

National Defence Headquarters
Ottawa, Ontario
K1A 0K2

Quartier général de la Défense nationale
Ottawa (Ontario)
K1A 0K2

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

RETURN BIDS TO: RETOURNER LES SOUMISSIONS À :

National Defence Headquarters
Director Services Contracting 4 (D Svcs C 4)
Attention: Kent Johnston
By e-mail to:
[DSvcsC4Contracting-
DCSvcs4Contrats@forces.gc.ca](mailto:DSvcsC4Contracting-DCSvcs4Contrats@forces.gc.ca)

Proposal To: National Defence Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments – Commentaires

**THIS DOCUMENT DOES NOT CONTAIN A
SECURITY REQUIREMENT.**

**DOCUMENT NE CONTIENT PAS
D'EXIGENCES RELATIVES À LA SÉCURITÉ.**

Solicitation Closes – L'invitation prend fin

At: – à :

2:00 PM Eastern Daylight Time
(EDT)

On: – le :

30-October-2018

Title – Titre	Solicitation No. – N° de l'invitation
Laundry & Dry Cleaning Services	W6369-19-X013
Date of Solicitation – Date de l'invitation	
17-September-2018	
Address Enquiries to: – Adresser toutes questions à :	
Kent Johnston by e-mail to Kent.Johnston@forces.gc.ca	
Telephone No. – N° de téléphone	FAX No. – N° de fax
	N/A
Destination	
See herein. / Voir aux présentes.	

Instructions: Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

Instructions : Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

Delivery Required – Livraison exigée	Delivery Offered – Livraison proposée
Vendor Name and Address – Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name – Nom _____	Title – Titre _____
Signature _____	Date _____

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement applicable to this contract.

1.2 Statement of Work

The contractor must perform the work in accordance with the Statement of Work at Annex "A".

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Trade Agreements

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22), Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 4 of section 05, Submission of bids, is amended as follows:

Delete: 60 days

Insert: ninety (90) calendar days

Section 06, Late bids, is deleted in its entirety.

The text under section 07, Delayed bids, is deleted in its entirety and replaced with the following:

It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted.

Subsection 1 of section 08, Transmission by facsimile, is deleted in its entirety.

The text under section 13, Communications - solicitation period, is deleted in its entirety and replaced with the following:

To ensure the integrity of the competitive bid process, enquiries and other communications regarding the bid solicitation must be directed only as indicated on page 1 of the bid solicitation. Failure to comply with this requirement may result in the bid being declared non-responsive.

Canada will submit all significant enquiries received and their replies directly to invited Bidders by electronic mail. For further information, consult subsection 3 of the Submission of bids section.

Subsection 2 of section 20, Further information, is deleted in its entirety.

2.2 Submission of Bids

Unless otherwise specified in the bid solicitation or directed by the Contracting Authority, bids must be received by the Contracting Authority by electronic mail by the date and time indicated on page 1 of the bid solicitation.

Electronic Submissions: Individual e-mails that may include certain scripts, formats, embedded macros and/or links, or those that exceed five (5) megabytes may be rejected by Canada's e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority. Larger bids may be submitted through more than one e-mail. The Contracting Authority will confirm receipt of documents. It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Bidders should not assume that all documents have been received unless the Contracting Authority confirms receipt of each document. In order to minimize the potential for technical issues, Bidders are requested to allow sufficient time before the closing date and time to confirm receipt. Technical and financial documents received after the closing date and time will not be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, bidders must provide in writing before contract award for each question below, the answer and, as applicable, the information required.

If the Contracting Authority has not received the answer to the question and, as applicable, the information required by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the answer and, as applicable, the information required. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the

Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act \(PSSA\)](#), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, [the Members of Parliament Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension?

Yes () No ()

If so, the Bidder must provide the following information for all FPS in receipt of a pension, as applicable:

- (a) name of former public servant; and
- (b) date of termination of employment or retirement from the Public Service.

By providing this information, bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?

Yes () No ()

If so, the Bidder must provide the following information:

- (a) name of former public servant;
- (b) conditions of the lump sum payment incentive;
- (c) date of termination of employment;
- (d) amount of lump sum payment;
- (e) rate of pay on which lump sum payment is based;

- (f) period of lump sum payment including start date, end date and number of weeks; and
- (g) number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separate sections as follows:

Section I: Technical Bid – one (1) soft copy submitted by e-mail;
Section II: Financial Bid – one (1) soft copy submitted by e-mail;
Section III: Certifications – one (1) soft copy submitted by e-mail; and
Section IV: Additional Information – one (1) soft copy submitted by e-mail.

Prices should appear in the financial bid only. No prices should be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) page size; and
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](#).

