



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Réception des soumissions - TPSGC / Bid Receiving
- PWGSC

1550, Avenue d'Estimauville
1550, D'Estimauville Avenue
Québec
Québec
G1J 0C7

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Service d'usinage-montage-soudure	
Solicitation No. - N° de l'invitation W7701-186588/B	Date 2018-09-28
Client Reference No. - N° de référence du client W7701-186588	
GETS Reference No. - N° de référence de SEAG PW-\$QCL-043-17493	
File No. - N° de dossier QCL-7-40163 (043)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-10-19	Time Zone Fuseau horaire Heure Normale du l'Est HNE
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Beauchesne, Sonia	Buyer Id - Id de l'acheteur qcl043
Telephone No. - N° de téléphone (418) 649-2702 ()	FAX No. - N° de FAX (418) 648-2209
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: RDDC-R et D Défense Canada-Valcartier DRDC-Defence R & D Canada-Valcartie Bâtisse 53 2459, route de la Bravoure QUEBEC Québec G3J1X5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

TPSGC/PWGSC
601-1550, Avenue d'Estimauville
Québec
Québec
G1J 0C7

Delivery Required - Livraison exigée Voir doc	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
W7701-186588/B
Client Ref. No. - N° de réf. du client
W7701-186588

Amd. No. - N° de la modif.
File No. - N° du dossier
QCL-7-40163

Buyer ID - Id de l'acheteur
QCL043
CCC No./N° CCC - FMS No./N° VME

**This request for Standing Offer (RFSO) cancels and supersedes previous RFSO number
W7701-186588/A
dated August 8, 2018 with a closing of September 17, 2018 at 2:00 PM EST.**

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	4
1.1 INTRODUCTION.....	4
1.2 SUMMARY	4
1.3 DEBRIEFINGS.....	5
PART 2 - OFFEROR INSTRUCTIONS	6
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	6
2.2 SUBMISSION OF OFFERS	6
2.3 FORMER PUBLIC SERVANT.....	6
2.4 ENQUIRIES - REQUEST FOR STANDING OFFERS	8
2.5 APPLICABLE LAWS.....	8
PART 3 - OFFER PREPARATION INSTRUCTIONS.....	9
3.1 OFFER PREPARATION INSTRUCTIONS.....	9
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	11
4.1 EVALUATION PROCEDURES.....	11
4.2 BASIS OF SELECTION.....	11
PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION	12
5.1 CERTIFICATIONS REQUIRED WITH THE OFFER	12
5.2 CERTIFICATIONS PRECEDENT TO THE ISSUANCE OF A STANDING OFFER AND ADDITIONAL INFORMATION	12
PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES	14
A. STANDING OFFER	14
6.1 OFFER.....	14
6.2 SECURITY REQUIREMENTS	14
6.3 STANDARD CLAUSES AND CONDITIONS.....	14
6.4 TERM OF STANDING OFFER	15
6.5 AUTHORITIES	15
6.6 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	16
6.7 IDENTIFIED USERS.....	16
6.8 CALL-UP PROCEDURES	16
6.9 CALL-UP INSTRUMENT	17
6.10 LIMITATION OF CALL-UPS	17
6.11 FINANCIAL LIMITATION.....	17
6.12 PRIORITY OF DOCUMENTS	18
6.13 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	18
6.14 APPLICABLE LAWS.....	18
B. RESULTING CONTRACT CLAUSES	19
6.1 REQUIREMENT	19
6.2 STANDARD CLAUSES AND CONDITIONS.....	19
6.3 TERM OF CONTRACT	19
6.4 PROACTIVE DISCLOSURE OF CONTRACTS WITH FORMER PUBLIC SERVANTS	19
6.5 PAYMENT	19

Solicitation No. - N° de l'invitation
W7701-186588/B
Client Ref. No. - N° de réf. du client
W7701-186588

