



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Public Works and Government Services Canada  
ATB Place North Tower  
10025 Jasper Ave./10025 ave. Jaspe  
5th floor/5e étage  
Edmonton  
Alberta  
T5J 1S6  
Bid Fax: (780) 497-3510

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada  
ATB Place North Tower  
10025 Jasper Ave./10025 ave Jasper  
5th floor/5e étage  
Edmonton  
Alberta  
T5J 1S6

<b>Title - Sujet</b> Interior Painting	
<b>Solicitation No. - N° de l'invitation</b> EW038-191686/A	<b>Amendment No. - N° modif.</b> 001
<b>Client Reference No. - N° de référence du client</b> PC	<b>Date</b> 2018-10-25
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$PWU-183-11470	
<b>File No. - N° de dossier</b> PWU-8-41147 (183)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-11-08</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Daylight Saving Time MDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Tikhonovitch (RPC), Alex	<b>Buyer Id - Id de l'acheteur</b> pwu183
<b>Telephone No. - N° de téléphone</b> (780) 901-7940 ( )	<b>FAX No. - N° de FAX</b> (780) 497-3510
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**Cet amendement à la sollicitation a été proposé pour supprimer les spécifications dans leur intégralité et les remplacer par les présentes.**

**Tous les autres termes et conditions de l'appel d'offres restent inchangés.**



Public Services and  
Procurement Canada

Services publics et  
Approvisionnement Canada

# CONSTRUCTION SPECIFICATIONS FOR INTERIOR PAINTING

TENDER  
11 SEPTEMBER 2018

FORT SMITH, NT  
GOVERNMENT OF CANADA  
BUILDING

149 MCDOUGAL ROAD  
FORT SMITH,  
NT X0E 0P0

PROJECT NUMBER R.015992.627

SECTION NUMBER	SECTION TITLE	NO. OF PAGES
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**List of the Drawings:**

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A001	SITE PLAN	
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A300	BASEMENT FLOOR PARTIAL FLOOR PLAN, C-E /	3-6
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A400	SCOPE OF WORK	
A500	GROUND FLOOR PAINTING WORK SCHEDULE KEY PLAN	
A501	SECOND FLOOR PAINTING WORK SCHEDULE KEY PLAN	
A502	BASEMENT FLOOR PAINTING WORK SCHEDULE KEY PLAN	
A503	PAINTING WORK SCHEDULE	

## **1 GENERAL**

### **1.01 WORK COVERED BY CONTRACT DOCUMENTS**

- .1 This project calls for the interior painting of the Fort Smith Government of Canada Building.
- .2 There will be no relocation of furniture or cubicles in the Service Canada, Canada Post and Parks Canada Tenants areas while painting occurs
- .3 In the GNT-ENR tenant space, the tenant will allow the movement of furniture and cubicles and arrange for the relocation of employees while painting goes on.
- .4 The Contractor is to develop a schedule for work in all areas for the Departmental Representative.
- .5 The Contractor is to provide a temporary storage trailer for their supplies and equipments and arrange for temporary utility power.
- .6 Contractor is to be mindful of following schedule restraint for painting which include:
  - .1 Painting in Parks Canada area can only occur from September to end of March of the following year.
  - .2 Painting in GNT ENR area can only occur from October to end of March of the following year.
  - .3 Canada Post will not allow painting from the beginning of November to end of January of the following year.
  - .4 Painting in any Tenant areas can only be done after normal Tenant work hours (8AM-5PM) and weekends.

### **1.02 CONTRACT METHOD**

- .1 Construct Work under single design bid build contract.

### **1.03 WORK SEQUENCE**

- .1 Construct Work in stages to accommodate Departmental Representative continued use of premises during construction.
- .2 Co-ordinate Progress Schedule and co-ordinate with Departmental Representative Occupancy during construction.
- .3 Construct Work in stages to provide for continuous public usage. Do not close off public usage of facilities until use of one stage of Work will provide alternate usage.
- .4 Maintain fire access/control.

