



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Bid Receiving/Réception des soumissions

Procurement Hub | Centre d'approvisionnement
Fisheries and Oceans Canada | Pêches et Océans Canada
301 Bishop Drive | 301 promenade Bishop
Fredericton, NB E3C 2M6

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REQUEST FOR STANDING OFFER

DEMANDE D'OFFRES À COMMANDES (DOC)

Proposal to: Fisheries and Oceans Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Pêches et Océans Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens et les services énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet Plumbing and Repair Services at the Pacific Biological Station, Nanaimo, BC		Date 2018-08-17
Solicitation No. – N° de l'invitation F5211-190005		
Client Reference No. - No. de référence du client F1744-181002		
Solicitation Closes – L'invitation prend fin At / à : 14 :00 Atlantic Daylight Time / Heures avancée de l'Atlantique On / le : 2018-09-26		
F.O.B. – F.A.B Destination	GST – TPS See herein — Voir ci-inclus	Duty – Droits See herein — Voir ci-inclus
Destination of Goods and Services – Destinations des biens et services See herein — Voir ci-inclus		
Instructions See herein — Voir ci-inclus		
Address Inquiries to – Adresser toute demande de renseignements à Jamey Guerrero, Senior Contracts Officer Email – courriel: DFOtenders-soumissionsMPO@dfo-mpo.gc.ca		
Delivery Required – Livraison exigée See herein — Voir ci-inclus	Delivery Offered – Livraison proposée	
Vendor Name, Address and Representative – Nom du vendeur, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Security Requirements Check List, and any other annexes

1.2 Summary

- 1.2.1 This Standing Offer Agreement is for the provision of all labour, material, tools, supervision, and equipment to maintain, repair, and upgrade the plumbing at the Pacific Biological Station, Nanaimo, BC, for the Department of Fisheries and Oceans.

One (1) Standing Offer Agreement will be awarded to a successful bidder.

Work will be completed on an "as and when" required basis covering the one (1) year period from the date of Offer award with two (2) additional one-year option periods.

- 1.2.2 The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), the Canadian Free Trade Agreement (CFTA), and Canada's Free Trade Agreements with the Ukraine, Peru, Panama, Korea, Honduras, Colombia, and Chile.

1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Security, Financial and Insurance Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Fisheries and Oceans Canada (DFO), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to DFO or its Minister.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2018-05-22) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.2 Submission of Offers

Offers must be submitted only to the Department of Fisheries and Oceans Bid Receiving Unit by the date, time and place indicated on page 1 of the RFSO.

Due to the nature of the Request for Standing Offers, transmission of offers by facsimile to PWGSC will not be accepted.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 14 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

- Section I: Technical Offer (one (1) soft copy in PDF format);
- Section II: Financial Offer (one (1) soft copy in PDF format);
- Section III: Certifications (one (1) soft copy in PDF format);

The maximum size per email (including attachments) is limited to 10MB. If the limit is exceeded, your email might not be received by DFO. It is suggested that you compress the email size or send multiple emails to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for DFO to receive the proposal by the closing period indicated in the RFP.

For bids transmitted by email, DFO will not be responsible for any failure attributable to the transmission or receipt of the email bid. DFO will send a confirmation email to the Bidders when the submission is received.

Due to the nature of the RFSO, offers transmitted by facsimile will not be accepted.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Attachment 1 to Part Three – Pricing Schedule. The amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

ATTACHMENT 1 TO PART 3 – PRICING SCHEDULE

The Bidder should complete this pricing schedule and include it in its financial bid. As a minimum, the Bidder must respond to this pricing schedule by inserting in its financial bid for each of the periods specified below its quoted all-inclusive fixed hourly rate for each of the resource categories identified.

The rates specified below, when quoted by the Bidder, include the total estimated cost of all travel and living expenses that may need to be incurred for:

- Work described in Parts 7A, Standing Offer Agreement and 7B Resulting Contract Clauses, of this bid solicitation required to be performed within Nanaimo, BC.
- travel between the successful bidder's place of business and Nanaimo, BC; and
- the relocation of resources

to satisfy the terms of any resulting contract. These expenses cannot be charged directly and separately from the professional fees to any contract that may result from the bid solicitation.

The inclusion of volumetric data in this document does not represent a commitment by Canada that Canada's future usage of the services described in the bid solicitation will be consistent with this data.

Initial Offer Period – February 1, 2019 to January 31, 2020

No.	Description: Class of Labour, material or plant		Firm Hourly Rate (A)	Estimated Quantity (B)	Extended Total (C) = A x B
1	During Regular Hours 08:00 – 16:30 Monday to Friday	Certified Technician	\$_____	6,000	\$_____
		Trades Helper	\$_____	2,000	\$_____
2	Outside Regular Hours Monday through Sunday, included all day Saturday, Sunday and holidays	Certified Technician	\$_____	48	\$_____
		Trades Helper	\$_____	48	\$_____
3	Emergency Calls Anytime as requested, on site within a maximum of one (1) hour from call.	Certified Technician	\$_____	16	\$_____
		Trades Helper	\$_____	16	\$_____
4	Offeror's markup on allowance for unspecified material, replacement parts, required permits and certificates Estimated \$80,000.00 + 20% markup				\$96,000.00
5	Offeror's markup on allowance for equipment rentals for other than basic shop and tradespersons tools. Estimated \$5,000.00 + 20% markup				\$6,000.00
Subtotal for Initial Offer Period					\$_____
GST					\$_____