To assist Canada in reaching its objectives, bidders should use the environmentally-preferable format of black and white instead of colour.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Attachment 1 to Part 3, Electronic Payment Instruments, to identify which ones are accepted.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 SACC Manual Clauses

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

ATTACHMENT 1 to PART 3 - ELECTRONIC PAYMENT INSTRUMENTS

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.1, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);

ATTACHMENT 2 to PART 3 - ITEM DESCRIPTION WITH PHOTOS

Item number :1

Item description:
BAG DUFFEL

N.S.N number : 21 865 6678



A photograph of a tan-colored duffel bag. The bag is made of a heavy, textured fabric and features two top handles. It has a large front flap with several metal grommets or studs. The bag is shown from a slightly elevated perspective against a plain, light-colored background.

Item number :2

Item description:
BAG NUCLEAR, BIOLOGICAL AND CHEMICAL
PROTECTIVE GEAR

N.S.N number : 21 904 0615



A photograph of a green protective bag, likely for nuclear, biological, and chemical (NBC) protection. The bag is made of a heavy, durable material and features multiple straps with buckles. It has a large front flap and is shown from a slightly elevated perspective against a plain, light-colored background.

Item number :3

Item description:

N.S.N number : 21 921 0909

BALACLAVA



Item number :4

Item description:

N.S.N number : 20 008 7685

CAP KNIT



Item number :5

N.S.N number : 21 907 9546, 20 002 5354, 20 002 5355

Item description:

CARRIER MASK



Item number :6

N.S.N number : 21 921 3061

Item description:

CARRIER SMALL ARMS PROTECTIVE
BODY ARMOR



Item number :7

N.S.N number : 21 107 4616

Item description:

CASE SLEEPING BAG, BIVY BAG



Item number :8

N.S.N number : 20-0067100

Item description:

COAT, COMBAT, CADPAT



Item number :9

Item description:

N.S.N number : 21 921 6837

COAT COMBAT CADPAT ICE



Item number :10

Item description:

N.S.N number : 21 921 7255

COVER FIELD PACK, CAMO



Item number :11

Item description:

N.S.N number : NOT IN STOCK

COVERALLS EXTREME COLD WEATHER

- No picture available, look like item 33.

Item number :12

Item description:

N.S.N number : 21 921 1073

COVERALLS FLYERS



Item number :13

N.S.N number : NOT IN STOCK

- No picture available, look like item 14.

Item description:

GLOVES INSERT COLD WEATHER

Item number :14

N.S.N number : 21 904 0661

Item description:

GLOVES INSERT HIGH TEMPERATURE
PROTECTIVE



Item number : 15

N.S.N number : NOT IN STOCK

Item description:

GLOVES SHELLS, COLD WEATHER

- No picture available, look like item 21.

Item number :16

N.S.N number : 20 001 8519

Item description:

GLOVES COMBAT ARID REGION



Item number : 17

N.S.N number : 20 003 9178

Item description:

GLOVES COMBAT ARID REGION,
FLAME RESISTANT



Item number :18

N.S.N number : 21 920 9140

Item description:

GLOVES LIGHTWEIGHT THERMAL/MORTAR



Item number :19

N.S.N number : NOT IN STOCK

- No picture available, look like item 18.

Item description:

GLOVES ANTIFLASH

Item number :20

N.S.N number : 21 921 5539

Item description:

GLOVES COLD WEATHER



Item number :21

Item description:

N.S.N number : 21 914 5180

GLOVES, COMBAT, TEMPERATE



Item number :22

Item description:

N.S.N number : 21 904 0972

GLOVES FLYERS



Item number :23

Item description:

N.S.N number : 21 914 5176

HAT, SUN, TEMPERATE WEATHER, COMBAT



Item number :24

Item description:

N.S.N number : 21 905 7918

HOOD EXTREME COLD WEATHER



Solicitation No. - N° de l'invitation
W6369-19-X013
Client Ref. No. - N° de réf. du client
W6369-19-X013

Amd. No. - N° de la modif.
N/A
File No. - N° du dossier
N/A

Buyer ID - Id de l'acheteur
N/A
CCC No./N° CCC - FMS No./N° VME
N/A

Item number :25

N.S.N number : 20-0062379

Item description:

JACKET FLYERS



Item number :26

N.S.N number : 20 005 1917

Item description:

JACKET WET WEATHER (BLUE/BLACK)



Item number :27

N.S.N number : 21-9210014

Item description:

LINER, EXTREME COLD WEATHER PARKA



Item number :28

N.S.N number : NOT IN STOCK

Item description:

LINER MAN S COAT

- No picture available, look like item 27

Item number :29

N.S.N number : NOT IN STOCK

- No picture available, look like item 49

Item description:

LINER, WET WEATHER PONCHO

Item number :30

N.S.N number : 21 104 2079

Item description:

MITTEN INSERT, COLD WEATHER



Item number :31

Item description:

N.S.N number :21 104 2104

MITTEN SHELLS, EXTREME COLD WEATHER



Item number :32

Item description:

N.S.N number :NOT IN STOCK

MITTEN SHELLS, MENS

- No picture available, look like item 31

Item number :33

Item description:

N.S.N number : 21 921 6999

OVERALLS, COLD WEATHER



Item number :34

Item description:

N.S.N number : 21 921 6910

PARKA COMBAT CADPAT ICE



Item number :35

N.S.N number : 21-8705571

Item description:

PARKA EXTREME COLD WEATHER 2 PCE



Item number :36

N.S.N number : NOT IN STOCK

Item description:

PARKA MAN S

- No picture available, look like picture 34.

