



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave. Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6
Bid Fax: (780) 497-3510

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6

Title - Sujet Waste Removal Services	
Solicitation No. - N° de l'invitation W6853-181004/A	Date 2018-09-05
Client Reference No. - N° de référence du client W6853-181004	
GETS Reference No. - N° de référence de SEAG PW-\$EDM-024-11446	
File No. - N° de dossier EDM-8-41095 (024)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-10-16	Time Zone Fuseau horaire Mountain Daylight Saving Time MDT
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Tiet, Anthony	Buyer Id - Id de l'acheteur edm024
Telephone No. - N° de téléphone (587) 926-1376 ()	FAX No. - N° de FAX (780) 497-3510
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE Greenstone Building 5101 50 Ave YELLOWKNIFE Northwest Territories X1A 2N5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, and Other Requirements: includes specific requirements that must be addressed by Bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, Security Requirements, the Security Requirements Checklist, the Electronic Payment Instruments, the Insurance Requirements, and the DND 626 Task Authorization Form and any other annexes.

1.2 Summary

The Department of National Defence (DND) has a requirement for all labour, materials, equipment, tools, transportation and supervision necessary for the provision of waste removal services at DND Yellowknife, Northwest Territories.

There are security requirements associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Canadian Free Trade Agreement (CFTA).

This procurement is subject to the following Comprehensive Land Claims Agreement(s):

- Tlicho Land Claims and Self-Government Agreement.

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

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1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22), Standard Instructions - Goods or Services - Competitive Requirements, is incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

BRU: Western Region Bid Receiving Unit (Edmonton)
Address: 5th Floor, ATB Place Tower, 10025 Jasper Avenue
Edmonton, AB T5J 1S6

E-post Connect: ROReceptionSoumissions.WRBidReceiving@tpsgc-pwgsc.gc.ca
Bid Fax: 780-497-3510

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or

- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes () No ()**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

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For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Northwest Territories.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B".

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "H" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "H" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

SACC Manual Clauses [C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Failure to meet any of the following mandatory criteria at solicitation closing will render your submission non-compliant and given no further consideration:

1. Compliance with the terms and conditions contained in this document.
2. Provision of pricing as requested.
3. Ability to perform the full scope of the work, as described in Annex "A".

Tlicho Land Claims and Self-Government Agreement

In this requirement, it is not mandatory for Bidders to include the Aboriginal Opportunity Considerations (AOC) as part of their proposal.

This procurement is subject to the **Tlicho Land Claims and Self-Government Agreement**.

Bidders are requested to maximize Aboriginal employment, subcontracting and on-the-job training opportunities, and involve Aboriginal citizens and businesses, in carrying out the work under this project.

The CLCA contains a provision requiring the inclusion of socio-economic bid criteria in the solicitation document, when practicable and consistent with sound procurement management principles. These socio-economic bid criteria are often referred to as Aboriginal Opportunity Considerations (AOC), and bidders propose Aboriginal opportunities in their bid submission.

The proposed requirement is subject to the Tlicho Land Claims Agreement and Self-Government Agreement. The requirements of the Tlicho Land Claim and Self Government Agreement will apply to this procurement. The provisions that apply are contained in: Chapter 26 – Economic Measures, of the Tlicho Land Claim and Self Government Agreement, clauses 26.3, 26.3.1 (a). http://www.aadnc-aandc.gc.ca/DAM/DAM-INTER-HQ/STAGING/texte-text/ccl_fagr_nwts_tliagr_tliagr_1302089608774_eng.pdf

26.3 GOVERNMENT EMPLOYMENT AND CONTRACTS

26.3.1 Where government carries out public activities wholly or partly in Mòw'hi Gogha Dè Nìit'atèè (NWT) which give rise to employment or other economic opportunities and government elects to enter into contracts with respect to those activities, (a) the Government of Canada shall follow its contracting procedures and approaches intended to maximize local, regional and Aboriginal employment and business opportunities, including the provision of opportunities for potential contractors to become familiar with bidding systems

For purposes of interpretation:

“deliveries to” means “goods delivered to, and services performed in”.

4.1.2 Financial Evaluation

The total overall bid price will be calculated as follows:

- a) The extended price will be calculated by multiplying the estimated usage values provided by the Bidder's corresponding unit price.
- b) The total assessed offer price is the aggregate of all the extended prices for all 6 years.

4.2 Basis of Selection - Highest Combined Rating of Technical AOC Merit and Price

1. To be declared responsive, a bid must:
 - a. comply with all the requirements of the bid solicitation; and
 - b. meet all mandatory criteria; and
 - c. obtain the required minimum of "0" points overall for the technical evaluation criteria which are subject to point rating. The rating is performed on a scale of 100 points.
2. Bids not meeting (a) or (b) or (c) will be declared non-responsive.
3. The selection will be based on the highest responsive combined rating of technical merit and price. The ratio will be 10% for the technical merit and 90% for the price.
4. To establish the technical merit score, the overall technical score for each responsive bid will be determined as follows: total number of points obtained / maximum number of points available multiplied by the ratio of 10%.
5. To establish the pricing score, each responsive bid will be prorated against the lowest evaluated price and the ratio of 90%.
6. For each responsive bid, the technical merit score and the pricing score will be added to determine its combined rating.
7. Neither the responsive bid obtaining the highest technical score nor the one with the lowest evaluated price will necessarily be accepted. The responsive bid with the highest combined rating of technical merit and price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the Integrity declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid list at the time of contract award.

PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

6.1 Security Requirements

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

6.2 Insurance Requirements

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex "D".

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

7.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

7.1.1 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

7.1.1.1 Task Authorization Process

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

Task Authorization Process:

1. The Project Authority will provide the Contractor with a description of the task using the "Task Authorization Form for non-DND clients" or "DND 626, Task Authorization Form" or "Task Authorization" form specified in Annex "E".
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within 2 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

7.1.1.2 Task Authorization Limit

The Project Authority may authorize individual task authorizations up to a limit of \$10,000.00, Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Technical Authority and Contracting Authority before issuance.

7.1.1.3 Canada's Obligation - Portion of the Work - Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

7.1.1.4 Periodic Usage Reports - Contracts with Task Authorizations

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below or in Annex "F". If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31; and
- 4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than 10 calendar days after the end of the reporting period.

Reporting Requirement- Details

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain:

For each authorized task:

- i. the authorized task number or task revision number(s);
- ii. a title or a brief description of each authorized task;
- iii. the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. the start and completion date for each authorized task; and
- vi. the active status of each authorized task, as applicable.

For all authorized tasks:

- i. the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii. the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

7.1.1.5 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by DND626 This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

7.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

7.2.1 General Conditions

2035 (2018-06-21), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

7.3 Security Requirements

The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (**DOS**), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC. Until the security screening of the Contractor personnel required by this Contract has been completed satisfactorily by CISD, PWGSC, the Contractor personnel **MAY NOT ENTER** sites without an escort.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex "C";
 - b) *Industrial Security Manual* (Latest Edition).

7.4 Term of Contract

7.4.1 Period of the Contract

The Work is to be performed during the period of _____ to _____. (will be inserted at contract award)

7.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to 2 additional 1 year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

7.4.3 Comprehensive Land Claims Agreements (CLCAs)

The Contract is subject to the following Comprehensive Land Claims Agreement(s):

-
- Tlicho Land Claims and Self-Government Agreement.