### **1.04 CONTRACTOR USE OF PREMISES**

- .1 Limit use of premises for Work, for storage, and for access, to allow:
  - .1 Owner occupancy.
- .2 Co-ordinate use of premises under direction of Departmental Representative.
- .3 Obtain and pay for use of additional storage or work areas needed for operations under this Contract.
- .4 Remove or alter existing work to prevent injury or damage to portions of existing work which remain.
- .5 Repair or replace portions of existing work which have been altered during painting operations to match existing or adjoining work, as directed by Departmental Representative.
- .6 At completion of operations condition of existing work: equal to or better than that which existed before new work started.

#### **1.05 OWNER OCCUPANCY**

- .1 Co-operate with Departmental Representative in scheduling operations to minimize conflict and to facilitate Owner usage.

#### **1.06 PARTIAL OWNER OCCUPANCY**

- .1 Schedule and substantially complete designated portions of Work for Owner's occupancy prior to Substantial Performance of entire Work.
- .2 Execute Certificate of Substantial Performance for each designated portion of Work prior to Owner occupancy. Contractor shall allow:
  - .1 Access for Departmental Representative personnel.
  - .2 Use of parking facilities.
  - .3 Operation of HVAC and electrical systems.
- .3 On occupancy, Departmental Representative will provide for occupied areas:
  - .1 Operation of HVAC and electrical systems.
  - .2 Maintenance.
  - .3 Security. Contractor to give 1 week notice to Departmental Representative in order to arrange for Commissionaire or Escort.
- .4 Execute Partial Interim Certificate of Completion for each designated portion of Work prior to Owner occupancy. Contractor shall allow:
  - .1 Access for Departmental Representative personnel.
  - .2 Use of parking facilities.
  - .3 Operation of HVAC and electrical systems.

#### **1.07 ALTERATIONS, ADDITIONS OR REPAIRS TO EXISTING BUILDING**

- .1 Execute work with least possible interference or disturbance to building operations, occupants, public and normal use of premises. Arrange with Departmental Representative to facilitate execution of work.
- .2 Use only elevators existing in building for moving workers and material.
  - .1 Protect walls of passenger elevators, to approval of Departmental

- Representative prior to use.
- .2 Accept liability for damage, safety of equipment and overloading of existing equipment.

#### 1.08 EXISTING SERVICES

- .1 Notify, Departmental Representative and utility companies of intended interruption of services and obtain required permission.
- .2 Where Work involves breaking into or connecting to existing services, give Departmental Representative 48 hours notice for necessary interruption of mechanical or electrical service throughout course of work. Minimize duration of interruptions. Carry out work at times as directed by governing authorities with minimum disturbance to tenant operations.
- .3 Establish location and extent of service lines in area of work before starting Work. Notify Departmental Representative of findings.
- .4 Submit schedule to and obtain approval from Departmental Representative for any shut-down or closure of active service or facility including power and communications services. Adhere to approved schedule and provide notice to affected parties.
- .5 Provide temporary services when directed by Departmental Representative to maintain critical building and tenant systems.

#### 1.9 DOCUMENTS REQUIRED

- .1 Maintain at job site, one copy each document as follows:
  - .1 Contract Drawings.
  - .2 Specifications.
  - .3 Addenda.
  - .4 Reviewed Shop Drawings.
  - .5 List of Outstanding Shop Drawings.
  - .6 Change Orders.
  - .7 Other Modifications to Contract.
  - .8 Field Test Reports.
  - .9 Copy of Approved Work Schedule.
  - .10 Health and Safety Plan and Other Safety Related Documents.
  - .11 Other documents as specified.

### 2 PRODUCTS

#### 2.01 NOT USED

- .1 Not used.

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END OF SECTION

## **1 GENERAL**

### **1.01 ACCESS AND EGRESS**

- .1 Design, construct and maintain temporary "access to" and "egress from" work areas, including stairs, runways, ramps or ladders, independent of finished surfaces and in accordance with relevant municipal, Territorial and other regulations.

