended upgrades and service notes
- factory authorized escalation to resolve difficult service problems.
- replacement instrumentation under a Service Guarantee.
- software updates for MassHunter / ChemStation and Software Validation Services.
- factory-recommended consumable and replacement parts..

## **SUPPLIERS RIGHT TO SUBMIT A STATEMENT OF CAPABILITIES**

Suppliers who consider themselves fully qualified and available to meet the specified requirements may submit a statement of capabilities by email to the Contracting Authority identified in this Notice on or before the closing date of this Notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

**The closing date and time for accepting statements of capabilities is August 09, 2018 at 12:00 pm**

Inquiries and statements of capabilities are to be directed via email to:

Agriculture and Agri-Food Canada (AAFC)  
Central Material Management Centre (CMMC)  
Professional Services Contracting Unit  
1285 Baseline Road, T5-2-339  
Ottawa, Ontario K1A 0C5  
**Attention: David Hickman, Senior Contracting Specialist**  
**Solicitation Number:** ACAN: 01B68-18-0109  
**Email:** [david.hickman@agr.gc.ca](mailto:david.hickman@agr.gc.ca)

Statements of capabilities must be sent on or before the closing date/time. Statement of capabilities received on or before the closing date will be considered solely for the purpose of deciding whether or not to conduct a more extensive tendering process. Information provided will be used by the Crown for technical evaluation purposes only with respect to a decision to proceed to a further competitive process.

Suppliers that have submitted a statement of capabilities will be notified in writing of AAFC's decision to proceed to award the contract without a further additional tendering process.

The Crown retains the right to negotiate with suppliers on any procurement. Documents may be submitted in either official language of Canada.

Should you have any questions concerning this requirement, contact the Contracting Officer identified above by email by or before the closing date.