



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Travaux publics et Services gouvernementaux  
Canada  
Place Bonaventure, portail Sud-Oue  
800, rue de La Gauchetière Ouest  
7<sup>e</sup> étage, suite 7300  
Montréal  
Québec  
H5A 1L6

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Travaux publics et Services gouvernementaux Canada  
Place Bonaventure, portail Sud-Oue  
800, rue de La Gauchetière Ouest  
7<sup>e</sup> étage, suite 7300  
Montréal  
Québec  
H5A 1L6

<b>Title - Sujet</b> Office Furniture	
<b>Solicitation No. - N° de l'invitation</b> 90030-180404/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> 90030-180404	<b>Date</b> 2018-10-11
<b>GETS Reference No. - N° de référence de SEAG</b> PW-SMTA-160-15021	
<b>File No. - N° de dossier</b> MTA-8-41140 (160)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-10-22</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Heure Avancée de l'Est HAE	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Asquino, Carolina	<b>Buyer Id - Id de l'acheteur</b> mta160
<b>Telephone No. - N° de téléphone</b> (514) 348-4129 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> Office National du Film 1500 Balmoral Street Montreal, Qc H3A 2H7	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## AMENDMENT 003

This amendment is raised to respond to questions received to date on October 5, 2018.

### Questions:

**Q7.** I work with a Canadian manufacturer who does not have yet their ANSI/BIFMA e3-2014 certification. Can you accept their product?

**A7.** ANSI/BIFMA e3-2014 certification is required.

**Q8.** On the pdf and autocad floorplan, room 1-233, there is no # on workstations; please clarify

**A8.** In room 1-233, we see only one workstation (item #1), 4 items #28 and 3 items #27. The NFB will move 3 existing workstations which are not shown on the plan since they are not part of this RFP. Workstations to be moved are equivalent to item #3.

**Q9.** Item #28 does this item only serve as a divisor? Can we put a laminated divider (without drilling the surface)

**A9.** No, it is not only a divisor. The module is also use for accessory mounting.

**Q10.** Item # 14 - Please specify the electrical module; only electrical outlets? How many? The connection is made in a ground module with a plug or " hardwire "

**A10.** The module requires 2 electrical outlets and a network jack. The connection is made in an electrical outlet on the wall adjacent to the table.

**Q11.** Items 15 to 21 - Monolithic panels; to confirm that you want laminate inside and outside? We recommend acoustic fabric inside (for better acoustics)

**A11.** We confirm that monolithic panels must be covered with laminate tiles on both sides.

**Q12.** Items 18 to 20 - Electrification 2 triplexes (6 outlets) at the base; very few manufacturers offer triplexes; we offer duplexes, and we recommend a maximum of 8 electrical outlets per set (including item # 34) to avoid overloading the system. The normal load of a workstation contains: 1 PC (or Laptop), 2 screens, 1 lamp ... and with the demand in USB port, no more charger for phone; which leaves 3 out of 8 (or 5 out of 10) unused outlets. Please confirm if your needs are more intense, because possibly you should go to a 6-circuit system (10 wires) to support the load ...!

**A12.** Three duplex sockets are accepted instead of two triplex sockets. Most of the workstations have height adjustable surface, 1 computer, 2 screens and a lamp. Some users have additional needs, example of which are:

- Some users have a third screen and-or a second computer or a graphic tablet.
- The members of the Helpdesk team also have an electrical module to check the equipment of users.

The checks were made to ensure that we have the right electrical circuits.

**Q13.** Item # 5 & # 6 36 "deep adjustable work surface with +/- 2" tolerance - Would you accept 33 "deep?

**A13.** 36-inch deep work surfaces are used for technical and artistic work, the ergonomics of which require a depth of 36 inches with a 2-inch leeway. A surface of 33 inches will not meet the needs.

**Q14.** ANNEX A-1 ENVIRONMENTAL CRITERIA - Leed " GOLD "

You are aiming for a level of "OR" certification, however, you are asking for work surfaces with PVC edges. For environmental reasons, our manufacturer has discontinued this application for ABS (which is a product + green) is it acceptable?

**A14.** There are no specific LEED requirements related to the use of PVC or ABS for edges.  
The supplier can therefore use what he wants, as long as the furniture has the environmental certifications required in the specifications and meets the maximum VOC emissions.

**Q15.** For pricing, all items are listed by floor for the price. However, your list does not include several components required to deliver a complete project. Please clarify how we should proceed.

**A15.** As per article 1.3 of Annex A, the supplier is responsible for supplying all hardware, edge or trim, connectors, brackets, components (including electrical components) and wall mounts, etc. to allow the complete, functional and safe installation of furniture.

In order to facilitate price submission a 'hardware' line has been added to the Basis of Payment for all these items not listed. See change of the Basis of Payment at the end of this document.

**Q16.** Are the tops for items 29, 30, 32, 33 and as a consequence item 31 the countertop in high pressure laminate?

**A16.** Yes, the top for items 29, 30, 31, 32, 33 must be in laminate as described in the tender documents.

**Q17.** 9.4 requests that the credenza cushion must have a stitching detail along all edges. Can the alternate stitching detail of none be considered?