### **1.02 USE OF SITE AND FACILITIES**

- .1 Execute work with least possible interference or disturbance to normal use of premises. Make arrangements with Departmental Representative to facilitate work as stated.
- .2 Maintain existing services to building and provide for personnel and vehicle access.
- .3 Where security is reduced by work provides temporary means to maintain security.
- .4 Contractor can use existing washrooms but are to keep facilities clean.
- .5 Use only elevator existing in building for moving workers and material.
  - .1 Protect walls of passenger elevators, to approval of Departmental Representative prior to use.
  - .2 Accept liability for damage, safety of equipment and overloading of existing equipment.
- .6 Closures: protect work temporarily until permanent enclosures are completed.

### **1.03 ALTERATIONS, ADDITIONS OR REPAIRS TO EXISTING BUILDING**

- .1 Execute work with least possible interference or disturbance to building operations, occupants, public and normal use of premises. Arrange with Departmental Representative to facilitate execution of work.

### **1.04 EXISTING SERVICES**

- .1 Notify Departmental Representative and utility companies of intended interruption of services and obtain required permission.
- .2 Where Work involves breaking into or connecting to existing services, give Departmental Representative 48 hours of notice for necessary interruption of mechanical or electrical service throughout course of work. Keep duration of interruptions minimum. Carry out interruptions after normal working hours of occupants, preferably on weekends.

#### 1.05 SPECIAL REQUIREMENTS

- .1 Paint designated areas during evenings after 5:00 pm to 07:00 am hours only and on weekends, and statutory holidays. The common areas except for the main entrances the Contractor can paint during normal work hours but must still allow egress through fire exits. In all tenant areas, leave the cubicles in place and paint around them except in the GNWT (ENR) offices clusters for cubical must be pulled away from walls and put them back after completion of painting.

Contractor to confirm if furniture moves need to have specialized tools and knowledge of particular furniture system for dismantling and reassembly of furniture systems. Contractor may need separate sub-contractor to perform under his/her supervision to dismantling and reassembly of furniture systems.

- .2 Ensure Contractor's personnel employed on site become familiar with and obey regulations including safety, fire, traffic and security regulations.
- .3 Keep within limits of work and avenues of ingress and egress.
- .4 Deliver materials outside of peak traffic hours 17:00 to 07:00 unless otherwise approved by Departmental Representative.

#### 1.06 SECURITY

- .1 Review and confirm all Security requirements with PM. Where security has been reduced by Work of Contract, provide temporary means to maintain security.
- .2 Security escort:
  - .1 Personnel employed on this project must be escorted when executing work in non-public areas during normal working hours. Personnel must be escorted in all areas after normal working hours.
  - .2 Submit an escort request to Departmental Representative at least 14 days before service is needed. For requests submitted within time noted above, costs of security escort will be paid for by Departmental Representative. Cost incurred by late request will be Contractor's responsibility.
  - .3 Any escort request may be cancelled free of charge if notification of cancellation is given at least 4 hours before scheduled time of escort. Cost incurred by late request will be Contractor's responsibility.
  - .4 Calculation of costs will be based on average hourly rate of security officer for minimum of 8 hours per day for late service request and of 4 hours for late cancellations.

#### 1.07 BUILDING SMOKING ENVIRONMENT

- .1 Comply with smoking restrictions. Smoking is not permitted.

2 PRODUCTS

END OF SECTION

## **1 GENERAL**

### **1.01 REFERENCE STANDARDS**

- .1 Departmental Representative/Contractor Agreements.

### **1.02 APPLICATIONS FOR PROGRESS PAYMENT**

- .1 Submit to Departmental representative, at least 14 days before first application for payment, cost Breakdown, in detail as directed by Departmental Representative, for parts of Work, aggregating total amount of Contract Price, so as to facilitate evaluation of applications for payment and predicted cash flow. After approval by Departmental Representative, Cost Breakdown will be used as basis for progress payments. Contractor to use PWGSC-TPSGC 1792 form to submit cash flow.
- .2 Support claims for products delivered to Place of Work but not yet incorporated into Work by such evidence as Departmental Representative may reasonably require to establish value and delivery of products.

### **1.03 SCHEDULE OF VALUES**

- .1 Provide schedules of values supported by evidence as Departmental Representative may reasonably direct and when accepted by Departmental Representative be used as basis for applications for payment.
- .2 Include statement based on schedule of values with each application for payment.
- .3 Support claims for products delivered to Place of Work but not yet incorporated into Work by such evidence as Departmental Representative may reasonably require to establish value and delivery of products.

