



SRE ANNEX B – PRICE PROPOSAL FORM REV2 (REVISED BY ADDENDUM 3 OCT 5, 2018)

A INSTRUCTIONS

1. Proponents must complete and submit this Price Proposal Form in a **separate sealed envelope** (envelope two) by the Bid Closing prescribed on the first page of the RFP or as amended by addenda and according to paragraph 1.2.2 of SRE 1, “Proposal Requirements”, with the Name of Proponent, NCC Solicitation Number, and the words “PRICE PROPOSAL FORM” typed on the outside of the envelope.
2. Proponents must consider the requirements prescribed in section B1 - All-Inclusive-Fees in determining their proposed fees in section B2 for evaluation by the NCC.
3. Failure to insert an all-inclusive Unit Fee for each item as listed in section B2 – Fees will render the Proponent’s Price Proposal non-responsive.
4. The Proponent must complete and sign the Declaration in section B2. Failure to do so will render the Proponent’s Price Proposal non-responsive.
5. Proponents shall not alter this form except to identify themselves, add additional personnel if required, complete their proposed unit fees, and establish the Total Proposed Fees of a resulting contract. Removing, adding, or altering the wording in this Price Proposal Form will render the Proponent’s Price Proposal non-responsive.
6. Any condition or qualification placed upon the Proposal will render the Proponent’s Proposal non-responsive.
7. In the case of a calculation error, the all-inclusive-unit fee per item shall prevail and be used by the NCC to determine the Proponent’s total fee of a resulting contract.



Appendix D - Submission Requirements, Evaluation of Proposals and Financial Proposal

Solicitation Number: AL1760

Solicitation Identification: Engineering Services

Name of Proponent: _____

The following will form part of the evaluation process

B1 Fees

Proponents shall calculate an all-inclusive-fee, which includes the cost for:

1. Disbursements Included in the Fees:
 - a. The base rate of pay, wages or salaries;
 - b. Vacation pay;
 - c. Benefits which includes:
 - i. welfare and/or social assistance contributions;
 - ii. pension contributions;
 - iii. union dues;
 - iv. training and industry funds contributions; and
 - v. other applicable benefits and costs, if any, that can be substantiated by the Contractor;
 - d. Statutory and legislated requirements, assessed and payable under statutory authority, which includes:
 - i. Employment Insurance contributions;
 - ii. Canada Pension Plan or Quebec Pension Plan contributions;
 - iii. Workplace Safety and Insurance Board, Worker's Compensation
 - iv. Board or Commission de la santé et de la sécurité du travail premium;
 - v. Public Liability and Property Damage insurance premiums; and
 - vi. Health tax or insurance premiums;
 - e. Incentive remuneration/Profit sharing;
 - f. Sick pay;
 - g. Computers and standard computer software (as well as peripheral devices but excluding printing devices);
 - h. Cellular telephones, monthly charges, long distance charges, data charges, cases and protective carriers, chargers;
 - i. Stationery/miscellaneous offices supplies;
 - j. E-mail addresses/servers;
 - k. Short-term disability / parental or maternity leave;
 - l. Training costs;
 - m. Professional associations;
 - n. Travel/lodging; Travel and travel related expenses to and from and within the National Capital Region (e.g. Gatineau, Ottawa and surrounding areas), including:
 - i. travel time
 - ii. travel fare



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- iii. mileage
- iv. parking fees
- v. lodging
- vi. meals
- vii. taxi charges
- o. Site parking or arrangements in lieu thereof;
- p. Local and head office overheads;
- q. Reproduction and delivery costs of drawings, CADD files, specifications and other technical documentation specified in the Statement of Work;
- r. Standard office expenses such as any photocopying, computer costs, internet, cellular phone costs, long distance telephone and fax costs, including that between the Consultant's main office and branch offices and between the Consultant's offices and other team members' offices;
- s. Courier and delivery charges for deliverables specified in the Statement of Work;
- t. In-house computer work station;
- u. Plotting charges;
- v. Presentation materials;
- w. Rental of office space.
- x. Translation of all tender documents; and
- y. Profit.

2. Disbursements not included in the Fees:

The following disbursements are not to be included in the Fees. When pre-approved by the NCC PM they will be reimbursed to the consultant at actual cost or as described below:

- a. Extraordinary reproduction and delivery costs of drawings, documents, presentation material, CADD files, specifications and other Technical Documentation, to comply with NCC requests;
- b. Extraordinary transportation costs for material samples and models additional to that specified in the Statement of Work;
- c. Fees for approvals and permits to conduct field investigations and material testing;
- d. Other extraordinary disbursements provided they are:
 - i. reasonably incurred by the Consultant
 - ii. related to the services required

In all such cases, extraordinary requirements should be described and estimated, if their need is only identified, formalized and approved in writing in advance by the NCC PM.



SJAM Parkway Bridges – Engineering Services

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B2 FINANCIAL PROPOSAL REV2 (REVISED BY ADDENDUM 3 OCT 5, 2018)

All-inclusive Unit Fees to provide services in accordance with the Statement of Work:

| | | | | A | B | C = A x B |
|-------|--|----------------------|----------|----------|------------------------|----------------|
| | | Fee Arrangement Type | Unit | Quantity | All Inclusive Unit Fee | Extended total |
| 1.1 | Pre-Design | Fixed Fee | Lump Sum | 1 | | |
| 1.2 | 50% Schematic Design and Tender Packages | Fixed Fee | Lump Sum | 1 | | |
| 1.3 | 90% Schematic Design and Tender Packages | Fixed Fee | Lump Sum | 1 | | |
| 1.4 | 100% Schematic Design and Tender Packages | Fixed Fee | Lump Sum | 1 | | |
| 1.5 | Tendering | Fixed Fee | Lump Sum | 1 | | |
| 2.1 a | Site Services during Construction – Sr Engineer or Sr Landscape Architect - | Time Based Fee | hours | 250 | | |
| 2.1 b | Site Services during Construction – Intermediate Engineer or Intermediate Landscape Architect or Sr Technologist | Time Based Fee | hours | 1050 | | |
| 2.2 | Site Services during post-construction / warranty period | Time Based Fee | hours | 60 | | |
| | | | | | Subtotal: | |
| | | | | | TVH (13%): | |
| | | | | | Total (\$Cad): | |



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| | FOR INFORMATION PURPOSES ONLY. FIXED FEES TAKE PRECEDENCE | | |
|-----|---|-------------|-------|
| 1.1 | Pre-Design Services | | |
| | For each of the disciplines - | | |
| | Personnel classification | Hourly Rate | Hours |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| 1.2 | 50% Schematic Design and Tender Packages | | |
| | For each of the disciplines - | | |
| | Personnel classification | Hourly Rate | Hours |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |



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| | | | |
|-----|---|-------------|-------|
| 1.3 | 90% Schematic Design & Tender Packages For each of the disciplines - | | |
| | Personnel classification | Hourly Rate | Hours |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| 1.4 | 100% Schematic Design & Tender Packages For each of the disciplines - | | |
| | Personnel classification | Hourly Rate | Hours |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| 1.5 | Services during Tendering For each of the disciplines - | | |
| | Personnel classification | Hourly Rate | Hours |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |
| | _____ | _____ | _____ |



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I, the undersigned, being a principal of the Proponent, confirm that all the pricing elements prescribed in this SRE ANNEX B – PRICE PROPOSAL FORM were properly and completed considered in establishing the total proposed fee for the Services required for the Project.

| | |
|-------------------------------|--|
| Name of Bidder / Consultant : | |
| Signature : | |
| Title : | |
| Date : | |