



QUESTIONS AND ANSWERS (“QA”)

ISSUED TO ALL PROPONENTS

QA No.:	1
RFP #:	18190024
RFP Title:	Documentation of good practices in linking Civil Registration and Vital Statistics (CRVS) systems to social protection and identity management systems
Issue Date:	October 3, 2018
Issue by:	Lindsay Empey
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DETAILS OF THIS DOCUMENT

This QA document is being issued to respond to questions submitted by Proponents seeking further clarification.

QUESTION 1:

Can I bid with 2 other independent high-level consultants? If yes, do you need a lead bidder, with co-bidders, or is it possible to contract with co-bidders without lead bidder?

ANSWER:

Yes, you may put together a team however there will need to be a lead as we will only be issuing one contract for each piece of work.

QUESTION 2:

In the list of 4 to 6 countries to propose as a case study, should all countries have a civil status linked with both the social sector and the identity sector? Is it possible to propose different situations, for example two countries with a single link from civil status to identity or the social sector and three countries where civil status is linked to the two sectors (identity and social)?

ANSWER:

Yes, it is possible to propose different situations for the proposed list of countries. For example, for the compendium on social protection, we are looking for countries where there is a strong link between the civil registration and social protection system, so it fine even if the civil registration is not also linked to the ID management system. However, we will of course welcome strong examples where there are links between all three sectors.

QUESTION 3:

Can my proposal be written in French? I wonder because Annex A of the RFP, page 27, point A25, states that the contract and all notices or other communication, must be written in English.

ANSWER:

Yes your proposal may be written in French, however note that it may be translated internally for the review committee.

QUESTION 4:

The terms of reference of the Request for Proposal provide examples of possible subcontracting (writing, translation, etc.). Can we subcontract a part of short-term contracts for experts, including researchers?

ANSWER:

Yes, it is possible to have short term contracts for experts, researchers etc. We do ask that you briefly explain any subcontracting arrangements you may make in your proposal.

QUESTION 5:

The Mandatory Requirements, Chapter 3.2.1, Page 8 of the RFP, refer to Annex B. This Annex B (pages 28 to 31 of the RFP) addresses travel and related expenses. What mandatory information is expected in this regard, while travel will be fixed at the signing of the contract and commitments are in the financial proposal?

ANSWER:

This is meant as an example on how we will be reviewing mandatories

QUESTION 6:

Are subcontractors paid directly by IDRC? For the record, an individual consultant cannot pay a subcontractor. He has to go through a company.

ANSWER:

We will only be issuing one contract, any subcontracting will be the responsibility of the lead consultant as part of the contract.

END OF QA