The Contract with Task Authorizations is to establish the delivery of the requirement detailed under the Contract, to the Identified Users across Canada, including areas subject to Comprehensive Land Claims Agreements.

7.5 Authorities

7.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Anthony Tiet
Title: Procurement Officer
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Western Region
Address: 5th Floor, ATB Place Tower, 10025 Jasper Avenue, Edmonton, AB T5J 1S6

Telephone: 587-926-1376
Facsimile: 780-497-3510
E-mail address: anthony.tiet@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

7.5.2 Project Authority

The Project Authority for the Contract is: (will be inserted at contract award)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

7.5.3 Contractor's Representative (to be filled out by bidder)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-_____

Facsimile: ____-____-_____
E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Payment

7.7.1 Basis of Payment - Firm Price

For the Work described in Firm Requirement in Annex "A" – Statement of Work:

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price of \$ (as per Annex "B", Basis of Payment, section A. Firm Requirement). Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

7.7.2 Basis of Payment - Task Authorizations

For the Work described in "As and When Requested" Requirement in Annex "A" – Statement of Work:

In consideration of the Contractor satisfactorily completing all of its obligations under the authorized Task Authorization (TA), the Contractor will be paid the firm unit price(s) in accordance with the basis of payment, in Annex "B", as specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

7.7.3 Limitation of Expenditure - Cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract must not exceed \$ _____. Customs duties are included and Applicable Taxes are extra. (will be inserted at contract award)
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or
 - b. four (4) months before the contract expiry date, or

- c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.7.4 SACC Manual Clause

[H1000C](#) (2008-05-12), Single Payment
[H1001C](#) (2008-05-12), Multiple Payments
[H1008C](#) (2008-05-12), Monthly Payment
[A9117C](#) (2007-11-30), T1204 - Direct Request by Customer Department
[C0710C](#) (2007-11-30), Time and Contract Price Verification
[C2000C](#) (2007-11-30), Taxes - Foreign-based Contractor

7.7.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.7.6 Time Verification

SACC Manual clause [C0711C](#) (2008-05-12), Time Verification

7.8 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

7.9 Certifications and Additional Information

7.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

7.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2035](#) (2018-06-21), General Conditions - Higher Complexity - Services;
- (c) Annex "A", Statement of Work;
- (d) Annex "B", Basis of Payment;
- (e) Annex "C", Security Requirement Check List;
- (f) Annex "D", Insurance Requirements;
- (g) the signed Task Authorizations (including all of its annexes, if any);
- (h) the Contractor's bid dated _____, (*insert date of bid*) (*If the bid was clarified or amended, insert at the time of contract award:* " as clarified on _____ " **or** " as amended on _____ " and insert date(s) of clarification(s) or amendment(s)).

7.12 SACC Manual Clauses

[A2000C](#) (2006-06-16), Foreign Nationals (Canadian Contractor)
[A9039C](#) (2008-05-12), Salvage
[A9062C](#) (2011-05-16), Canadian Forces Site Regulations
[M3800C](#) (2006-08-15), Estimates

7.13 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex "D". The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

ANNEX "A"

STATEMENT OF WORK

A. GENERAL

1. Description

The Department of National Defence (DND) has a requirement for all labour, materials, equipment, tools, transportation and supervision necessary for the provision of waste removal services at DND Yellowknife, Northwest Territories.

2. Scope of Work

There are 4 main services required (details under section B. Services):

- Service 1: Garbage Removal at Trinity Hangar (Firm requirement and "as and when requested")
- Service 2: Septic Removal at Trinity Hangar (Firm requirement)
- Service 3: Cardboard Collection at Kam Lake and Trinity Hangar (Firm requirement)
- Service 4: Portable Toilets at Kam Lake and/or Trinity Hangar ("As and when requested")

2.1 Locations

Location 1: Kam Lake – DND Warehouse
3 Coronation Dr.
Yellowknife, NT
X1A 2P8

Location 2: Trinity Hanger
115 Archibald St.
Yellowknife, NT
X1A 2N2

Exact placement of bin(s) and/or portable toilet(s) will be determine at the time of Contract award of Task Authorization (TA) issuance.

3. General Work Applying to all Services

3.1 Area of Coverage

All of the requirements will take place within the city limits of Yellowknife, NT.

3.2 Work Hours and Schedule

Work must be performed during regular business hours between 0800 -1600 unless otherwise requested by the Project Authority.

The Contractor will provide a proposed schedule upon contract award for all firm requirement. The Project Authority will provide schedule verification prior to commencement of schedule implementation.

When work falls on a Statutory Holiday, the work will be the next workday and regular pick-ups will be reinstated as per schedule.

3.3 Urgent TA

In the event of an urgent TA, the Contractor must respond to TA(s) within 24 hours of receipt and work must be performed immediately upon acceptance of the TA.

3.4 Site Access

Access to the site may be obtained from the Project Authority or the authorized representative.

3.5 Workmanship

The Contractor must be responsible for all permits, licenses, etc. required to carry out work.

3.6 Security Requirement

If requested by the Project Authority or the authorized representative, the Contractor will be required to supply the names of all personnel that require access to the delivery sites, and on a regular basis as employees change or as requested by the Project Authority.

If a Contractor's employee name is not provided in advance, the Contractor's employee may experience delays in getting access. Any time lost while the Contractor's employees are waiting for access due to names not being forwarded to the Project Authority, will be the responsibility of the Contractor.

Contractor's employees requiring regular access to restricted areas at the work sites may be required to have an Enhances reliability Check completed. The Contractor will be notified by written correspondence from the Project Authority if this required and what information is required.

3.7 Equipment

The Contractor must be responsible for maintaining all vehicles and equipment. Repairs and all other operating expenses of the equipment, including fuel, licencing, washing, sanitizing, storage, etc. are the Contractor's responsibility. Vehicles with leaking hydraulics may be denied access to government sites at the discretion of the Site Authority.

Truck and certified operator must be capable and qualified to perform the work as per the Contract.

3.8 Safety Requirement

3.8.1 General

The Contractor is responsible to take all necessary steps to protect personnel (workers, visitors, general public) and property from any harm during the course of the work.

3.8.2 Construction Safety Measures

The Contractor must observe and enforce construction safety measures required by the latest edition of the National Building Code of Canada, territorial government, Workers Compensation Board, and municipal statutes and authorities. In event of conflict between any provisions of above authorities, the most stringent provision will apply.

3.8.3 Work Procedures and Equipment

All work procedure and equipment will be in accordance with legislated standards. If applicable, any dangerous work sites, trenches or excavations that are a result of the work must be properly barricaded.

3.8.4 Safety Personnel and Responsibility

The Contractor must supply competent personnel, implement their safety program and ensure that territorial safety and health standards are being complied with.

3.8.4.1 Delay Due to Health and Safety Regulations Infractions

If the Contractor is responsible for a delay in the progress of work due to an infraction of legislated health and safety requirements, the Contractor will, without additional cost to DND, complete the work without any further delay. If deemed necessary, the Contractor will work overtime and/or acquire and use equipment or material for the execution as to avoid delay in the final completion of the work or any operation thereof.

3.8.4.2 Fire Safety Requirements.

The Contractor must comply with requirements of Fire Orders and Precautions for Civilian Contractors as issued by the City of Yellowknife Fire Chief.