Optional Offer Period 1 – February 1, 2020 to January 31, 2021

No.	Description: Class of Labour, material or plant	Firm Hourly Rate (A)	Estimated Quantity (B)	Extended Total (C) = A x B	
1	During Regular Hours 08:00 – 16:30 Monday to Friday	Certified Technician	\$_____	6,000	\$_____
		Trades Helper	\$_____	2,000	\$_____
2	Outside Regular Hours Monday through Sunday, included all day Saturday, Sunday and holidays	Certified Technician	\$_____	48	\$_____
		Trades Helper	\$_____	48	\$_____
3	Emergency Calls Anytime as requested, on site within a maximum of one (1) hour from call.	Certified Technician	\$_____	16	\$_____
		Trades Helper	\$_____	16	\$_____
4	Offeror's markup on allowance for unspecified material, replacement parts, required permits and certificates (Estimated \$80,000.00 + 20% markup)			\$96,000.00	
5	Offeror's markup on allowance for equipment rentals for other than basic shop and tradespersons tools. (Estimated \$5,000.00 + 20% markup)			\$6,000.00	
Subtotal for Optional Offer Period 1				\$_____	
GST				\$_____	

Optional Offer Period 2 – February 1, 2021 to January 31, 2022

No.	Description: Class of Labour, material or plant	Firm Hourly Rate (A)	Estimated Quantity (B)	Extended Total (C) = A x B	
1	During Regular Hours 08:00 – 16:30 Monday to Friday	Certified Technician	\$_____	6,000	\$_____
		Trades Helper	\$_____	2,000	\$_____
2	Outside Regular Hours Monday through Sunday, included all day Saturday, Sunday and holidays	Certified Technician	\$_____	48	\$_____
		Trades Helper	\$_____	48	\$_____
3	Emergency Calls Anytime as requested, on site within a maximum of one (1) hour from call.	Certified Technician	\$_____	16	\$_____
		Trades Helper	\$_____	16	\$_____
4	Offeror's markup on allowance for unspecified material, replacement parts, required permits and certificates (Estimated \$80,000.00 + 20% markup)			\$96,000.00	
5	Offeror's markup on allowance for equipment rentals for other than basic shop and tradespersons tools. (Estimated \$5,000.00 + 20% markup)			\$6,000.00	
Subtotal for Optional Offer Period 2				\$_____	
GST				\$_____	

N° de l'invitation - Solicitation No.

F5211-190005

N° de réf. du client - Client Ref. No.

F1744-181002

N° de la modif - Amd. No.

File No. - N° du dossier
F5211-190005

Id de l'acheteur - Buyer ID

N° CCC / CCC No./ N° VME - FMS

EVALUATED PRICE	
Subtotal of Initial Offer Period (IOP)	\$ _____
Subtotal for Optional Offer Period One (OOP1)	\$ _____
Subtotal for Optional Offer Period Two (OOP2)	\$ _____
Total Evaluated Price (IOP + OOP1 + OOP2)	\$ _____

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Proposals will be evaluated in accordance with the mandatory evaluation criteria as detailed herein. Bidders' Proposals must clearly demonstrate that they meet all Mandatory Requirements for the proposal to be considered for further evaluation. Proposals not meeting the mandatory criteria will be excluded from further consideration.

The Bidder must include the following table in their proposal, indicating that their proposal meets the mandatory criteria, and providing the proposal page number or section that contains information to verify that the criteria has been met.

It is mandatory that the following information be provided by the Supplier:

The Bidder must meet all mandatory criteria listed. Any bid not meeting any one of the mandatory criteria below will be deemed non-compliant and will not be given further consideration.

No.	Mandatory Requirement	Proposal Cross-reference Page
M1	<p>The Contractor must submit a company profile that includes the following:</p> <ol style="list-style-type: none"> 1. Month and year it started doing business; 2. Description of the services it provides; and 3. List of contracts it has worked on for large facilities equipment. <p>For each project/contract identified in point three (3), the Contractor must include:</p> <ul style="list-style-type: none"> • Name of the client organization; • Client contact name and phone number; • Brief description of the scope of the work (less than 500 words); and • Start and end dates of the contract (Month and year). 	

M2	<p>Using the company profile in M1, the Bidder must demonstrate that it has 60 months of recent cumulative years' experience and past performance in repair and maintenance services as outlined in Statement of Work.</p> <p>*Recent experience is defined as experience gained from March 2008 up to and including the solicitation closing date.</p> <p>*Similar is defined as a comprehensive maintenance service on various plumbing/heating and mechanical systems as outlined in Statement of Work.</p>	
M3	<p>The Bidder must provide two sets of Proposed Resources who will be providing services under this Standing Offer: 1) Certified Technicians, certified resources who will be performing the work; and 2) Trades Helper: those assisting the technicians.</p> <p>Names and CVs must be provided for each Proposed Resource. CVs must include:</p> <ul style="list-style-type: none"> • Name of the organization of each project/contract; • Brief description (no more than 300 words) of the work performed in each project/contract; and • Start and end date (month and year) of each project/contract. 	
M4	<p>Resources identified as Certified Technicians must have the following certifications:</p> <ul style="list-style-type: none"> • WHMIS 2015 • TDG certification • WSBC Insured in good standing • Red Seal Plumbing Certification of Qualification • Minimum Gas Fitter "B" designation • Red Seal Certification of Qualification Steamfitter / Pipefitter • Refrigeration Mechanic <p>A photocopy of each certification must be provided as part of the Lead Plumber's CVs.</p>	
M5	<p>The Bidder must identify one (1) Lead Technician who will be overseeing the work being performed in each call-up.</p> <p>The Lead Technician must have at least 60 months of recent, similar project and/or contract experience in performing maintenance of various plumbing, heating, mechanical systems.</p> <ul style="list-style-type: none"> • Recent experience is defined as experience gained from March 2008 up to and including the solicitation closing date. • Similar is defined as a comprehensive maintenance service on various plumbing/heating and mechanical systems as outlined in 	

