



Procurement and Contracting Services
 30 Victoria Street
 Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No.	RFP Amendment Date:
6	September 7, 2018
Office of the Chief Electoral Officer File No.	
ECAT-RFP-18-0234	
Title:	
Voter Information Campaign for the 43rd General Election – Various Promotional Items	
Request for Proposal Closing Date:	
September 18, 2018 at 2:00PM (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority:	
Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention:	Tel No.
Ashley Tran	819-939-1469

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Voter Information Campaign for the 43rd General Election – Various Promotional Items bearing number ECAT-RFP-18-0234 and dated August 2, 2018 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 11

Question:

A sample is requested to be provided with the bid. Do you require the sample with logo? As you have not supplied the artworks yet. Please clarify.

Answer:

No logo is needed on samples at this time.

2.2 Question No. 12

Question:

Regarding item 2 backpack, item 3 Water bottle, item 5 pen and item 6 Folding Tote in a Pouch: do you required the exact model in the pictures provided in the bid document? Or you are open to other models provided that it complies with the requirement specified in Annex A?

Answer:

Yes, Elections Canada is open to other models of each product but it must comply with the requirements specified in Annex A.

2.3 Question No. 13

Question:

I sent a request last week to obtain a sample of the backpack, I also left a voice message requesting confirmation. As of today I have not received not the sample or

confirmation. Due to this delay I am quite concerned that we will not be able to submit our complete bid by September 18. This is especially problematic in light of the fact that we have already spend considerable time and money to ensure we meet the requirements. I request that you either delay the close date of this RFQ, or delete the requirement for a sample of backpack EC 99023.

Answer:

Elections Canada will not be extending the RFP closing date nor changing the requirement at this time.

2.4 Question No. 14

Question:

We will get the sample of this backpack at best by the end of this week. That will give us only 10 days to the closing date. Since a sample is requested to be sent by the bid, we would like to ask for an extension to the closing date by at least one week so that we would have enough time to work on it. The process of making a custom backpack usually takes about two weeks.

Answer:

Please see the answer to Question No. 13 above.