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**Bid Receiving Public Works and Government
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1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scotia

B3J 1T3

Bid Fax: (902) 496-5016

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

**Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions**

1713 Bedford Row

Halifax, N.S./Halifax, (N.É.)

Halifax

Nova Scot

B3J 1T3

Title - Sujet Janitorial Services - BIO	
Solicitation No. - N° de l'invitation EB281-182693/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client EB281-18-2693	Date 2018-09-24
GETS Reference No. - N° de référence de SEAG PW-\$HAL-122-5770	
File No. - N° de dossier HAL-8-80009 (122)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-10-04	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Chinye (HAL), Chukwudi	Buyer Id - Id de l'acheteur hal122
Telephone No. - N° de téléphone (902) 401-7604 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Amendment 003 is raised to incorporate the changes and respond to the question below. An additional line item was added to Annex B-Basis of Payment.

Question 1: Is the contract cleaner responsible for picking up scattered litter around the 2 outside courtyards?

Response to Question 1: Yes, cleaners will be responsible for picking up scattered litter around the two (2) outside courtyards.

The cleaners are responsible for moving and replacing the blue paper bins throughout the facility once full.

Section 2 of the Statement of Work

Delete in its entirety

Insert as follows

1. Description of Work .1 The scope of work under this contract, comprises the furnishing of all labour, supervision, materials, tools, and equipment necessary for complete and satisfactory cleaning/janitorial services as specified hereunder.

.3 The Contractor shall maintain the following minimum staff complement on site during schedule operational hours of 08:00-16:30 pm - Monday to Friday.

1 Supervisor

1 Duty Cleaner

12 General Cleaners

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ANNEX B

Delete In its entirety
Insert as follows

BASIS OF PAYMENT

1) Firm all-inclusive rates for Routine, Schedule and Patrol Cleaning operations as detailed in the Statement of Work- Annex A

2) BIO Search and Rescue Marina Operations building upon completion will replace Bungalow Building. The firm annual rate for BIO Search and Rescue Marina Operations building will form part of the price evaluation for this requirement and will only be incorporated in the subsequent contract via a contract amendment and upon completion by removing the bungalow building and replacing that with the BIO Search and Rescue Marina Operations building.

3) There will be no increase or decrease to the contract amount when an existing floor covering is converted to another type.

4) The bidder shall maintain the following minimum staff complement on site during schedule operational hours of 08:00-16:30 pm - Monday to Friday.

Supervisor	1
Duty Cleaner	1
Cleaners	12

Total	14
-------	----

Year 1:

TABLE A- Scheduled Cleaning/Janitorial Services

As per Amendment 003

Column A	Column B Description (Cleanable Area)	Column C Firm Monthly Rate per m ²	Column D Firm Monthly Rate/Price Column D= m ² estimate in Col B x Firm Monthly Rate per m ² in Col C)	Column E Estimated Quantity/Number of months	Column F Extended Price (Firm Annual Rate) (Column D*Column E)
1.	Polaris Building 5,217m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
2.	Vansteenburg Building. 5,886 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
3.	Murray Building 5009 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
4.	Holland Building 5594 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
5.	Strickland Building 3,417 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
6.	Fish Lab Building 4,108 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____

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7.	Vulcan Building & Guard House 6,758 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
8.	Argo Building 868m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
9.	Bungalow Building 111m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
10	Kathrine Ellis Building 7,200m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
11	Coast Guard Building 7,800m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
12	Buoy Office 175m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
The BIO Search and Rescue Marina operations building will be incorporated into the contract upon completion.					
13	BIO Search and Rescue Marina Operations building 234m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
Total-Table A					\$ _____

Table B – Pricing for Task Authorization / Unscheduled Services Year 1

Firm all inclusive prices/rates including overhead, profit and all related costs for additional cleaning, Emergency Cleaning operations not described in Pricing Table A on an "AS AND WHEN REQUESTED" basis.