Item number :37

Item description:

N.S.N number : 21 907 9893

PARKA SNOW CAMOUFLAGE



Item number :38

Item description:

N.S.N number : 21 920 2414

PARKA WET WEATHER (BLUE/BLACK)



Item number :39

Item description:

RUCK SACK NEW

N.S.N number : 21 888 7107

N.S.N number : 20 001 2864



Item number :40

Item description:

N.S.N number : 21 872 2082

SCARF NECKWEAR



Item number :41

N.S.N number : 21 872 2082



Item description:

SHELTER HALF TENT
(GROUND SHEET)

Item number :42

N.S.N number : 21 842 6079



Item description:

SLEEPING BAG INNER

Item number :43

Item description:

N.S.N number : 21 842 6078

SLEEPING BAG OUTER



Item number :44

Item description:

N.S.N number : 21 842 6080

SLEEPING BAG LINER



Item number :45

N.S.N number : 21 107 4616

Item description:

SLEEPING BAG CARRIER



Item number :46

N.S.N number : 21 842 6081

Item description:

SLEEPING BAG HOOD



Item number :47

N.S.N number : 20 A06 5120

Item description:

SLEEPING BAG SMALL MISSION



Item number :48

N.S.N number : 21 103 7669

Item description:

SOCKS, COLD WEATHER



Item number :49

Item description:

N.S.N number : 21 002 4943

THERMAL BLANKET LIGHTWEIGHT



Item number :50

Item description:

N.S.N number : 21 920 6564, 20 006 6993

TROUSERS CAMOUFLAGE PATTERN



Item number :51

Item description:

N.S.N number : 20 004 6442

TROUSERS COMBAT



Item number :52

Item description:

N.S.N number : 21 921 7022

TROUSERS EXTREME COLD WEATHER



Item number :53

N.S.N number : 20 001 7213, 21 920 2448

Item description:

TROUSERS WET WEATHER



Item number :54

N.S.N number : 21 886 9852

Item description:

DEU TUNICS



Item number : 55

Item description:

N.S.N number : 21 899 0255

DEU TROUSER



Item number :56

Item description:

N.S.N number : 21 899 3297

DEU SHIRT



Item number : 57

N.S.N number : 21 899 1070

Item description:

DEU SHIRT WHITE
(This is the only white item)



Item number :58

N.S.N number : 20 004 9018

Item description:

DAY PACK PATROL



Item number :59

N.S.N number : 21 920 3711

Item description:

TACTICAL VEST



PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Joint Venture Experience

- a) Where the Bidder is a joint venture with existing experience as that joint venture, it may submit the experience that it has obtained as that joint venture.

Example: A bidder is a joint venture consisting of members L and O. A bid solicitation requires that the bidder demonstrate experience providing maintenance and help desk services for a period of 24 months to a customer with at least 10,000 users. As a joint venture (consisting of members L and O), the bidder has previously done the work. This bidder can use this experience to meet the requirement. If member L obtained this experience while in a joint venture with a third party N, however, that experience cannot be used because the third party N is not part of the joint venture that is bidding.

- b) A joint venture bidder may rely on the experience of one of its members to meet any given technical criterion of this bid solicitation.

Example: A bidder is a joint venture consisting of members X, Y and Z. If a solicitation requires: (a) that the bidder have 3 years of experience providing maintenance service, and (b) that the bidder have 2 years of experience integrating hardware with complex networks, then each of these two requirements can be met by a different member of the joint venture. However, for a single criterion, such as the requirement for 3 years of experience providing maintenance services, the bidder cannot indicate that each of members X, Y and Z has one year of experience, totaling 3 years. Such a response would be declared non-responsive.

- c) Joint venture members cannot pool their abilities with other joint venture members to satisfy a single technical criterion of this bid solicitation. However, a joint venture member can pool its individual experience with the experience of the joint venture itself. Wherever substantiation of a criterion is required, the Bidder is requested to indicate which joint venture member satisfies the requirement. If the Bidder has not identified which joint venture member satisfies the requirement, the Contracting Authority will provide an opportunity to the Bidder to submit this information during the evaluation period. If the Bidder has not submitted this information within the period set by the Contracting Authority, its bid will be declared non-responsive.

Example: A bidder is a joint venture consisting of members A and B. If a bid solicitation requires that the bidder demonstrate experience providing resources for a minimum number of 100 billable days, the bidder may demonstrate that experience by submitting either:

- Contracts all signed by A;
- Contracts all signed by B; or
- Contracts all signed by A and B in joint venture, or
- Contracts signed by A and contracts signed by A and B in joint venture, or
- Contracts signed by B and contracts signed by A and B in joint venture.

that show in total 100 billable days.