Amd. No. - N° de la modif.
File No. - N° du dossier
QCL-7-40163

Buyer ID - Id de l'acheteur
QCL043
CCC No./N° CCC - FMS No./N° VME

6.6	INVOICING INSTRUCTIONS	21
6.7	INSURANCE	21
ANNEX "A" - REQUIREMENT		22
1.	TITLE	22
2.	BACKGROUND.....	22
3.	ACRONYMS	22
4.	APPLICABLE DOCUMENTS AND REFERENCES	22
5.	REQUIREMENT.....	22
6.	DELIVERY TIMELINE	24
7.	LANGUAGE OF WORK.....	24
8.	LOCATION OF WORK.....	24
9.	GOVERNMENT-SUPPLIED MATERIAL (GSM).....	24
10.	SPECIAL CONSIDERATIONS	24
10.1	MATERIALS	24
10.2	CONDITIONS.....	25
10.3	CALL-UP PROCEDURE.....	25
ANNEX "B" - BASIS OF PAYMENT.....		27
ANNEX "C" TO PART 3 OF THE REQUEST FOR STANDING OFFERS.....		29
	ELECTRONIC PAYMENT INSTRUMENTS.....	29
ANNEX "D" - MANDATORY TECHNICAL CRITERIA		30
ANNEX "E" - STANDING OFFER REPORTING		32
ATTACHEMENT 1 - CHECK LIST		33

PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment, the Standing Offers reporting, the Electronic Payment Instruments, and the mandatory technical criteria.

1.2 Summary

1.2.1 Brief description of the requirement

Defense Research and Development Canada (DRDC) - Valcartier Research Center intends to issue two Regional Individual Standing Offers (RISO) for the machining, assembly and welding of medium to large parts with precision ranging from medium to high for its research projects. Some additional services such as services for surface treatment (liquid paint with or without a separate undercoat / galvanization) may also be required.

For that purpose, companies with a fleet of machinery that can comply with the technical specifications will be invited to tender.
For each call-up, the Contractor will have to analyze DRDC's requirement and review the technical drawings provided. The Contractor will be required to provide a written estimate of the work to be performed. This estimate must include the transportation (pick-up and/or delivery), labour and materials.

Two (2) Standing Offers, for a total estimated value of \$450,000.00 (plus applicable taxes), may result from this Request for Standing Offers. These standing offers will be issued on a proportional basis: 60% of the total value of the Standing Offers (estimated at \$ 270,000.00) to the Offeror with the lowest eligible bid and 40% (estimated at \$ 180,000.00) to the Offeror who submitted the second eligible bid with the lowest evaluated price.

If a single responsive bid is received, it is expected that a standing offer, totaling \$ 450,000.00 (plus applicable taxes) approximately, will result from this Request for Standing Offers.

The duration of the Standing Offers is 1 year and 2 additional one-year periods.

1.2.2 Modifications to previous solicitation (W7701-186588/A) and specifications

Possession of a "FaroArm" or a similar measuring device is no longer a mandatory requirement, but an optional service. Photographs may be submitted by an **ePost connection** or will be required by email within three (3) business days of a written request from the Contracting Authority.

1.2.3 Trade agreements

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

1.2.4 Canadian content

The requirement is limited to Canadian goods and/or services.

1.2.5 epost Connect service

This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2018-05-22) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

2.2 Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:

Bid Receiving Unit
Public Works and Government Services Canada (PWGSC)
601-1550, Avenue d'Estimauville
Québec, (Québec) G1J 0C7

Facsimile: 418-648-2209
ePost connection address for Quebec region :
TPSGC.RQReceptionSoumissions-QRSupplyTendersReception.PWGSC@tpsgc-pwgsc.gc.ca

*****Note that you cannot send your proposal/solicitation directly to the email address; you must use an [ePost connection](#). Please create a Postal account and send an email to the address above to start a conversation.*****

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension?

YES () NO ()

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?

YES () NO ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

- If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. Offerors are required to provide their offer in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.
- The offer must be gathered per section and separated as follows:
 - Section I: Technical Offer
 - Section II: Financial Offer
 - Section III: Certifications
- If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment.

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "C" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "C" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation,

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

The Offerors must provide photographs of the equipment and the model numbers on the machines as well as a copy of the SMAW, GMAW and FCAW certificates for welding steel as per Annex D.

The pictures must be taken on the Contractor's premises. Pictures from the internet will be considered non-responsive.

4.1.2 Financial Evaluation

4.1.2.1 Evaluation of Price – Offer

SACC Manual Clause [M0220T](#) (2016-01-28), Evaluation of Price - offer

4.2 Basis of Selection

4.2.1 Basis of selection - Mandatory Technical Criteria Only

SACC Manual Clause [M0031T](#) (2007-05-25), Mandatory Technical Criteria Only

4.2.2 Multiple Standing Offers

Two (2) Standing Offers, for a total estimated value of \$450,000.00 (plus applicable taxes), may result from this Request for Standing Offers. These standing offers will be issued on a proportional basis: 60% of the total estimated value of the Standing Offers (estimated at \$ 270,000.00) to the Offeror with the lowest eligible bid and 40% (estimated at \$ 180,000.00) to the Offeror who submitted the second eligible bid with the lowest evaluated price.

