



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Fuel & Construction Products Division
11 Laurier St./11, rue Laurier
7A2, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Title - Sujet HARDWARE (Locknuts, Screws, etc...)	
Solicitation No. - N° de l'invitation 31184-189338/A	Date 2018-08-03
Client Reference No. - N° de référence du client 31184-189338	
GETS Reference No. - N° de référence de SEAG PW-\$\$HL-667-75228	
File No. - N° de dossier hl667.31184-189338	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-09-17	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Veilleux, Jean-Philippe	Buyer Id - Id de l'acheteur hl667
Telephone No. - N° de téléphone (873) 469-3528 ()	FAX No. - N° de FAX (819) 956-5227
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	NATIONAL RESEARCH COUNCIL CANADA BLDG. U89. 2320 LESTER RD. UPLANDS OTTAWA K1V 1S2 CANADA	31184	NATIONAL RESEARCH COUNCIL CANADA BLDG M-22 1200 MONTREAL RD OTTAWA Ontario K1A0R6 Canada



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	FLEXIBLE VINYL PUSH-ON ROUND Part #: 40005K69 . Manufacturer: MCMASTER-CARR SUPPLY COMPANY • Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	162	PKG	\$	XXXXXXXXXXXX	See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
2	OVAL SHAPED THREADED CONNECTING LI NK Part #: 8947T16 . Manufacturer: MCMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - I	31184	7263	EA	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
3	316 STAINLESS STEEL WASHER Part #: 90107A029 . Manufacturer: MCMASTER - CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	33	PKG	\$	XXXXXXXXXXXX	See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
4	STAINLESS STEEL FLANGED HEX Part #: 90316A538 . Manufacturer: MCMASTER - CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	33	PKG	\$	XXXXXXXXXXXX	See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
5	316 STAINLESS STEEL NYLON Part #: 90715A125 . Manufacturer: MCMASTER - CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	65	PKG	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
6	HEX HEAD DRILLING SCREWS FOR Part #: 90821A357 . Manufacturer: MCMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	259	PKG	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
7	HIGH-STRENGTH GRADE 8 STEEL HEX Part #: 91286A223 . Manufacturer: MCMMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	333	PKG	\$	XXXXXXXXXXXX	See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
8	18-8 STAINLESS STEEL HEX Part #: 92210A550 . Manufacturer: MCMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer:_____	D - 1	31184	130	PKG	\$	XXXXXXXXXXXX	See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
9	HIGH STRENGTH STEEL HEX NUT , Part #: 93827A225 . Manufacturer: MCMASTER-CARR SUPPLY COMPANY Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	33	PKG	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
10	HOT-DIPPED GALVANIZED STEEL Part #: 95160A220 . Manufacturer: MCMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	33	PKG	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
11	18-8 STAINLESS STEEL EXTERNAL Part #: 95584A207 . Manufacturer: MCMMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	9	PKG	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
12	STEEL HEAVY DUTY NAILS Part #: 97033A320 . Manufacturer: MCMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	646	PKG	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
13	GALVANIZED STEEL STUD ANCHORS Part #: 97110A203 . Manufacturer: MCMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	807	EA	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
14	GALVANIZED STEEL STUD ANCHORS Part #: 97110A222 . Manufacturer: MCMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	807	EA	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
15	FLEXIBLE VINYL PUSH-ON ROUND Part #: 9753K49 . Manufacturer: MCMMASTER-CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	9	PKG	\$	XXXXXXXXXXXX		See Herein	



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
16	GRADE 8 STEEL WASHER Part #: 98180A130 . Manufacturer: MCMMASTER - CARR SUPPLY COMPANY . Or EQUIVALENT . Proposed Part#: _____ . Proposed Manufacturer: _____	D - 1	31184	130	PKG	\$	XXXXXXXXXXXX	See Herein	

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PART 1 - GENERAL INFORMATION

1.1. Security Requirements

There is no security requirement associated with this bid solicitation.

1.2. Requirement - Bid

The requirement is detailed under the "Line Item Details".

1.3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 10 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4. Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA).

1.5. Epost Connect

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information."

PART 2 - BIDDER INSTRUCTIONS

2.1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.1.1. Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.2. SACC Manual Clauses

The following terms and conditions are incorporated herein:

<i>SACC Manual</i> Clause ID	Title	Date
<u>B1000T</u>	Condition of Material - Bid	2014-06-26

2.2.1. Subject to Prior Sale

Submission of Firm Delivery is **mandatory**. Therefore if a Proposal is marked "Subject to Prior Sale" or if your Proposal does not conform to the Bid validity period expressed herein, your Bid will be considered non-responsive.

