



**SEN 005 18/19
CATERING AND CAFETERIA SERVICES**

QUESTIONS AND ANSWERS #1

Question 1:

What is the preferred language for developing the proposal?

Answer 1:

There is no preferred language for developing the proposal. The proposal must be submitted in one of the official languages, English or French.

Question 2:

Will bidders be able to submit a list of exceptions to the "terms and conditions" indicated in the bid solicitation?

Answer 2:

No exceptions will be allowed to the "terms and conditions" indicated in the bid solicitation.

Question 3:

Will the cafeteria at the Government Conference Centre be open to the public?

Answer 3:

No, the cafeteria at the Government Conference Centre will not be open to the public.

Question 4:

Can you elaborate on the "strategic and inconspicuous locations in the GCC and RCR as designated by the Senate" for vending machines? Who will be able to use them?

Answer 4:

The location of the vending machines is not available at this time. The vending machines will be available to people with access to the Government Conference Centre (GCC) and the Rideau Committee Rooms (RCR).

Question 5:

Are the facilities pictured in Annex E brand new? If not, what percentage would you say are renovated?

Answer 5:

Yes, the facilities are brand new.

Question 6:

Is the equipment pictured in Annex E provided by the project authority? If yes, is the equipment new?

Answer 6:

The equipment is provided by the Senate of Canada and it is new.

Question 7:

What progress has been made on the renovations shown in Annex E?

Answer 7:

This information is not available at this time. The contractor must be prepared to offer the goods and/or services described in Annex A – Statement of Work as of January 1, 2019.

Question 8:

Can you supply us with a sample menu of your current program? We would like a sense of what level of retail and catering food you would like considered.

Answer 8:

There is no sample menu of the current program. Please refer to Annex B – Basis of Payment for sample menu required.

Question 9:

Can you clarify who would be responsible for maintenance and repair of the equipment?

Answer 9:

The Senate of Canada will be responsible for maintenance and repair of the equipment.

Question 10:

Are the menu's we provide to reflect the Government peridium?

Answer 10:

No the menus provided do not need to reflect government peridium. As stated in Annex A, Statement of Work, "the Contractor must purchase all food, beverages and other supplies required to provide the food services at competitive, wholesale or trade prices, taking into account the quantity and quality required to meet the high-quality standards required."

Question 11:

Who will bear the cost of the utilities?

Answer 11:

The Senate of Canada will bear the cost of the utilities.

Question 12:

Are we able to have a site visit?

Answer 12:

No site visit is scheduled at this time.

Question 13:

The RFP states that “Bidders must demonstrate that they have, at a minimum, five (5) years of experience within the last eight (8) years, providing food services of similar size and scope to the requirement detailed in Annex A - Statement of Work, in the National Capital Region.

- Each project of a similar size and scope is defined as follows:
- a) high-profile and high-quality food catering and cafeteria services;
- b) government (public) or private-sector client; and
- c) delivered within the National Capital Region.”

While we have not delivered food services specifically within the National Capital Region, we have served the Canadian Military. Could you please confirm if this is an absolute must have, or if we are still able to put forth a bid submission to be considered?

Answer 13:

M1 under Part 4 of the RFP is a mandatory requirement and is an absolute must have.