If a single responsive bid is received, it is expected that a standing offer, totaling \$ 450,000.00 (plus applicable taxes) approximately, will result from this Request for Standing Offers.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](#)

website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Canadian Content Certification

This procurement is limited to Canadian goods and Canadian services.

The Offeror certifies that:

() a minimum of 80 percent of the total price for the offer consist of Canadian goods and Canadian services as defined in paragraph 5 of clause [A3050T](#).

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult [Annex 3.6.\(9\)](#), Example 2, of the [Supply Manual](#).

5.2.1.3.1.1 SACC Manual clause [A3050T](#) (2014-11-27), Canadian Content Definition

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the requirement at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2005](#) (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid for by Canada acquisition cards.

The Offeror must provide this data in accordance with the reporting requirements detailed in annex D entitled "Mandatory technical criteria". If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted every 6 months to the Standing Offer Authority.

The reporting periods are defined as follows:

- first: November 1 to May 31
- second: June 1 to October 31

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from date of Standing Offer for 12 months.

6.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two additional periods of one year each, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Standing Offer.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name : Sonia Beauchesne
Title : Intern officer
Public Works and Government Services Canada
Acquisitions Branch
601-1550, avenue d'Estimauville
Québec, (Québec), G1J 0C7

Telephone : 418-649-2702
Facsimile : 418-648-2209
E-mail address: sonia.beauchesne@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Technical Authority

The Technical Authority for the Standing Offer is:
(to be completed by PWGSC at Standing Offer issue)

Name : _____
Title : _____
Organization : _____
Address: _____

Telephone : _____
Facsimile : _____
E-mail address : _____

The Technical Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative

The Offeror's representative for the Standing Offer is :

Name : _____
Title : _____
Address: _____

Telephone : _____
Facsimile : _____
E-mail address : _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

6.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: National Defense – Valcartier.

6.8 Call-up Procedures

The Identified User will issue call-ups on a proportional basis: 60% of the total value of the Standing Offers to the Offeror with the lowest eligible bid and 40% to the Offeror who submitted the second eligible bid with the lowest evaluated price.

The Identified User and the Contracting Authority will monitor call-up activities and Standing Offer Reports to ensure work is allocated in accordance with predetermined work distribution.

6.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

6.10 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40 000 (Applicable Taxes included).

6.11 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of **CAD \$ 450 000,00** (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply

any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or four (4) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

6.12 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions [2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) the general conditions [2010C](#) (2018-06-21), General conditions : Services (medium complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Electronic Payment of Invoices;
- h) Annex D, Mandatory technical criteria;
- i) the Offeror's offer dated _____ (*to be completed at Standing Offer award*).

6.13 Certifications and Additional Information

6.13.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.13.2 SACC Manual Clauses

SACC Manual clause [M3060C](#) (2008-05-12), Attestation du contenu canadien
SACC Manual clause [M3800C](#) (2006-08-15), Estimates

6.14 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Requirement

The Contractor must perform the Work described in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

[2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of [2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) will not apply to payments made by credit cards.

6.3 Term of Contract

6.3.1 Period of the Contract

The period of the Contract is from date of Call-Up to end of warranty inclusive.

6.3.2 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

6.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

6.5 Payment

6.5.1 Basis of Payment

6.5.1.1 Workforce

The Contractor will be paid firm hourly rates as indicated in Annex B, for work performed in accordance with the Contract. Customs duties are included and Applicable Taxes are extra

6.5.1.2 Material

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex B "Basis of Payment". Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.5.1.3 Transport

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex B "Basis of Payment". Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.5.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

6.5.4 SACC Manual Clauses

SACC Manual clause [A9117C](#) (2007-11-30), T1204 – Direct Request by Customer Department
SACC Manual clause [C0711C](#) (2008-05-12), Time Verification

6.5.5 Electronic Payment of Invoices – Call-up (to be completed at Standing Offer award by TPSGC as per Annex C)

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);

6.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. The prices of materials, labor and transport must be defined and identifiable on the invoice.