4.1.1.2 Mandatory Technical Criteria

Refer to Attachment 1 to Part 4.

4.1.2 Financial Evaluation

4.1.2.1 The prices requested in the Annex "B" Basis of Payment of this Request for Proposal will be added together for evaluation purposes to determine the "Total Evaluated Price".

4.2 Basis of Selection

4.2.1 Mandatory Technical Criteria

SACC Manual clause A0031T (2010-08-16), Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

In the event two or more responsive bids have the same lowest evaluated price, the responsive bid with the most months of experience in Mandatory Technical Criterion MT3 will be recommended for award of a contract.

ATTACHMENT 1 to PART 4, TECHNICAL CRITERIA

Mandatory Technical Criteria

The bid must meet the mandatory technical criteria specified below. The Bidder must provide the necessary documentation to support compliance with this requirement.

Bids which fail to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion should be addressed separately.

ITEM	CRITERIA	MET	REFERENCE
M1	The Bidder must clearly demonstrate that it possess a valid dry-cleaning permit.		A copy of the permit must be submitted with the Bidder's proposal.
M2	The Bidder must clearly demonstrate that it is a member of a professional association for dry-cleaners, such as but not limited to, the Ontario Fabricare Association (OFA).		A copy of the professional association certificate must be submitted with the Bidder's proposal.
M3	The Bidder must clearly demonstrate that it has experience providing dry-cleaning and laundry services to large, professional organizations, such as but not limited to, hotels, restaurants or hospitals for five (5) consecutive years in the past ten (10) years.		This experience must be supported by providing documentation such as, but not limited to, contract(s) or letter(s) of reference from the organization(s).
MT4	The Bidder must clearly demonstrate it uses phosphate free, environmentally friendly laundering product(s) / detergent(s).		This must be demonstrated by providing a letter signed by a senior agent of the bidding organization outlining the name and details of the laundering product(s) / detergent(s) it uses.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex A.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

This Work is to be performed during the period of 01-November-2018 to 31-October-2021 **(estimated)**

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least thirty (30) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.4.3 Option to Extend - Transition Period

The Contractor acknowledges that the nature of the services provided under the Contract requires continuity and that a transition period may be required at the end of the Contract. The Contractor agrees that Canada may, at its discretion, extend the Contract by a period of thirty (30) days under the same conditions to ensure the required transition. The Contractor agrees

that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.
The Contracting Authority will advise the Contractor of the extension by sending a written notice to the Contractor at least thirty (30) calendar days before the contract expiry date. The extension will be evidenced for administrative purposes only, through a contract amendment.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: _____
Title: _____
Department of National Defence
Directorate: _____
Address: _____
Telephone: ____ _
Facsimile: ____ _
E-mail address: _____

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: ____ _
Facsimile: ____ _
E-mail address: _____

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

To be inserted at Contract award

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a *Public Service Superannuation Act* (PSSA) (<http://laws-lois.justice.gc.ca/eng/acts/P-36/FullText.html>) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with

Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada (http://www.tbs-sct.gc.ca/pubs_pol/dcgpubs/contpolnotices/siglist-eng.asp).

6.7 Payment

6.7.1 Basis of Payment

For the Work described in section 2 of Annex A, Statement of Work:

In consideration of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid a firm price, for a cost of \$_____ (*insert the amount at contract award*). Customs duties are excluded and Applicable Taxes are extra.

For the firm price portion of the Work only, Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17), Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.3 Basis of Payment - Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work performed has been accepted by Canada.

6.7.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. () VISA Acquisition Card;
- b. () MasterCard Acquisition Card;
- c. () Direct Deposit (Domestic and International);
- d. () Electronic Data Interchange (EDI);

6.8 Invoicing Instructions

6.8.1 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the General Conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of the release document and any other documents as specified in the Contract;
and
- b. a copy of the invoices, receipts, vouchers for all direct expenses

Invoices must be distributed as follows:

- a. The original must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.9 Certifications and Additional Information

6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C (2018-06-21), General conditions: Services (medium complexity);
- (c) Annex A, Statement of Work
- (d) Annex B, Basis of Payment
- (e) the Contractor's bid dated _____ (*insert date of bid*)

6.12 SACC Manual Clauses

G1005C (2016-01-28), Insurance - No Specific Requirement
A9068C (2010-01-11), Government Site Regulations
A9117C (2007-11-30), T1204 - Direct Request by Customer Department

ANNEX A, STATEMENT OF WORK

1. SCOPE

The Department of National Defence (DND) Canadian Forces Support Unit (Ottawa) (CFSU (O)) Supply Assistance Group (SAG) / Clothing Stores has a requirement for a Contractor to provide ongoing laundry and dry-cleaning services for various items. The list of items to be laundered is included at Annex B, Basis of Payment of this RFP.

