

AMENDMENT 004 TO RFP (REQUEST FOR PROPOSAL)
Reference: T8080-180034

CLOSING DATE: September 20, 2018 @ 2:00 pm

PROJECT TITLE: Evaluation of marine control zones for TERMPOL

To All Bidders:

The purpose of this Amendment is to give effect to the following:

1. Questions and Answers:

Question 1:

In SOW 4.2.c.1 it is noted that TC “may also provide relevant information derived from ongoing research and consultation.” In order to better understand the scope of this item, can TC please list the activities now underway or recently completed that are covered?

Answer 1:

A. The following TERMPOL reports have been completed by Transports Canada in the last five years and are available on the TC publications website:

<https://www.tc.gc.ca/eng/publications-marine-abstracts-598.html> ;

1. TP 15287 TERMPOL Review Process Report on the Trans Mountain Expansion Project;
2. TP 15287 - TERMPOL Review Process on the LNG CANADA Project;
3. TP 15334 - TERMPOL Review Process – Port of Quebec Wharf Extension Project;
4. TP 15352 - TERMPOL Review Report on the Bear head LNG Project;
5. TP 15354 TERMPOL Review Process Report on the Pacific NorthWest LNG Project (2017)
6. TP 15355 TERMPOL Review Report on the Canaport Energy East Marine Terminal Project (2017)

B. All other TERMPOL Reports currently underway are not available to the public and will only be provided to the winning bidder.

Question 2

Annex A 4.3 specifies required dates for deliverables in terms of days. Are these to be considered working days or calendar days; and if the latter then how will the holiday period be accounted for?

Answer 2

Working days

Question 3

“The Departmental Representative/Project Authority will review each deliverable and indicate via email both approval and acceptance of the deliverable or the need for Contractor revisions. Only once the

Departmental Representative/Project Authority has provided written approval and acceptance can the Contractor proceed with subsequent work.”

The draft report, which is a milestone deliverable, by its nature is expected to require revision to become a final report. Can TC confirm that work on the final report includes responding to these requests for revisions?

Answer 3

Yes. Every subsequent version to the draft report is considered a draft final report until the final report is delivered and accepted.

Question 4

Annex A 4.2 refers both to a draft report and to a final draft report. Are these intended to be the same document, or does TC expect multiple submissions?

Answer 4

No. These will be 2 different documents and there may be multiple submissions until the final report is accepted and completed.

Question 5

Evaluation criterion R1 scores the project manager based on “each full year (12 months) of experience” with 4 specific types of work. Does this mean that to claim a full year the project manager must have worked exclusively in these four areas; i.e. without allowance for other types of work, vacation, training, sick leave, etc? If not, can the intent be clarified? If so, can requirements for supporting information such as timesheets be clarified? Does time spent in preparing proposals for the projects count towards experience?

Answer 5

Yes. 1 (one) full year experience is defined as having worked 12 months regardless over how many years either as a Project Manager, Lead Resource or senior Analyst in any or all of the fields described in the criteria. No supporting documents such as timesheet are necessary and time spent preparing proposals in fields described in the criteria are accepted.

Question 6

The wording for years of experience under evaluation criterion M1 is different from (less specific) that under R1. Can Transport Canada confirm the intent under M1; i.e will the answer to question 5 above also apply to the definition of 5 years experience?

Answer 6

Yes. Years of experience under criteria M1 is also defined as 12 months regardless over how many years as long as it is in the last 10 years of the RFP closing date.

Question 7

Evaluation criterion R2 requires the submission of up to 10 projects. However, criterion R3 notes that only 2 projects are to be submitted against this criterion, and if more are provided then only the 2 most recent will be considered. Also, Amendment 1 notes that bidders should propose the 2 projects that

will achieve the best ranking under R3. Does this mean that R3 projects must be completely different from those under R2 to avoid having only the two most recent projects assessed for R3?

Answer 7

No. Criteria R2 and R3 are 2 different criteria and each of those 2 criteria will be evaluated independently.

Question 8

Evaluation criterion R2 notes that projects submitted must be different from those submitted to show compliance with criterion M2. Can R3 and M2 projects be identical?

Answer 8

Yes, if the resource for M2 is in the team for project(s) R3. It is up to the bidder to decide how they will respond to be compliant on each mandatory and rated evaluation criteria.

Question 9

Can M2, R2 and R3 projects all be used to show years of experience against R1 and M1?

Answer 9

a minimum of 2 months duration to qualify. Otherwise, it can only be considered work experience. Projects (when applicable) will be evaluated against every mandatory and rated evaluation criteria. It is up to the bidder to decide how they will respond to be compliant on each mandatory and rated evaluation criteria.

- End of Amendment 004 -