



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scotia

B3J 1T3

Bid Fax: (902) 496-5016

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du**

**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Atlantic Region Acquisitions/Région de l'Atlantique  
Acquisitions

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scot

B3J 1T3

<b>Title - Sujet</b> CFS - Garbage & Recycling Services	
<b>Solicitation No. - N° de l'invitation</b> W010X-19P003/A	<b>Date</b> 2018-09-10
<b>Client Reference No. - N° de référence du client</b> W010X-19-P003	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$HAL-122-5782	
<b>File No. - N° de dossier</b> HAL-8-80039 (122)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-10-02</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Atlantic Daylight Saving Time ADT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Chinye (HAL), Chukwudi	<b>Buyer Id - Id de l'acheteur</b> hal122
<b>Telephone No. - N° de téléphone</b> (902) 401-7604 ( )	<b>FAX No. - N° de FAX</b> (902) 496-5016
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE Main Warehouse Bldg D-206 Door 1 HMC Dockyard, CFB Halifax Halifax Nova Scotia B3K5X5 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1.1 Statement of Work

Work under this Contract comprises the furnishing of all labour, material, tools, equipment (excluding bins) and transportation required to provide a complete and satisfactory collection and disposal of garbage and recycling at Canadian Force Station (CFS) Debert, Great Village, Debert Rifle Range and Truro Armoury.

### 1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### 1.3 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information."

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

### 2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

**RETURN BIDS TO:**

**Bid Receiving**

**Public Works and Government Services Canada**

**1713 Bedford Row,**

Halifax, N.S.  
B3J 1T3

[TPSGC.RAReceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.RAReceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca) Bids/Offeres will be not be accepted if emailed directly to this email address. This email is to initiate an ePost Connect conversation, as detailed in the Standard Instructions.

Bid Fax: (902) 496-5016.

### 2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

#### Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

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## Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes ( ) No ( )

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

## Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes ( ) No ( )

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

## 2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## 2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (one hard copy)  
Section II: Financial Bid (one hard copy)  
Section III: Certifications (one hard copy)

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy

provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

### 3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

### Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Financial Evaluation

SACC Manual Clause A0220T (2014-06-26), Evaluation of Price.

### 4.2 Basis of Selection

#### 4.2.1 Basis of Selection

SACC Manual Clause (A0069T) (2007-05-25), (Basis of Selection)

## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.



## 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

## 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

### 5.2.3 Additional Certifications Precedent to Contract Award

#### 5.2.3.1 Workers Compensation Certification- Letter of Good Standing

The Bidder must have an account in good standing with the applicable provincial or territorial Workers' Compensation Board.

The Bidder must provide, within seven (7) working days following a request from the Contracting Authority, a certificate or letter from the applicable Workers' Compensation Board confirming the Bidder's good standing account. Failure to comply with the request will result in the bid being declared non-responsive.

## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirements**

6.1.1 There is no security requirement applicable to the Contract.

### **6.2 Statement of Work**

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **6.3.1 General Conditions**

2010C (2018-06-21), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

### **6.4 Term of Contract**

#### **6.4.1 Period of the Contract**

The period of the Contract is from **December 01, 2018 to November 30, 2021** inclusive.

#### **6.4.3 Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two additional one year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least thirty (30) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

## 6.5 Authorities

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Chukwudi Chinye  
Title: Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Address: 1713 Bedford Row, Halifax, NS B3J 1T3  
Telephone: 902-401-7604  
Facsimile: 902-496-5016  
Email: chukwudi.chinye@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Project Authority

The Project Authority for the Contract is: **(To be determined at contract award)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_

Telephone: \_\_\_\_ \_\_\_\_ \_\_\_\_  
Facsimile: \_\_\_\_ \_\_\_\_ \_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative (To be completed by the Bidder)

Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Cellular Number: \_\_\_\_\_  
Facsimile Number: \_\_\_\_\_  
Email: \_\_\_\_\_

## 6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

## 6.7 Payment

### 6.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in Annex B. Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.7.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ \_\_\_\_\_ (to be determined at contract award). Customs duties are excluded and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - a. when it is 75% committed, or
  - b. four months before the contract expiry date, or
  - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