2. TASKS

The Contractor must perform the following tasks for the duration of the Contract:

2.1. Cleaning:

- 2.1.1 The Contractor must clean all non-white garments, by the usual commercial or any patented process to remove dirt, grime, dust, grease or other usual industrial type of soil likely to be encountered in a workshop or outdoor environment;
- 2.1.2 The Contractor must neatly fold all garments without pressing and return in the box in which they were picked up;
- 2.1.3 Once laundered, all like-items must be kept together for ease of identification (i.e. shirts with shirts, pants with pants, etc.); and
- 2.1.4 The following sequence of operations applies to Item 57 ONLY (DEU SHIRT WHITE (SIZING KIT) - grease-laden non-dyed cotton clothing (all whites) - as identified in Annex B, Basis of Payment).

OPERATION	SUPPLIES	INCHES OF WATER	TEMP (F)	TIME (MIN)
Flush	N/A	12	100	2
Flush	N/A	12	120	2
Break	Liquid emulsifier and alkali	8	215	12
Flush	N/A	12	180	3
Suds	Soap + alkali to give good running suds	7	190	10
Suds	Soap + alkali to give good running suds	7	190	8
Suds	Bleached and soap to give good running suds	7	160	8
Rinse	N/A	12	180	3
Extract	N/A	N/A	N/A	2
Rinse	Water	N/A	160	2
Rinse	Water	N/A	140	2
Rinse	Water	N/A	140	2

Rinse	Water	N/A	120	2
Rinse	Water	N/A	100	2
Sour	Water, sour (acid)	N/A	100	5

2.2 Standard Pick-Up and Delivery

2.2.1 PICK-UP of Soiled Garments:

The Contractor must pick-up the soiled garments every Thursday between the hours of 13:00 and 15:00 at the specified location;

2.2.2 DELIVERY of Laundered Garments:

The Contractor must deliver laundered garments (picked up the previous week) every Tuesday between the hours of 08:00 and 12:00.

2.2.3 Due to the estimated amount/size of the weekly dry-cleaning requirements, pick up / drop off must be made in a vehicle with a minimum cargo capacity of 145 cu ft. (e.g. a minivan with seats removed); and

2.2.4 The Contractor must load and unload all soiled / laundered garments unassisted.

3. DELIVERABLES

3.1 Upon pick-up, the Contractor must verify and confirm DND's count of soiled garments by utilizing the form attached as Appendix 1, which must be signed by the Contractor and by DND;

3.2 Upon delivery, the Contractor must bring its copy of the form (Appendix 1) along with the laundered garments/sheets for DND sign-off on once the items have been verified and approved by DND;

3.3 Invoice Process:

3.3.1 The Contractor must provide a monthly invoice to the Technical Authority and include the following:

- i. The invoice must be broken down by weekly pick up / drop off and indicate the quantity of items cleaned each week;
- ii. The document number from Attachment 1 to Annex A, Laundry & Dry Cleaning Item List form, must be clearly identified on the invoice detailing all services provided from each week; and
- iii. Invoices shall be sent by e-mail to address indicated on page one of the contract. The invoice must be prepared in a format compatible with the Microsoft Office Suite software or Adobe PDF format.

3.3.2 Urgent Service Requests must be clearly identified on the monthly invoice, as applicable.

4. SPECIAL REQUIREMENTS

4.1 Due to the nature of the items being laundered they must not be pressed at any time.

5. URGENT SERVICE REQUESTS

5.1 In addition to the regular Thursday pick-up and Tuesday drop-off schedule, as identified in paras 2.2.1 and 2.2.2, urgent services may be required on an occasional basis. In the event of an urgent service request (i.e. by phone or email), the Contractor must:

5.1.1 Pick-up soiled items within 24 hours of the urgent service request being made;

5.1.2 Launder all items to the same standards as a Standard Pick Up as identified herein;

5.1.3 Prepare items for delivery to the same standards as a Standard Pick Up as identified herein; and

5.1.4 Drop off laundered items within 48 hours of pick-up.

6. QUALITY CONTROL

6.1 Upon inspection, in the event of non-acceptance of the service rendered, the contractor must, within five (5) business days, correct the problems at its own expense (including additional pick-up/delivery).

7. LOCATION FOR PICK-UP AND DELIVERY

7.1 The pick-up and delivery location is at the National Printing Bureau, 45 Sacré Coeur Blvd, Gatineau, QC. Items are to be picked up and dropped off at the loading dock.