LABOUR: Our firm hourly rate per qualified personnel shall be:

Year 1

TABLE A- Scheduled Cleaning/Janitorial Services

As per Amendment 003

Column A	Column B Description of work	Column C Unit of Measure	Column D Estimated quantity	Column E Price per unit	Column F Extended price (column D *Column E)
LABOUR: Our firm hourly rate per qualified personnel shall be: Regular Hours 08:00 to 16:30, Monday to Friday					
1	Labour/cleaner	Per hour	200	\$ _____	\$ _____
LABOUR: Our firm hourly rate per qualified personnel shall be: Outside Regular Hours Monday to Saturday					
2	Labour/cleaner	Per hour	75	\$ _____	\$ _____
LABOUR: Our firm hourly rate per qualified personnel shall be: Sunday and Statutory Holidays					
3	Labour/cleaner	Per hour	50	\$ _____	\$ _____

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Total-Table B	\$_____
	Hst extra

TABLE C-Year 1
As per Amendment 003

Column A	Column B	Column C	Column D
	Mark up per year	Estimated Expenditure per year	Extended Price
1	_____ %	\$500	\$_____
Total Table C			\$_____ HST extra

* The Extended Price for materials is calculated by adding the mark-up quoted to the total estimated expenditure (Example: Year 1, \$500.00 estimated expenditure; 10% mark-up quoted = \$500.00 + (\$500.00 x 10%) = \$550.00)

Parts will be supplied FOB Destination including all delivery charges. The following definitions have been used to arrive at the figures as noted:

i) MARK-UP - The difference between the Contractor's laid-down cost for product and resale price to the Crown. Mark-up includes applicable internal cost allocation by the Contractor such as material handling and general and administrative (G&A) expenses plus profit.

ii) LAID-DOWN COST - The cost incurred by a vendor to acquire a specific product or service for resale to the government. This includes but is not limited to the supplier's invoice price (less trade discounts), plus any applicable charges for incoming transportation, foreign exchange, customs duty and brokerage.

Year 1- Total (Table A) + Total (Table B) + Total (Table C)= \$_____ HSTextra
IN THE CASE OF ERROR IN THE EXTENSION OF PRICES, THE UNIT PRICE WILL GOVERN.

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1) Firm all-inclusive rates for Routine, Schedule and Patrol Cleaning operations as detailed in the Statement of Work- Annex A

2) BIO Search and Rescue Marina Operations building upon completion will replace Bungalow Building. The firm annual rate for BIO Search and Rescue Marina Operations building will form part of the price evaluation for this requirement and will only be incorporated in the subsequent contract via a contract amendment and upon completion by removing the bungalow building and replacing that with the BIO Search and Rescue Marina Operations building.

3) There will be no increase or decrease to the contract amount when an existing floor covering is converted to another type.

4) The bidder shall maintain the following minimum staff complement on site during schedule operational hours of 08:00-16:30 pm - Monday to Friday.

Supervisor 1
Duty Cleaner 1
Cleaners 12

Total 14

Year 2:

TABLE A- Scheduled Cleaning/Janitorial Services

As per Amendment 003

Column A	Column B Description (Cleanable Area)	Column C Firm Monthly Rate per m ²	Column D Firm Monthly Rate/Price Column D= m ² estimate in Col B x Firm Monthly Rate per m ² in Col C)	Column E Estimated Quantity/Number of months	Column F Extended Price (Firm Annual Rate) (Column D*Column E)
1.	Polaris Building 5,217m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
2.	Vansteenburg Building. 5,886 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
3.	Murray Building 5009 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
4.	Holland Building 5594 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
5.	Strickland Building 3,417 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
6.	Fish Lab Building 4,108 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
7.	Vulcan Building & Guard House 6,758 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____

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8.	Argo Building 868m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
9.	Bungalow Building 111m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
10	Kathrine Ellis Building 7,200m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
11	Coast Guard Building 7,800m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
12	Buoy Office 175m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
The BIO Search and Rescue Marina operations building will be incorporated into the contract upon completion.					
13	BIO Search and Rescue Marina Operations building 234m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
Total-Table A					\$ _____

Table B – Pricing for Task Authorization / Unscheduled Services Year 2

Firm all inclusive prices/rates including overhead, profit and all related costs for additional cleaning, Emergency Cleaning operations not described in Pricing Table A on an "AS AND WHEN REQUESTED" basis.

