



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC**

**11 Laurier St. / 11, rue Laurier**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau**

**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Communication Procurement Directorate/Direction de  
l'approvisionnement en communication  
360 Albert St. / 360, rue Albert  
12th Floor / 12ième étage  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Leadership Symposium - Defence	
<b>Solicitation No. - N° de l'invitation</b> EN578-190926/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> EN578-19-0926	<b>Date</b> 2018-08-20
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$CX-010-75230	
<b>File No. - N° de dossier</b> cx010.EN578-190926	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-08-22</b>	<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Lavitt, Marie	<b>Buyer Id - Id de l'acheteur</b> cx010
<b>Telephone No. - N° de téléphone</b> (613) 990-6842 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> See herein	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

The purpose of this amendment is to make the revisions indicated in the current solicitation amendment:

#### In PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

Under the heading *4.1.1.2 Point Rated Technical Criteria*

#### DELETE:

##### 4.1.1.2 Point Rated Technical Criteria

9	<b>In close proximity of NDHQ (Ottawa)</b>  The bidder should demonstrate the distances as detailed in the SOW.	<ul style="list-style-type: none"> <li>• Within 500 m – 15 points</li> <li>• Within 1 km – 10 points</li> <li>• Between 1 km and 1.8 kms – 5 points</li> </ul> Minimum points: 5	/20
10	<b>Meeting room space availability</b>  The bidder should demonstrate that the meeting room space availability exceeds minimum requirements as detailed in the SOW by submitting floor plans.	<ul style="list-style-type: none"> <li>• Plenary and Green Room in close proximity (less than 300 m) – 3 points</li> <li>• Registration Desk next to the Plenary room – 2 points</li> </ul> Minimum points: 2	/5
11	<b>Internet</b>  The bidder should send a statement to demonstrate that they will provide free Wireless Internet access for delegates within conference facilities or the rooms.	<ul style="list-style-type: none"> <li>• Can provide free internet – 5 points</li> <li>• Cannot provide free internet – 0 points</li> <li>• Minimum points: 0</li> </ul>	/5
12	<b>Delegates Parking</b>  The bidder should demonstrate that designated parking areas are available by sending a statement detailing parking availability, cost and payment methods	<ul style="list-style-type: none"> <li>• Pay-per-use onsite indoor/outdoor parking for delegates at the conference facility – 5 points</li> <li>• Free parking for delegates at the conference facility – 5 points</li> <li>• No onsite outdoor parking – 0 points</li> </ul>	/10
<b>Total Points Awarded</b>			

**REPLACE WITH THE FOLLOWING:**

**4.1.1.2 Point Rated Technical Criteria**

9	<b>In close proximity of NDHQ (Ottawa)</b>  The bidder should demonstrate the distances as detailed in the SOW.	<ul style="list-style-type: none"> <li>• Within 500 m – 20 points</li> </ul> OR <ul style="list-style-type: none"> <li>• Within 1 km – 10 points</li> </ul> OR <ul style="list-style-type: none"> <li>• Between 1 km and 1.8 kms – 5 points</li> </ul> Minimum points: 5	/20
10	<b>Meeting room space availability</b>  The bidder should demonstrate that the meeting room space availability exceeds minimum requirements as detailed in the SOW by submitting floor plans.	<ul style="list-style-type: none"> <li>• Plenary and Green Room in close proximity (less than 300 m) – 3 points</li> <li>• Registration Desk next to the Plenary room – 2 points</li> </ul> Minimum points: 2	/5
11	<b>Internet</b>  The bidder should provide a statement to demonstrate that they will provide free Wireless Internet access for delegates within conference facilities or the rooms.	<ul style="list-style-type: none"> <li>• Can provide free internet – 5 points</li> </ul> OR <ul style="list-style-type: none"> <li>• Cannot provide free internet – 0 points</li> </ul> Minimum points: 0	/5
12	<b>Delegates Parking</b>  The bidder should demonstrate that designated parking areas are available by providing a statement detailing parking availability, cost and payment methods	<ul style="list-style-type: none"> <li>• Pay-per-use onsite indoor/outdoor parking for delegates at the conference facility – 5 points</li> <li>• Free parking for delegates at the conference facility – 5 points</li> </ul> OR <ul style="list-style-type: none"> <li>• No onsite outdoor parking – 0 points</li> </ul> Minimum points: 0	/10
<b>Total Points Awarded</b>			<b>/40</b>

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL  
 REMAIN UNCHANGED**

Solicitation No. - N° de l'invitation  
EN578-190926/A  
Client Ref. No. - N° de réf. du client  
EN578-190926

Amd. No. - N° de la modif.  
002  
File No. - N° du dossier  
cx010 EN578-190926

Buyer ID - Id de l'acheteur  
CX010  
CCC No./N° CCC - FMS No./N° VME

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If your proposal has already been submitted it can be modified by submitting an amendment identified with file no. EN578-190926/A to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the current amendment.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.