



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC**

**11 Laurier St. / 11, rue Laurier**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau, Québec K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Electrical & Electronics Products Division  
11 Laurier St./11, rue Laurier  
7B3, Place du Portage, Phase III  
Gatineau, Québec K1A 0S5

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <b>Title - Sujet</b><br>Mobile shelving unit                                                                                                                                |                                                                            |
| <b>Solicitation No. - N° de l'invitation</b><br>EP916-190080/A                                                                                                              | <b>Amendment No. - N° modif.</b><br>001                                    |
| <b>Client Reference No. - N° de référence du client</b><br>20190080                                                                                                         | <b>Date</b><br>2018-08-23                                                  |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$\$HN-470-75174                                                                                                  |                                                                            |
| <b>File No. - N° de dossier</b><br>hn470.EP916-190080                                                                                                                       | <b>CCC No./N° CCC - FMS No./N° VME</b>                                     |
| <b>Solicitation Closes - L'invitation prend fin<br/>at - à 02:00 PM<br/>on - le 2018-09-05</b>                                                                              | <b>Time Zone<br/>Fuseau horaire</b><br>Eastern Daylight Saving<br>Time EDT |
| <b>F.O.B. - F.A.B.</b><br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/> |                                                                            |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Belcaid(hn470), Sidi                                                                                         | <b>Buyer Id - Id de l'acheteur</b><br>hn470                                |
| <b>Telephone No. - N° de téléphone</b><br>(819) 420-2202 ( )                                                                                                                | <b>FAX No. - N° de FAX</b><br>( ) -                                        |
| <b>Destination - of Goods, Services, and Construction:<br/>Destination - des biens, services et construction:</b>                                                           |                                                                            |

**Instructions: See Herein**

**Instructions: Voir aux présentes**

|                                                                                                                                                                                                                                              |                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|
| <b>Delivery Required - Livraison exigée</b>                                                                                                                                                                                                  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address<br/>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>                                                                                                                                           |                                              |
| <b>Telephone No. - N° de téléphone<br/>Facsimile No. - N° de télécopieur</b>                                                                                                                                                                 |                                              |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm<br/>(type or print)<br/>Nom et titre de la personne autorisée à signer au nom du fournisseur/<br/>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |                                              |
| <b>Signature</b>                                                                                                                                                                                                                             | <b>Date</b>                                  |

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### **Amendment No. 001 to the RFP**

**This Amendment is hereby raised to make the following revisions to the RFP and publish the questions and answers 1 to 29.**

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- 1) Article 2.1, Standard Instructions, Clauses and Conditions is amended in order to remove the text about Subsection 3.a of section 1 concerning the request for supply arrangement.**

- a) Delete Article 2.1, part 2 - bidder instructions in its entirety; and
- b) Insert the following:

#### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

- 2) Part 2, Article 2.3.9 and Part 3, Article 3.2.4, Specification, Section 10 56 26.13 are amended in order to respond to the question 9.**

- a) Delete Specification, Section 10 56 26.13, Part 2, Article 2.3.9 in its entirety.
- b) Delete Specification, Section 10 56 26.13, Part 3, Article 3.2.4; and
- c) Insert the following:

.4 Level track anchor between track and floor.

- 3) Part 2, Article 2.4.7, Specification, Section 10 56 26.13 is amended in order to respond to the question 15.**

- a) Delete Specification, Section 10 56 26.13, Part 2, Article 2.4.7 in its entirety.

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**4) Part 2, Article 2.2, Specification, Section 10 56 26.13 is amended in order to respond to the question 6.**

a) Insert Specification, Section 10 56 26.13, Part 2, the new Article 2.2.6 described below:

Safety Feature:

Provide "safety space" between end panels using 100mm bumpers.

b) Insert Specification, Section 10 56 26.13, Part 2, the new Article 2.4.12 described below:

Safety Features:

1. Bumpers: provide 100mm carriage bumpers between end panels to protect users when operating the system and to provide positive stop for all carriages.
2. Colour: to be selected by the Departmental Representative from the standard range of colours.

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## Questions & Answers

- 1) There is currently a supply arrangement in place to cover this procurement. It is a mandatory standing offer. How can a mandatory standing offer be set aside?

**Answer:** This RFP was elaborated before the supply arrangement (SA) was in place and also a decision was taken to publish it separately in order to avoid any risk of delay due the bidders' evaluation of the SA.

- 2) High density mobile systems are installed directly on carpet. Is the vendor responsible for removing the carpet in the room?

**Answer:** No.

- 3) Is the vendor responsible for re-installing the carpet on the decking?

**Answer:** No. Vendor to coordinate installation schedule with on-site contractor for carpet installation on decking.

- 4) Is additional carpet available?

**Answer:** Yes.

- 5) The vinyl baseboard trim will not be visible at the back and sides of the system. Confirm the existing trim does not need to be moved and re-installed. Reminder that we are all shelving companies and not flooring companies.

**Answer:** Baseboard trim will be installed by others. Vendor to coordinate installation schedule with on-site contractor.

- 6) Are 100 mm bumpers required to meet the fire code or are metal firestops needed between the shelves? The bumpers are less expensive but will mean one less carriage or reduced aisle spaces. The will allow water from the sprinklers between the carriages to reduce the chance of fire. This is the most common option used in the federal government. The metal fire stops will add several thousand dollars to the cost but will not cost storage space. Would PSPC prefer bumpers or metal firestops?

**Answer:** Provide 100 mm bumpers and submit shop drawings for high density mobile systems for customer approval. The answer is included in paragraph 4 of this amendment.

