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**700 Leigh-Capreol Place
Administrative Services
Dorval, Quebec
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September 7, 2018

ADDENDUM 003 TO THE REQUEST FOR PROPOSAL

Subject: Request for Proposal T3033-180005– Addendum 003
Administration, Operation and Maintenance of Lourdes-de-Blanc-Sablon Airport

Further to the above-mentioned Request for Proposal, this Addendum 003 is to advise potential bidders of the questions raised and related answers as indicated in the attached Annex A-1.

No consideration will be given for extras and/or changes because the tenderer was not familiar with the contents of this Addendum.

Tenderers are to acknowledge this Addendum by signing in the space provided below and enclosing a copy of this document with their proposal.

Unless otherwise indicated, all other terms and conditions of the Request for Proposal T3033-180005 remain the same.

Yours truly,

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RECEIPT ACKNOWLEDGED – ADDENDUM 003

Name of Company: _____

Signature: _____

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ANNEX A-1

Addendum 003 is being issued to answer to the following questions:

Question no. 1:

Why a year of firm contract and four years of option?

Answer no.1:

This is a new way of doing things for all new contracts.

Question no. 2:

How is the weighted financial score calculated?

Answer no. 2:

(Reference: Appendix D-Selection Method page 8)

The tenderer who submits the lowest-cost proposal will receive the maximum financial points (30 points)

The other proposals will be evaluated using this formula:

$$\text{Financial score} = \frac{\text{Lowest TOTAL ESTIMATED COST (\$)} \times 30}{\text{Tenderer's TOTAL ESTIMATED COST (\$)}}$$

CALCULATION OF THE TOTAL SCORE

$$[\text{Tenderer's TECHNICAL SCORE (70\%)}] + [\text{Tenderer's FINANCIAL SCORE (30\%)}] = \text{Tenderer's TOTAL SCORE (100\%)}$$

Only one contract will be awarded following this Request for Proposals.

SUMMARY OF THE EVALUATION PROCESS			
Did the tenderer meet all the mandatory technical criteria?			Yes/No
Point-rated technical criteria			Number of points given
TOTAL TECHNICAL SCORE:			/100
WEIGHTED TECHNICAL SCORE	$\frac{\text{Tenderer's total technical score} \times 70}{100}$		/70
WEIGHTED FINANCIAL SCORE	$\frac{\text{Lowest bidder's price} \times 30}{\text{Tenderer's price}}$		/30
TENDERER'S TOTAL SCORE	Weighted technical score (/70)	+	Weighted financial score (/30) /100