Each invoice must be supported by:

- a. a copy of the invoice for the purchase of the material (if applicable).
3. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.7 Insurance

SACC Manual clause [G1005C](#) (2016-01-28) Insurance

ANNEX "A" - REQUIREMENT

1. TITLE

Machining, assembly and welding services

2. BACKGROUND

Defence Research and Development Canada (DRDC) – Valcartier Research Centre would like to issue a regional individual standing offer (RISO) for the medium- to high-precision machining, assembly and welding of medium to large parts for its research projects.

Some additional services, such as services for surface treatment (liquid paint, with or without a separate undercoat) and other surface treatment (galvanization), may also be required.

3. ACRONYMS

AD	Applicable document
CAM	Computer-aided manufacturing
CMM	Coordinate measuring machine
CNC	Computer numerical control
DRDC	Defence Research and Development Canada
FCAW	Flux-cored arc welding
GMAW	Gas metal arc welding
MIG	Metal inert gas
RISO	Regional individual standing offer
SMAW	Shielded metal arc welding
SoR	Statement of requirement
TA	Technical authority
TIG	Tungsten inert gas

4. APPLICABLE DOCUMENTS AND REFERENCES

AD1: AWS A2.4:2007 Welding standards (As applicable)

5. REQUIREMENT

5.1 Machining, assembling and welding parts

The Contractor is responsible for the machining, assembly and welding of parts with dimensions including, but not limited to, 3–12 feet working within tolerances of ± 0.030 inches to ± 0.001 inches using various materials (wood, metal, plastics, etc.) in accordance with the technical drawings provided (usually PDF or DTF file format).

The work required may include, but is not limited to:

- a. Program machines from files created by DRDC Valcartier using Solid Edge and/or NX software on the latest multi-axis CAM software.
- b. Produce parts with a dimension tolerance of up to ± 0.0001 inches using, at a minimum, the following equipment: manual lathe, manual milling machine, drill press, grinder, tapping machine, band saw and sander.
- c. Produce parts from the drawings provided using a CNC lathe capable of machining work pieces with minimum dimensions of 20 inches in diameter and 60 inches in length.
- d. Grind parts with a cylindrical grinder and/or a surface grinder with a tolerance of $\pm .0001$ inches.
- e. Fold steel plates that have minimum dimensions of $\frac{3}{4}$ inches in thickness and 12 feet in length.
- f. Mill, with a simultaneous 3-axis CNC milling machine, work pieces with minimum dimensions of 20 inches in height, 40 inches in width and 80 inches in length.
- g. Mill, with a simultaneous 3-axis CNC milling machine, work pieces with minimum dimensions of 10 inches in thickness, 72 inches in width and 94 inches in length.
- h. Weld steel in accordance with the SMAW, GMAW and FCAW certifications and weld aluminum using TIG welding and/or MIG welding (certification not required).

5.2 Conformity

Upon request, the Contractor must provide a certificate stating the conformity of the parts with the technical drawings provided by DRDC. This document can either be presented with the parts upon delivery or be emailed to the TA.

Since accuracy is very important, the following tasks can be requested to ensure that the parts conform to the drawings provided:

- a. Use a metrology laboratory equipped with, at minimum, but no limited, the following measuring tools: inside and outside micrometers, Vernier calipers, Vernier height gauges, gauge blocks, optical comparators, machinist squares and marble surfaces.
- b. Use a certified coordinate measuring machine (CMM).

5.3 Optional services

The following surface treatments services may be requested:

- a. liquid paint with or without a separate undercoat
- b. galvanization

The following conformity services may be requested:

- c. Upon pick-up and delivery, measure large parts with a portable precision-measuring

device, such as the FaroArm or a similar device.

6. DELIVERY TIMELINE

The Contractor must deliver the parts within two to twelve weeks of the call-up or in accordance with arrangements made before the call-up and approved by the TA, accounting for the size of the part or the complexity of the mandate.

Occasionally, the Contractor will need to be able to respond to **emergencies** in some situations for small projects that do not exceed 20 hours of work and that must be delivered in 5 working days, including transportation.

7. LANGUAGE OF WORK

Notes and instructions in the technical drawings provided by DRDC will be in French only. The Contractor can communicate in French or English.

8. LOCATION OF WORK

Work must be performed on the Contractor's site.