8. LANGUAGE OF WORK

8.1 The contractor must be functional in English and/or French.

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 N/A

ATTACHMENT 1 TO ANNEX A – Laundry & dry cleaning item list

LAUNDRY & DRY CLEANING ITEM LIST



Use Sequential Numbering

Document #: _____

CFSU(O) Clothing Store
 Basement Room B-0052
 45 Sacré-Coeur Blvd
 Gatineau, QC, J8X 1C6

Pick Up Date: _____

Return Date: _____

Contact Name: _____

Contract #: _____

ITEM	DESCRIPTION	QTY OUT	QTY IN	BALANCE	REMARKS
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					

Picked up by Contractor

Print Name Clothing Store Rep	Signature	Print Name Service Provider Rep	Signature
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Returned by Contractor

Print Name Clothing Store Rep	Signature	Print Name Service Provider Rep	Signature
----------------------------------	-----------	------------------------------------	-----------

ANNEX B, BASIS OF PAYMENT

During the period of the Contract, and if the options are exercised, during the extended period of the Contract, for Work performed in accordance with the Contract, the Contractor will be paid as specified below.

*The estimated quantities per year provided in the table below are for information purposes only. They are not to be considered as a contractual guarantee and their inclusion in this annex does not represent a commitment by Canada.

Initial Contract Period
From 01 Nov 2018 to 31 Oct 2021 (estimated)

ITEM NUMBER	ITEM DESCRIPTION	TYPE OF SERVICE (W = Wash) (D = Dry-clean)	STANDARD PICK-UP & DELIVERY	STANDARD PICK-UP & DELIVERY	URGENT SERVICE REQUESTS	TOTAL EVALUATED PRICE (\$CAD)
			*ESTIMATED QTY. PER/YEAR FOR INFO ONLY	ALL-INCLUSIVE FIRM FIXED PRICE PER ITEM (CAD\$)	ALL-INCLUSIVE FIRM FIXED PRICE PER ITEM (CAD\$)	
			A	B	C=A+B	
1	BAG, DUFFEL	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
2	BAG, NUCLEAR, BIOLOGICAL AND CHEMICAL PROTECTIVE GEAR	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
3	BALACLAVA	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
4	CAP, KNIT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
5	CARRIER, MASK	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
6	CARRIER, SMALL ARMS PROTECTIVE BODY ARMOR	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
7	CASE SLEEPING BAG, BIVY BAG	W	120	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
8	COAT, COMBAT, CADPAT	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
9	COAT, COMBAT, CADPAT (TEMPERATE WEAR) ICE	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
10	COVER, FIELD PACK, CAMOUFLAGE	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
11	COVERALLS, EXTREME COLD WEATHER	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
12	COVERALLS, FLYERS'	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
13	GLOVE INSERTS, COLD WEATHER	W	1	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
14	GLOVE INSERTS, HIGH TEMPERATURE PROTECTIVE	W	1	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
15	GLOVE SHELLS, COLD WEATHER	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
16	GLOVES COMBAT, ARID REGION	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	

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CCC No./N° CCC - FMS No./N° VME
N/A

17	GLOVES COMBAT, ARID REGION, FLAME RESISTANT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
18	GLOVES LIGHTWEIGHT THERMAL/MORTAR	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
19	GLOVES, ANTIFLASH	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
20	GLOVES, COLD WEATHER	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
21	GLOVES, COMBAT, TEMPERATE	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
22	GLOVES, FLYERS'	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
23	HAT, SUN, TEMPERATE WEATHER, COMBAT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
24	HOOD, EXTREME COLD WEATHER	W	100	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
25	JACKET, FLYERS	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
26	JACKET, WET WEATHER (BLUE/BLACK)	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
27	LINER, EXTREME COLD WEATHER PARKA	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
28	LINER, MAN'S COAT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
29	LINER, WET WEATHER PONCHO	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
30	MITTEN INSERTS, COLD WEATHER	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
31	MITTEN SHELLS, EXTREME COLD WEATHER	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
32	MITTEN SHELLS, MEN'S	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
33	OVERALLS, COLD WEATHER	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
34	PARKA, COMBAT, CADPAT (TW) ICE	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
35	PARKA, EXTREME COLD WEATHER (2 PCE)	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
36	PARKA MAN'S	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
37	PARKA, SNOW CAMOUFLAGE	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
38	PARKA, WET WEATHER (BLUE/BLACK)	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
39	RUCK SACK	W	50	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
40	SCARF, NECKWEAR	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
41	SHELTER HALF, TENT (GROUND SHEET)	W	70	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
42	SLEEPING BAG INNER	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
43	SLEEPING BAG OUTER	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
44	SLEEPING BAG LINER	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
45	SLEEPING BAG CARRIER	W	800	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
46	SLEEPING BAG HOOD	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
47	SLEEPING BAG SMALL MISSION + CASE	D	600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
48	SOCKS, COLD WEATHER	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
49	THERMAL BLANKET LIGHTWEIGHT	W	240	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	

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 N/A

50	TROUSERS, CAMOUFLAGE PATTERN	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
51	TROUSERS, COMBAT	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
52	TROUSERS, EXTREME COLD WEATHER	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
53	TROUSERS, WET WEATHER	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
54	DEU TUNICS (SIZING KIT)	D	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
55	DEU TROUSER (SIZING KIT)	D	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
56	DEU SHIRT (SIZING KIT)	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
57	DEU SHIRT WHITE (SIZING KIT) - This is the only White item	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
58	DAY PACK PATROL	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
59	TACTICAL VEST	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	