**A17.** Yes, we are willing to accept no stitching detail as long as the thickness of the cushion respects the dimensions specified in the tender documents.

**Delete:** Annex B in its entirety

**Insert:** New Annex B

**ANNEX "B"**

**BASIS OF PAYMENT**

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90030-18-0404

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Id de l'acheteur - Buyer ID  
MTA160  
N° CCC / CCC No./ N° VME - FMS

#### Note to Bidders:

- Firm prices, all inclusive, DDP destination (National Film Board (NFB), Ilot Balmoral, at the corner of rues Bleury & Mayor in Montréal, Qc., according to the floors indicated below), are required for all items in the table below.
- All prices must include customs duties and Canadian excise taxes, if any.
- Applicable taxes are additional for all items.

Item	Description	Floor	Quantity	Firm Unit Price (\$)	Extended Total (Quantity x Firm Unit Price) (\$)
1	FIX WORK SURFACE 48po X 30po	1ST FLOOR = 2 2SD FLOOR = 1 3RD FLOOR = 0 4TH FLOOR = 0 MEZZA.1 = 1 MEZZA.2= 0	4	\$	\$
2	HEIGHT ADJUSTABLE WORK SURFACE 58po X 30po	1ST FLOOR = 0 2SD FLOOR = 0 3RD FLOOR = 2 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	2	\$	\$
3	HEIGHT ADJUSTABLE WORK SURFACE 70po X 30po	1ST FLOOR = 19 2SD FLOOR = 26 3RD FLOOR = 96 4TH FLOOR = 129 MEZZA.1 = 0 MEZZA.2= 0	270	\$	\$
4	HEIGHT ADJUSTABLE WORK SURFACE 82po X 30po	1ST FLOOR = 0 2SD FLOOR = 9 3RD FLOOR = 0 4TH FLOOR = 3 MEZZA.1 = 0 MEZZA.2= 0	12	\$	\$
5	HEIGHT ADJUSTABLE WORK SURFACE 72po x 36po	1ST FLOOR = 12 2SD FLOOR = 12 3RD FLOOR = 0 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	24	\$	\$
6	HEIGHT ADJUSTABLE WORK SURFACE 84po x 36po	1ST FLOOR = 4 2SD FLOOR = 0 3RD FLOOR = 0 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	4	\$	\$
7	FIX WORK SURFACE 42po x 24po	1ST FLOOR = 8 2SD FLOOR = 8 3RD FLOOR = 0 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	16	\$	\$
8	FIX WORK SURFACE 36po X 24po	1ST FLOOR = 0 2SD FLOOR = 2 3RD FLOOR = 0 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	2	\$	\$
9	FIX WORK SURFACE 72po X 30po	1ST FLOOR = 0 2SD FLOOR = 0 3RD FLOOR = 0 4TH FLOOR = 3 MEZZA.1 = 0 MEZZA.2= 0	3	\$	\$

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10	FIX WORK SURFACE 84po x 42po	1ST FLOOR = 0 2SD FLOOR = 0 <b>3RD FLOOR = 1</b> <b>4TH FLOOR = 4</b> MEZZA.1 = 0 MEZZA.2= 0	5	\$	\$
11	HEIGHT ADJUSTABLE WORK SURFACE 58po x 24po	1ST FLOOR = 0 2SD FLOOR = 0 3RD FLOOR = 0 <b>4TH FLOOR = 4</b> MEZZA.1 = 0 MEZZA.2= 0	4	\$	\$
12	HEIGHT ADJUSTABLE WORK SURFACE 46po x 24po	1ST FLOOR = 0 2SD FLOOR = 0 <b>3RD FLOOR = 1</b> 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	1	\$	\$
13	FIX WORK SURFACE 96po x 48po	1ST FLOOR = 0 2SD FLOOR = 0 3RD FLOOR = 0 <b>4TH FLOOR = 1</b> MEZZA.1 = 0 MEZZA.2= 0	1	\$	\$
14	VIDEO CONFERENCE WORK SURFACE 96po x 48po	1ST FLOOR = 0 2SD FLOOR = 0 3RD FLOOR = 0 <b>4TH FLOOR = 1</b> MEZZA.1 = 0 MEZZA.2= 0	1	\$	\$
15	NOT ELECTRIFIED PANEL 30po x 42po	<b>1ST FLOOR = 5</b> <b>2SD FLOOR = 13</b> <b>3RD FLOOR = 39</b> <b>4TH FLOOR = 57</b> MEZZA.1 = 0 MEZZA.2= 0	114	\$	\$
16	NOT ELECTRIFIED PANEL 36po x 42po	<b>1ST FLOOR = 8</b> <b>2SD FLOOR = 15</b> <b>3RD FLOOR = 40</b> <b>4TH FLOOR = 61</b> MEZZA.1 = 0 MEZZA.2= 0	124	\$	\$
17	NOT ELECTRIFIED PANEL 42po X 42po	1ST FLOOR = 0 <b>2SD FLOOR = 1</b> 3RD FLOOR = 0 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	1	\$	\$
18	ELECTRIFIED PANEL 60po X 42po	1ST FLOOR = 0 2SD FLOOR = 0 <b>3RD FLOOR = 1</b> 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	1	\$	\$
19	ELECTRIFIED PANEL 72po X 42po	<b>1ST FLOOR = 10</b> <b>2SD FLOOR = 20</b> <b>3RD FLOOR = 57</b> <b>4TH FLOOR = 78</b> MEZZA.1 = 0 MEZZA.2= 0	165	\$	\$
20	ELECTRIFIED PANEL 42po X 42po	1ST FLOOR = 0 <b>2SD FLOOR = 12</b> 3RD FLOOR = 0 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	12	\$	\$