Materials will be picked up and projects will be delivered at the following address:

Defence Research and Development Canada – Valcartier Research Centre
2459 De la Bravoure Road
Québec City, QC
G3J 1X5
Canada

9. GOVERNMENT-SUPPLIED MATERIAL (GSM)

GSM 1: In some cases, materials may be supplied by DRDC as required. DRDC may ask the Contractor to pick up these materials. The Contractor must coordinate with the TA for the transport of the materials identified in the drawings to the fabrication site. DRDC will not be responsible for any transportation costs between the supplier's site and those of its subcontractors. Any surplus materials must be returned to DRDC upon delivery of the project.

10. SPECIAL CONSIDERATIONS

10.1 Materials

Provision of the materials required to manufacture the parts may be included in this standing offer, based on the requirements of the drawings provided. If the Contractor is requested to supply materials, those costs will be billed in accordance with the basis of payment. The price of materials and taxes must be indicated separately on the hourly rate invoice.

10.2 Conditions

- 1- The Contractor must complete the work based on the specifications of the drawings or sketches provided by DRDC. The Contractor must always contact the DRDC TA before changing or modifying the work planned, or to obtain other technical information.
- 2- DRDC will use the imperial system (inches) in its drawings and sketches. The Contractor must also use this system in all communications and documentation addressed to DRDC.
- 3- The work must be inspected by the DRDC Valcartier Quality Control Laboratory based on the drawings or sketches provided with the order. Any work that does not conform to the drawings or sketches shall be returned to the Contractor to be corrected or redone at the Contractor's expense.
- 4- Unless otherwise indicated, the Contractor must ensure the cleanliness and quality of shipped parts, i.e., that they are free of oil (unless rust protection was requested) and marks, and that they are deburred (unless sharp corners were requested).

10.3 Call-up procedure

Step 1:

The TA will email the Contractor when the parts need to be machined. In this email, the TA will provide the technical drawings, machining files, welding standards (if applicable) and the description of requirement.

Step 2:

The Contractor must analyze DRDC's requirement and review the technical drawings provided. The Contractor must provide, at no extra cost to the client department, a written estimate of the work to be performed. This estimate must include, where applicable, the cost of transportation (pick-up and/or delivery), and labour and materials in accordance with the basis of payment. Bids must be emailed to the TA. The TA must receive bids within two weeks of the call for cost estimates.

The Contractor must provide detailed estimates of the number of hours per machining operation and of the quantity of material. Once an estimate is submitted by the Contractor and accepted by the TA, a call-up will be issued and the work and services must be carried out at a cost not exceeding the cost quoted in the estimate. If the TA considers the labour estimate to be high, the TA or the TA's representative has the right to refuse work or to negotiate the number of hours required for the repair. Any estimate will be valid for ninety (90) days. Refer to the estimates section of the SACC manual M3800C (2006-08-15) – Estimates (PART 6, section 6.13.2) for more information on work estimates.

Step 3:

Solicitation No. - N° de l'invitation
W7701-186588/B
Client Ref. No. - N° de réf. du client
W7701-186588

Amd. No. - N° de la modif.
File No. - N° du dossier
QCL-7-40163

Buyer ID - Id de l'acheteur
QCL043
CCC No./N° CCC - FMS No./N° VME

An order will then be issued using the appropriate form (PWGSC 942), and the estimate will be included in the order.

ANNEX "B" - BASIS OF PAYMENT

FIRM RATES

For the duration of the Standing Offer, the Contractor agrees to calculate the cost of individual projects based on the firm hourly rates indicated below.

Item	Description	Estimated quantity for evaluation purpose only (A)	Year 1 (B)	Year 2 (C)	Year 3 (D)	Total financial value = A x (B+C+D)
<p>Mandatory services - Firm hourly rates The hourly rates below must include equipment and labour, as well as administrative expenses, employee benefits and other anticipated and unanticipated costs. Firm, all-inclusive rate for the duration of the standing offer, excluding applicable taxes.</p>						
1	Mechanical adjustment workshop : average price for all	65 hrs	\$ /hour	\$ /hour	\$ /hour	
2	Grinding : average price for one or the other machine or average for both	25 hrs	\$ /hour	\$ /hour	\$ /hour	
3	Computer numerical controlled CNC turret lathe with capacity of 20" X 60"	250 hrs	\$ /hour	\$ /hour	\$ /hour	
4	Milling machine CNC with capacity of 20" X 40' X 80"	250 hrs	\$ /hour	\$ /hour	\$ /hour	
5	Milling machine CNC with capacity of 10" X 72' X 94"	250 hrs	\$ /hour	\$ /hour	\$ /hour	
6	Welding SMAW + GMAW + FCAW + certificates	250 hrs	\$ /hour	\$ /hour	\$ /hour	
7	Aluminium TIG and/or MIG welding	65 hrs	\$ /hour	\$ /hour	\$ /hour	
8	Bending unit	25 hrs	\$ /hour	\$ /hour	\$ /hour	