3.8.4.3 Overloading

No part of the work must be loaded to the point which will endanger its safety.

3.8.4.4 Falsework

Falsework must conform with CSA S269.1-1975, national, territorial and/or local codes and by-laws governing this type of work.

3.9 Title

Title to waste must pass to the Contractor as soon as the Contractor takes possession of the waste, and the Contractor must dispose of such waste in accordance with the requirements of the Contract, if any, and in accordance with applicable law, whether federal, territorial or municipal.

3.10 Frozen Garbage

At times, the Contractor must remove frozen garbage from containers located at outside pickup points.

B. SERVICES

1. Service 1 - Garbage Removal at Trinity Hangar

1.1 Scope

Garbage removal is a firm requirement and must be completed once a week for the exterior bins and "as and when requested" for the construction bins. Types of garbage include but is not limited to: wet and dry garbage, industrial wastes, foliage and food by-products, and is required to be removed from Trinity Hangar.

Two types of bins are required:

1. Construction bins
 - a. 15-cubic yards bin
2. Exterior bins
 - a. Two types of exterior bins are required:
 - i. 6-cubic yard exterior bins
 - ii. 4-cubic yard exterior bins

1.2 Deliverables

Bins must be provided and supplied at the points of pick-up where bin rental is required. Bins must include delivery, removal, relocation, and maintenance, price as per Annex "B", Basis of Payment.

The positioning of the containers at their locations must be no closer to that four meters to any building other than those designated by the Project Authority. All bins must be fitted with spring loaded lids.

A truck and certified operator capable of transporting garbage from the areas identified in the work are required, and must be done so in the most efficient manner.

2. Service 2 - Septic Removal at Trinity Hangar

Pick up and disposal must be performed in accordance with all territorial and municipal regulations and bylaws. Sceptic removal at Trinity Hangar is a firm requirement and must be completed twice a week.

3. Service 3 - Cardboard Collection at Kam Lake and Trinity Hangar

3.1 Scope

Cardboard Collection at Kam Lake and Trinity Hangar is a firm requirement must be completed once a week.

6-cubic yard exterior bin(s) are required.

3.2 Deliverables

Bins must be provided and supplied at the points of pick-up where bin rental is required. Bins must include delivery, removal, relocation, and maintenance, price as per Annex "B", Basis of Payment.

The positioning of the containers at their locations must be no closer than 4 meters to any building other than those designated by the Project Authority.

A truck and certified operator capable of transporting cardboard in the work are required, and must be done so in the most efficient manner.

4. Service 4 - Portable Toilets at Kam Lake and/or Trinity Hangar

Pick up and disposal must be performed in accordance with all territorial and municipal regulations and bylaws. Rental of portable toilet must include delivery, maintenance, and pickup and will be "as and when requested". Upon a TA issuance, the Contractor must deliver the portable toilets within a mutually agreed timeline by the Contractor and Project Authority.

ANNEX "B"

BASIS OF PAYMENT

- Firm Unit Prices include all costs associated with providing the service, including any applicable landfill charges, transportation, pickup, delivery, storage, bailing, permits, cost of disposal, and all other applicable fees and are to be firm for the Contract period and option periods.
- Bin rental charges must include delivery, removal, and all costs associated with relocation and maintenance.
- Prices are required for each line item and as per format shown below.
- Firm unit prices do not include GST; GST will be added to the invoice as a separate line item.
- Firm unit pricing must be in Canadian Dollars.
- Estimated usage and weeks provided is for the sole purpose of establishing an evaluation tool, based only on a best estimate and in no way reflects the actual usage expected or any commitment on the part of Canada.

YEAR ONE (Date: TBA)

A. Firm Requirement

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Garbage Removal – 6-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
2	Garbage Removal – 4-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
3	Bin Rental – 6-cubic yard exterior bins as per Annex "A"	1 bin	\$_____/bin	52 weeks	\$_____
4	Bin Rental – 4-cubic yard exterior bins as per Annex "A"	1 bin	\$_____/bin	52 weeks	\$_____
5	Bin Rental – construction bins, 15-cubic yards bin as per Annex "A"	2 bins	\$_____/bin	52 weeks	\$_____
[A.1] - TOTAL					\$_____

2. Service 2 - Septic Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Septic Removal as per Annex "A"	2 times per week	\$_____/removal	52 weeks	\$_____
[A.2] - TOTAL					\$_____

3. Service 3 - Cardboard Collection at Kam Lake and Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Cardboard Collection at Kam Lake – 6-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____

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W6853-181004/A
Client Ref. No. - N° de réf. du client
W6853-181004

Amd. No. - N° de la modif.
File No. - N° du dossier
EDM-8-41095

Buyer ID - Id de l'acheteur
edm024
CCC No./N° CCC - FMS No./N° VME

2	Cardboard Collection at Trinity Hangar – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
[A.3] - TOTAL					\$_____
[Y] - Firm Requirement YEAR ONE TOTAL (A.1+A.2+A.3)					\$_____

B. “As and when requested”

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Garbage Removal – construction bins as per Annex “A”	2 bins	30 pick-up	\$_____/bin /pick-up	\$_____
[B.1] - TOTAL					\$_____

2. Service 4 - Portable Toilets at Kam Lake and/or Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Portable Toilets at Kam Lake as per Annex “A”	1 unit	5 pick-up	\$_____/unit /day	\$_____
2	Portable Toilets at Trinity Hangar as per Annex “A”	1 unit	5 pick-up	\$_____/unit /day	\$_____
[B.2] - TOTAL					\$_____
[Z] – “As and when requested” YEAR ONE TOTAL (B.1+B.2)					\$_____
[i] - YEAR ONE TOTAL (Y+Z)					\$_____

YEAR TWO (Date: TBA)

A. Firm Requirement

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Garbage Removal – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
2	Garbage Removal – 4-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
3	Bin Rental – 6-cubic yard exterior bins as per Annex “A”	1 bin	\$_____/bin	52 weeks	\$_____
4	Bin Rental – 4-cubic yard exterior bins as per Annex “A”	1 bin	\$_____/bin	52 weeks	\$_____
5	Bin Rental – construction bins, 15-cubic yards bin as per Annex “A”	2 bins	\$_____/bin	52 weeks	\$_____
[A.1] - TOTAL					\$_____

Solicitation No. - N° de l'invitation
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File No. - N° du dossier
EDM-8-41095

Buyer ID - Id de l'acheteur
edm024
CCC No./N° CCC - FMS No./N° VME

2. Service 2 - Septic Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Septic Removal as per Annex "A"	2 times per week	\$_____ / removal	52 weeks	\$_____
[A.2] - TOTAL					\$_____

3. Service 3 - Cardboard Collection at Kam Lake and Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Cardboard Collection at Kam Lake – 6-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____ /bin /pick-up/ week	52 weeks	\$_____
2	Cardboard Collection at Trinity Hangar – 6-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____ /bin /pick-up/ week	52 weeks	\$_____
[A.3] - TOTAL					\$_____
[Y] - Firm Requirement YEAR TWO TOTAL (A.1+A.2+A.3)					\$_____

B. "As and when requested"

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Garbage Removal – construction bins as per Annex "A"	2 bins	30 pick-up	\$_____ /bin /pick-up	\$_____
[B.1] - TOTAL					\$_____