Statement of Work.	
M6	All identified Trades Helpers must have at least 24 months of experience in their respective trades.

4.1.1.2 Point Rated Technical Criteria

Bids which meet all the mandatory technical criteria will be evaluated and scored as specified in the tables inserted below.

The Bidder **MUST** achieve a minimum score of 50 points overall of the Point- Rated Criteria. Any bid which fails to meet the minimum required score on the Point-Rated Criteria will be deemed noncompliant and given no further consideration.

Bids which fail to obtain the required minimum number of points specified will be declared nonresponsive.

Each point rated technical criterion should be addressed separately.

No.	Technical Criteria	Point Breakdown	Evaluated Score	Proposal Cross-reference Page
R1	<p>The Bidder should demonstrate that its Lead Plumber has additional certifications not listed under M4:</p> <ul style="list-style-type: none"> • Refrigeration Mechanic • Red Seal Certification of Qualification –Millwright • Red Seal Certification of Qualification – Sprinkler Fitter • Minimum 4th Class Power Engineer certification • Gas Fitter “A” Ticket • BCP-100 Pressure Welding. 	<p>25 points will be awarded for each additional certification that the Lead Plumber has.</p> <p>Photocopies of each certificate <u>must</u> accompany the Lead Plumber’s CV.</p>	/150	
		Total Score	/150	
		Minimum Pass Score	50	

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price – Canadian / Foreign Offerors

SACC Manual Clause [M0222T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection

4.2.1 Lowest Price per Point

1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation;
 - b. meet all mandatory technical evaluation criteria; and
 - c. obtain the required minimum of 50 points overall for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 150 points.
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive. Neither the responsive bid that receives the highest number of points nor the one that proposed the lowest price will necessarily be accepted. The responsive bid with the lowest evaluated price per point will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Status and Availability of Resources

SACC Manual clause [M3020T](#) (2016-01-28) Status of Availability of Resources

5.2.3.2 Education and Experience

SACC Manual clause [M3021T](#) (2012-07-16) Education and Experience

5.2.3.3 Personnel Identification Form

The Contractor should complete and submit the Personnel Identification Form (PIF) found at Annex "C-1".

5.2.3.4 Electronic Payment Instruments

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);

5.2.3.5 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with

Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension?

YES () NO ()

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be

reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?

YES () NO ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

The following certification signed by the contractor or an authorized officer:

"I certify that I have examined the information provided above and that it is correct and complete"

Signature

Print Name of Signatory

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

6.1 Security Requirements

1. At the Request for Standing Offers closing date, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicate in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. For additional information on security requirements, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

6.2 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex "D".

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

7.2.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Standing Offer.

1. The supplier and its personnel who require access to PROTECTED information/assets must each hold and maintain a valid **RELIABILITY STATUS** issued by Canada and approved by Fisheries and Oceans Canada.
2. The supplier and all individuals assigned to work on the contract or arrangement MUST NOT remove any PROTECTED or CLASSIFIED information/assets from DFO site(s).
3. Subcontracts or arrangements with a third party are not to be awarded without the prior written permission of Fisheries and Oceans Canada (i.e. a new SRCL must be submitted and processed following the same procedure as for the initial contract).
4. The supplier must comply with the security requirements set by Fisheries and Oceans Canada that are contained in this contract or arrangement and any security attachment.

7.2.2 The Company Security Officer must ensure through the Contract Security Program that the Offeror and individual(s) hold a valid security clearance at the required level.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "E". If some data is not available, the reason must be indicated in the report. If no goods or services are provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a semi-annual to the Standing Offer Authority.

The semi-annually reporting periods are defined as follows:

- Report 1: April 1 to September 30;
- Report 2: October 1 to March 31

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from February 1, 2019 to January 31, 2020.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two (2) one (1) year period under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority five (5) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Jamey Guerrero
Title: Senior Contracting Officer
Organization: Department of Fisheries and Oceans
Directorate: Materiel and Procurement Operations
Address: 301 Bishop Drive, Fredericton, NB, E3C 2M6

Telephone: 506-461-8547
Facsimile: 506-452-3676
E-mail address: Jamey.Guerrero@dfo-mpo.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

Name: _____
 Title: _____
 Address: _____
 Telephone: _____
 Facsimile: _____
 E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: the Department of Fisheries and Oceans.

7.8 Call-up Procedures

7.8.1 Any call-up for Work against this Standing Offer will be processed as follows:

7.8.1.1 The Technical Authority will provide the Offeror with the following information:

- i. the description of the services required and the location coordinates;
- ii. the schedule deemed acceptable by the identified User, if applicable.

