



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scotia
B3J 1T3
Bid Fax: (902) 496-5016

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scot
B3J 1T3

Title - Sujet Technical Writer and System Adminis	
Solicitation No. - N° de l'invitation W0103-197645/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client W0103-19-7645	Date 2018-08-13
GETS Reference No. - N° de référence de SEAG PW-\$HAL-203-5765	
File No. - N° de dossier HAL-8-80031 (203)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-08-23	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: MacDonald (HAL), Isabelle	Buyer Id - Id de l'acheteur hal203
Telephone No. - N° de téléphone (902) 403-9839 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation amendment 001

This amendment is issued to correct section 4.4 Basis of Selection and to insert a new Mandatory and Technical rated grid.

Please delete:

4.4 BASIS OF SELECTION

1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation; and
 - b. meet all mandatory criteria; and
 - c. obtain the required minimum of **108 points** overall for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of **180 points**.
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive.

Please insert:

4.4 BASIS OF SELECTION

2. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation; and
 - b. meet all mandatory criteria; and
 - c. obtain the required minimum of **162 points** overall for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of **270 points**.
3. Bids not meeting (a) or (b) or (c) will be declared non-responsive.

Please delete **ATTACHMENT 4.2 BID EVALUATION CRITERIA** and insert the attached:

Contract No. - N° de Contract
W0103-197645/A
Client Ref. No. - N° de réf. du client
W0103-197645

Amd. No. - N° de la modif.
001
File No. - N° du dossier
W0103-197645

Buyer ID - Id de l'acheteur
HAL203
CCC No./N° CCC - FMS No./N° VME

ATTACHMENT 4.2

BID EVALUATION CRITERIA

TECHNICAL EVALUATION – MANDATORY CRITERIA

To be considered responsive, proposals must meet all of the mandatory criteria specified in the solicitation document.

	Mandatory Criteria	Description	Met	Not Met	Bidder's Response
B.14 Technical Writer					
M1	Technical Writer (Level 2) IAW TBIPS SA B.14	Minimum level of experience 5 years working as a Technical Writer.			
I.9 System Administrator					
M2	RESOURCE ONE System Administrator (Level 2) IAW TBIPS SA I.9	Minimum level of experience 5 years working as a System Administrator.			

Contract No. - N° de Contract
W0103-197645/A
 Client Ref. No. - N° de réf. du client
W0103-197645

Amd. No. - N° de la modif.
001
 File No. - N° du dossier
W0103-197645

Buyer ID - Id de l'acheteur
HAL203
 CCC No./N° CCC - FMS No./N° VME

M3	RESOURCE TWO System Administrator (Level 2) IAW TBIPS SA I.9	Minimum level of experience 5 years working as a System Administrator.			
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TECHNICAL EVALUATION – RATED CRITERIA

Only Bidders whose proposed resources meet all the mandatory criteria listed will be given further consideration.

The Bidders proposed solution will be evaluated in accordance with the following point-rated criteria specific below. (Maximum: 270 points)

	Rated Technical Criteria	Description	Max Points	Score	Bidder's Response
B.14 Technical Writer					
	Technical Writer (Level 2) IAW TBIPS SA B.14	Years of Experience developing instructions and standard operating procedures for software application:	15 points		

Contract No. - N° de Contract
W0103-197645/A
 Client Ref. No. - N° de réf. du client
W0103-197645

Amd. No. - N° de la modif.
001
 File No. - N° du dossier
W0103-197645

Buyer ID - Id de l'acheteur
HAL203
 CCC No./N° CCC - FMS No./N° VME

R1		<ul style="list-style-type: none"> VMware 6.0 0-4 years experience – 0 points 5-6 years experience – 5 points 6-8 years experience – 10 points 8-10 years experience – 15 points			
R2	Technical Writer (Level 2) IAW TBIPS SA B.14	Years of Experience developing instructions and standard operating procedures for software application: <ul style="list-style-type: none"> Windows OS's MS Exchange 0-4 years experience – 0 points 5-6 years experience – 5 points 6-8 years experience – 10 points 8-10 years experience – 15 points	15 points		
		Years of Experience developing instructions and standard operating procedures for software application:			

R3	Technical Writer (Level 2) IAW TBIPS SA B.14	<ul style="list-style-type: none"> Active Directory <p>0-4 years experience – 0 points</p> <p>5-6 years experience – 5 points</p> <p>6-8 years experience – 10 points</p> <p>8-10 years experience – 15 points</p>	15 points		
R4	Technical Writer (Level 2) IAW TBIPS SA B.14	<p>Years of Experience developing instructions and standard operating procedures for software application:</p> <ul style="list-style-type: none"> Domain Controllers <p>0-4 years experience – 0 points</p> <p>5-6 years experience – 5 points</p> <p>6-8 years experience – 10 points</p> <p>8-10 years experience – 15 points</p>	15 points		
	Technical Writer (Level 2) IAW TBIPS SA B.14	<p>Years of Experience developing instructions and standard operating procedures for software application:</p> <ul style="list-style-type: none"> Windows Server 2008 <p>0-4 years experience – 0 points</p>	15 points		

Contract No. - N° de Contract
W0103-197645/A
 Client Ref. No. - N° de réf. du client
W0103-197645