### 6.7.3 Monthly Payment

Monthly Payment-H1008C-2008-05-12

### 6.7.4 SACC Manual Clauses

T1204 - Direct Request by Customer Department-A9117C-2007-11-30  
Discretionary Audit-C0705C-2010-01-11

### 6.7.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

## **6.8 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **6.9 Certifications and Additional Information**

### **6.9.1 Compliance**

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

### **6.10 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

### **6.11 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions (2010C,- Services (medium complexity)- 2018-06-21);
- (c) Annex A, Statement of Work;
- (d) Annex B-Basis of Payment;
- (e) the Contractor's bid dated \_\_\_\_\_ (insert date of bid)

Solicitation No. - N° de l'invitation  
**W010X-19P003/A**  
Client Ref. No. - N° de réf. du client  
**W010X-19P003**

Amd. No. - N° de la modif.  
  
File No. - N° du dossier  
**HAL-8-80039**

Buyer ID - Id de l'acheteur  
**Hal122**  
CCC No./N° CCC - FMS No./N° VME

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## **6.12 SACC Manual Clauses**

Canadian Forces Site Regulations-A9062C-2011-05-16

Solicitation No. - N° de l'invitation  
**W010X-19P003/A**  
Client Ref. No. - N° de réf. du client  
**W010X-19P003**

Amd. No. - N° de la modif.  
  
File No. - N° du dossier  
**HAL-8-80039**

Buyer ID - Id de l'acheteur  
**Hal122**  
CCC No./N° CCC - FMS No./N° VME

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## **ANNEX "A"**

### **STATEMENT OF WORK**

## ANNEX "B"

### BASIS OF PAYMENT

**Garbage and recycling collection for all locations must occur on Thursday between 8 AM and 4 PM, on a weekly basis each month.**

**CFS Debert has (1) Garbage bin and (1) Recycling Bin in this location.**

**Great Village has (1) Garbage bin and (1) Recycling Bin in this location.**

**Debert Rifle Range has (1) Garbage bin and (1) Recycling Bin in this location.**

**Truro Armoury has (2) Garbage bins and (2) Recycling Bins in this location.**

Year 1:

**TABLE A**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity	Column E Price Per unit	Column F Extended price (Col D* Col E
1.	Collection and Disposal of Garbage from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A –Statement of Work	Per tip	260	\$_____	\$_____
2.	Collection and Disposal of <b>Recycling</b> from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A –Statement of Work	Per tip	260	\$_____	\$_____
Total- Table A					\$_____HST extra



**TABLE B**

**Year 1**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity (tonnage)	Column E Price Per unit	Column F Extended price (Col D* Col E
1	Total Garbage tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	1.8	\$_____	\$_____
2.	Total Recycling tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	700	\$_____	\$_____
Total- Table B					\$_____HST extra

The yearly tonnage amount in Table B-Column D is an estimate and for evaluation purposes only. The disposal fee payment per month will be based on the total tonnage amount on weigh slips for that month issued by the approved disposal facility in Colchester County for garbage and recycling respectively. The weigh slips must accompany each invoice per month.

Total Year 1 (Total Table A + Total Table B) =

Garbage and recycling collection for all locations must occur on Thursday between 8 AM and 4 PM, on a weekly basis each month.

**CFS Debert has (1) Garbage bin and (1) Recycling Bin in this location.**

**Great Village has (1) Garbage bin and (1) Recycling Bin in this location.**

**Debert Rifle Range has (1) Garbage bin and (1) Recycling Bin in this location.**

**Truro Armoury has (2) Garbage bins and (2) Recycling Bins in this location.**

Year 2:

**TABLE A**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity	Column E Price Per unit	Column F Extended price (Col D* Col E
1.	Collection and Disposal of Garbage from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A – Statement of Work	Per tip	260	\$_____	\$_____
2.	Collection and Disposal of <b>Recycling</b> from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A – Statement of Work	Per tip	260	\$_____	\$_____
Total- Table A					\$_____HST etxra

**TABLE B**

**Year 2**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity (tonnage)	Column E Price Per unit	Column F Extended price (Col D* Col E
1	Total Garbage tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	1.8	\$_____	\$_____
2.	Total Recycling tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	700	\$_____	\$_____
Total- Table B					\$_____HST extra

Total Year 2 (Total Table A + Total Table B) =

Garbage and recycling collection for all locations must occur on Thursday between 8 AM and 4 PM, on a weekly basis each month.