2. Service 4 - Portable Toilets at Kam Lake and/or Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Portable Toilets at Kam Lake as per Annex "A"	1 unit	5 pick-up	\$_____ /unit /day	\$_____
2	Portable Toilets at Trinity Hangar as per Annex "A"	1 unit	5 pick-up	\$_____ /unit /day	\$_____
[B.2] - TOTAL					\$_____
[Z] – "As and when requested" YEAR TWO TOTAL (B.1+B.2)					\$_____
[ii] - YEAR TWO TOTAL (Y+Z)					\$_____

YEAR THREE (Date: TBA)

A. Firm Requirement

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Garbage Removal – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
2	Garbage Removal – 4-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
3	Bin Rental – 6-cubic yard exterior bins as per Annex “A”	1 bin	\$_____/bin	52 weeks	\$_____
4	Bin Rental – 4-cubic yard exterior bins as per Annex “A”	1 bin	\$_____/bin	52 weeks	\$_____
5	Bin Rental – construction bins, 15-cubic yards bin as per Annex “A”	2 bins	\$_____/bin	52 weeks	\$_____
[A.1] - TOTAL					\$_____

2. Service 2 - Septic Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Septic Removal as per Annex “A”	2 times per week	\$_____/removal	52 weeks	\$_____
[A.2] - TOTAL					\$_____

3. Service 3 - Cardboard Collection at Kam Lake and Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Cardboard Collection at Kam Lake – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
2	Cardboard Collection at Trinity Hangar – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
[A.3] - TOTAL					\$_____
[Y] - Firm Requirement YEAR THREE TOTAL (A.1+A.2+A.3)					\$_____

B. “As and when requested”

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Garbage Removal – construction bins as per Annex “A”	2 bins	30 pick-up	\$_____/bin /pick-up	\$_____
[B.1] - TOTAL					\$_____

2. Service 4 - Portable Toilets at Kam Lake and/or Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Portable Toilets at Kam Lake as per Annex "A"	1 unit	5 pick-up	\$_____ /unit /day	\$_____ /unit /day
2	Portable Toilets at Trinity Hangar as per Annex "A"	1 unit	5 pick-up	\$_____ /unit /day	\$_____ /unit /day
[B.2] - TOTAL					\$
[Z] - "As and when requested" YEAR THREE TOTAL (B.1+B.2)					\$
[iii] - YEAR THREE TOTAL (Y+Z)					\$

YEAR FOUR (Date: TBA)

A. Firm Requirement

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Garbage Removal – 6-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____ /pick-up/ week
2	Garbage Removal – 4-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____ /pick-up/ week
3	Bin Rental – 6-cubic yard exterior bins as per Annex "A"	1 bin	\$_____/bin	52 weeks	\$_____ /bin
4	Bin Rental – 4-cubic yard exterior bins as per Annex "A"	1 bin	\$_____/bin	52 weeks	\$_____ /bin
5	Bin Rental – construction bins, 15-cubic yards bin as per Annex "A"	2 bins	\$_____/bin	52 weeks	\$_____ /bin
[A.1] - TOTAL					\$

2. Service 2 - Septic Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Septic Removal as per Annex "A"	2 times per week	\$_____/removal	52 weeks	\$_____ /removal
[A.2] - TOTAL					\$

3. Service 3 - Cardboard Collection at Kam Lake and Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Cardboard Collection at Kam Lake – 6-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____ /pick-up/ week
2	Cardboard Collection at Trinity Hangar – 6-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____ /pick-up/ week
[A.3] - TOTAL					\$
[Y] - Firm Requirement YEAR FOUR TOTAL (A.1+A.2+A.3)					\$

B. "As and when requested"

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Garbage Removal – construction bins as per Annex "A"	2 bins	30 pick-up	\$_____/bin /pick-up	\$_____
[B.1] - TOTAL					\$_____

2. Service 4 - Portable Toilets at Kam Lake and/or Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Portable Toilets at Kam Lake as per Annex "A"	1 unit	5 pick-up	\$_____ /unit /day	\$_____
2	Portable Toilets at Trinity Hangar as per Annex "A"	1 unit	5 pick-up	\$_____ /unit /day	\$_____
[B.2] - TOTAL					\$_____
[Z] – "As and when requested" YEAR FOUR TOTAL (B.1+B.2)					\$_____
[iv] - YEAR FOUR TOTAL (Y+Z)					\$_____

OPTION YEAR ONE (Date: TBA)

A. Firm Requirement

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Garbage Removal – 6-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
2	Garbage Removal – 4-cubic yard exterior bins as per Annex "A"	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
3	Bin Rental – 6-cubic yard exterior bins as per Annex "A"	1 bin	\$_____/bin	52 weeks	\$_____
4	Bin Rental – 4-cubic yard exterior bins as per Annex "A"	1 bin	\$_____/bin	52 weeks	\$_____
5	Bin Rental – construction bins, 15-cubic yards bin as per Annex "A"	2 bins	\$_____/bin	52 weeks	\$_____
[A.1] - TOTAL					\$_____

2. Service 2 - Septic Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Septic Removal as per Annex "A"	2 times per week	\$_____ removal	52 weeks	\$_____
[A.2] - TOTAL					\$_____

3. Service 3 - Cardboard Collection at Kam Lake and Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Cardboard Collection at Kam Lake – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
2	Cardboard Collection at Trinity Hangar – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
[A.3] - TOTAL					\$_____
[Y] - Firm Requirement OPTION YEAR ONE TOTAL (A.1+A.2+A.3)					\$_____

B. “As and when requested”

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Garbage Removal – construction bins as per Annex “A”	2 bins	30 pick-up	\$_____/bin /pick-up	\$_____
[B.1] - TOTAL					\$_____

2. Service 4 - Portable Toilets at Kam Lake and/or Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Portable Toilets at Kam Lake as per Annex “A”	1 unit	5 pick-up	\$_____/unit /day	\$_____
2	Portable Toilets at Trinity Hangar as per Annex “A”	1 unit	5 pick-up	\$_____/unit /day	\$_____
[B.2] - TOTAL					\$_____
[Z] – “As and when requested” OPTION YEAR ONE TOTAL (B.1+B.2)					\$_____
[v] – OPTION YEAR ONE TOTAL (Y+Z)					\$_____

OPTION YEAR TWO (Date: TBA)

A. Firm Requirement

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Garbage Removal – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
2	Garbage Removal – 4-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____/bin /pick-up/ week	52 weeks	\$_____
3	Bin Rental – 6-cubic yard exterior bins as per Annex “A”	1 bin	\$_____/bin	52 weeks	\$_____
4	Bin Rental – 4-cubic yard exterior bins as per Annex “A”	1 bin	\$_____/bin	52 weeks	\$_____

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5	Bin Rental – construction bins, 15-cubic yards bin as per Annex “A”	2 bins	\$_____ /bin	52 weeks	\$_____
[A.1] - TOTAL					\$_____

2. Service 2 - Septic Removal at Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Septic Removal as per Annex “A”	2 times per week	\$_____ / removal	52 weeks	\$_____
[A.2] - TOTAL					\$_____

3. Service 3 - Cardboard Collection at Kam Lake and Trinity Hangar

Item	Description	Firm Schedule (a)	Firm Unit Price (b)	Firm Annual Usage (c)	Extended Price (a x b x c)
1	Cardboard Collection at Kam Lake – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____ /bin /pick-up/ week	52 weeks	\$_____
2	Cardboard Collection at Trinity Hangar – 6-cubic yard exterior bins as per Annex “A”	1 bin x 1 pick-up per week	\$_____ /bin /pick-up/ week	52 weeks	\$_____
[A.3] - TOTAL					\$_____
[Y] - Firm Requirement OPTION YEAR TWO TOTAL (A.1+A.2+A.3)					\$_____