7.8.1.2 The cost per service call will be established in accordance with the Basis of Payment, attached hereto as Annex "B"

7.8.1.3 The Offeror will be authorized by the identified User to proceed with the Work by the issuance of a duly completed and signed Call-up from a Purchase Order form. The Offeror shall not commence any work until it has received a Call-up which is signed by the Identified User. The Offeror acknowledges that any and all work performed in the absence of a signed call-up will be done at its own risk, and Canada shall not be liable for payment therefore.

7.8.2 A call-up made against this Standing Offer shall form a contract only for those goods or services, or both, which have been called-up, provided always that such call-up is made in accordance with the provisions of this Standing Offer.

7.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the call-up form PWGSC-TPSGC 942.

7.10 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$60,000.00 (Applicable Taxes included).

If goods are included in the call-up, the value of the goods portion must not exceed \$25,000.00 (Applicable Taxes included).

7.11 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$_____ (to be filled in at offer issuance) (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four (4) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.12 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2010C (2018-06-21) General conditions: Services (medium complexity);
- e) Annex A, Statement of Work;
- f) Annex B, Basis of Payment;
- g) Annex C, Security Requirements Check List;
- h) Annex D, Insurance Requirements;
- i) Annex E, Standing Offer Reporting
- j) the Offeror's offer dated _____ (to be inserted at Standing Offer award)

7.13 Certifications and Additional Information

7.13.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.13.2 Status and Availability of Resources

If for reasons beyond its control, the Offeror is unable to provide the services of an individual named in its offer, the Offeror may propose a substitute with similar qualifications and experience. The Offeror must advise the Standing Offer Authority of the reason for the substitution and provide the name, qualifications and experience of the

proposed replacement. For the purposes of this clause, only the following reasons will be considered as beyond the control of the Offeror: death, sickness, maternity and parental leave, retirement, resignation, dismissal for cause or termination of an agreement for default.

If the Offeror is unable to provide a substitute with similar qualifications and experience, Canada may set aside the standing offer.

7.13.3 Licensing

The Offeror must obtain and maintain all permits, licenses and certificates of approval required for the Work to be performed under any applicable federal, provincial or municipal legislation. The Offeror is responsible for any charges imposed by such legislation or regulations. Upon request, the Offeror must provide a copy of any such permit, license or certificate to Canada.

7.14 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

7.15 Insurance – Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors; coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.16 SACC Manual Clauses

SACC Manual clause [A9068C](#) (2010-01-11), Government Site Regulations

SACC Manual clause [B6802C](#) (2007-11-30), Government Property

SACC Manual clause [A9019C](#) (2011-05-16), Hazardous Waste Disposal

SACC Manual clause [D3014C](#) (2007-11-30), Transportation of Dangerous Goods/Hazardous Products

SACC Manual clause [D3015C](#) (2014-09-25). Dangerous Goods/Hazardous Products – Labelling and Packaging Compliance.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of [2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

The Contractor will be paid firm unit prices stipulated in the call-up, calculated in accordance with the Basis of Payment detailed in Annex "B".

7.5.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____ (to be inserted at contract award). Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as

to the adequacy of this sum:

- a. when it is 75% committed, or
 - b. four months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,
- whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.5.3 Method of Payment

The following methods of payment will apply:

1. *SACC Manual* clause [H1000C](#) (2008-05-12), Single Payment
2. *SACC Manual* clause [H1008C](#) (2008-05-12), Monthly Payment

7.5.4 SACC Manual Clauses

SACC Manual clause [C2000C](#) (2007-11-30), Taxes – Foreign-based Contractor

7.5.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. MasterCard Acquisition Card;
- b. Direct Deposit (Domestic and International);

7.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of time sheets to support the time claimed;
 - b. a copy of the release document and any other documents as specified in the Contract;
 - c. a copy of the invoices, receipts, and vouchers for all direct expenses;
 - d. a copy of the monthly progress report.
2. Invoices must be distributed as follows:
 - a. One (1) copy must be forwarded to the following email address:

DFO.invoicing-facturation.MPO@canada.ca

ANNEX "A"

STATEMENT OF WORK

1. Project Title

Plumbing and Repair Services at the Pacific Biological Station, Nanaimo, BC

2. Objective

To provide plumbing, heating and mechanical services for the Pacific Biological Station ensuring predictable reliable operations of its building, grounds, mechanical and science facilities.

3. Background

The Pacific Biological Station is renowned centre for scientific research encompassing several facilities including laboratories, aquaculture facilities, cold rooms, computer networks, ammonia chiller plant for chilled process services, warehouse spaces, and wharfs. The complex is situated on a 5.7 hectare site with 1828 m2 primary offices in a four storey building and 935 m2 three storey building. The site also consists of a four storey 5714 m2 laboratory wing and 650 m2 single storey aquaculture building. Subsidiary buildings include a salt water pump house supplying research sea water at flows up to 2.3 m3 per minute, an ammonia chiller plant building, and out buildings of approximately 13,234 m2 total area. Plumbing arrangements include acid waste systems, lab vacuum piping systems, fire sprinkler systems, distilled water systems, glycol/water chilled cooling systems, heated and chilled salt water systems, heated and chilled fresh water systems, potable domestic hot and cold water systems, lab effluent treatment systems, sewage pumping systems, sanitary waste systems, roof and perimeter drainage systems, roadway drainage oil separators, process waste systems, site fire main systems, and wharf connections for potable and fire main water. Heating arrangements consist of natural gas building furnaces and boiler heating/domestic hot water, and process water heating.