Firm hourly rate for optional surface treatment services

The firm hourly rates must include equipment and labour, as well as administrative expenses, employee benefits and other anticipated and unanticipated costs. Firm all-inclusive rate for the duration of the Standing Offer, excluding applicable taxes.

9	Surface treatment : liquid paint with or without a separate undercoat (paint not included)	65 hrs	\$ /hour	\$ /hour	\$ /hour	
10	Surface treatment : galvanization	10 hrs	\$ /hour	\$ /hour	\$ /hour	

Material

If the Contractor is requested to supply materials, those costs will be billed in accordance with the basis of payment. The price of materials and taxes must be indicated separately on the hourly rate invoice.

Percentage of the cost of the material used to manufacture parts:

- a. The Offeror must provide the percentage of the cost of the material used to manufacture of the parts. This percentage represents the portion of the cost of the material used to manufacture of the parts that will be included in the invoices to the Department of National Defense.
- b. Here are two examples to illustrate:
 - i. If the bidder wants to charge 85% of the cost of the material, the percentage in column "B" will be 85%.
 - ii. If the bidder wants to charge 115% of the cost of the material, the percentage in column "B" will be 115%.

11	Material	20 000\$	%	%	%	
----	----------	----------	---	---	---	--

Transportation

The collection of materials supplied by the designated user and the delivery of the parts will be carried out by the Contractor. All-inclusive unit costs for the duration of the Standing Offer exclude applicable taxes. DRDC does not accept any transportation costs between the supplier's site and those of its subcontractors. A transport is a pick-up or a delivery. If there is a pick-up and a delivery at the same time, only one transport must be invoiced.

12	0 to 1 ton	5 transports	\$_____/transport	\$_____/transport	\$_____/transport	
13	1 ton and more	5 transports	\$_____/transport	\$_____/transport	\$_____/transport	

Solicitation No. - N° de l'invitation
W7701-186588/B
Client Ref. No. - N° de réf. du client
W7701-186588

Amd. No. - N° de la modif.
File No. - N° du dossier
QCL-7-40163

Buyer ID - Id de l'acheteur
QCL043
CCC No./N° CCC - FMS No./N° VME

ANNEX “C” to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Offeror must complete the information requested below, to identify which electronic payment instruments are accepted for the payment of invoices.

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);

ANNEX “D “ - MANDATORY TECHNICAL CRITERIA

Bids that do not meet all of the mandatory requirements will be declared non-responsive and disqualified.

Canada reserves the right to verify the lowest bidder’s compliance with the mandatory criteria by inspecting the Offerors’ facilities after the request for standing offers closes, but prior to award.

Regarding criteria MC1 to MC4, the Offeror must provide **photographs** of the equipment and the **model numbers** on the machines. The pictures must be taken on the Contractor’s premises. Pictures from the internet will be considered non-responsive.

CRITERIA		Photo and model # provided	
		YES	NO
MC1	<p>COORDINATE MEASURING MACHINE (CMM) The Offeror must have a certified coordinate measuring machine (CMM). The use of this type of device will be included in the machining cost as part of the certificate of compliance.</p>		
	<p>To provide at bid closing: Model number : _____</p>		
	<p>Photo provided within three (3) working days after written request</p>		
MC2	<p>COMPUTER NUMERICAL CONTROLLED (CNC) TURRET LATHE The Offeror must have a CNC turret lathe capable of machining work pieces with minimum dimensions of 20 inches in diameter and 60 inches in length.</p>		
	<p>To provide at bid closing: Model number : _____</p>		
	<p>Photo provided within three (3) working days after written request</p>		
MC3	<p>CNC MILLING MACHINE The Offeror must have one (1) simultaneous 3-axis CNC milling machine capable of machining work pieces with minimum dimensions of 20 inches in height, 40 inches in width and 80 inches in length.</p>		
	<p>To provide at bid closing: Model number : _____</p>		
	<p>Photo provided within three (3) working days after written request</p>		