- 7) If the system is locking and 100 mm bumpers are used, RCMP approved astragals must be specified. (See attached details)

**Answer:** The system does not need to be locked.

- 8) Why is fire retardant plywood required for the decking? 2.4.2.1 This adds significant cost with little or no benefit. The carpet on top of the deck is flammable as are the contents of the system. Can this be removed?

**Answer:** Bid as per plans and specification. Refer to specification section 10 56 26.13, part 2, article 2.4.2.1.

- 9) Please confirm this is a modular system one that is not anchored and therefore will not damage the floor and is easier to move. As well, no toxic grout is used to support the rails. The installation instructions reference grout so that should be removed. See sections: 2.2.4, 2.3.4 and 2.3.9.  
**Answer:** See paragraph 2 of this amendment.

- 10) For the systems to be lockable, the single sided carriages at each end must be moving. Please see revised drawing. Is this acceptable?  
**Answer:** The system does not need to be locked.

- 11) The backs of the shelves at each moving end must be covered with full steel backs for this to be a secure system. This must be added to the specifications.  
**Answer:** The system does not need to be locked meaning that the coverage with full steel is not required.

- 12) 3.1 requests a shop drawing certified by an engineer from Ontario. All three vendors manufacture outside of Ontario so this will be a significant added cost. Why is this needed? Is it not required for any other type of office furniture, vehicles or any other items outside of a bridge or office building. What type of engineer is required? Isn't it enough that the floor loading be reviewed by a structural engineer?  
**Answer:** Shop drawing needs to be reviewed by a structural engineer from Ontario. Refer to specification section 10 56 26.13, part 1, article 1.3.3.1.

- 13) Delivery is 6 to 8 weeks and will require approximately 1 week for install can you confirm the delivery date required will take this into account.  
**Answer:** Yes, the delivery date and the commencement of the work will be discussed during the kickoff meeting but Work must be completed before or on November 23, 2018.

- 14) The depth of the room on the plan is 216" but a physical measurement indicates 203". Is this acceptable or should the system be re-designed to retain the same space in front of the system? See revised drawing.  
**Answer:** System to maintain 1100mm for barrier free path of travel plus 610mm for tables in front of the system.

- 15) The specs 2.3.10, 2.4.7 and 2.4.8 reference both chain guards and laminate end panels. Which is needed? (See photos). Laminate end panels are only for aesthetic purposes and make servicing costlier.

**Answer:** See paragraph 3 of this amendment.

- 16) Section .4 requires sample shelving to be supplied for review. This will add time and is unnecessary as the shelving specs are very clear. Can this be removed?  
**Answer:** Bid as per plans and specification. Refer to specification section 01 00 10, part 4, article 4.2.5.

- 17) 2.2.4 requires anti-tip carriages, this adds cost and complexity. Over 98% of systems in use in Ottawa by the Federal government do not have this feature. Is this necessary?

**Answer:** Bid as per plans and specification. Refer to specification section 10 56 26.13, part 2, article 2.4.1.7.

- 18) 2.2.1 requests a floor loading diagram. What is the difference between a shop drawing and a floor loading diagram?

**Answer:** Floor loading diagram shows where the loading points are located.

- 19) 2.2.2 Requests a certificate from the manufacturer that the materials comply with the specified performance characteristics and physical properties. Is this necessary? Shouldn't the bidder's certification be enough?

**Answer:** Bid as per plans and specification. Refer to specification section 10 56 26.13, part 2, article 2.1.2.

- 20) 2.1.2 Requires installation details of fasteners and attachments. Confirm that you want samples of all fasteners used at what point in this process and how necessary are this?

**Answer:** Bid as per plans and specification. Refer to specification section 10 56 26.13, part 2, article 2.1.1.2.

- 21) 4.2.5 Requires samples of material, equipment, quality, finishes and workmanship. Confirm that you would like a sample mobile shelving system, of what size and where is it to be built?

**Answer:** A mock-up was not requested.

- 22) 4.2.6 Confirm you want photographs of the room and floor before we start work?

**Answer:** Submit as per specification section 01 00 10, part 4, article 4.2.6.

- 23) 4.3.2 Confirm what this means?

**Answer:** It means to establish location and extent of service lines.

- 24) 4.4.3 Spare parts, please list the spare parts required. Normally these systems can operate up to 20 years without parts or repair.

**Answer:** Refer to specification section 01 00 10, part 4, article 4.4.3 for closeout submittals, and specification section 10 56 26.13, part 1, article 1.3 is for submittals.

- 25) Is the system a mechanical or manual.

**Answer:** Mobile system to be manual.

- 26) Is the system grouted rail type or floating floor type.

**Answer:** Floating floor type, refer to specification section 10 56 26.13, part 2, article 2.2.1.4 and 2.2.2.2.

- 27) Please indicate on the plans where there are center panels/partitions (between back to back bays, that go the length of the system)

**Answer:** Sheet metal gables and backs are indicated on drawing ASK-1 on page 28 (dash lines and grey lines) and refer to specification section 10 56 26.13, part 2, article 2.2.5.4.

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- 28)** Please indicate on the plans where there are side /partitions (between side to side)  
**Answer:** Sheet metal gables and backs are indicated on drawing ASK-1 on page 28 (dash lines and grey lines) and refer to specification section 10 56 26.13, part 2, article 2.2.5.4.
- 29)** Please indicate if there are end panels.  
**Answer:** Refer to specification section 10 56 26.13, part 2, article 2.4.8.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**