**CFS Debert has (1) Garbage bin and (1) Recycling Bin in this location.**

**Great Village has (1) Garbage bin and (1) Recycling Bin in this location.**

**Debert Rifle Range has (1) Garbage bin and (1) Recycling Bin in this location.**

**Truro Armoury has (2) Garbage bins and (2) Recycling Bins in this location.**

Year 3:

**TABLE A**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity	Column E Price Per unit	Column F Extended price (Col D* Col E
1.	Collection and Disposal of Garbage from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A – Statement of Work	Per tip	260	\$_____	\$_____
2.	Collection and Disposal of <b>Recycling</b> from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A – Statement of Work	Per tip	260	\$_____	\$_____
Total- Table A					\$_____HST etxra

**TABLE B**

**Year 3**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity	Column E Price Per unit	Column F Extended price (Col D* Col E
1	Total Garbage tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	1.8	\$_____	\$_____
2.	Total Recycling tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	700	\$_____	\$_____
Total- Table B					\$_____HST extra

Total Year 3 (Total Table A + Total Table B) =

Garbage and recycling collection for all locations must occur on Thursday between 8 AM and 4 PM, on a weekly basis each month.

**CFS Debert has (1) Garbage bin and (1) Recycling Bin in this location.**

**Great Village has (1) Garbage bin and (1) Recycling Bin in this location.**

**Debert Rifle Range has (1) Garbage bin and (1) Recycling Bin in this location.**

**Truro Armoury has (2) Garbage bins and (2) Recycling Bins in this location.**

Option Year 1:

**TABLE A**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity	Column E Price Per unit	Column F Extended price (Col D* Col E
1.	Collection and Disposal of Garbage from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A –Statement of Work	Per tip	260	\$_____	\$_____
2.	Collection and Disposal of <b>Recycling</b> from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A –Statement of Work	Per tip	260	\$_____	\$_____
Total- Table A					\$_____HST extra

**TABLE B**

**Option year 1**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity (tonnage)	Column E Price Per unit	Column F Extended price (Col D* Col E
1	Total Garbage tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	1.8	\$_____	\$_____
2.	Total Recycling tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	700	\$_____	\$_____
Total- Table B					\$_____HST extra

Total Option Year 1 (Total Table A + Total Table B) =

Garbage and recycling collection for all locations must occur on Thursday between 8 AM and 4 PM, on a weekly basis each month.

**CFS Debert has (1) Garbage bin and (1) Recycling Bin in this location.**

**Great Village has (1) Garbage bin and (1) Recycling Bin in this location.**

**Debert Rifle Range has (1) Garbage bin and (1) Recycling Bin in this location.**

**Truro Armoury has (2) Garbage bins and (2) Recycling Bins in this location.**

Option Year 2:

**TABLE A**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity	Column E Price Per unit	Column F Extended price (Col D* Col E
1.	Collection and Disposal of Garbage from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A –Statement of Work	Per tip	260	\$_____	\$_____
2.	Collection and Disposal of <b>Recycling</b> from CFS Debert, Great Village, Debert Rifle Range and Truro Armoury in accordance with Annex A –Statement of Work	Per tip	260	\$_____	\$_____
Total- Table A					\$_____HST extra



**TABLE B**

**Option year 2**

Column A	Column B Work Description	Column C Unit of Measure	Column D Estimated Quantity (tonnage)	Column E Price Per unit	Column F Extended price (Col D* Col E
1	Total Garbage tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	1.8	\$ _____	\$ _____
2.	Total Recycling tonnage generated per year at all four sites in Annex A-Statement of Work	Per ton	700	\$ _____	\$ _____
Total- Table B					\$ _____ HST extra

Total Option Year 2 (Total Table A + Total Table B) =

Total Evaluated Price= Year 1+Year 2 +Year 3+Option Year 1+Option Year 2= \$ \_\_\_\_\_

The total evaluated price will be considered during evaluation of all bids received.

**Tipping Fees**

.1 The contract amount will not be increased or decreased by reason of any increase or decrease in the cost of the service brought about by any increase or decrease in the cost of labour, plant, tools and equipment.