LABOUR: Our firm hourly rate per qualified personnel shall be:

Year 2:

As per Amendment 003

Column A	Column B Description of work	Column C Unit of Measure	Column D Estimated quantity	Column E Price per unit	Column F Extended price (column D *Column E
LABOUR: Our firm hourly rate per qualified personnel shall be: Regular Hours 08:00 to 16:30, Monday to Friday					
1	Labour /cleaner	Per hour	200	\$ _____	\$ _____
LABOUR: Our firm hourly rate per qualified personnel shall be: Outside Regular Hours Monday to Saturday					
2	Labour/cleaner	Per hour	75	\$ _____	\$ _____
LABOUR: Our firm hourly rate per qualified personnel shall be: Sunday and Statutory Holidays					
3	Labour/cleaner	Per hour	50	\$ _____	\$ _____
Total-Table B					\$ _____ Hst extra

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TABLE C-Year 2
As per Amendment 003

Column A	Column B	Column C	Column D
	Mark up per year	Estimated Expenditure per year	Extended Price
1	%	\$500	\$
Total Table C			\$ HST extra

* The Extended Price for materials is calculated by adding the mark-up quoted to the total estimated expenditure (Example: Year 1, \$500.00 estimated expenditure; 10% mark-up quoted = \$500.00 + (\$500.00 x 10%) = \$550.00)

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Year 2- Total (Table A) + Total (Table B) + Total (Table C)= \$_____ HSTextra
IN THE CASE OF ERROR IN THE EXTENSION OF PRICES, THE UNIT PRICE WILL GOVERN.

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1) Firm all-inclusive rates for Routine, Schedule and Patrol Cleaning operations as detailed in the Statement of Work- Annex A

2) BIO Search and Rescue Marina Operations building upon completion will replace Bungalow Building. The firm annual rate for BIO Search and Rescue Marina Operations building will form part of the price evaluation for this requirement and will only be incorporated in the subsequent contract via a contract amendment and upon completion by removing the bungalow building and replacing that with the BIO Search and Rescue Marina Operations building.

3) There will be no increase or decrease to the contract amount when an existing floor covering is converted to another type.

4) The bidder shall maintain the following minimum staff complement on site during schedule operational hours of 08:00-16:30 pm - Monday to Friday.

Supervisor 1
Duty Cleaner 1
Cleaners 12

Total 14

Option Year 1:

TABLE A- Scheduled Cleaning/Janitorial Services As per Amendment 003

Column A	Column B Description (Cleanable Area)	Column C Firm Monthly Rate per m ²	Column D Firm Monthly Rate/Price Column D= m ² estimate in Col B x Firm Monthly Rate per m ² in Col C)	Column E Estimated Quantity/Number of months	Column F Extended Price (Firm Annual Rate) (Column D*Column E)
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8.	Argo Building 868m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
9.	Bungalow Building 111m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
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12	Buoy Office 175m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
The BIO Search and Rescue Marina operations building will be incorporated into the contract upon completion.					
13	BIO Search and Rescue Marina Operations building 234m² x	\$ _____ =	\$ _____ x	12 =	\$ _____
Total-Table A					\$ _____

Table B – Pricing for Task Authorization / Unscheduled Services Option Year 1

Firm all inclusive prices/rates including overhead, profit and all related costs for additional cleaning, Emergency Cleaning operations not described in Pricing Table A on an "AS AND WHEN REQUESTED" basis.

LABOUR: Our firm hourly rate per qualified personnel shall be:

Option Year 1

As per Amendment 003

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2	Labour/cleaner	Per hour	75	\$ _____	\$ _____
LABOUR: Our firm hourly rate per qualified personnel shall be: Sunday and Statutory Holidays					
3	Labour/cleaner	Per hour	50	\$ _____	\$ _____
Total-Table B					\$ _____ Hst extra

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**TABLE C- Option Year 1
As per Amendment 003**

Column A	Column B	Column C	Column D
	Mark up per year	Estimated Expenditure per year	Extended Price
1	_____ %	\$500	\$ _____
Total Table C			\$ _____ HST extra

* The Extended Price for materials is calculated by adding the mark-up quoted to the total estimated expenditure (Example: Year 1, \$500.00 estimated expenditure; 10% mark-up quoted = \$500.00 + (\$500.00 x 10%) = \$550.00)

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Option Year 1- Total (Table A) + Total (Table B) + Total (Table C)= \$ _____ HSTextra
IN THE CASE OF ERROR IN THE EXTENSION OF PRICES, THE UNIT PRICE WILL GOVERN.