Solicitation No. - N° de l'invitation
W7701-186588/B
 Client Ref. No. - N° de réf. du client
W7701-186588

Amd. No. - N° de la modif.
 File No. - N° du dossier
QCL-7-40163

Buyer ID - Id de l'acheteur
QCL043
 CCC No./N° CCC - FMS No./N° VME

MC4	<p>CNC MILLING MACHINE The Offeror must have one (1) simultaneous 3-axis CNC milling machine capable of machining work pieces with minimum dimensions of 10 inches in height, 72 inches in width and 94 inches in length.</p>		
	<p>To provide at bid closing: Model number : _____</p>		
	<p>Photo provided within three (3) working days after written request</p>		
MC5	<p>WELDING DEPARTMENT AND CERTIFICATIONS The Offeror must have a welding department with a minimum of three (3) different certifications for welding steel: SMAW, GMAW and FCAW. A copy of the certificates must be provided before award.</p> <p>The Offeror must also provide services for aluminum TIG welding and/or MIG welding in their department. Certification is not required for this service.</p>	Certificates provided	
		Yes	No

Solicitation No. - N° de l'invitation
W7701-186588/B
Client Ref. No. - N° de réf. du client
W7701-186588

Amd. No. - N° de la modif.
File No. - N° du dossier
QCL-7-40163

Buyer ID - Id de l'acheteur
QCL043
CCC No./N° CCC - FMS No./N° VME

ANNEX "E" – STANDING OFFER REPORTING

Send the report by email to sonia.beauchesne@tpsgc-pwgsc.gc.ca

Standing Offer : W7701-186588

Contractor : _____

Period covered : from November 1 _____ to May 31 _____
 from June 1 _____ to October 31 _____

Order Number	Order date	Delivery date	Items	Order value (\$ CAD)
Total value for the current period				
Total cumulative value (since the beginning of the Standing Offer)				

ATTACHEMENT 1 - CHECK LIST

Below is a checklist of the contents of your offer. This list is not an exhaustive list; it remains the Offeror's responsibility to prepare its offer in accordance with the instructions contained in the Request For Standing Offer (RFSO) and provide a comprehensible and sufficiently detailed offer, including all requested pricing details that will permit a complete evaluation in accordance with the criteria set out in the RFSO.

Pagination	
Page 1	Offerors should include with their offer, the first sheet of this RFSO properly completed and signed. Refer to 2006 Standard Instructions mentioned in clause 2.1 Standard Instructions, Clauses and Conditions .
Page 6	Offerors must submit their offer only to the address indicated in clause 2.2 Submission of Offers .
Pages 6, 7 and 8	Offerors should submit with their bid, clause 2.3 Former Public Servant duly completed.
Page 11	Offerors must pay attention on how offers will be evaluated and the winning offer selected. Refer to Part 4 - Evaluation Procedures and Basis of Selection .
Page 12	<u>Applicable only if an offence has been committed</u> Offerors must provide with their offer the required documentation as indicated Clause 5.1.1 Integrity Provisions - Declaration of Convicted Offences .
Page 12	Offerors must provide with their offer or promptly thereafter a list of names as indicated in clause 5.2.1 Integrity Provisions - Required Documentation . <ul style="list-style-type: none"> ➤ Please refer to section “17. Information to be provided when bidding, contracting or entering into a real property agreement” of the following Web site: http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html
Page 13	Offerors should submit with their offer, Certification 5.2.3 Canadian Content Certification properly completed.
Page 16	Offerors should submit with their offer, clause 6.5.3 Offeror's Representatives properly completed.
Annex B (p.27-28)	Offerors must include with their offer, Annex B - Basis of Payment duly completed.
Annex C (p.29)	Offerors should submit with their offer, Annex C – Electronic payment instruments properly completed according to clause 3.1.1 Payment by Credit Card.

Solicitation No. - N° de l'invitation
W7701-186588/B
Client Ref. No. - N° de réf. du client
W7701-186588

Amd. No. - N° de la modif.
File No. - N° du dossier
QCL-7-40163

Buyer ID - Id de l'acheteur
QCL043
CCC No./N° CCC - FMS No./N° VME

Annex D (p.30-31)	Offerors must include with their offer, Annex D – Mandatory technical criteria including the machines models numbers required.
----------------------	---