



INVITATION TO TENDER NOTICE

Solicitation #: FP802-180046
Closing Date: Friday, October 5, 2018
Time for solicitation closure: 02:00 PM, Eastern Daylight Time (EDT)

Title: Greening of Government Operations, South Base Buoy Maintenance Facility

Work site location: St. John's, Newfoundland and Labrador

THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:

1. Invitation to Tender Notice;
2. Construction Tender Form (**Mandatory - to be completed by Bidder**);
3. Specifications (*Description of the required work*); and
4. Drawings (Cover Page and ME-2 to ME-5).

CLOSING LOCATION(S):

Location #1: Please send your completed “Construction Tender Form” via email ONLY, as an attachment to: Lynda.Coulombe@dfo-mpo.gc.ca

Location #2: Should your submitted bid be over \$100,000.00 you are required to provide a Bid Bond. **This Bid Bond must be in its original version and sent via Canada Post or by Courier by closing time and date to:**

**Fisheries and Oceans Canada,
Attention: Lynda Coulombe
Procurement Hub – Ottawa Office,
Station 9N089A, 9th Floor
200 Kent Street,
Ottawa, Ontario K1A 0E6
Telephone: 613-327-9911**

The onus is on the bidder to ensure that the bid is delivered on time to the location designated.



LATE TENDER:

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

BID SECURITY:

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section G109 – Bid Security Requirements of DFO Instructions to Bidders ([DFO Instructions to Bidders](#))

Notes:

- (a) ***The Bid Security is to be submitted in hard copy with original signature(s) and by the bid closing date, time and mailing address as indicated above.***
- (b) ***The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.***

SCOPE OF WORK / DELIVERABLES:

The contractor is to supply and install two (2) new high-volume low-speed destratification fans.

The fans are to be secured to existing structure. Power is to be fed from existing panels 'LC' and 'LA'. Installation of the fans is to include the power connections and controls. The fan controls are to be supplied with the fan and include a smart wall controller.

The contractor is to remove all existing destrat fans, controls, conduit, and power back to panel.

The contractor is to relocate an existing supply air branch duct.

The contractor is to supply and install new LED lighting upgrade for the Facility. Contractor is to remove existing lighting fixtures and replace with new as specified on drawings. All existing lighting fixtures are to be return to building owner.



SITE VISIT:

Before submitting a bid, it is recommended that bidders visit the site and its surroundings to review and verify the form, nature and extent of the work, materials needed for the completion of the work, the means of access to the site, severity, exposure and uncertainty of weather, any accommodations they may require, and in general shall obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid or costs to do the work. No allowance shall be made subsequently in this connection on account of error or negligence to properly observe and determine the conditions that will apply.

Contractors, bidders or those they invite to site are to review specification Section 01 35 29 - Health and Safety Requirements before visiting site. Take all appropriate safety measures for any visit to site, either before or after acceptance of bid.

PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

ENQUIRIES

DFO will accept Enquiries from Bidders until **2:00 PM Eastern Daylight Time (EDT) on Friday, September 28th, 2018**. Bidders must send their enquiries by email to Lynda.Coulombe@dfo-mpo.gc.ca.

EXPECTED START AND COMPLETION DATES:

Start Date: Upon contract award
Completion Date: November 30th, 2018

SECURITY LEVEL REQUIREMENTS:

Reliability clearance is required by the contractor otherwise all access to the site will and must be escorted by DFO.



ACCEPTANCE OF TENDERS:

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Kind regards,

Lynda Coulombe

Procurement and Contracting Consultant
Procurement Hub, Materiel and Procurement Services
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