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1) Firm all-inclusive rates for Routine, Schedule and Patrol Cleaning operations as detailed in the Statement of Work- Annex A

2) BIO Search and Rescue Marina Operations building upon completion will replace Bungalow Building. The firm annual rate for BIO Search and Rescue Marina Operations building will form part of the price evaluation for this requirement and will only be incorporated in the subsequent contract via a contract amendment and upon completion by removing the bungalow building and replacing that with the BIO Search and Rescue Marina Operations building.

3) There will be no increase or decrease to the contract amount when an existing floor covering is converted to another type.

4) The bidder shall maintain the following minimum staff complement on site during schedule operational hours of 08:00-16:30 pm - Monday to Friday.

Supervisor 1
Duty Cleaner 1
Cleaners 12

Total 14

Option Year 2:

TABLE A- Scheduled Cleaning/Janitorial Services

As per Amendment 003

Column A	Column B Description (Cleanable Area)	Column C Firm Monthly Rate per m ²	Column D Firm Monthly Rate/Price Column D= m ² estimate in Col B x Firm Monthly Rate per m ² in Col C)	Column E Estimated Quantity/Number of months	Column F Extended Price (Firm Annual Rate) (Column D*Column E)
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The BIO Search and Rescue Marina operations building will be incorporated into the contract upon completion.					
13	BIO Search and Rescue Marina Operations building 234m² x	\$_____ =	\$_____ x	12 =	\$_____
Total-Table A					\$_____

Table B – Pricing for Task Authorization / Unscheduled Services Option Year 2

Firm all inclusive prices/rates including overhead, profit and all related costs for additional cleaning, Emergency Cleaning operations not described in Pricing Table A on an "AS AND WHEN REQUESTED" basis.

LABOUR: Our firm hourly rate per qualified personnel shall be:

Option Year 2

As per Amendment 003

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LABOUR: Our firm hourly rate per qualified personnel shall be: Regular Hours 08:00 to 16:30, Monday to Friday					
1	Labour /cleaner	Per hour	200	\$_____	\$_____
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3	Labour/cleaner	Per hour	50	\$_____	\$_____
Total-Table B					\$_____
					Hst extra

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**TABLE C- Option Year 2
As per Amendment 003**

Column A	Column B	Column C	Column D
	Mark up per year	Estimated Expenditure per year	Extended Price
1	_____ %	\$500	\$ _____
Total Table C			\$ _____ HST extra

* The Extended Price for materials is calculated by adding the mark-up quoted to the total estimated expenditure (Example: Year 1, \$500.00 estimated expenditure; 10% mark-up quoted = \$500.00 + (\$500.00 x 10%) = \$550.00)

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1) Firm all-inclusive rates for Routine, Schedule and Patrol Cleaning operations as detailed in the Statement of Work- Annex A

2) BIO Search and Rescue Marina Operations building upon completion will replace Bungalow Building. The firm annual rate for BIO Search and Rescue Marina Operations building will form part of the price evaluation for this requirement and will only be incorporated in the subsequent contract via a contract amendment and upon completion by removing the bungalow building and replacing that with the BIO Search and Rescue Marina Operations building.

3) There will be no increase or decrease to the contract amount when an existing floor covering is converted to another type.

4) The bidder shall maintain the following minimum staff complement on site during schedule operational hours of 08:00-16:30 pm - Monday to Friday.

