



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

THIS DOCUMENT CONTAINS A SECURITY  
REQUIREMENT / DOCUMENT CONTIENT DES  
EXIGENCES RELATIVES À LA SÉCURITÉ

### Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Business Management and Consulting Services Division  
/ Division des services de gestion des affaires et de  
consultation

11 Laurier St. / 11, rue Laurier

10C1, Place du Portage

Gatineau, Québec K1A 0S5

<b>Title - Sujet</b> MEMORIAL GRANT PROGRAM	
<b>Solicitation No. - N° de l'invitation</b> 0D160-183745/C	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> 0D160-183745	<b>Date</b> 2018-08-10
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZG-423-33675	
<b>File No. - N° de dossier</b> 423zg.0D160-183745	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-08-21</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Marcotte, Karen	<b>Buyer Id - Id de l'acheteur</b> 423zg
<b>Telephone No. - N° de téléphone</b> (613) 858-8522 ( )	<b>FAX No. - N° de FAX</b> (000) 000-0000
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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Buyer ID - Id de l'acheteur  
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**Amendment 003 is raised to:**

1. to answer the following questions; and
2. Amend Attachment 1 to Part 3, Pricing Schedule.

**1. Questions and Answers:**

**Question 5: Is the termination clause contained in 7.4.3 intended to be limited to breach of contract terms or it is at sole discretion of the Crown absent any cause?**

**Answer 5:** Please refer to Standard Acquisition Clauses and Conditions (SACC) Manual General Conditions - Higher Complexity – Services; clause 2035 29 (2014-09-25) Default by the Contractor and SACC Manual clause 2035 30 (2018-06-21) Termination for convenience for more information about the Termination. <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/3/2035/17#default-by-the-contractor>

**Question 6: Our company is trying to solidify an IT partner to either bid jointly or as part of our bid submission. Given the tight turnaround on this RFP, particularly at this time of year, this is proving challenging. Is there any potential for an extension on the bid?**

**Answer 6:** In recognition of the critical role of first responders in protecting Canadians, the Memorial Grant Program took effect on April 1, 2018. Section 5.0 of the Statement of Work mentions the operational requirement to promptly process the backlog of applicants eligible for assessment. It is for this reason and that extensive industry consultations have already included two Requests for Information (RFI) that there is no consideration for extending the solicitation period.

**Question 7: Please clarify the dates in ATTACHMENT 1 TO PART 3, PRICING SCHEDULE Section 3 Professional Fees – Optional Periods. In section 3.1, the Period indicates April 1, 2021 to March 31, 2023 yet the Volumetric data (months) is 12. Should this not be 24? In section 3.2, the Period indicates April 1, 2023 to March 31, 2025 yet the Volumetric data (months) is 12. Should this not be 24?**

**Answer 7:** Agreed. This is an error. It is 24 and not 12. Please refer below for the correction.

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**2. Amend Attachment 1 to Part 3, Pricing Schedule as follows:**

**DELETE:**

**3. PROFESSIONAL FEES – OPTIONAL PERIODS**

**3.1 2 (two) additional 1 period of 2 year Option**

OPTIONAL CONTRACT PERIOD YEARS				
	PERIOD	Firm all-inclu- sive Monthly Fee (In Cdn \$)	Volumetric Data (months)	FIRM ALL-INCLU- SIVE FEES (in \$CDN)
		A	B	C= A*B
3.1	Year 1: April 01, 2021 to March 31, 2023	\$ _____	12	\$ _____
3.2	Year 2: April 01, 2023 to March 31, 2025	\$ _____	12	\$ _____
Total Optional Contract Periods (Taxes extra):				\$ _____ (c)

**\*Must not exceed the Fiscal year Maximum budget of \$1,000,000.00 inclusive of all taxes.**

**\*\*Note 2: HST tax will be used for the total evaluated price (13%).**

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INSERT:

### 3. PROFESSIONAL FEES – OPTIONAL PERIODS

#### 3.1 2 (two) additional 1 period of 2 year Option

OPTIONAL CONTRACT PERIOD YEARS				
	PERIOD	Firm all-inclu- sive Monthly Fee (In Cdn \$)	Volumetric Data (months)	FIRM ALL-INCLU- SIVE FEES (in \$CDN)
		A	B	C= A*B
3.1	Year 4-5: April 01, 2021 to March 31, 2023	\$ _____	24	\$ _____
3.2	Year 6-7: April 01, 2023 to March 31, 2025	\$ _____	24	\$ _____
Total Optional Contract Periods (Taxes extra):				\$ _____ (c)

\*Must not exceed the **ANNUAL** Fiscal year Maximum budget of \$1,000,000.00 inclusive of all taxes.

\*\*Note 2: HST tax will be used for the total evaluated price (13%).

All other terms and conditions remain unchanged

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