



INVITATION TO TENDER NOTICE

Solicitation #: FP802-180051
Closing Date: Thursday, August 9, 2018
Time for solicitation closure: 02:00 PM, Eastern Daylight Time (EDT)

Title: Greening of Government Operations, Canadian Coast Guard SAR Lifeboat Station.

Work site location: Burin, Newfoundland and Labrador

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice;
2. Construction Tender Form (**Mandatory - to be completed by Bidder**);
3. Civil Specifications (*Description of the required work*); and
4. Civil Drawings (Cover & ME-2 to ME-3).

CLOSING LOCATION(S):

Location #1: Please send your completed “Construction Tender Form” via email **ONLY**, as an attachment to: Lynda.Coulombe@dfo-mpo.gc.ca

Location #2: Should your submitted bid be over \$100,000.00 you are required to provide a Bid Bond. **This Bid Bond must be in its original version and sent via Canada Post or by Courier by closing time and date to:**

Fisheries and Oceans Canada,
Attention: Andrew Clouthier
Procurement Hub – Ottawa Office,
Station 9E248, 9th Floor
200 Kent Street,
Ottawa, Ontario K1A 0E6
613-293-6805

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.



LATE TENDER:

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

BID SECURITY:

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

Notes:

- (a) ***The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.***
- (b) ***The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.***

SCOPE OF WORK / DELIVERABLES:

Work for this Contract comprises renovation of existing facility, located at the Canadian Coast Guard SAR Lifeboat Station, Burin, Newfoundland and Labrador and further identified on the drawings and specifications.

The contractor is to supply and install new LED lighting upgrade for the Main Building and Garage. Contractor is to remove existing lighting fixtures and replace with new as specified on drawings. All existing lighting fixtures are to be return to building owner.

SITE VISIT:

Before submitting a bid, it is recommended that bidders visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.



Contractors, bidders or those they invite to site are to review specification Section 01 35 29 Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

Should a Bidder want a voluntary site visit they must send an email to Lynda.Coulombe@dfo-mpo.gc.ca and provide the following information as an escort to the location is required by DFO:

- a. Business name
- b. Business address
- c. Business phone number
- d. Bidder's representative name
- e. Bidder's representative email address

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

ENQUIRIES

DFO will accept Enquiries from Bidders until **2:00 PM Eastern Daylight Time (EDT) on Thursday, August 2, 2018**. Bidders must send their enquiries by email to Lynda.Coulombe@dfo-mpo.gc.ca.

EXPECTED START AND COMPLETION DATES:

Start Date: Upon contract award
Completion Date: October 5, 2018

SECURITY LEVEL REQUIREMENTS:

Not required by the contractor. All access to the site must be escorted by DFO, CCG.



ACCEPTANCE OF TENDERS:

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Kind regards,

Lynda Coulombe

Procurement and Contracting Consultant
Procurement Hub, Materiel and Procurement Services
Fisheries and Oceans Canada
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