



Transports
Canada

Transport
Canada

700, Leigh-Capreol Place
Administrative Services
Dorval, Quebec
H4Y 1G7

October 12th, 2018

ADDENDUM 001 TO THE REQUEST FOR PROPOSAL

Subject: Request for Proposal T3125-180020
Contract for Snow removal service

The purpose of this Addendum 001 to the Request for Proposal is to:

1. Answer the questions received from potential tenderers;
2. Publish all of the information on the Government Electronic Tendering Service (GETS) website so that all potential tenderers can access the supplementary information and amendments provided.

General:

1. This Addendum is part of the Request for Proposal.
2. No consideration will be given for extras and/or changes because the tenderer was not familiar with the contents of this Addendum.
3. Tenderers must include this signed Addendum to their Tender.

- **Question 1:** Article 14 of Part 2 states that Envelope 1 must have 4 copies. Does this mean 4 copies + the original? Or is the original included in these 4 copies (1 original + 3 copies)? Similarly, it is written for Envelope 2 "two copies". Does this include the original? Or should there be 2 additional copies and the original?

Answer 1: For both cases, this includes originals.

- **Question 2:** In Article 11.5 of Appendix C, it is written that "The bidder must provide along with his bid an inspection report that confirms the proper functioning of his equipment and the date of the last inspection. This report must be drawn up by a licensed mechanic". However, in the context of Article 11, I do not understand what kind of inspection report drawn up by a licensed mechanic must be attached. This clause is also found in Article 14 of Part 2 and on page 1 of 3 of the evaluation criteria of Appendix C. Can you specify?

Answer 2: Indeed, the request for an inspection report is found in Article 11.5 of Appendix C as an mandatory criteria. Please note that page 3 of 4 of Appendix C "Technical Evaluation Criteria" is reserved for evaluation purposes only. This criteria also appears on this page as it must be evaluated upon receipt of the bids. The report format is not specified however it must clearly indicate the list of equipment that were inspected and its confirmation of effective functioning. If a report is not available in a list format, you can attach supporting maintenance documents confirming the effective functioning of the equipment.

- **Question 3:** No bid bond or letter of commitment is required with bids?

Answer 3: No. It is not required.

- **Question 4:** Just to understand what you mean by “with permit” at the 3rd point of page 1 of the evaluation criteria of Appendix C. Neither the permit nor the certificate of authorization of the snow depot are required at the time of the bidding, right?

Answer 4: No documents are required with the bid to confirm the compliance of the snow dumping site. The bid must indicate which snow dumping site will be used during the performance of the work. As indicated under the 3rd technical evaluation criteria, the snow dumping site must hold a certificate of authorization and meet all standards of all levels of government. If there is a contradiction, the most stringent standard will apply.

- **Question 5:** Regarding the signature requirements, Appendix H should not be returned with the bid, correct? But rather the documentation requested according to the legal designation?

Answer 5: The documentation related to the signature requirements including Appendix H must be submitted.

- **Question 6:** In the technical envelope, can we attach other documents to support our proposal?

Answer 6: You can attach documents that are relevant to support your proposal.

- **Question 7:** Is a Bidders Security / Reliability Rating required for this bid? Given that in 2 places in the quote it says that the security requirements are N/A. Therefore, this rating is not required, correct?

Answer 7: There is no security requirement.

UNLESS OTHERWISE INDICATED, ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL T3125-180020 REMAIN THE SAME.

Name of the company: _____

Company authorized signatory:

Name (please print): _____ Title: _____

Signature: _____ Date: _____