B. “As and when requested”

1. Service 1 - Garbage Removal at Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Garbage Removal – construction bins as per Annex “A”	2 bins	30 pick-up	\$_____ /bin /pick-up	\$_____
[B.1] - TOTAL					\$_____

2. Service 4 - Portable Toilets at Kam Lake and/or Trinity Hangar

Item	Description	Units (a)	Est. Annual Usage (b)	Firm Unit Price (c)	Extended Price (a x b x c)
1	Portable Toilets at Kam Lake as per Annex “A”	1 unit	5 pick-up	\$_____ /unit /day	\$_____
2	Portable Toilets at Trinity Hangar as per Annex “A”	1 unit	5 pick-up	\$_____ /unit /day	\$_____
[B.2] - TOTAL					\$_____
[Z] – “As and when requested” OPTION YEAR TWO TOTAL (B.1+B.2)					\$_____
[vi] – OPTION YEAR TWO TOTAL (Y+Z)					\$_____
TOTAL (i+ii+iii+iv+v+vi)					\$_____


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ANNEX "C"

SECURITY REQUIREMENTS CHECK LIST

 Government of Canada / Gouvernement du Canada		Contract Number / Numéro du contrat W6853-18-1004	
		Security Classification / Classification de sécurité Unclassified	

SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)			
PART I - CONTRACT INFORMATION / PARTIE I - INFORMATION CONTRACTUELLE		PART II - SECURITY REQUIREMENTS / PARTIE II - EXIGENCES DE SÉCURITÉ	
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine		2. Branch or Directorate / Direction générale ou Direction ADM(IE) - RP Ops	
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Garbage removal, cardboard removal, sewage removal, and portable toilet service for various locations in Yellowknife			
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis			
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c.) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c.)		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
Canada <input type="checkbox"/>		NATO / OTAN <input type="checkbox"/>	
Foreign / Étranger <input type="checkbox"/>			
7. b) Release restrictions / Restrictions relatives à la diffusion			
No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>		All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable / À ne pas diffuser <input type="checkbox"/>		No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	
Restricted to: / Limité à: <input type="checkbox"/>		Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies): / Préciser le(s) pays:		Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information			
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>		NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>		NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>		NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>		NATO SECRET / NATO SECRET <input type="checkbox"/>	
SECRET / SECRET <input type="checkbox"/>		COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	
TOP SECRET / TRÈS SECRET <input type="checkbox"/>			
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>			
		PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	
		PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	
		PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	
		CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	
		SECRET / SECRET <input type="checkbox"/>	
		TOP SECRET / TRÈS SECRET <input type="checkbox"/>	
		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT) <input type="checkbox"/>	

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PART A (continued) / PARTIE A (suite)	
8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? If Yes, indicate the level of sensitivity. Dans l'affirmative, indiquer le niveau de sensibilité :	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
9. Will the supplier require access to extremely sensitive INFOSEC information or assets? Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Short Title(s) of material / Titre(s) abrégé(s) du matériel : Document Number / Numéro du document :	
PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)	
10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis	
<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS	<input type="checkbox"/> SECRET SECRET
	<input type="checkbox"/> NATO SECRET NATO SECRET
	<input type="checkbox"/> TOP SECRET TRÈS SECRET
	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
Special comments / Commentaires spéciaux : _____	
NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided. REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.	
10. b) May unscreened personnel be used for portions of the work? Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? If Yes, will unscreened personnel be escorted? Dans l'affirmative, le personnel en question sera-t-il escorté?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)	
INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS	
11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
11. b) Will the supplier be required to safeguard COMSEC information or assets? Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
PRODUCTION	
11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)	
11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes

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PART C (continued) / PARTIE C (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET TRÈS SECRET
											A	B	C			
Information / Assets Renseignements / Biens																
Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? ☒ No / Non ☐ Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.
12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? ☒ No / Non ☐ Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

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ANNEX "D"

INSURANCE REQUIREMENTS

Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

- I. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
- m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

Environmental Impairment Liability Insurance

1. The Contractor must obtain Type 2: "Contractors Pollution Liability" insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$1,000,000 per accident or occurrence and in the annual aggregate.
2. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
3. The Type 2: policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada as additional insured should read as follows: Canada, represented by Public Works and Government Services Canada.
 - b. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - c. Separation of Insureds: The policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - d. Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - e. Incidental Transit Extension: The policy must extend to losses arising from any waste, products or materials transported, shipped, or delivered via any transportation mode to a location beyond the boundaries of a site at which the Contractor or any entity for which the Contractor is legally liable is performing or has performed the operations described in the contract.

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DND 626 TASK AUTHORIZATION FORM

TASK AUTHORIZATION AUTORISATION DES TÂCHES		Contract no. – N° du contrat
All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.		Task no. – N° de la tâche
Amendment no. – N° de la modification	Increase/Decrease – Augmentation/Réduction	Previous value – Valeur précédente
To – À	<p>TO THE CONTRACTOR</p> <p>You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task.</p> <p>Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract.</p> <p>À L'ENTREPRENEUR</p> <p>Vous êtes prié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande.</p> <p>Prière d'aviser le signataire si la livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.</p>	
Delivery location – Expédié à		
Delivery/Completion date – Date de livraison/d'achèvement		
Contract item no. N° d'article du contrat	Services	Cost Prix
	GST/HST TPS/TVH	
	Total	
<p>APPLICABLE ONLY TO PWGSC CONTRACTS: The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract.</p> <p>NE S'APPLIQUE QU'AUX CONTRATS DE TP&GC : La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.</p>		

for the Department of Public Works and Government Services
 pour le ministère des Travaux publics et services gouvernementaux

DND 626 (01-06)
Design: Forms Management 590-4053

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**Instructions for completing
DND 626 - Task Authorization**

Contract no.
Enter the PWGSC contract number in full.

Task no.
Enter the sequential Task number.

Amendment no.
Enter the amendment number when the original Task is amended to change the scope or the value.

Increase/Decrease
Enter the increase or decrease total dollar amount including taxes.

Previous value
Enter the previous total dollar amount including taxes.

To
Name of the contractor.

Delivery location
Location where the work will be completed, if other than the contractor's location.

Delivery/Completion date
Completion date for the task.

for the Department of National Defence
Signature of the DND person who has delegated Authority for signing DND 626 (level of authority based on the dollar value of the task and the equivalent signing authority in the PAM 1.4). **Note:** the person signing in this block ensures that the work is within the scope of the contract, that sufficient funds remain in the contract to cover this task and that the task is affordable within the Project/Unit budget.

Services
Define the requirement briefly (attach the SOW) and identify the cost of the task using the contractor's quote on the level of effort. The Task must use the basis of payment stipulated in the contract. If there are several basis of payment then list here the one(s) that will apply to the task quote (e.g. milestone payments; per diem rates/labour category hourly rates; travel and living rates; firm price/celling price, etc.). All the terms and conditions of the contract apply to this Task Authorization and cannot be ignored or amended for this task. Therefore it is not necessary to restate these general contract terms and conditions on the DND 626 Task form.

Cost
The cost of the Task broken out into the individual costed items in **Services**.