2.2.2. Units of Issue

Bidders are to pay particular attention to the units of issue specified. If quoting other than specified, please indicate the Unit of Issue you are quoting on.

2.3. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated in the bid solicitation.

2.4. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.6. Best Delivery Date - Bid

While delivery is requested by September 28, 2018, the best delivery that could be offered is _____ *(Bidder to complete)*

PART 3 - BID PREPARATION INSTRUCTIONS

3.1. Bid Preparation Instructions

- 3.1.1.** If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment. The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

- 3.1.2.** If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

- 3.1.3.** If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

- 3.1.4.** Prices must appear at the provided space in "Line Item Detail" only. No prices must be indicated in any other section of the bid.

- 3.1.5.** Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- b) use a numbering system that corresponds to the bid solicitation.

- 3.1.6.** In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- a) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

- b) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

3.2. Section I - Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

3.2.1. Equivalent Products

- a. Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:
 - i. designates the brand name and model and/or part number of the substitute product.
- b. Products offered as equivalent in form, fit, function and quality will not be considered if:
 - i. the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
 - ii. the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
- c. In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to provide technical information demonstrating the equivalency (e.g. Drawing, specifications, engineering reports and/or test reports), or to demonstrate that the substitute product is equivalent to the item specified in the bid solicitation, at the sole cost of bidders, within three (3) business days (or other delay specified herein) of the request. If the bidder fails to provide the requested information within the specified delay, Canada may declare the bid non-responsive.

3.3. Section II - Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.3.1. Electronic Payment of Invoices – Bid

- a. If you are willing to accept payment of invoices by Electronic Payment Instruments, complete the list below by identifying which ones are accepted. If the list is left blank, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices. Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.
- b. The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- () VISA Acquisition Card;
- () MasterCard Acquisition Card;
- () Direct Deposit (Domestic and International);
- () Electronic Data Interchange (EDI);
- () Wire Transfer (International Only).

3.3.2. Exchange Rate Fluctuation

The following terms and conditions are incorporated herein:

<i>SACC Manual</i> Clause ID	Title	Date
<u>C3011T</u>	Exchange Rate Fluctuation	2013-11-06

3.3.3. Progress Payments

Progress payments will not be considered unless specifically offered by PWGSC in this document.

3.4. Section III - Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1. Technical Evaluation

All bids must be completed in full and provide all of the information requested in the bid solicitation to enable full and complete evaluation.

a. Mandatory Technical Criteria

- i. Bids must clearly indicate the part number and manufacturer offered at each line item in the "Line Item Detail"; and
- ii. If equivalent products are being offered, the Bidder must indicate the part number and manufacturer of the product.

4.1.2. Financial Evaluation

a. Mandatory Financial Criteria

- i. The Bidder must bid firm unit price(s) in Canadian funds, Applicable Taxes excluded, DDP Delivered Duty Paid to destination(s) Incoterms 2000, Customs Duties included for each item offered; and
- ii. The Bidder's financial bid must be in accordance with the Basis of Payment.

4.2. Basis of Selection - Multiple Items

- 4.2.1.** A bid must comply with the requirements of the bid solicitation and meet all mandatory evaluation criteria to be declared responsive.
- 4.2.2.** The responsive bid with the lowest evaluated price on an item by item basis will be recommended for award of a Contract.
- 4.2.3.** More than one Contract may be awarded in response to this solicitation.

PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1. Certification Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1. Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all Bidders must provide with their bid, **if applicable**, the declaration form available on the Forms for the Integrity Regime website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2. Product Certification

The Bidder certifies that all products proposed conform to the specifications detailed under the "Line Item Detail".

Signature

Date

5.2. Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1. Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ciif/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2. Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website (<https://www.canada.ca/en/employment-social-development/programs/employmentequity/federal-contractorprogram.html>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

5.2.3. Environmental Criteria Certification

The Bidder must select and complete one of the following two certification statements:

- a. The Bidder certifies that the Bidder is registered or meets ISO 14001.

Bidders' Authorized Representative Signature

Date

OR

- b. The Bidder certifies that the Bidder meets and will continue to meet throughout the duration of the contract, a minimum of four (4) out of six (6) criteria identified in the table below. The Bidder must indicate which four (4) criteria, as a minimum, are met.