4. Terminology

In the Standing Offer, the:

"Departmental Representative" is interchangeable with "Engineer" and means any person authorized by the Minister for the purpose of any contract resulting from a Call-Up against this Standing Offer;

"Engineer" means such person as may be specifically designated by or on behalf of the Minister upon the award of this contract and includes a person authorized by the Engineer to act on his behalf;

"Contracting Authority" is the person responsible for the establishment of the Standing Offer, its administration, and any contractual issues relating to individual Call-Ups;

"Minister" includes a person acting for, or if the office is vacant, in place of the Minister and his successors in the office, and his or their lawful deputy and any of their representatives appointed for the purpose of the contract;

"Canada", "Crown", or "Her Majesty" means Her Majesty the Queen in right of Canada;

"Call-up" means the action of calling up against the Standing Offer as confirmed by a Call-up Against a Standing Offer form (PWGSC 922), duly signed and issued by the Departmental Representative and accepted by the Contractor;

"Person" includes, unless there is an express stipulation in the contract to the contrary, any partnership, proprietorship, firm, joint venture, consortium, or corporation;

“Herein”, “hereby”, “hereof”, “hereunder” and similar expressions refer to the Contract as a whole and not to any particular subdivision or part thereof;

“Material” includes all materials, commodities, articles and things required to be furnished under the Contract for incorporation in the Work;

“plant” includes all animals, tools, implements, machinery, vehicles, buildings, structures, equipment, articles and things required for the execution of the Work;

“Subcontractor” means a person, firm or corporation to whom or to which the Contractor has, pursuant to the General Conditions and with the consent of the Engineer, subcontracted the whole or any portion of the Work;

“Superintendent” means the employee of the Contractor who is designated by the Contractor as being in full charge of the field operations of the Contractor for the purposes of the Contract;

“Technical Authority” means the RPSS departmental representative or engineer on shift; and

“Work” includes the whole of the works, materials, matters and things required to be done, furnished and performed by the Contractor under the Contract.

5. Reference Documents

1. Canada Labour Code (CLC)
2. Canadian Standards Association (CSA) Standards
3. Workplace Hazardous Materials Information System (WHMIS)
4. Underwriters Laboratories of Canada (ULC) Standard
5. National Fire Code of Canada (NFC)
6. WorkSafe BC Regulations
7. British Columbia Plumbing Code
8. Canadian Plumbing Code

6. Scope of Work

6.1 This scope of work specifies the provision of all labour, material, tools, supervision, travel and equipment to provide plumbing and water heating services on an as and when required basis for the Department of Fisheries and Oceans at the Pacific Biological Station, Nanaimo, BC.

6.2 Services included as part of this Standing Offer include, but are not limited to:

- Assemble pipe sections, tubing and fittings, using couplings, clamps, screws, bolts, cement, plastic solvent, caulking, or soldering, brazing and welding equipment.
- Fill pipes or plumbing fixtures with water or air and observe pressure gauges to detect and locate leaks.
- Service glycol heating and cooling loops
- Service and Install boilers (steam / condensing) and associated equipment
- Service and Installation of building fire suppression systems.
- Inspection, service and installation of backflow preventers

-
- Review blueprints and building codes and specifications to determine work details and procedures.
 - Prepare written work cost estimates
 - Study building plans and inspect structures to assess material and equipment needs, to establish the sequence of pipe installations, and to plan installation around obstructions such as electrical wiring.
 - Keep records of assignments and produce detailed work reports.
 - Perform complex calculations and planning for special or very large jobs.
 - Locate and mark the position of pipe installations, connections, passage holes, and fixtures in structures, using measuring instruments such as precision rulers and laser levels.
 - Measure, cut, thread, and bend pipe to required angle, using hand and power tools or machines such as pipe cutters, pipe-threading machines, and pipe-bending machines.
 - Install pipe assemblies, fittings, valves, appliances such as dishwashers and water heaters, and fixtures such as sinks and toilets, using hand and power tools.
 - Cut openings in structures to accommodate pipes and pipe fittings, using hand and power tools.
 - Hang steel supports from ceiling joists (concrete/steel/wood) to hold pipes in place.
 - Repair and maintain plumbing, replacing defective washers, replacing or mending broken pipes, and opening clogged drains.
 - Direct workers engaged in pipe cutting and preassembly and installation of plumbing systems and components.
 - Install underground storm, sanitary and water piping systems and extend piping to connect fixtures and plumbing to these systems.
 - Install and service large pumps supplying salt and fresh water to lines ranging from 4" in diameter to 12" diameter.
 - Service and supply stainless steel, ABS, & PVC piping, valves and associated fixtures.
 - Clear away debris in a renovation.
 - Service and install oxygen and nitrogen distribution systems

6.3 Specific equipment includes but is not limited to:

- PVC, ABS, Steel, Stainless Steel, Copper, Cast Iron, PEX, Flexible steel Braided distribution piping systems.
- Water/Glycol circulation pumps
- Sump pumps
- Valves - Ball, gate, butterfly, globe, pinch, disc check, etc.
- Fire Sprinkler Systems – dry pipe, wet pipe, deluge, pre-action.
- Sand / Media filtration
- Enclosed contact tank and sewer distribution systems
- Glycol heating loop equipment
- Boilers – Steam / Condensing

- Air Compressors
- Air Dryers
- Heat Exchangers
- Acid waste piping systems
- Waste water treatment equipment – chemical pumps and distribution lines

6.4 The Contractor will provide plumbers and helpers for the duration of this Standing Offer Agreement.

- Plumbers must hold a valid plumbing certification with a Red Seal Interprovincial or B.C. designation.
- Helpers must have a minimum of two (2) years of experience in respective trades.