GST/HST
The GST/HST cost as appropriate.

Total
The total cost of the task. The contractor may not exceed this amount without the approval of DND indicated on an amended DND 626. The amendment value may not exceed 50% (or the percentage for amendments established in the contract) of the original value of the task authorization. The total cost of a DND 626, including all amendments, may not exceed the funding limit identified in the contract.

Applicable only to PWGSC contracts
This block only applies to those Task Authorization contracts awarded by PWGSC. The contract will include a specified threshold for DND sole approval of the DND 626 and a percentage for DND to approve amendments to the original DND 626. Tasks that will exceed these thresholds must be passed to the PWGSC Contracting Authority for review and signature prior to authorizing the contractor to begin work.

Note:
Work on the task may not commence prior to the date this form is signed by the DA Authority - for tasks within the DND threshold; and by both DND and PWGSC for those tasks over the DND threshold.

**Instructions pour compléter le formulaire
DND 626 - Autorisation des tâches**

N° du contrat
Inscrivez le numéro du contrat de TPSGC en entier.

N° de la tâche
Inscrivez le numéro de tâche séquentiel.

N° de la modification
Inscrivez le numéro de modification lorsque la tâche originale est modifiée pour en changer la portée.

Augmentation/Réduction
Inscrivez le montant total de l'augmentation ou de la diminution, y compris les taxes.

Valeur précédente
Inscrivez le montant total précédent, y compris les taxes.

À
Nom de l'entrepreneur.

Expédiez à
Endroit où le travail sera effectué, si celui-ci diffère du lieu d'affaires de l'entrepreneur.

Date de livraison/d'achèvement
Date d'achèvement de la tâche.

pour le ministère de la Défense nationale
Signature du représentant du MDN auquel on a délégué le pouvoir d'approbation en ce qui a trait à la signature du formulaire DND 626 (niveau d'autorité basé sur la valeur de la tâche et le signataire autorisé équivalent mentionné dans le MAA 1.4). **Nota :** la personne qui signe cette attache de signature confirme que les travaux respectent la portée du contrat, que suffisamment de fonds sont prévus au contrat pour couvrir cette tâche et que le budget alloué à l'unité ou pour le projet le permet.

Services
Définissez brièvement le besoin (joignez l'ET) et établissez le coût de la tâche à l'aide de la soumission de l'entrepreneur selon le niveau de difficulté de celle-ci. Les modalités de paiement stipulées dans le contrat s'appliquent à la tâche. Si plusieurs d'entre elles sont prévues, énumérez ici celle/celles qui s'appliqueront à la soumission pour la tâche à accomplir (p.ex. acompte fondé sur les étapes franchies; taux quotidien ou taux horaire établi selon la catégorie de main-d'œuvre; frais de déplacement et de séjour; prix fixe ou prix plafond; etc.). Toutes les modalités du contrat s'appliquent à cette autorisation de tâche et ne peuvent être négligées ou modifiées quant à la tâche en question. Il n'est donc pas nécessaire de répéter ces modalités générales afférentes au contrat sur le formulaire DND 626.

Prix
Mentionnez le coût de la tâche en le répartissant selon les frais afférents à chaque item mentionné dans la rubrique **Services**.

TPS/TVH
Mentionnez le montant de la TPS/TVH, s'il y a lieu.

Total
Mentionnez le coût total de la tâche. L'entrepreneur ne peut dépasser ce montant sans l'approbation du MDN, formulaire DND 626 modifié à l'appui. Le coût de la modification ne peut pas être supérieur à 50 p. 100 du montant initial prévu dans l'autorisation de tâche (ou au pourcentage prévu dans le contrat pour les modifications). Le coût total spécifié dans le formulaire DND 626, y compris toutes les modifications, ne peut dépasser le plafond de financement mentionné dans le contrat.

Ne s'applique qu'aux contrats de TPSGC
Le présent paragraphe s'applique uniquement aux autorisations de tâche accordées par TPSGC. On inscrira dans le formulaire DND 626 un plafond précis qui ne pourra être approuvé que par le MDN et un pourcentage selon lequel le MDN pourra approuver des modifications au formulaire DND 626 original. Les tâches dont le coût dépasse ces plafonds doivent être soumises à l'autorité contractante de TPSGC pour examen et signature avant qu'on autorise l'entrepreneur à débiter les travaux.

Nota :
Les travaux ne peuvent commencer avant la date de signature de ce formulaire par le responsable du MDN, pour les tâches dont le coût est inférieur au plafond établi par le MDN, et par le MDN et TPSGC pour les tâches dont le coût dépasse le plafond établi par le MDN.

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ANNEX "F"

TASK AUTHORIZATION USAGE REPORT

The Contractor must provide quarterly Task Authorization (TA) usage reports. The Contractor agrees that it is their responsibility to implement a system for tracking TAs under this Contract for the purposes of providing usage reports. This is to ensure that the Limitation of Expenditure indicated for "as and when requested" Work under this Contract is not exceeded.

Each Task Authorization Usage Report must include all the completed TAs for goods and services supplied under this Contract.

Task Authorization Usage Report Submission Schedule:

REPORT DUE	WORK PERIOD START DATE	WORK PERIOD END DATE
15 January	01 October	31 December
15 April	01 January	31 March
15 July	01 April	30 June
15 October	01 July	30 September

The Contractor must provide information on each completed TA using the following format:

TA NUMBER	TA DOLLAR VALUE (GST INCLUDED)	CUMULATIVE TA DOLLAR VALUE (GST INCLUDED)	COMMENTS
Total Dollar Value of TAs for this Period:			
Accumulated TAs to Date (Cumulative Dollar Value + Period Dollar Value):			

[] Check this box if you are submitting a **NIL REPORT** (We have not done any business with Canada under this Contract, for this period).

SEND TO:

PWGSC.WRPAEDM-ROAAEDM.TPSGC@pwgsc-tpsgc.gc.ca

Or

Facsimile: (780) 497 – 3510

ANNEX "G"

ABORIGINAL OPPORTUNITY CONSIDERATIONS CRITERIA

Evaluation and Assessment of AOC Guarantee

For a bid to be assigned points for guarantees made in respect of any AOC bid criteria, THE BIDDER MUST PROVIDE PROOF WITH THEIR BID to demonstrate how they will meet the objective of each criterion. Bidders may use the attached GUARANTEE TABLES to supplement the AOC submission provided in their bid.

Proof of efforts and/or guarantees made by Bidders should include, but not be limited to, the names of persons or companies contacted and the nature of the undertakings at the time of the submission as applicable. Bidders must ensure their AOC documentation demonstrates sufficient evidence to assess the compliance of their bid against the criteria listed herein. It is the Bidders' responsibility to provide sufficient information in its bid to enable the Evaluation Committee to complete its evaluation. **BIDDERS WILL ONLY BE ELIGIBLE TO RECEIVE POINTS FOR DEMONSTRATED COMMITMENTS.** Bidders must include all reference material to be considered. Only material and/or documents submitted as part of the bid proposal will be considered. URL links to website will not be considered.

Canada reserves the right to verify any information provided in the AOC guarantee and that untrue statements may result in the tender being declared non-responsive.