1. Total Estimated Cost of Fees

Initial Contract Period: \$_____ (insert amount at contract award)

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N/A

Buyer ID - Id de l'acheteur
N/A
CCC No./N° CCC - FMS No./N° VME
N/A

Extended Contract Period 1
From 01 Nov 2021 to 31 Oct 2022 (estimated)

ITEM NUMBER	ITEM DESCRIPTION	TYPE OF SERVICE (W = Wash) (D = Dry-clean)	STANDARD PICK-UP & DELIVERY	STANDARD PICK-UP & DELIVERY	URGENT SERVICE REQUESTS	TOTAL EVALUATED PRICE (\$CAD)
			*ESTIMATED QTY. PER/YEAR FOR INFO ONLY	ALL-INCLUSIVE FIRM FIXED PRICE PER ITEM (CAD\$)	ALL-INCLUSIVE FIRM FIXED PRICE PER ITEM (CAD\$)	
			A	B	C=A+B	
1	BAG, DUFFEL	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
2	BAG, NUCLEAR, BIOLOGICAL AND CHEMICAL PROTECTIVE GEAR	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
3	BALACLAVA	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
4	CAP, KNIT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
5	CARRIER, MASK	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
6	CARRIER, SMALL ARMS PROTECTIVE BODY ARMOR	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
7	CASE SLEEPING BAG, BIVY BAG	W	120	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
8	COAT, COMBAT, CADPAT	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
9	COAT, COMBAT, CADPAT (TEMPERATE WEAR) ICE	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
10	COVER, FIELD PACK, CAMOUFLAGE	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
11	COVERALLS, EXTREME COLD WEATHER	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
12	COVERALLS, FLYERS'	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
13	GLOVE INSERTS, COLD WEATHER	W	1	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
14	GLOVE INSERTS, HIGH TEMPERATURE PROTECTIVE	W	1	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
15	GLOVE SHELLS, COLD WEATHER	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
16	GLOVES COMBAT, ARID REGION	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
17	GLOVES COMBAT, ARID REGION, FLAME RESISTANT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
18	GLOVES LIGHTWEIGHT THERMAL/MORTAR	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
19	GLOVES, ANTIFLASH	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
20	GLOVES, COLD WEATHER	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
21	GLOVES, COMBAT, TEMPERATE	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
22	GLOVES, FLYERS'	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
23	HAT, SUN, TEMPERATE WEATHER, COMBAT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
24	HOOD, EXTREME COLD WEATHER	W	100	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	

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Buyer ID - Id de l'acheteur
N/A
CCC No./N° CCC - FMS No./N° VME
N/A

25	JACKET, FLYERS	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
26	JACKET, WET WEATHER (BLUE/BLACK)	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
27	LINER, EXTREME COLD WEATHER PARKA	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
28	LINER, MAN'S COAT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
29	LINER, WET WEATHER PONCHO	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
30	MITTEN INSERTS, COLD WEATHER	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
31	MITTEN SHELLS, EXTREME COLD WEATHER	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
32	MITTEN SHELLS, MEN'S	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
33	OVERALLS, COLD WEATHER	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
34	PARKA, COMBAT, CADPAT (TW) ICE	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
35	PARKA, EXTREME COLD WEATHER (2 PCE)	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
36	PARKA MAN'S	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
37	PARKA, SNOW CAMOUFLAGE	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
38	PARKA, WET WEATHER (BLUE/BLACK)	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
39	RUCK SACK	W	50	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
40	SCARF, NECKWEAR	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
41	SHELTER HALF, TENT (GROUND SHEET)	W	70	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
42	SLEEPING BAG INNER	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
43	SLEEPING BAG OUTER	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
44	SLEEPING BAG LINER	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
45	SLEEPING BAG CARRIER	W	800	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
46	SLEEPING BAG HOOD	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
47	SLEEPING BAG SMALL MISSION + CASE	D	600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
48	SOCKS, COLD WEATHER	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
49	THERMAL BLANKET LIGHTWEIGHT	W	240	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
50	TROUSERS, CAMOUFLAGE PATTERN	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
51	TROUSERS, COMBAT	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
52	TROUSERS, EXTREME COLD WEATHER	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
53	TROUSERS, WET WEATHER	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
54	DEU TUNICS (SIZING KIT)	D	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
55	DEU TROUSER (SIZING KIT)	D	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
56	DEU SHIRT (SIZING KIT)	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
57	DEU SHIRT WHITE (SIZING KIT) - This is the only White item	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor

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CCC No./N° CCC - FMS No./N° VME
N/A

58	DAY PACK PATROL	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
59	TACTICAL VEST	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	