.2 Notwithstanding the terms and conditions as expressed herein, if an increase or decrease in "Tipping Fees" is announced by the authority having jurisdiction after the date and time, set for tender closing, the contract amount shall be increased or decreased by an amount equal to the increase or decrease in cost incurred by the Contractor, established by an examination of its relevant records.

.3 Increase will be allowed provided the contractor supply a letter from the Metropolitan Authority verifying the increase/decrease to the Contracting Authority (PWGSC).

Solicitation No. - N° de l'invitation  
**W010X-19P003/A**  
Client Ref. No. - N° de réf. du client  
**W010X-19P003**

Amd. No. - N° de la modif.  
File No. - N° du dossier  
**HAL-8-80039**

Buyer ID - Id de l'acheteur  
**Hal122**  
CCC No./N° CCC - FMS No./N° VME

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Contractor's Signature Date

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Date

## **ANNEX "C" to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only);
- ☐ Large Value Transfer System (LVTS) (Over \$25M)

**Statement of Work (SOW):**

**Truro and Debert Garbage and Recycling Collection and Disposal**

## **1.0 Scope:**

### **1.1 Objective:**

To have a contractor perform the collection and disposal of garbage and recycling at Canadian Force Station (CFS) Debert, Great Village, Debert Rifle Range, and Truro Armoury.

### **1.2 Background:**

CFS Debert, Great Village, Debert Rifle Range, and Truro Armoury are Department of National Defence (DND) properties, situated in Colchester County, Nova Scotia. Due to their relatively remote location, DND is seeking the services of a contractor to properly collect and dispose of garbage and recycling generated at these properties.

## **2.0 Requirements:**

### **2.1 Tasks:**

The following are a list of tasks which the contractor must complete:

- 2.1.1** The contractor must provide all labour, supervision, and equipment (excluding bins) to perform the collection and disposal of garbage and recycling.
- 2.1.2** The contractor must meet the minimum acceptance standards set out by the Material Recycling Facility (MRF) before delivery to the Municipal facility by:
  - 2.1.2.1** Ensuring that the garbage is separated from the recycling.
  - 2.1.2.2** Ensuring that recycling is separated by refundables, recyclables and mixed paper and cardboard.
- 2.1.3** The contractor must ensure that all bins are completely emptied at the time of collection.
- 2.1.4** The contractor must ensure that any garbage found in the recycling bins, at the time of pick-up, is placed into the garbage. Any loose recycling found in the recycling bins, at the time of pick-up, must be placed into clear bags.
- 2.1.5** The contractor must ensure that all lids are properly closed after collection.
- 2.1.6** The contractor must ensure that all debris resulting from collection and transportation is cleaned up immediately.
- 2.1.7** All waste must be disposed of at municipally approved facility in Colchester County.

**2.2 Constraints:**

**2.2.1 Schedule Discrepancies:** When collection coincides with any holiday, the collection must occur on either the day immediately before or the day immediately after.

**2.2.2 After-Hours Work:** The contractor may be required to work on weekends, if during the week they cannot perform the required duties due to inclement weather, or restricted access to areas at the same cost stated in the basis of payment. Any additional weekend work can only be conducted if approved in writing by the Contracting Officer.

**2.2.3 Codes & Conduct:** The service must be performed in accordance with all applicable Federal, Provincial, and Municipal Acts and Legislation. The contractor will be responsible for any changes imposed by these Acts and Legislation.

**2.2.4 Damages:** Bins damaged or lost by the contractor must be repaired or replaced at the contractor's expense.

**2.3 Client Support:**

**2.3.1** DND will be responsible for providing all bins on site:

<b>Site Locations</b>	<b>Garbage Bin(s)</b>	<b>Recycling Bin(s)</b>
CFS Debert	1	1
Great Village	1	1
Debert Rifle Range	1	1
Truro Armoury	2	2

**2.3.2** Bin Specifications:

**2.3.2.1** Each garbage bin will have a four (4) yard capacity.

**2.3.2.2** Each recycling bin will have a four (4) yard capacity.

**2.4 Timeframe and Delivery Dates:**

Garbage and recycling collection for all locations must occur on Thursday between 8 AM and 4 PM, on a weekly basis each month.