6.5 The term of this Standing Offer will be on as when required basis covering the period from Feb 1st, 2019 to Jan 31st, 2021, with an option to extend for a further 12 months.

6.6 Hours of Work

- Normal working hours will be: 08:00 to 16:30 Monday to Friday except holidays unless otherwise requested by the Project Authority;
- This site requires a response time of one (1) hour maximum for emergency calls and forty-eight (48) hours for normal/routine service calls except as specifically waived in writing by the departmental representative.

6.7 Contractor must maintain a telephone (manned continuously) during ordinary working hours 08:00 to 16:30 hours, Monday to Friday. The Contractor must also provide an emergency telephone number (or numbers). Use of paging devices is acceptable; however, if undue delays develop in response time to calls, the use of paging devices must be discontinued.

6.8 If a call-back is required to make good deficiencies it shall be at no cost to the Crown.

7. Tasks

The Contractor will:

7.1 Provide plumbing installation and maintenance services.

- Only new material will be used unless written authorization is received from the Project Authority.
- All piping to be cut square and reamed. Tubing/pipe ends cleaned and recesses of fittings cleaned to be assembled without binding.
- All piping to be assembled using fittings to ANSI standards.
- All materials and equipment to be installed in accordance with manufacturer's recommendations.

7.2 Perform and provide estimate of services before commencing work.

- Except for emergency calls.

7.3 Ensure that the work site is not encumbered with its materials and equipment.

- Work sites must be kept clear of materials and equipment in order to not interfere with operations of DFO employees or other Contractors.

7.4 Obtain approval from the Project Authority prior to any digging. No excavations will be permitted until the DFO Pre-excavation Checklist is completed by the Project Authority.

7.5 Provide a work schedule showing progress stages and completion of work. Interim work progress will be conducted by the Project Authority.

- Any changes to the schedule will be approved by the Project Authority prior to taking effect.

7.6 Adhere to the following safety requirements:

- All Contractor employees who will be working as part of this Standing Offer must attend a site safety orientation at the Real Property Safety and Security (RPSS) facility prior to first working on the site.
- The contractor must comply with the requirements of the Workplace Hazardous Materials Information System (WHMIS) regarding use, handling, storage and disposal of hazardous materials, and regarding the labeling and provision of Material Safety Data Sheets (MSDS) acceptable to the departmental representative and in accordance with the Canada Labour Code.
- Ensure no part of the work is subjected to a load which will endanger its safety or will cause permanent deformation to structures.
- Design and construct falsework in accordance with CAN/CSA S269.1 standard.
- Design, construct, and maintain scaffolding in a rigid, secure and safe manner, in accordance with CAN/CSA S269.1 standard.
- No confined space entry will be allowed unless approved in writing from the Technical Authority. If approved, work in confined spaces must be in compliance with WorkSafe BC regulations and the site confined entry procedures. Confined space entry equipment and rescue arrangements will not be provided by DFO.
- Hot work permits must be obtained from the Shift Engineer before any welding, cutting or any other hot work operations can be carried out on site.
 - Hot work includes cutting/melting with use of a torch, flame heating kettles, or other open flame devices. Grinding or other equipment producing sparks is also included.

- Store oily/paint soaked rags, waste products, empty containers and materials subject to spontaneous combustion in ULC approved, sealed containers and remove from the site daily.
- Handle, store, use and dispose of flammable and combustible materials in accordance with the National Fire Code of Canada.

7.7 Upon completion of the work, remove all surplus material, tools and equipment, and leave the site in a clean and tidy condition to the satisfaction of the Project Authority.

7.8 Immediately stop work and advise the Project Authority verbally and in writing of any unforeseen or peculiar safety related factors, hazards, or conditions during the performance of the work.

7.9 Immediately address health and safety non-compliance issues identified by the Project Authority.

- A written report of the action taken to correct non-compliance with the identified health and safety issues.

7.10 Notify the Project Authority of the completion of the work within 24 hours.

8. Constraints

- All work performed must comply with the standards of the most recent Canadian Plumbing Code, British Columbia Provincial Codes, and local municipal codes having jurisdiction. Where there are discrepancies between codes, the most stringent will apply.
- Plumbers performing the work must have a Red Seal Certification.
- Contractor's use of site is subject to:
 - Traffic and parking regulations established by DFO;
 - Security regulations established by DFO
 - Limitation of work and storage areas. Consult Project Authority if required. Use of DFO facilities is not permitted unless otherwise indicated or approved in writing by the Project Authority.
- A list of employees and suppliers must be provided when requested.
- The contractor is responsible / liable for any costs incurred from the fire department, the facility owner and tenants resulting from false fire alarms caused by working on site. Fire protection and alarm systems must not be;
 - Obstructed,
 - Shut off,
 - Left inactive at the end of a working day or shift, and
 - Used for any purposes other than firefighting (fire hydrants, standpipes, hose systems).