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21	FINISHING TILE 66po X 42po	<b>1ST FLOOR = 5</b> <b>2SD FLOOR = 10</b> <b>3RD FLOOR = 38</b> <b>4TH FLOOR = 56</b> MEZZA.1 = 0 MEZZA.2= 0	109	\$	\$
22	SHORT MODESTY PANEL 54po x 13po	1ST FLOOR = 0 2SD FLOOR = 0 <b>3RD FLOOR = 1</b> <b>4TH FLOOR = 5</b> MEZZA.1 = 0 MEZZA.2= 0	6	\$	\$
23	HIGH MODESTY PANEL 54po x 27po	<b>1ST FLOOR = 2</b> 2SD FLOOR = 0 <b>3RD FLOOR = 1</b> 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	3	\$	\$
24	COMMUNICATION SERVICE POLE	<b>1ST FLOOR = 6</b> <b>2SD FLOOR = 7</b> <b>3RD FLOOR = 23</b> <b>4TH FLOOR = 32</b> MEZZA.1 = 0 MEZZA.2= 0	68	\$	\$
25	ANIMATION COMMUNICATION SERVICE POLE	1ST FLOOR = 0 2SD FLOOR = 0 3RD FLOOR = 0 4TH FLOOR = 0 MEZZA.1 = 0 MEZZA.2= 0	PROVIDED BY OTHERS	N/A	N/A
26	CREDENZA 60po X 18po	<b>1ST FLOOR = 8</b> <b>2SD FLOOR = 19</b> <b>3RD FLOOR = 83</b> <b>4TH FLOOR = 86</b> MEZZA.1 = 0 MEZZA.2= 0	196	\$	\$
27	PEDESTAL 15po X 24po	<b>1ST FLOOR = 30</b> <b>2SD FLOOR = 28</b> <b>3RD FLOOR = 15</b> <b>4TH FLOOR = 47</b> MEZZA.1 = 0 MEZZA.2= 0	120	\$	\$
28	ACCESSORY RAIL	<b>1ST FLOOR = 24</b> <b>2SD FLOOR = 36</b> <b>3RD FLOOR = 98</b> <b>4TH FLOOR = 133</b> MEZZA.1 = 0 MEZZA.2= 0	291	\$	\$
29	FILE L:30po	1ST FLOOR = 0 2SD FLOOR = 0 <b>3RD FLOOR = 1</b> <b>4TH FLOOR = 4</b> MEZZA.1 = 0 MEZZA.2= 0	5	\$	\$
30	SHELVING UNIT L:30po	1ST FLOOR = 0 2SD FLOOR = 0 <b>3RD FLOOR = 1</b> <b>4TH FLOOR = 4</b> MEZZA.1 = 0 MEZZA.2= 0	5	\$	\$
31	COUNTER 96po X 20po	1ST FLOOR = 0 2SD FLOOR = 0 3RD FLOOR = 0 <b>4TH FLOOR = 2</b> MEZZA.1 = 0 MEZZA.2= 0	2	\$	\$

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32	FILE 42po X 20po	1ST FLOOR = 0 2SD FLOOR = 0 3RD FLOOR = 0 <b>4TH FLOOR = 2</b> MEZZA.1 = 0 MEZZA.2= 0	2	\$	\$
33	STORAGE 54po X 20po	1ST FLOOR = 0 2SD FLOOR = 0 3RD FLOOR = 0 <b>4TH FLOOR = 2</b> MEZZA.1 = 0 MEZZA.2= 0	2	\$	\$
34	ELECTRICAL MODULE	1ST FLOOR = 0 <b>2SD FLOOR = 10</b> 3RD FLOOR = 0 <b>4TH FLOOR = 6</b> MEZZA.1 = 0 MEZZA.2= 0 <b>10 EXTRAS - NOT INSTALLED</b>	26	\$	\$
35	EXISTING POWER BAR	<b>1ST FLOOR = 24</b> <b>2SD FLOOR =15</b> <b>3RD FLOOR = 5</b> <b>4TH FLOOR = 19</b> MEZZA.1 = 0 MEZZA.2= 0	63	N/A – only installation needed	N/A – only installation needed
Sub-total of the products (1 to 35)					\$
36	Delivery Charges at a rate of _____% of the total price for products				\$
37	Installation Charges at a rate of _____% of the total price for products				\$
38	Hardware Total (as per article 1.3 of Annex A)				\$
Total Evaluation Price (1 to 38)					\$

### Delivery & Installation

See point 6.4.2 and Annex A-2

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**