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**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**

**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division/Division des  
services professionnels en informatique  
Terrasses de la Chaudière 4th Floor  
10 Wellington Street  
Gatineau  
Quebec  
K1A0S5

<b>Title - Sujet</b> three IM/IT TBIPS	
<b>Solicitation No. - N° de l'invitation</b> W6369-18P5MD/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> W6369-18P5MD	<b>Date</b> 2018-09-18
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$IPS-006-33789	
<b>File No. - N° de dossier</b> 006ips.W6369-18P5MD	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-10-05</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Aresta, Arden	<b>Buyer Id - Id de l'acheteur</b> 006ips
<b>Telephone No. - N° de téléphone</b> (613) 858-9160 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## SOLICITATION AMENDMENT NO. 002

This amendment is raised to:

1. Provide answers to Bidders questions in relation to the above mentioned solicitation; and
2. Amend the RFP as detailed in Appendix A-2 below.

### **Question 7:**

In regards to R1 in the Change Management category, SharePoint 2007 came out to the public in January 2007, therefore it is impossible to have 15+ years of experience. Would the Crown consider amending this requirement?

### **Response 7:**

DND agrees to amend R1 in the Change Management category to remove the minimum versions of: SharePoint, eDocs DM and Open Text Content Server. Please see Appendix A-2 below.

### **Question 8:**

Will the Crown accept Canada Deposit Insurance Corporation (CDIC) as experience within the Government of Canada?

### **Response 8:**

Yes, DND will accept any Federal entity (including Departments, Agencies and Crown Corporations) as experience within the Government of Canada.

### **Question 9:**

Mandatory Criteria M3 in the Technology Architect (SharePoint) – Level 3 evaluation grids require a minimum of five (5) years of experience within the last ten (10) years developing Web-based applications using Microsoft technologies including ASP.NET and C+. Would the Crown please clarify whether they are looking for proposed resources to have experience with C# or C++ for this criteria?

### **Response 9:**

Yes, for Mandatory Criteria M3 - Technology Architect (SharePoint) – Level 3, DND will accept experience in both C# and/or C++.

### **Question 10:**

For the Corporate requirement CMC1:

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The Bidder must have been awarded at least three (3) Information Management, Information Technology (IM/IT) contracts, of which at least one (1) was for a Government (Federal, Provincial, Municipal, Crown Corporation) Client environment. For each single contract identified must:

**a. have an initial contract value of at least \$5,000,000.00 excluding applicable taxes and not including amendments;**

Would The Crown consider changing the requirement to allow including the value of the amendments to achieve the \$5,000,000.00 value?

**Response 10:**

DND agrees to amend Corporate Criteria CMC1. Please see Appendix A-2 below.

**Question 11:**

In regards to the B.11 IM / IT Instructor (SharePoint) category, would the Crown accept GCDocs experience in lieu of SharePoint (where applicable in the requirements) since the Crown will also have a need for a GCDocs Instructor when the RFP is awarded?

**Response 11:**

Please refer to Appendix A-1 in Solicitation Amendment 001.

**Question 12:**

Due to the complexity of the requirements and the narrow pool of resources with the skillsets required in the RFP, would the Crown allow for experience gained within Crown Corporations to be counted as "Government of Canada" experience?

**Response 12:**

Please refer to response #8

**Question 13:**

For the Technology Architect (SharePoint) Level 3 category:

- a) For requirement M3, can you confirm that "C+" is equivalent to "C#"?
- b) For requirement R2, can you confirm that experience with the Parole Board of Canada (part of the Public Safety portfolio) would qualify as it includes National Security and/or Enforcement domains?

**Response 13:**

- (a) Please refer to response #9.
- (b) DND will not accept experience with the Parole Board of Canada for R2.

**Question 14:**

In reference to Section 7.5- Security Requirement, can you confirm that resources holding

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security clearances at the Reliability level are acceptable at the time of bidding?

**Response 14:**

As per section 6.1(a) (ii) and 6.1(b), the Bidder must fulfill security requirements before the award of a Contract, however, an award will not be delayed for the Bidder to obtain the proper credentials.

**Question 15:**

The Security Requirements in Section 7.5 (Page 23) and the SRCL (Annex C) have identified multiple levels of security clearances and a citizenship requirement for Protected/Classified Restricted information, assets or sensitive work site(s). Can the Crown please identify the security clearance level and citizenship requirements for each of the 9 resources required at bid submission.

**Response 15:**

DND will accept a security clearance level of Enhanced Reliability for each of the 9 resources required at bid submission. As per the Supplemental Security Guide in Appendix A to Annex C, a security clearance level of Enhanced Reliability does not contain a citizenship restriction.

**Question 16:**

Mandatory Criteria CMC1 in part states: The Bidder must have been awarded at least three (3) Information Management, Information Technology (IM/IT) contracts, of which at least one (1) was for a Government (Federal, Provincial, Municipal, Crown Corporation) Client environment.

For each single contract identified must:

- have an initial contract value of at least \$5,000,000.00 excluding applicable taxes and not including amendments;
- have been awarded at least two (2) years prior to the closing date of this solicitation and no later than ten (10) years from the closing date of this solicitation; and
- have a duration of at least two (2) years within the last ten (10) years. (Note: duration does not include option periods that have not been exercised).

The CMC1 requirement is for Bidders to demonstrate to the Crown their ability to consistently deliver qualified IM/IT resources against large multi-resource contracts. While the award date (b) and duration (c) requirements are consistent these types of contracts, the requirement for the initial contract value (a) to be \$5,000,000.00 (not including amendments) is not the only indicator of a Bidder's ability to successfully manage contracts of this nature. Additionally, it is possible to meet a. b. and c. without having delivered resources over a 2 year period.