- The Project Authority may issue a “stop work order” if non-compliance to health and safety regulations is not corrected immediately or within a posted time.
 - The Contractor will be responsible for any costs incurred arising from such a “stop work order”.
- Environmental Considerations
 - The Department of Fisheries and Oceans water conservation policy dictates that all plumbing fixtures must be CSA approved of the “Ultra Low Flush” or low water flow type wherever/whenever possible.
 - Products used should be environmentally “green” where possible and have the least impact on the environment.

9. Departmental Support

The Department will:

- Perform a site inspection of the area to ensure that the work has been completed to its satisfaction.
- Approve of completion of work.
- Provide a site safety orientation at the RPSS facility for first-time visitors.
- Provide access to security cleared resources.

10. Deliverables

Along with the invoice, the Contractor must include a brief summary of the work performed.

Invoices must show the breakdown of labour hours worked, materials, and GST. The rate charged must correspond to the rates quoted. Invoices must show an invoice number, the call-up number, and the Standing Offer number.

Invoices must be submitted within one week after completion of the work.

ANNEX "B"
BASIS OF PAYMENT

The Contractor will be paid firm hourly rates as follows for work performed in accordance with the Contract. Customs duties are included and Applicable Taxes are extra.

Initial Offer Period – February 1, 2019 to January 31, 2020

No.	Description: Class of Labour, material or plant		Firm Hourly Rate
1	During Regular Hours 08:00 – 16:30 Monday to Friday	Certified Technician	\$_____
		Trades Helper	\$_____
2	Outside Regular Hours Monday through Sunday, included all day Saturday, Sunday and holidays	Certified Technician	\$_____
		Trades Helper	\$_____
3	Emergency Calls Anytime as requested, on site within a maximum of one (1) hour from call.	Certified Technician	\$_____
		Trades Helper	\$_____
4	Offeror's markup on allowance for unspecified material, replacement parts, required permits and certificates (Estimated \$80,000.00 + 20% markup)		\$96,000.00
5	Offeror's markup on allowance for equipment rentals for other than basic shop and tradespersons tools. (Estimated \$5,000.00 + 20% markup)		\$6,000.00

Total Estimated Cost – Limitation of Expenditure: \$_____ (to be filled in at Offer issuance)

Option to Extend the Contract

During the extended period of the Contract, the Contractor will be paid the following firm hourly rates to perform all the Work in relation to the contract extension.

Optional Offer Period 1 – February 1, 2020 to January 31, 2021

No.	Description: Class of Labour, material or plant		Firm Hourly Rate
1	During Regular Hours 08:00 – 16:30 Monday to Friday	Certified Technician	\$_____
		Trades Helper	\$_____
2	Outside Regular Hours Monday through Sunday, included all day Saturday, Sunday and holidays	Certified Technician	\$_____
		Trades Helper	\$_____
3	Emergency Calls Anytime as requested, on site within a maximum of one (1) hour from call.	Certified Technician	\$_____
		Trades Helper	\$_____
4	Offeror's markup on allowance for unspecified material, replacement parts, required permits and certificates (Estimated \$80,000.00 + 20% markup)		\$96,000.00
5	Offeror's markup on allowance for equipment rentals for other than basic shop and tradespersons tools. (Estimated \$5,000.00 + 20% markup)		\$6,000.00

Optional Offer Period 2 – February 1, 2021 to January 31, 2022

No.	Description: Class of Labour, material or plant	Firm Hourly Rate
1	During Regular Hours 08:00 – 16:30 Monday to Friday	Certified Technician \$_____
		Trades Helper \$_____
2	Outside Regular Hours Monday through Sunday, included all day Saturday, Sunday and holidays	Certified Technician \$_____
		Trades Helper \$_____
3	Emergency Calls Anytime as requested, on site within a maximum of one (1) hour from call.	Certified Technician \$_____
		Trades Helper \$_____
4	Offeror's markup on allowance for unspecified material, replacement parts, required permits and certificates (Estimated \$80,000.00 + 20% markup)	\$96,000.00
5	Offeror's markup on allowance for equipment rentals for other than basic shop and tradespersons tools. (Estimated \$5,000.00 + 20% markup)	\$6,000.00

ANNEX "C" SECURITY REQUIREMENTS CHECK LIST



Contract Number / Numéro du contrat F1744-1801002
Security Classification / Classification de sécurité

SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization Ministère ou organisme gouvernemental d'origine Fisheries and Oceans Canada	2. Branch or Directorate / Direction générale ou Direction HRCS/RPSS	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work - Brève description du travail Supply plumbing maintenance and repair services to DFO, Pacific Biological Station. 3190 Hammond Bay Rd. Nanaimo B.C. V9T 6N7		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. Indicate the type of access required - Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c.)	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p.ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input type="checkbox"/> No Non	<input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciales sans entreposage de nuit?	<input checked="" type="checkbox"/> No Non	<input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

Security Classification / Classification de sécurité



Contract Number / Numéro du contrat F1744-1801002
Security Classification / Classification de sécurité