### **1.04 PROGRESS PAYMENT**

- .1 Consultant will issue to Departmental Representative, no later than 10 days after receipt of an application for payment, certificate for payment in amount applied for or in such other amount as Departmental Representative determines to be due. If Consultant amends application, Departmental Representative will give notification in writing giving reasons for amendment. Contractor to use PWGSC-TPSGC 1792 form with Progress Payment.

### **1.05 SUBSTANTIAL PERFORMANCE OF WORK**

- .1 Prepare and submit to Departmental Representative comprehensive list of items to be completed or corrected and apply for a review by Departmental Representative to establish Substantial Performance of Work or substantial performance of designated portion of Work when Work is substantially performed if permitted by lien legislation applicable to Place of Work designated portion which Departmental Representative agrees to accept separately is substantially performed. Failure to include items on list

does not alter responsibility to complete Contract.

- .2 No later than 10 days after receipt of list and application, Departmental Representative will review Work to verify validity of application, and no later than 7 days after completing review, will notify Contractor if Work or designated portion of Work is substantially performed.
- .3 Immediately following issuance of certificate of Substantial Performance of Work, in consultation with Departmental Representative, establish reasonable date for finishing Work.

#### **1.06 PAYMENT OF HOLDBACK UPON SUBSTANTIAL PERFORMANCE OF WORK**

- .1 After issuance of certificate of Substantial Performance of Work:
  - .1 Submit application for payment of holdback amount.
  - .2 Submit sworn statement that accounts for labour, subcontracts, products, construction machinery and equipment, and other indebtedness which may have been incurred in Substantial Performance of Work and for which Departmental Representative might in be held responsible have been paid in full, except for amounts properly retained as holdback or as identified amount in dispute.
- .2 After receipt of application for payment and sworn statement, Departmental Representative will issue certificate for payment of holdback amount.
- .3 Where holdback amount has not been placed in a separate holdback account, Departmental Representative shall, 10 days prior to expiry of holdback period stipulated in lien legislation applicable to Place of Work, place holdback amount in bank account in joint names of Departmental Representative and Contractor.
- .4 Amount authorized by certificate for payment of holdback amount is due and payable on day following expiration of holdback period stipulated in lien legislation applicable to Place of Work. Where lien legislation does not exist or apply, holdback amount is due and payable in accordance with other legislation, industry practice, or provisions which may be agreed to between parties. Departmental Representative may retain out of holdback amount sums required by law to satisfy liens against Work or, if permitted by lien legislation applicable to Place of Work, other third-party monetary claims against Contractor which are enforceable against Departmental Representative.

#### **1.07 PROGRESSIVE RELEASE OF HOLDBACK**

- .1 Where legislation permits, if Departmental Representative has certified that Work of subcontractor or supplier has been performed prior to Substantial Performance of Work, Departmental Representative shall pay holdback amount retained for such subcontract Work, or products supplied by such supplier, on day following expiration of holdback period for such Work stipulated in lien legislation applicable to Place of Work.
- .2 In addition to provisions of preceding paragraph, and certificate wording, ensure that such subcontract Work or products is protected pending issuance of final certificate for payment and be responsible for correction of defects

or Work not performed regardless of whether or not such was apparent when such certificates were issued.

#### **1.08 FINAL PAYMENT**

- .1 Submit applications for final payment when Work is completed.
- .2 Departmental Representative will, no later than 10 days after receipt of application for final payment, review Work to verify validity of application. Departmental Representative will give notification that application is valid or give reasons why it is not valid, no later than 7 days after reviewing Work.
- .3 Departmental Representatives will issue final certificate for payment when application for final payment is found valid.