A powerful and reliable indicator would be contracts with billed values of at least \$5,000,000.00.

Removing the words "initial" and "not including amendments" still meets the Crown's requirement for the Bidder demonstrate its ability manage these contracts, therefore, we recommend that the contract value (a) be amended as follows:

have a minimum billed value of at least \$5,000,000.00 excluding applicable taxes.

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**Response 16:**

Please refer to response #10.

**Question 17:**

We reviewed Solicitation W6369-18P5MD/A and it currently states:

*Customer Reference Contact Information:*

(A) *The Bidder must provide customer references. The customer reference must each confirm, if requested by PWGSC, the information required in CMC1 of Attachment 4.1.*

(B) *The form of question to be used to request confirmation from customer references is as follows:*

*Has the Bidder provided your organization with the services described below? :*

*The Bidder must have been awarded at least three (3) Information Management, Information Technology (IM/IT) contracts, of which at least one (1) was for a Government (Federal, Provincial, Municipal, Crown Corporation) Client environment.*

*Each single contract identified must:*

- a. have an initial contract value of at least \$5,000,000.00 excluding applicable taxes and not including amendments;*
- b. have been awarded at least two (2) years prior to the closing date of this solicitation and no later than ten (10) years from the closing date of this solicitation; and*
- c. have a duration of at least two (2) years within the last ten (10) years. (Note: duration does not include option periods that have not been exercised).*

☐ *Yes, the Bidder has provided my organization with the services described above.*

☐ *No, the Bidder has not provided my organization with the services described above.*

☐ *I am unwilling or unable to provide any information about the services described above.*

(C) *For each customer reference, the Bidder must, at a minimum, provide the name and either the telephone number or e-mail address for a contact person. If only the telephone number is provided, it will be used to call to request the e-mail address and the reference check will be done by e-mail. Bidders are also requested to include the title of the contact person. It is the sole responsibility of the Bidder to ensure that it provides a contact who is knowledgeable about the services the Bidder has provided to its customer and who is willing to act as a customer reference. Crown references will be accepted.*

This requirement asks for three customer contacts over \$5M and this is impossible for most Small and Medium Enterprises (SME). The requirement as it is written only allows for big companies to bid. We respectfully suggest PSPC/DND to review this requirement limiting SMEs to compete for government contracts.

**Response 17:**

Please refer to response #10.

**Question 18:**

"...The corporate requirements you placed does ensure that that only the incumbent will qualify..."

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when a company qualified for Tier 2 for of these personnel categories then you do not need to add more restrictive corporate categories that serves to eliminate competition.”

**Response 18:**

Please refer to response #10.

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## Appendix A-2:

### 1. Canada has amended the RFP as follows:

At Attachment 4.1, Bid Evaluation Criteria, at 2.18, P.1 Change Management Consultant – Level 3 – Rated Criteria, R1 has been revised as follows:

“The Bidder should demonstrate that the proposed resource has experience in providing communication material and change management services on EDRMS projects or SharePoint project in a Government of Canada environment.”

### 2. Canada has amended the RFP as follows:

At Attachment 4.1, Bid Evaluation Criteria, at 1.0 Corporate Criteria, CMC1 has been revised as follows:

“The Bidder must have been awarded at least three (3) Information Management, Information Technology (IM/IT) contracts, of which at least one (1) was for a Government (Federal, Provincial, Municipal, Crown Corporation) Client environment.

Two (2) of the individual contracts identified must:

- a. have an initial contract value of at least **\$3,000,000.00** excluding applicable taxes and not including amendments;
- b. have been awarded at least two (2) years prior to the closing date of this solicitation and no later than ten (10) years from the closing date of this solicitation; and
- c. have a duration of at least two (2) years within the last ten (10) years. (Note: duration does not include option periods that have not been exercised); and

One (1) of the contracts identified must:

- a. have a contract value of at least **\$5,000,000.00** excluding applicable taxes and including amendments;
- b. have been awarded at least two (2) years prior to the closing date of this solicitation and no later than ten (10) years from the closing date of this solicitation; and
- c. have a duration of at least two (2) years within the last ten (10) years. (Note: duration does not include option periods that have not been exercised).

To demonstrate this experience the Bidder must submit:

Customer references for three (3) individual IM/IT contracts (one (1) reference for each contract) managed within the last ten (10) years.

The references must include:

- the name of the organization,
- the contract number,
- a short description of the services provided,
- the name, and either the telephone number or e-mail address of the organization's contact responsible for the contract,
- as well as the award date,

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- expiry date; and
- dollar value of each contract.

The information listed above should be submitted with the bid using Form 2– Customer Reference Contact Information Form. If any of the information is not submitted, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the information listed above within the time frame provided will render the bid non-responsive.

It is the Bidder's responsibility to ensure that any information divulged is accurate.

Note: The Bidder must have been the prime contractor, rather than a subcontractor. This means that the Bidder contracted directly with the customer of the work. If the Bidder's contract was to perform work which another entity had itself first contracted to perform, the Bidder will not be considered the prime contractor. For example, Z (customer) contracted with Y for services. Y, in turn, entered into a contract with X to provide all or part of these services to Z. In this example, Y is a prime contractor and X is a subcontractor.

Bidders are reminded that acceptance on a Supply Arrangement or Standing Offer is not a contract and therefore any reference to this type of document will not be accepted for the purpose of evaluating contract experience. For example if the Bidder references it's TBIPS SA number such as EN578-055605/XXX/EL for the purpose of demonstrating experience under the evaluation criteria, Canada will disregard this experience because it does not relate to a specific contract."

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**