Green Practices within the Bidders' organization	Insert a checkmark for each criterion that is met
Promotes a paperless environment through directives, procedures and/or programs	
All documents are printed double sided and in black and white for day to day business activity unless otherwise specified by your client	
Paper used for day to day business activity has a minimum of 30% recycled content and has a sustainable forestry management certification	
Utilizes environmentally preferable inks and purchase remanufactured ink cartridges or ink cartridges that can be returned to the manufacturer for reuse and recycling for day to day business activity.	

Solicitation No. - N° de l'invitation

31184-189338/A

Client Ref. No. - N° de réf. du client

799338

Amd. No. - N° de la modif.

File No. - N° du dossier

HL667. 31184-189338

Buyer ID - Id de l'acheteur

HL667

CCC No./N° CCC - FMS No./N° VME

Recycling bins for paper, newsprint, plastic and aluminum containers available and emptied regularly in accordance with local recycling program.	
A minimum of 50% of office equipment has an energy efficient certification.	

Bidders' Authorized Representative Signature

Date

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1. Security Requirements

6.1.1. There is no security requirement applicable to the Contract.

6.2. Requirement - Contract

6.2.1. The Contractor must provide the items detailed under the "Line Item Detail" or products that have been confirmed to be equivalent in form, fit, function and quality to these items.

6.3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1. General Conditions

2010A (2018-06-21) General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4. Term of Contract

6.4.1. Delivery Date

All the deliverables must be received on or before _____. *(To be inserted at contract award)*

6.4.2. Adherence to Delivery Schedule

The contractor will promptly give notice to the Contracting Authority of its inability to meet the contract delivery schedule and will request therein an extension of time stating its proposed revised delivery schedule and offering consideration for such revisions. Until such notice is received and the revised delivery schedule agreed to, the Minister may, pursuant to the General Conditions, on the business day following the due date of delivery of any outstanding materials, **terminate the whole or part of the contract for default.**

6.5. Authorities

6.5.1. Contracting Authority

The Contracting Authority for the Contract is:

Jean-Philippe Veilleux

Public Works and Government Services Canada

Acquisitions Branch, Commercial & Alternative Acquisitions Management Sector

Logistics, Electrical, Fuel & Transportation Directorate

Fuel & Construction Products Division (HL)

11 Laurier Street, 7A2, Place du Portage, Phase III

Gatineau, QC K1A 0S5

Telephone: 873-469-3528

Facsimile: 819-956-5227

E-mail address: Jean-Philippe.Veilleux@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2. Project Authority

The Project Authority for the Contract is: *(To be completed at contract award)*

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : ____ _

Facsimile: ____ _

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3. Contractor's Representative *(Bidder to complete)*

Name and telephone number of the person responsible for:

	General Enquiries	Delivery/ Follow-up
Name:	_____	_____
Title:	_____	_____
Tel. #:	_____	_____
Fax #:	_____	_____
E-mail address:	_____	_____

6.6. Payment

6.6.1. Basis of Payment - Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s), DDP to destination, as specified in the contract for a cost of \$ _____ CAD *(insert the amount at contract award)*. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2. Terms of Payment

<i>SACC Manual</i> Clause ID	Title	Date
<u>H1001C</u>	Multiple Payments	2008-05-12

6.6.3. Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- Visa Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only)

6.7. Invoicing Instructions

The Contractor must submit invoices in accordance with Section 10 of 2010A, General Conditions - Goods (Medium Complexity). One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8. Certifications and Additional Information

6.8.1. Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____. (*Insert the name of the province or territory as specified by the Bidder in its bid, if applicable*)

6.10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the General Conditions 2010A (2018-06-21) Goods (Medium Complexity);
- (c) the Contractor's bid dated _____ (*insert date of bid*)

6.11. SACC Manual Clauses

The following terms and conditions are incorporated herein:

SACC Manual Clause ID	Title	Date
B7500C	Excess Goods	2006-06-16
D2000C	Marking	2007-11-30
D2001C	Labelling	2007-11-30
D2025C	Wood Packaging Materials	2017-08-17

Solicitation No. - N° de l'invitation
31184-189338/A
Client Ref. No. - N° de réf. du client
799338

Amd. No. - N° de la modif.
File No. - N° du dossier
HL667. 31184-189338

Buyer ID - Id de l'acheteur
HL667
CCC No./N° CCC - FMS No./N° VME

D9002C	Incomplete Assemblies	2007-11-30
G1005C	Insurance – No Specific Requirement	2016-01-28

6.12. Delivery

Delivery will be DDP to the following address:

National Research Council Canada
Building U89 – 2320 Lester Road, Uplands
Ottawa, ON, Canada, K1V 1S