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**END OF SECTION**

## **1 GENERAL**

### **1.01 ADMINISTRATIVE**

- .1 Schedule and administer project meetings throughout the progress of the work at the call of Departmental Representative and Contractor.
- .2 Prepare agenda for meetings.
- .3 Distribute written notice of each meeting 10 days in advance of meeting date to Departmental Representative.
- .4 Provide physical space and make arrangements for meetings.
- .5 Preside at meetings.
- .6 Record the meeting minutes. Include significant proceedings and decisions. Identify actions by parties.
- .7 Reproduce and distribute copies of minutes within three days after meetings and transmit to meeting participants and, affected parties not in attendance, and Departmental Representative.
- .8 Representative of Contractor, Subcontractor and suppliers attending meetings will be qualified and authorized to act on behalf of party each represents.

### **1.02 PRECONSTRUCTION MEETING**

- .1 Within 15 days after award of Contract, request a meeting of parties in contract to discuss and resolve administrative procedures and responsibilities.
- .2 Departmental Representative, Contractor, major Subcontractors, field inspectors and supervisors will be in attendance.
- .3 Establish time and location of meeting and notify parties concerned minimum 10 days before meeting.
- .4 Incorporate mutually agreed variations to Contract Documents into Agreement, prior to signing.
- .5 Agenda to include:
  - .1 Appointment of official representative of participants in the Work.
  - .2 Proposed changes, change orders, procedures, approvals required, mark-up percentages permitted, time extensions, overtime, administrative requirements.
  - .3 Owner provided products.
  - .4 Record drawings in accordance with Section 01 33 00 - Submittal Procedures.
  - .5 Maintenance manuals in accordance with Section 01 78 00 - Closeout Submittals.

- .6 Take-over procedures, acceptance, warranties in accordance with Section 01 78 00 - Closeout Submittals.
- .7 Monthly progress claims, administrative procedures, photographs, hold backs.
- .8 Appointment of inspection and testing agencies or firms.
- .9 Insurances, transcript of policies.

### 1.03 PROGRESS MEETINGS

- .1 During course of Work and 2 weeks prior to project completion, schedule progress meetings.
- .2 Contractor, major Subcontractors involved in Work, Departmental Representative, and Owner are to be in attendance.
- .3 Notify parties minimum 10 days prior to meetings.
- .4 Record minutes of meetings and circulate to attending parties and affected parties not in attendance within 3 days after meeting.
- .5 Agenda to include the following:
  - .1 Review, approval of minutes of previous meeting.
  - .2 Review of Work progress since previous meeting.
  - .3 Field observations, problems, conflicts.
  - .4 Problems which impede construction schedule.
  - .5 Corrective measures and procedures to regain projected schedule.
  - .6 Revision to painting work schedule.
  - .7 Progress schedule, during succeeding work period.
  - .8 Review submittal schedules: expedite as required.
  - .9 Maintenance of quality standards.
  - .10 Review proposed changes for affect on construction schedule and on completion date.
  - .11 Other business.

## 2 PRODUCTS

### 2.01 NOT USED

- .1 Not Used.

END OF SECTION

## 1 GENERAL

### 1.01 RELATED REQUIREMENTS

### 1.02 DEFINITIONS

- .1 Activity: element of Work performed during course of Project. Activity normally has expected duration, and expected cost and expected resource requirements. Activities can be subdivided into tasks.
- .2 Bar Chart (GANTT Chart): graphic display of schedule-related information. In typical bar chart, activities or other Project elements are listed down left side of chart, dates are shown across top, and activity durations are shown as date-placed horizontal bars. Generally, Bar Chart should be derived from commercially available computerized project management system.
- .3 Baseline: original approved plan (for project, work package, or activity), plus or minus approved scope changes.
- .4 Construction Work Week: Monday to Friday, 9 from 5:00 pm to 7:00 am and weekend full days inclusive, will provide five-day work week, two days weekend and define schedule calendar working days as part of Bar (GANTT) Chart submission.
- .5 Duration: number of work periods (not including holidays or other nonworking periods) required to complete activity or other project element. Usually expressed as workdays or workweeks.
- .6 Master Plan: summary-level schedule that identifies major activities and key milestones.
- .7 Milestone: significant event in project, usually completion of major deliverable.
- .8 Project Schedule: planned dates for performing activities and the planned dates for meeting milestones. Dynamic, detailed record of tasks or activities that must be accomplished to satisfy Project objectives. Monitoring and control process involves using Project Schedule in executing and controlling activities and is used as basis for decision making throughout project life cycle.
- .9 Project Planning, Monitoring and Control System: overall system operated by Departmental Representative to enable monitoring of project work in relation to established milestones.