ABORIGINAL OPPORTUNITY CONSIDERATIONS CRITERIA

BID CRITERIA				TOTAL AVAIL. POINTS
The requirements of the Tlicho Land Claims and Self-Government Agreement apply to this procurement. Canada reserves the right to confirm validity of all declarations / guarantees.				
1. HEAD OFFICE: The existence of head offices, staffed administrative offices or other staffed facilities in the CLCA. Yes = 5 points No = 0 points				5 points
2. TRAINING: Bidders will be evaluated on their undertaking of a commitment with respect to delivery of on-the-job training and apprenticeship programs for Aboriginal people from the CLCA at no additional cost under this Contract. "Training and Apprenticeship" is considered delivered when the receiving individuals have acquired certifiable work skills. This is typically achieved through an independent third party certification process. To establish the training score, each responsive bid will be prorated against the bidder proposing the highest number of total Aboriginal training hours, with the proposal committing to the highest number of training hours receiving full points.				15 points
	Bidder 1	Bidder 2	Bidder 3	
Total number of Aboriginal training hours proposed	20 hours	35 hours	60 hours	
Calculation of points	20/60 = 33% of total points available	35/60 = 58% of total points available	60/60 = 100 % of total points available	
3. LABOUR: The employment of onsite Aboriginal in carrying out the work of the contract. Bidder will be evaluated on their firm guarantee to use onsite Aboriginal people from the CLCA in carrying out the work. The percentages identified below relate specifically to on-site labour hours regardless of whether they are Prime Contractor staff and/or Sub-contractor staff. Percentages should be supported by a list of specific positions, categories, overall percentage of labor, labour hours and the total project hours that may or will be staffed by onsite Aboriginal. Onsite Aboriginal employment will be confirmed during activities based on supporting documentation provided by the Contractor and Departmental Representative if applicable. 0-100% of total labour hours = 0-40 points. Points will be assigned based on a percentage % of the total Points available. ___ % x total points available = assigned points Example: Bidder guarantees 65% of labor hours will be Aboriginal = 65% of total points (40) 65 % x 40 = 26 points NOTE: Bidder must demonstrate how they will meet their Labor %. Simply indicating a "%" commitment is not sufficient to achieve points. Your score will be adjusted in accordance with your backup documentation. *** Penalties Conditions will apply to this criterion.				40 points

<p>4. SUB-CONTRACTORS / SUPPLIERS: The use of sub-contractors or suppliers that are Aboriginal in carrying out the contract.</p> <p>Bidder will be evaluated on their firm guarantee to use Aboriginal Sub-Contractors for services or the procurement of supplies and equipment from the Aboriginal people from the CLCA associated with the Contract.</p> <p>Note: if the Prime Contractor is an Aboriginal owned business, the total dollar value of the Aboriginal contracting shall also include the contractor's share of the contract.</p> <p><u>Bidders should provide their guarantee of Aboriginal Subcontractors in accordance with the following:</u></p> <table><tr><td>Estimated value of Contract:</td><td>\$ _____</td><td></td></tr><tr><td>- <u>Less Non-Aboriginal:</u></td><td>\$ _____</td><td>=</td></tr><tr><td>Total guaranteed for Aboriginal Subcontractors/Suppliers:</td><td>\$ _____</td><td></td></tr></table> <p>Points will be assigned to bidder as follows: Total guaranteed / Estimated value of contracting = ____a____ %</p> <p>Points will be assigned based on a percentage % of the total points available:</p> <p>__a__ % x total points = assigned points</p> <p>Example:</p> <table><tr><td>Estimated value of Contract:</td><td>\$100,000</td></tr><tr><td>- <u>Less Non-Aboriginal subcontracting:</u></td><td><u>\$ 45,000 =</u></td></tr><tr><td>Total guaranteed for Aboriginal Subcontractors/Suppliers:</td><td>\$ 55,000</td></tr></table> <p>$\\$55,000 / \\$100,000 = 0.55 \times 100 = 55\%$</p> <p>55 % x 40 = 22 points</p> <p>NOTE:</p> <p>Percentages MUST BE SUPPORTED by a list of specific subcontractor/suppliers that can be confirmed as Aboriginal subcontractors. Verification of Aboriginal businesses will be made through:</p> <ul style="list-style-type: none">Indigenous and Northern Affairs Canada (INAC) Aboriginal Business Directory. https://www.aadnc-aandc.gc.ca/eng/1100100033057/1100100033058 <p>or</p> <ul style="list-style-type: none">In accordance with the Supply Manual Chapter 9.35.60 Business Directories / Lists. <p>*** Penalty Conditions will apply to this criterion.</p>	Estimated value of Contract:	\$ _____		- <u>Less Non-Aboriginal:</u>	\$ _____	=	Total guaranteed for Aboriginal Subcontractors/Suppliers:	\$ _____		Estimated value of Contract:	\$100,000	- <u>Less Non-Aboriginal subcontracting:</u>	<u>\$ 45,000 =</u>	Total guaranteed for Aboriginal Subcontractors/Suppliers:	\$ 55,000	<p>40 points</p>
Estimated value of Contract:	\$ _____															
- <u>Less Non-Aboriginal:</u>	\$ _____	=														
Total guaranteed for Aboriginal Subcontractors/Suppliers:	\$ _____															
Estimated value of Contract:	\$100,000															
- <u>Less Non-Aboriginal subcontracting:</u>	<u>\$ 45,000 =</u>															
Total guaranteed for Aboriginal Subcontractors/Suppliers:	\$ 55,000															
<p>TOTAL POSSIBLE POINTS</p>	<p>100 points</p>															

PART B - BIDDER GUARANTEE AND CERTIFICATION

1. At time of bid submission - The tables below may be used by bidders to submit their proposals.
2. Information provided may be subject to verification.
3. For follow-up purposes, the communities may receive copies of the contractors Aboriginal Benefits plan and periodically receive performance monitoring results

TABLE 1 – Head Office

Provide Current Business address
Bidders MUST demonstrate the existence of head offices, staffed administrative offices or other staffed facilities in the CLCA.

TABLE 2 – Guarantee of Aboriginal Training

Name & Position Title (Provide name(s) where possible)	Type of Training	Aboriginal Training Hours
Bidders MUST include type of training and hours of training.		

TABLE 3 – Guarantee of Onsite Aboriginal Labour Content

Total No. Of onsite Aboriginal Person Hours for This Contract = _____ %
Total Employee Hours for This Contract

Name & Position Title (Provide name(s) where possible)	Onsite Aboriginal / Employee Hours	Total Employee Hours
Bidders to include the # of hours to be worked, categories, overall percentage of labor, labour hours and the total project hours		

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TABLE 4 – Guarantee of Aboriginal Content for Sub-Contracting/Suppliers Content;

Total Est. Cost For Supplies/Materials, Equip and Services Procured From Aboriginal Companies for This Contract

Total Bid Price
= _____ %

Company Name	Aboriginal Company	Non- Aboriginal Company
Bidder to include the value of work to be Sub-Contracted. NOTE: only subcontractors and suppliers that can be confirmed as Aboriginal businesses will be included in the calculations. Verification of Aboriginal businesses will be made in accordance with.4 Subcontractors / Suppliers.		

Bidder Certification

The Bidder must submit the following certification if an AOC guarantee is being provided, either at time of bid submission, or prior to contract award.

ABORIGINAL OPPORTUNITY CONSIDERATION CERTIFICATION:

PRINT NAME

SIGNATURE

DATE

The bidder certifies it's AOC guarantee for contracting submitted with its bid is accurate and complete.