Supervisor 1
Duty Cleaner 1
Cleaners 12

Total 14

Option Year 3:

TABLE A- Scheduled Cleaning/Janitorial Services As per amendment 003

Column A	Column B Description (Cleanable Area)	Column C Firm Monthly Rate per m ²	Column D Firm Monthly Rate/Price Column D= m ² estimate in Col B x Firm Monthly Rate per m ² in Col C)	Column E Estimated Quantity/Number of months	Column F Extended Price (Firm Annual Rate) (Column D*Column E)
1.	Polaris Building 5,217m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
2.	Vansteenburg Building. 5,886 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
3.	Murray Building 5009 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
4.	Holland Building 5594 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
5.	Strickland Building 3,417 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
6.	Fish Lab Building 4,108 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____
7.	Vulcan Building & Guard House 6,758 m ² x	\$ _____ =	\$ _____ x	12 =	\$ _____

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8.	Argo Building 868m² x	\$_____ =	\$_____ x	12 =	\$_____
9.	Bungalow Building 111m² x	\$_____ =	\$_____ x	12 =	\$_____
10	Kathrine Ellis Building 7,200m² x	\$_____ =	\$_____ x	12 =	\$_____
11	Coast Guard Building 7,800m² x	\$_____ =	\$_____ x	12 =	\$_____
12	Buoy Office 175m² x	\$_____ =	\$_____ x	12 =	\$_____
The BIO Search and Rescue Marina operations building will be incorporated into the contract upon completion.					
13	BIO Search and Rescue Marina Operations building 234m² x	\$_____ =	\$_____ x	12 =	\$_____
Total-Table A					\$_____

Table B – Pricing for Task Authorization / Unscheduled Services Option Year 3

Firm all inclusive prices/rates including overhead, profit and all related costs for additional cleaning, Emergency Cleaning operations not described in Pricing Table A on an "AS AND WHEN REQUESTED" basis.

LABOUR: Our firm hourly rate per qualified personnel shall be:

Option Year 3

AS per amendment 003

Column A	Column B Description of work	Column C Unit of Measure	Column D Estimated quantity	Column E Price per unit	Column F Extended price (column D *Column E
LABOUR: Our firm hourly rate per qualified personnel shall be: Regular Hours 08:00 to 16:30, Monday to Friday					
1	Labour /cleaner	Per hour	200	\$_____	\$_____
LABOUR: Our firm hourly rate per qualified personnel shall be: Outside Regular Hours Monday to Saturday					
2	Labour/cleaner	Per hour	75	\$_____	\$_____
LABOUR: Our firm hourly rate per qualified personnel shall be: Sunday and Statutory Holidays					
3	Labour/cleaner	Per hour	50	\$_____	\$_____
Total-Table B					\$_____
					Hst extra

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**TABLE C- Option Year 3
As per Amendment 003**

Column A	Column B	Column C	Column D
	Mark up per year	Estimated Expenditure per year	Extended Price
1	_____ %	\$500	\$ _____
Total Table C			\$ _____ HST extra

* The Extended Price for materials is calculated by adding the mark-up quoted to the total estimated expenditure (Example: Year 1, \$500.00 estimated expenditure; 10% mark-up quoted = \$500.00 + (\$500.00 x 10%) = \$550.00)

Parts will be supplied FOB Destination including all delivery charges. The following definitions have been used to arrive at the figures as noted:

i) MARK-UP - The difference between the Contractor's laid-down cost for product and resale price to the Crown. Mark-up includes applicable internal cost allocation by the Contractor such as material handling and general and administrative (G&A) expenses plus profit.

ii) LAID-DOWN COST - The cost incurred by a vendor to acquire a specific product or service for resale to the government. This includes but is not limited to the supplier's invoice price (less trade discounts), plus any applicable charges for incoming transportation, foreign exchange, customs duty and brokerage.

Option Year 3- Total (Table A) + Total (Table B) + Total (Table C)= \$ _____HSTextra

IN THE CASE OF ERROR IN THE EXTENSION OF PRICES, THE UNIT PRICE WILL GOVERN.

TOTAL EVALUATED PRICE= Year 1 total +Year 2 total +Option Year 1 total +Option year 2 total + Option Year 3 total =
\$ _____HST extra

The total evaluated price will be considered during evaluation of all bids received.

ALL Other Terms and Conditions Remain the Same.