### 1.03 REQUIREMENTS

- .1 Ensure Master Plan and Detail Schedules are practical and remain within specified Contract duration.
- .2 Plan to complete Work in accordance with prescribed milestones and time frame.
- .3 Limit activity durations to maximum of approximately 10 working days, to

allow for progress reporting.

- .4 Ensure that it is understood that Award of Contract or time of beginning, rate of progress, Interim Certificate and Final Certificate as defined times of completion are of essence of this contract.

#### **1.04 ACTION AND INFORMATIONAL SUBMITTALS**

- .1 Provide submittals in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Submit to Departmental Representative within 10 working days of Award of Contract Bar (GANTT) Chart as Master Plan for planning, monitoring and reporting of project progress.
- .3 Submit Project Schedule to Departmental Representative within 5 working days of receipt of acceptance of Master Plan.

#### **1.05 PROJECT MILESTONES**

- .1 Project milestones form interim targets for Project Schedule.
  - .1 Interim Certificate (Substantial Completion) within 10 working days of Award of Contract date.

#### **1.06 MASTER PLAN**

- .1 Structure schedule to allow orderly planning, organizing and execution of Work as Bar Chart (GANTT).
- .2 Departmental Representative will review and return revised schedules within 5 working days.
- .3 Revise impractical schedule and resubmit within 5 working days.
- .4 Accepted revised schedule will become Master Plan and be used as baseline for updates.

#### **1.07 PROJECT SCHEDULE**

- .1 Develop detailed Project Schedule derived from Master Plan.
- .2 Ensure detailed Project Schedule includes as minimum milestone and activity types as follows:
  - .1 Award.
  - .2 Shop Drawings, Samples.
  - .3 Permits.
  - .4 Mobilization.
  - .5 Supplied equipment long delivery items.

#### **1.08 PROJECT SCHEDULE REPORTING**

- .1 Update Project Schedule on weekly basis reflecting activity changes and completions, as well as activities in progress.
- .2 Include as part of Project Schedule, narrative report identifying Work

status to date, comparing current progress to baseline, presenting current forecasts, defining problem areas, anticipated delays and impact with possible mitigation.

#### **1.09 PROJECT MEETINGS**

- .1 Discuss Project Schedule at regular site meetings, identify activities that are behind schedule and provide measures to regain slippage. Activities considered behind schedule are those with projected start or completion dates later than current approved dates shown on baseline schedule.
- .2 Weather related delays with their remedial measures will be discussed and negotiated.

#### **2 PRODUCTS**

##### **2.01 NOT USED**

- .1 Not used.

#### **3 EXECUTION**

##### **3.01 NOT USED**

- .1 Not used.

**END OF SECTION**

## **1 GENERAL**

### **1.01 ADMINISTRATIVE**

- .1 Submit to Departmental Representative submittals listed for review. Submit promptly and in orderly sequence to not cause delay in Work. Failure to submit in ample time is not considered sufficient reason for extension of Contract Time and no claim for extension by reason of such default will be allowed.
- .2 Do not proceed with Work affected by submittal until review is complete.
- .3 Review submittals prior to submission to Departmental Representative. This review represents that necessary requirements have been determined and verified, or will be, and that each submittal has been checked and coordinated with requirements of Work and Contract Documents. Submittals not stamped, signed, dated and identified as to specific project will be returned without being examined and considered rejected.
- .4 Notify Departmental Representative, in writing at time of submission, identifying deviations from requirements of Contract Documents stating reasons for deviations.
- .5 Verify field measurements and affected adjacent Work are coordinated.
- .6 Contractor's responsibility for errors and omissions in submission is not relieved by Departmental Representative's review of submittals.
- .7 Contractor's responsibility for deviations in submission from requirements of Contract Documents is not relieved by Departmental Representative's review.
- .8 Keep one reviewed copy of each submission on site.