PART C - CONTRACTOR ACHIEVEMENT REPORTING AND CERTIFICATION

1. For the successful Contractor only - If an AOC guarantee is provided as part of the bid, the successful Contractor must provide a summary of activities undertaken to meet the guarantees made as part of the AOC portion of their bid. The following table must be completed with supporting information (such as invoices, work logs, payroll receipts, etc.) by the contractor on a monthly basis.
2. The Contractor must indicate if any objectives were not met, identify why not, explain how the situation will be remedied and within what timeframe.
3. Information provided may be subject to verification.
4. The AOC Certification and AOC Achievement Reports must be submitted prior to final payment with details how the Contractors met its' AOC guarantee.
5. Failure to comply with the request to submit the certification and report within 15 business days may result in a 1% penalty.
6. For follow-up purposes, the communities may receive copies of the contractors Aboriginal Benefits plan and periodically receive performance monitoring results

Return Reports to:

Contracting Authority Name: Anthony Tiet
Email: anthony.tiet@tpsgc-pwgsc.gc.ca

TABLE 1 – Head Office

Provide Current Business address
Contractors must demonstrate the existence of head offices, staffed administrative offices or other staffed facilities in the CLCA.

TABLE 2 – Achievement of Aboriginal Training

Name & Position Title (Provide name(s) where possible)	Type of Training	Aboriginal Training Hours
Bidders MUST include type of training and hours of training.		

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TABLE 3 – Achievement of onsite Aboriginal Labour Content

Total No. Of onsite Aboriginal Person Hours for This Contract = _____ %
Total Employee Hour for This Contract

Name & Position Title (Provide name(s) where possible)	Onsite Aboriginal Employee Hours	Total Employee Hours
Contractor must include the # of hours worked		

TABLE 4 – Achievement of Aboriginal Content for Sub-Contracting/Suppliers Content:

Total Cost For Supplies/Materials, Equip and Services Procured From Aboriginal/Companies for This Contract

Final Contract Value
= _____ %

Company Name	Aboriginal Company	Non- Aboriginal Company
Contractor must include the value of Sub-Contracted work		

CONTRACTOR CERTIFICATION

ABORIGINAL OPPORTUNITY CONSIDERATION ACHIEVEMENT CERTIFICATION:

PRINT NAME

SIGNATURE

DATE

The Contractor certifies the information contained in the ACHIEVEMENT TABLES is accurate and complete.

ABORIGINAL OPPORTUNITY CONSIDERATION PENALTY CONDITIONS

1. Under the provisions of the proposed contract, where the contractor meets the AOC guarantees specified and certified in his bid, the contractor will be paid the agreed contract price.
2. If the contractor does not meet the certified percentage of onsite Aboriginal employee hours worked on the Contract and fails to fulfill their onsite Aboriginal employment guarantees, an amount of up to 1% of the final contract value may be deducted from the final payment. (Table 1A)
3. If the contractor does not meet the certified percentage of Aboriginal Sub-contractors/Suppliers, and fails to fulfill their Aboriginal sub-contractors/suppliers guarantees, an amount of up to 1% of the final contract value may be deducted from the final payment. (Table 1B)
4. Canada will have the right to hold back, drawback, deduct or set off from and against the amounts of any monies owing at any time by Canada to the Contractor, any penalties owing and unpaid under this section.
5. Nothing in this section must be interpreted as limiting the rights and remedies which Canada may otherwise have under the Contract.
6. Canada reserves the right, at their sole discretion, to reduce or eliminate damages if it can be clearly demonstrated that significant efforts were made to meet the AOC guarantee and the minimum requirements could not be met due to circumstances out of the Contractor's control.

NOTE: "FINAL CONTRACT VALUE" for the purposes of the penalty calculation the final contract value includes all amendments to the original award amount unless identified as being excluded from the AOC calculation at the time of change order or amendment negotiation.

TABLE 1A - ASSESSMENT OF ONSITE ABORIGINAL LABOUR PENALTY			
ITEM#	REQUIREMENT	WEIGHT	SCORE
1	<p>Calculate the percentage of guarantee achieved for Onsite Aboriginal content based on the following formula, where:</p> <p>Guarantee percentage = $\frac{\text{Achieved}}{\text{Proposed}} = \frac{\quad}{\quad} \% * 60\%$</p> <p>Notes: percentage of 50% or less receives zero points</p>	60	
2	<p>CONTRACTOR DUE DILIGENCE:</p> <p>Case-by-case-consideration is given to contractor's ability to demonstrate diligent efforts to achieve Onsite Aboriginal employment guarantees.</p> <p>Points awarded for contractor due diligence based on the following scale:</p> <p>0-13 points - Contractor demonstrated little to no effort and made no attempt to meet the AOC employment guarantee. 14-27 points - Contractor demonstrated moderate effort while attempting to meet the AOC employment guarantee. 28-40 points - Contractor demonstrated outstanding effort while attempting to meet the AOC employment guarantee.</p>	40	
3	TOTAL ASSESSED SCORE	100	
4	<p>TOTAL CALCULATED PENALTY: (100 - total assessed score)% x (Final contract value) x 1 %</p>	\$	
5	COMMENTS/JUSTIFICATIONS:		
6	<p>SIGNATURE OF EVALUATION PANEL:</p> <p>Technical Authority: _____</p> <p>Contracting Officer (PWGSC): _____</p>		

TABLE 1B - ASSESSMENT OF ABORIGINAL SUB-CONTRACTING/SUPPLIER PENALTY			
ITEM#	REQUIREMENT	WEIGHT	SCORE
1	<p>Calculate the percentage of guarantee achieved for Aboriginal content based on the following formula, where:</p> <p>Guarantee percentage = $\frac{\text{Achieved}}{\text{Proposed}} = \frac{\quad}{\quad} \% * 60$</p> <p>Note: Guarantee percentage of 50% or less receives zero points.</p>	60	
2	<p>CONTRACTOR DUE DILIGENCE:</p> <p>Case-by-case-consideration is given to contractor's ability to demonstrate diligent efforts to achieve Aboriginal sub-contracting / supplier guarantees.</p> <p>Points awarded for contractor due diligence based on the following scale:</p> <p>0-13 points - Contractor demonstrated little to no effort and made no attempt to meet the AOC sub-contracting/supplier guarantees.</p> <p>14-27 points - Contractor demonstrated moderate effort while attempting to meet the AOC sub-contracting/supplier guarantees.</p> <p>28-40 points - Contractor demonstrated outstanding effort while attempting to meet the AOC sub-contracting/supplier guarantees.</p>	40	
3	TOTAL ASSESSED SCORE	100	
4	<p>TOTAL CALCULATED PENALTY:</p> <p>(100 - total assessed score)% x (Final contract value) x 1 %</p>	\$	
5	COMMENTS/JUSTIFICATIONS:		
6	<p>SIGNATURE OF EVALUATION PANEL:</p> <p>Technical Authority:</p> <p>_____</p> <p>Contracting Officer (PWGSC):</p> <p>_____</p>		

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ANNEX "H"

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ () VISA Acquisition Card;
- ☐ () MasterCard Acquisition Card;
- ☐ () Direct Deposit (Domestic and International);
- ☐ () Electronic Data Interchange (EDI);
- ☐ () Wire Transfer (International Only);
- ☐ () Large Value Transfer System (LVTS) (Over \$25M)