



## INVITATION TO TENDER NOTICE

**Solicitation :** FP802-180128  
**Closing Date:** **October 12, 2018**  
**Time for solicitation closure:** 12:00 PM, Daylight Savings Time (DST)

**Title:** **Installation of 2 new Aid to Navigate towers**

**Work site location:** **LL366 Jackstraw Shoal/LL371.2 The Punts, St. Lawrence River, Gananoque, Ontario**

### **THIS INVITATION TO TENDER PACKAGE INCLUDES THE FOLLOWING:**

1. Invitation to Tender Notice;
2. Construction Tender Form (**Mandatory – pages 3 and 4 to be completed by Bidder**);
3. Specifications (Description/drawings of the required work);
4. Appendix “A” Mandatory Criteria (**Mandatory - Bidder must address in detail and submit with bid as a separate attachment.**)

### **CLOSING LOCATION(S):**

**Location #1:** For electronic submissions **ONLY**, please send the electronic proposal to:  
[Laurent.Hotte@dfo-mpo.gc.ca](mailto:Laurent.Hotte@dfo-mpo.gc.ca)

The maximum size per email (including attachments) is **limited to 10MB**. If the limit is exceeded, your email might not be received by DFO. It is suggested that you compress the email size or send multiple emails to ensure delivery. Bidders are responsible to send their proposal and to allow enough time for DFO to receive the proposal by the closing date and time indicated in the RFP.

**DFO will not be responsible for any failure or delays attributable to the transmission or receipt of the email tender.** For all submissions received by the tender closing date and time, DFO will send an email confirming receipt of the tender to the bidder.

**Location #2:** For hard copy submissions and **Bid Bonds ONLY** (via Canada Post or by Courier), please send to:

**Fisheries and Oceans Canada,  
Attention: Larry Hotte  
Procurement Hub – Ottawa Office,  
Station 9E246, 9th Floor**



200 Kent Street,  
Ottawa, Ontario K1A 0E6

**The onus is on the bidder to ensure that the tender documents/bid bonds are delivered on time to the location designated.**

**LATE TENDER:**

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, provided the tender and revision(s) are both received prior to Tender Closing Time.

**BID SECURITY:**

For bids **greater than 100K**, the Bidder shall submit bid security with the tender in the form of a bid bond or a security deposit, with original signature(s). **Fax or photocopies are NOT acceptable.** The Bid Security shall be submitted in accordance with section GI09 – Bid Security Requirements of DFO Instructions to Bidders.

**Notes:**

*(a) All bids bonds are to be submitted in hard copy by the bid closing date and time to the mailing address indicated above whether the bid submission is sent via Location #1 or Location #2.*

*(b) The Bid Security will be returned except that of the successful Bidder, which will be retained until the successful Contractor has completed the said contract.*

**SCOPE OF WORK / DELIVERABLES:**

**Background**

Canadian Coast Guard (CCG) requires the installation of two new Aid to Navigation (ATON) towers at the sites known as LL366 – Jackstraw Shoal and LL371.2 The Punts. The existing towers are to be removed and disposed of at an appropriate facility. Intent is to construct the new towers in the area currently occupied by the existing towers. The new towers have been fabricated by others in anticipation of construction and will be provided to the Contractor at the CCG Designated Staging Location (DSL). Existing adjacent facilities (i.e. osprey platforms, landing facilities) if present are to be maintained in their current configuration.

**Description of Work**

Work under this Contract includes, but is not limited to, the provision of all labour, materials, and equipment required to:



- .1 Mobilize to the sites;
- .2 Design and construct foundations of suitable structural capacity to support the intended loads of the ATONs;
  - .1 Bidders are instructed to assume the installation of foundations as detailed in Appendix B3, Contract Drawings.
- .3 Transport the ATON from the CCG DSL to the sites;
- .4 Install the ATONs upon the completed foundations; and,
- .5 Remove and dispose of the existing towers.

The following works are to be undertaken by others and are hereby excluded from the work of this contract.

- .6 Fabrication of the new towers;
- .7 Application of marine coating systems; and,
- .8 Supply and installation of all appurtenant electrical equipment at each location.

### **LOCATION OF WORK SITE**

**LL366 Jackstraw Shoal/LL371.2 The Punts,  
St. Lawrence River, Gananoque, Ontario**

### **SITE VISIT:**

Not required

### **PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE:**

The minimum acceptable amount of Public Liability and Property Damage Insurance is **\$2,000,000.00** per occurrence. All tenders must be accompanied by confirmation from the tenderer's insurance company that the required insurance will be available upon contract award.

### **ENQUIRIES**

DFO will accept all Enquiries from Bidders until **12:00 PM Daylight Savings Time (DST) on Thursday October 04, 2018**. Bidders must send their enquiries **directly by email only** to [Laurent.Hotte@dfo-mpo.gc.ca](mailto:Laurent.Hotte@dfo-mpo.gc.ca).



**EXPECTED START AND COMPLETION DATES:**

**Start Date:** Upon contract Award  
**Completion Date:** December 21, 2018

**SECURITY REQUIREMENTS:**

Contractor will be escorted/supervised at site at all times by CCG staff.

**BASIS OF SELECTION:**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

**ACCEPTANCE OF TENDERS:**

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.

Kind regards,

**Larry Hotte**

Procurement and Contracting Consultant  
Procurement Hub, Materiel and Procurement Services, 9E246  
Fisheries and Oceans Canada  
200, Kent Street, Ottawa, ON, K1A 0E6, CANADA  
Telephone: 613-791-8039  
Email: [Laurent.Hotte@dfp-mpo.gc.ca](mailto:Laurent.Hotte@dfp-mpo.gc.ca)