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?
If Yes, indicate the level of sensitivity.
Dans l'affirmative, indiquer le niveau de sensibilité : No / Non Yes / Oui

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?
Short Title(s) of material / Titre(s) abrégé(s) du matériel : No / Non Yes / Oui
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS / COTE DE FIABILITE	<input type="checkbox"/> CONFIDENTIAL / CONFIDENTIEL	<input type="checkbox"/> SECRET / SECRET	<input type="checkbox"/> TOP SECRET / TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT / TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL / NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET / NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET / COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS / ACCÈS AUX EMPLACEMENTS			

Special comments: / Commentaires spéciaux : _____

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui

Security Classification / Classification de sécurité





Contract Number / Numéro du contrat F1744-1801002
Security Classification / Classification de sécurité

PART C (continued) / PARTIE C (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	Confidential Confidentiel	Secret	Top Secret Très Secret	NATO Restricted NATO Diffusion Restreinte	NATO Confidential	NATO Secret	COSMIC Top Secret COSMIC Très Secret	Protected Protégé			Confidential Confidentiel	Secret	Top Secret Très Secret
											A	B	C			
Information / Assets Renseignements / Biens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Production	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Media Support TI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IT Link Lien électronique	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée.

12. b) Will the document attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

Security Classification / Classification de sécurité

N° de l'invitation - Solicitation No.

F5211-190005

N° de réf. du client - Client Ref. No.

F1744-181002

N° de la modif - Amd. No.

File No. - N° du dossier
F5211-190005

Id de l'acheteur - Buyer ID

N° CCC / CCC No./ N° VME - FMS

ANNEX "C-1"
PERSONNEL IDENTIFICATION FORM



Pêches et Océans
Canada

Fisheries and Oceans
Canada

PERSONNEL IDENTIFICATION FORM (PIF)
DEPARTMENT OF FISHERIES AND OCEANS CANADA

Contract / file number:	F5211-190005
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PROJECT TITLE: Plumbing and Repair Services at the Pacific Biological Station, Nanaimo, BC

Company Name:	
Address:	
Telephone number:	
Fax number:	
PWGSC file or Certificate #:	

Professional Services (Add second page if more space needed, please print clearly)

Resource Person working on this project	Date of birth YYY/MM/DD	PWGSC file or certificate #	Security Level	Meet	Does not Meet	Comments

Contractor's Authorized Signatory: _____ Date: _____

(For Official Use)

Company Clearance	Required	Security Level	Meet / Does not Meet / Comments (Official Use Only)
Designated Organization Screening			
Facility Security Clearance			
Document Safeguarding Capability			

For Use at Fisheries and Oceans Canada

Authorization of Contracting Security Authority

- I approve
- I do not approve based on: _____

Contracting Security Authority: _____ Date: _____

ANNEX "D" **INSURANCE REQUIREMENTS**

The Contractor shall, at the Contractor's own expense, provide and maintain insurance as indicated hereunder:

1. Definitions

1.1. "Contract" means "Purchase Order".

1.2. "Buyer" means those departmental organizations or persons who have been given the responsibility for the contracting process within the Department.

2. Indemnification

The issuance coverage required by the provisions of these Insurance Conditions shall in no way limit the Contractor's responsibility under the indemnification section of the General Conditions of the contract. Any additional coverage the Contractor may deem necessary to fulfill obligations under the indemnity section shall be at the Contractor's own discretion and expense.

3. Period of Insurance

The insurance coverage shall be in effect from the date of contract award and shall be maintained until the contract work is completed.

4. Proof of Insurance

Within fourteen (14) days after acceptance of the Contractor's tender, the Contractor shall deposit with the Buyer, a Certificate of Insurance or certified true copies of all contracts of insurance maintained by the Contractor pursuant to the requirements of these Insurance Conditions.

5. Notification

Each insurance policy shall contain a provision that thirty (30) days prior written notice shall be given to Her Majesty in the event of any material change in, cancellation of, or expiration of coverage.

6. Insured

Each insurance policy shall insure the Contractor, and shall include as an Additional Named Insured, Her Majesty the Queen in right of Canada as represented by the Minister of Fisheries and Oceans.

7. Payment of deductible

The amount of the deductible, if any, shall be borne by the Contractor.

8. Public Liability and Property Damage Insurance

8.1. The Contractor shall, concurrently with the execution of this contract, place and maintain at all times during the execution of the work covered by this contract, sufficient public liability and property damage insurance against personal injury and loss or damage to the property so as to fully cover the Contractor's liability to any firm, person, association, or corporation, resulting from or attributable to the execution of the work.

The Minimum Acceptable Amount is \$2,000,000.00.

8.2. The policy shall be issued with a deductible amount of not more than \$500.00 per occurrence applying to property damage claims only.

9. Third party liability for vehicles and equipment owned, leased, used or operated by the Contractor

The Contractor shall provide an endorsement to the public liability and property damage insurance policy to include third party liability insurance for vehicles and equipment owned, leased, used or operated by the Contractor.

Minimum acceptable amount is \$2,000,000.00.

10. Tenants Legal Liability Insurance (where applicable)

The Contractor shall provide an endorsement to the public liability and property damage insurance policy to provide coverage for premises under the Contractor's care, custody and control in a **minimum amount of \$500,000.00.**

