



Q&A # 1 OF 1

Project Name: Supply Arrangement Terms and Conditions - Structural Engineering Services
Project No.: N/A
Solicitation No.: AWT-AESVC-STRUCT-15129
Date: 2 August 2018

The following supplements and/or supersedes the request for proposals documents issued on 11 July 2018. This addendum forms part of the contract documents and is to be read, interpreted, and coordinated with all other parts. Any change to the cost of the work as a result of this addendum is to be included in the price proposal. The following revisions supersede the information contained in the original Request for Proposals Package for the above-mentioned project to the extent referenced and shall become part thereof.

1. Question #1

A Secret Level II Clearance is indicated as the Security Clearance Level required, will the Consultants be notified if additional Security Clearances are required?

Answer

Yes.

2. Question #2

For “non-competitive” can it be confirmed whether the limit of \$50 000 is inclusive of travel costs and other expenses or strictly a limit on labour costs?

Answer

The total Contract (all inclusive) is expected to be less than \$ 50,000.00.

3. Question #3

Is the prorated formula based on 8 hours, or should it reflect a 7.5 hour day?

Answer

The formula has been corrected to reflect a 7.5 hour day, see Addendum 2.

4. Question #4

In the definitions, would projects that have been designed and are currently in construction be considered completed to demonstrate experience in pre-design and design; or do the project all need to be fully completed construction?

Answer

Projects must be completed.

5. Question #5

In the definitions, a Seismologist is described as an Earth Scientist specializing in Geophysics. Will it be acceptable if the proposed Seismologist is a Professional Engineer/Ph.D specializing in seismology (i.e. Probabilistic Seismic Hazard Analysis (PSHA) and site specific seismic hazard assessments)?

Answer

As per Addendum 1, “We define a seismologist in our definitions. Anyone who determines seismic hazard (i.e. PGA, S_a , etc.) for different probabilities of exceedance in 50 years, in a global



context, as part of their regular duties, could be considered qualified. They must be able to provide credentials.”

6. Question #6

Does mandatory information that will be repeated in the technical proposal need to be described in two places, or can we include a reference to other sections rather than duplicate information?

Answer

Information may be put in one place, so long as it is properly cross-referenced (hyperlinked).

7. Question #7

Do we need to provide representative projects for all Licensed Professional Engineers named on the project or just the Personnel in Grid 1 in SR4.2.

Answer

The projects required for evaluation of Grids 1 & 2 must all be identified. One project may be used for several Personnel Types. See answer to Question 6.

8. Question #8

Do we need to provide licensing info for all Licensed Professional Engineers named on the project or just the Personnel in Grid 1 in SR4.2

Answer

Yes, we require licencing documentation for all Licensed Professional Engineers named on the project.

9. Question #9

Can it be confirmed that the Principal does not need to be included in the technical submission, and must meet the mandatory requirements only?

Answer

The Principal, if part of the team, must be included in the Technical Proposal.

10. Question #10

Can clarification be provided on the scoring system? It is our understanding that the minimum requirements to score 30 points would be as follows, with an additional 20 points for detailed descriptions:

- a. 1 point for having the staff in Grid 1 in-house
- b. 29 Points for Proposed staff with a minimum experience and similar projects as follows:

	Min. Years Experience	Min. # Recent Projects
Grid 1		
Sr. Structural Engineer	15	10
Int. Structural Engineer	10	7
Grid 2		
Architect	7	3



Mech. Eng	7	3
Electrical Eng.	7	3
CAD Operator / Draftsperson	2	2
Site Engineer/Tech.	3	3
r. Structural Engineer	5	3
Civil Engineer	10	5
Geotechnical Engineer	10	5
Seismologist	10	5
Structural Technical Support	1	2

Answer

Section revised, review and re-submit question if required.

11. Question #11
What is the cut-off for an adequate score?

Answer

Zero (0) is an inadequate score. One (1) is the minimum adequate score.

12. Question #12
Can we confirm that the cut-off for a zero price score is “Any Total Weighted Average Per Diems greater than 150% of the AVERAGE... will score zero” not the lowest as is written? The sample table is based on the average, not lowest.

Answer

Price scoring revised, see Addendum 2.

13. Question #13
For the pricing rating, the highest price score would receive zero points even if it only \$0.01 higher than the next closest. Can we propose the formula:

$$\text{Per Diem Score} = \frac{(\text{Per Diem} - \text{Lowest Per Diem}) \times 17}{150\% \text{ Average} - \text{Lowest Per Diem}}$$

Answer

Thanks for the suggestion but, “No”.

14. Question #14
Can the proposed Physical Security Engineer (GRID 2) also be proposed as the Senior or Intermediate Engineer (GRID 1), or does it need to be a different person to score maximum points?

Answer

Yes, one person may be proposed for both roles.

End of Q&A # 1 OF 1