2. Total Estimated Cost of Fees

Extended Contract Period 1 (If Option is Exercised): \$_____ (insert amount at contract award)

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N/A

Extended Contract Period 2
From 01 Nov 2022 to 31 Oct 2023 (estimated)

ITEM NUMBER	ITEM DESCRIPTION	TYPE OF SERVICE (W = Wash) (D = Dry-clean)	STANDARD PICK-UP & DELIVERY	STANDARD PICK-UP & DELIVERY	URGENT SERVICE REQUESTS	TOTAL EVALUATED PRICE (\$CAD)
			*ESTIMATED QTY. PER/YEAR FOR INFO ONLY	ALL-INCLUSIVE FIRM FIXED PRICE PER ITEM (CAD\$) A	ALL-INCLUSIVE FIRM FIXED PRICE PER ITEM (CAD\$) B	
						C=A+B
1	BAG, DUFFEL	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
2	BAG, NUCLEAR, BIOLOGICAL AND CHEMICAL PROTECTIVE GEAR	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
3	BALACLAVA	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
4	CAP, KNIT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
5	CARRIER, MASK	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
6	CARRIER, SMALL ARMS PROTECTIVE BODY ARMOR	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
7	CASE SLEEPING BAG, BIVY BAG	W	120	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
8	COAT, COMBAT, CADPAT	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
9	COAT, COMBAT, CADPAT (TEMPERATE WEAR) ICE	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
10	COVER, FIELD PACK, CAMOUFLAGE	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
11	COVERALLS, EXTREME COLD WEATHER	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
12	COVERALLS, FLYERS'	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
13	GLOVE INSERTS, COLD WEATHER	W	1	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
14	GLOVE INSERTS, HIGH TEMPERATURE PROTECTIVE	W	1	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
15	GLOVE SHELLS, COLD WEATHER	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
16	GLOVES COMBAT, ARID REGION	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
17	GLOVES COMBAT, ARID REGION, FLAME RESISTANT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
18	GLOVES LIGHTWEIGHT THERMAL/MORTAR	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
19	GLOVES, ANTIFLASH	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
20	GLOVES, COLD WEATHER	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
21	GLOVES, COMBAT, TEMPERATE	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
22	GLOVES, FLYERS'	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
23	HAT, SUN, TEMPERATE WEATHER, COMBAT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
24	HOOD, EXTREME COLD WEATHER	W	100	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	

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CCC No./N° CCC - FMS No./N° VME
N/A

25	JACKET, FLYERS	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
26	JACKET, WET WEATHER (BLUE/BLACK)	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
27	LINER, EXTREME COLD WEATHER PARKA	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
28	LINER, MAN'S COAT	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
29	LINER, WET WEATHER PONCHO	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
30	MITTEN INSERTS, COLD WEATHER	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
31	MITTEN SHELLS, EXTREME COLD WEATHER	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
32	MITTEN SHELLS, MEN'S	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
33	OVERALLS, COLD WEATHER	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
34	PARKA, COMBAT, CADPAT (TW) ICE	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
35	PARKA, EXTREME COLD WEATHER (2 PCE)	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
36	PARKA MAN'S	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
37	PARKA, SNOW CAMOUFLAGE	W	2	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
38	PARKA, WET WEATHER (BLUE/BLACK)	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
39	RUCK SACK	W	50	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
40	SCARF, NECKWEAR	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
41	SHELTER HALF, TENT (GROUND SHEET)	W	70	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
42	SLEEPING BAG INNER	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
43	SLEEPING BAG OUTER	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
44	SLEEPING BAG LINER	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
45	SLEEPING BAG CARRIER	W	800	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
46	SLEEPING BAG HOOD	W	1600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
47	SLEEPING BAG SMALL MISSION + CASE	D	600	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
48	SOCKS, COLD WEATHER	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
49	THERMAL BLANKET LIGHTWEIGHT	W	240	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
50	TROUSERS, CAMOUFLAGE PATTERN	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
51	TROUSERS, COMBAT	W	10	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
52	TROUSERS, EXTREME COLD WEATHER	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
53	TROUSERS, WET WEATHER	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
54	DEU TUNICS (SIZING KIT)	D	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
55	DEU TROUSER (SIZING KIT)	D	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
56	DEU SHIRT (SIZING KIT)	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor
57	DEU SHIRT WHITE (SIZING KIT) - This is the only White item	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor

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N/A

58	DAY PACK PATROL	W	20	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	
59	TACTICAL VEST	W	5	\$\$ To be inserted by Vendor	\$\$ To be inserted by Vendor	

3. Total Estimated Cost of Fees

Extended Contract Period 2 (If Option is Exercised): \$_____ (insert amount at contract award)

4. Total Estimated Cost

Initial Contract Period: \$_____ (insert amount at contract award)

Extended Contract Period 1 (If Option is Exercised): \$_____ (insert amount at contract award)

Extended Contract Period 2 (If Option is Exercised): \$_____ (insert amount at contract award)