Amd. No. - N° de la modif.
001
 File No. - N° du dossier
W0103-197645

Buyer ID - Id de l'acheteur
HAL203
 CCC No./N° CCC - FMS No./N° VME

R5		5-6 years experience – 5 points 6-8 years experience – 10 points 8-10 years experience – 15 points			
R6	Technical Writer (Level 2) IAW TBIPS SA B.14	Years of Experience developing instructions and standard operating procedures for software application: <ul style="list-style-type: none"> • Security Controls 0-4 years experience – 0 points 5-6 years experience – 5 points 6-8 years experience – 10 points 8-10 years experience – 15 points	15 points		
I.9 System Administrator No.1					
R7	System Administrator (Level 2) IAW TBIPS SA I.9	Years of Experience performing systems administration functions on the following software application: <ul style="list-style-type: none"> • VMware 6.0 0-4 years experience – 0 points 5-6 years experience – 5 points 6-8 years experience – 10 points 8-10 years experience – 15 points	15 points		

Contract No. - N° de Contract
W0103-197645/A
 Client Ref. No. - N° de réf. du client
W0103-197645

Amd. No. - N° de la modif.
001
 File No. - N° du dossier
W0103-197645

Buyer ID - Id de l'acheteur
HAL203
 CCC No./N° CCC - FMS No./N° VME

R8	System Administrator (Level 2) IAW TBIPS SA I.9	Years of Experience performing systems administration functions on the following software application: <ul style="list-style-type: none"> Windows OS's MS Exchange 0-4 years experience – 0 points 5-6 years experience – 5 points 6-8 years experience – 10 points 8-10 years experience – 15 points	15 points		
R9	System Administrator (Level 2) IAW TBIPS SA I.9	Years of Experience performing systems administration functions on the following software application: <ul style="list-style-type: none"> Active Directory 0-4 years experience – 0 points 5-6 years experience – 5 points 6-8 years experience – 10 points 8-10 years experience – 15 points	15 points		

R10	System Administrator (Level 2) IAW TBIPS SA I.9	<p>Years of Experience performing systems administration functions on the following software application:</p> <ul style="list-style-type: none"> Domain Controllers <p>0-4 years experience – 0 points</p> <p>5-6 years experience – 5 points</p> <p>6-8 years experience – 10 points</p> <p>8-10 years experience – 15 points</p>	15 points		
R11	System Administrator (Level 2) IAW TBIPS SA I.9	<p>Years of Experience performing systems administration functions on the following software application:</p> <ul style="list-style-type: none"> Security Controls <p>0-4 years experience – 0 points</p> <p>5-6 years experience – 5 points</p> <p>6-8 years experience – 10 points</p> <p>8-10 years experience – 15 points</p>	15 points		
	System Administrator (Level 2) IAW TBIPS SA I.9	<p>Years of Experience performing systems administration functions on the following software application:</p> <ul style="list-style-type: none"> Windows Server 2008 <p>0-4 years experience – 0 points</p>	15 points		

Contract No. - N° de Contract
W0103-197645/A
Client Ref. No. - N° de réf. du client
W0103-197645

Amd. No. - N° de la modif.
001
File No. - N° du dossier
W0103-197645

Buyer ID - Id de l'acheteur
HAL203
CCC No./N° CCC - FMS No./N° VME

R12		<p>5-6 years experience – 5 points</p> <p>6-8 years experience – 10 points</p> <p>8-10 years experience – 15 points</p>			
I.9 System Administrator No.2					
R13	System Administrator (Level 2) IAW TBIPS SA I.9	<p>Years of Experience performing systems administration functions on the following software application:</p> <ul style="list-style-type: none"> VMware 6.0 <p>0-4 years experience – 0 points</p> <p>5-6 years experience – 5 points</p> <p>6-8 years experience – 10 points</p> <p>8-10 years experience – 15 points</p>	15 points		
	System Administrator (Level 2) IAW TBIPS SA I.9	<p>Years of Experience performing systems administration functions on the following software application:</p> <ul style="list-style-type: none"> Windows OS's MS Exchange <p>0-4 years experience – 0 points</p> <p>5-6 years experience – 5 points</p> <p>6-8 years experience – 10 points</p>	15 points		

R14		8-10 years experience – 15 points			
R15	System Administrator (Level 2) IAW TBIPS SA I.9	<p>Years of Experience performing systems administration functions on the following software application:</p> <ul style="list-style-type: none"> Active Directory <p>0-4 years experience – 0 points</p> <p>5-6 years experience – 5 points</p> <p>6-8 years experience – 10 points</p> <p>8-10 years experience – 15 points</p>	15 points		
R16	System Administrator (Level 2) IAW TBIPS SA I.9	<p>Years of Experience performing systems administration functions on the following software application:</p> <ul style="list-style-type: none"> Domain Controllers <p>0-4 years experience – 0 points</p> <p>5-6 years experience – 5 points</p> <p>6-8 years experience – 10 points</p> <p>8-10 years experience – 15 points</p>	15 points		

R17	System Administrator (Level 2) IAW TBIPS SA I.9	Years of Experience performing systems administration functions on the following software application: <ul style="list-style-type: none"> Security Controls 0-4 years experience – 0 points 5-6 years experience – 5 points 6-8 years experience – 10 points 8-10 years experience – 15 points	15 points		
R18	System Administrator (Level 2) IAW TBIPS SA I.9	Years of Experience performing systems administration functions on the following software application: <ul style="list-style-type: none"> Windows Server 2008 0-4 years experience – 0 points 5-6 years experience – 5 points 6-8 years experience – 10 points 8-10 years experience – 15 points	15 points		

Total points available: 270

Minimum points to pass technical criteria: 162

All other terms and conditions remain the same.