



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions -
TPSGC**

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT

MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication
360 Albert St. / 360, rue Albert
12th Floor / 12ième étage
Ottawa
Ontario
K1A 0S5

Title - Sujet Audio Visual Production Services	
Solicitation No. - N° de l'invitation U1400-187221/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client U1400-18-7221	Date 2018-10-04
GETS Reference No. - N° de référence de SEAG PW-\$\$CX-024-75553	
File No. - N° de dossier cx024.U1400-187221	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-10-18	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Lavigne (cx024), Pierre	Buyer Id - Id de l'acheteur cx024
Telephone No. - N° de téléphone (613) 990-3140 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
U1400-187221/A
Client Ref. No. - N° de réf. du client
U1400-187221

Amd. No. - N° de la modif.
001
File No. - N° du dossier
CX024. U1400-187221

Buyer ID - Id de l'acheteur
CX024
CCC No./N° CCC - FMS No./N° VME

Amendment to solicitation 001

This Amendment to solicitation is to answer questions from bidders.

Question 1:

"I would like to know whether this request for proposals is the renewal of an expired contract; that is, has your client, ISED, previously issued a contract that is similar to this request for proposals?"

Answer 1:

No. This is a new request.

Question 2:

"If yes, what is the real-dollar value spent under this contract? What is the name of the supplier under this contract?"

Answer 2:

N/A

Question 3:

"What is the dollar value expected to be spent with respect to the current request for proposals?"

Answer 3:

The value of the contract will be revealed when the contract is awarded, following the evaluation process.

Question 4:

"Is it correct that only one supplier will be chosen through the selection method indicated?"

Answer 4:

Yes.

Question 5:

"Finally, with respect to mandatory technical criterion M.2, (page 18 of 44 of your request for proposals), our company possesses numerous videos that we have produced for external clients. They meet all of criteria 1 through 9, with the exception of #8 (language – both body and spoken).

Solicitation No. - N° de l'invitation
U1400-187221/A
Client Ref. No. - N° de réf. du client
U1400-187221

Amd. No. - N° de la modif.
001
File No. - N° du dossier
CX024. U1400-187221

Buyer ID - Id de l'acheteur
CX024
CCC No./N° CCC - FMS No./N° VME

“Can your client consider videos in which there is no narrator or no speaking actors?”

Answer 5:

As described, and to meet criterion M.2, each video sample must demonstrate the following elements:

1. use of lighting,
2. camera angles,
3. graphics,
4. sound,
5. music,
6. effective use of treatment,
7. script,
8. language (both body and spoken), and
9. editing techniques.

Question 6:

“Is a presentation video for a client that includes point #8 acceptable? If yes, would your client accept only one video that contains point #8 so that we could bid on this request for proposals?”

“As it is written (page 34 of 44 of your call for proposals) under point 7 in the Statement of Work that ISED will

a) provide written scripts

I find it unfortunate that the video samples must all include point 8 (language – both body and spoken) since, in reality, each talent (actor and/or narrator) proposed to ISED for a video will have to be interviewed (audition with a pre-determined script) and submitted for your approval BEFORE proceeding with the selected talent(s).

“Ultimately, in light of what I have just indicated, the question is: Can your client remove point 8 (language – both body and spoken) from mandatory criterion M.2?”

Answer 6:

See the answer to question 5.

Solicitation No. - N° de l'invitation
U1400-187221/A
Client Ref. No. - N° de réf. du client
U1400-187221

Amd. No. - N° de la modif.
001
File No. - N° du dossier
CX024. U1400-187221

Buyer ID - Id de l'acheteur
CX024
CCC No./N° CCC - FMS No./N° VME

Question 7

For section M.1 of the technical bid: can we add performed tasks that you haven't listed?

Answer 7

Yes

Question 8

We have submitted proposals for Public Works in the past, and we usually have to request a code to open a conversation in order to submit our files through Epost. Is that not required for this RFP?

Answer 8

Yes it is, you must follow instructions as per the 2003 Standard Instructions - Goods or Services - Competitive Requirements.

**** ALL OTHER TERMS AND CONDITIONS OF THE SOLICITATION REMAIN UNCHANGED ****