### **1.02 SHOP DRAWINGS AND PRODUCT DATA**

- .1 The term "shop drawings" means drawings, diagrams, illustrations, schedules, performance charts, brochures and other data which are to be provided by Contractor to illustrate details of a portion of Work.
- .2 Allow 10 days for Departmental Representative's review of each submission.
- .3 Adjustments made on shop drawings by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .4 Make changes in shop drawings as Departmental Representative may require, consistent with Contract Documents. When resubmitting, notify Departmental Representative in writing of revisions other than those requested.
- .5 Accompany submissions with transmittal letter, in duplicate, containing:

- .1 Date.
- .2 Project title and number.
- .3 Contractor's name and address.
- .4 Identification and quantity of each shop drawing, product data and sample.
- .5 Other pertinent data.
- .6 Submissions include:
  - .1 Date and revision dates.
  - .2 Project title and number.
  - .3 Name and address of:
    - .1 Subcontractor.
    - .2 Supplier.
    - .3 Manufacturer.
  - .4 Contractor's stamp, signed by Contractor's authorized representative certifying approval of submissions, and compliance with Contract Documents.
  - .5 Details of appropriate portions of Work as applicable:
    - .1 Performance characteristics.
    - .2 Standards.
    - .3 Single line and schematic diagrams.
    - .4 Relationship to adjacent work.
- .7 After Departmental Representative's review, distribute copies.
- .8 Submit one electronic copy of shop drawings in pdf format for each requirement requested in specification Sections and as Departmental Representative may reasonably request.
- .9 Submit one electronic copy in pdf format of product data sheets or brochures for requirements requested in specification Sections and as requested by Departmental Representative where shop drawings will not be prepared due to standardized manufacture of product.
- .10 Submit one electronic copy in pdf format of certificates for requirements requested in specification Sections and as requested by Departmental Representative.
  - .1 Statements printed on manufacturer's letterhead and signed by responsible officials of manufacturer of product, system or material attesting that product, system or material meets specification requirements.
  - .2 Certificates must be dated after award of project contract complete with project name.
- .11 Submit one electronic copy in pdf format of manufacturer's instructions for requirements requested in specification Sections and as requested by Departmental Representative.
  - .1 Pre-printed material describing installation of product, system or material, including special notices and Material Safety Data Sheets concerning impedances, hazards and safety precautions.
- .12 Submit one electronic copy in pdf format of Manufacturer's Field Reports for requirements requested in specification Sections and as requested by Departmental Representative.

- .13 Documentation of the testing and verification actions taken by manufacturer's representative to confirm compliance with manufacturer's standards or instructions.
- .14 Submit 6 electronic copies of Operation and Maintenance Data for requirements requested in specification Sections and as requested by Departmental Representative.
- .15 Delete information not applicable to project.
- .16 Supplement standard information to provide details applicable to project.
- .17 If upon review by Departmental Representative, no errors or omissions are discovered or if only minor corrections are made, copies will be returned and fabrication and installation of Work may proceed. If shop drawings are rejected, noted copy will be returned and resubmission of corrected shop drawings, through same procedure indicated above, must be performed before fabrication and installation of Work may proceed.
- .18 The review of shop drawings by Public Services & Procurement Canada is for sole purpose of ascertaining conformance with general concept.
  - .1 This review shall not mean that PSPC approves detail design inherent in shop drawings, responsibility for which shall remain with Contractor submitting same, and such review shall not relieve Contractor of responsibility for errors or omissions in shop drawings or of responsibility for meeting requirements of construction and Contract Documents.
  - .2 Without restricting generality of foregoing, Contractor is responsible for dimensions to be confirmed and correlated at job site, for information that pertains solely to fabrication processes or to techniques of construction and installation and for co-ordination of Work of sub-trades.

### 1.03 SAMPLES

- .1 Submit for review samples in duplicate as requested in respective specification Sections. Label samples with origin and intended use.
- .2 Notify Departmental Representative in writing, at time of submission of deviations in samples from requirements of Contract Documents.
- .4 Where colour, pattern or texture is criterion, submit full range of samples.
- .5 Adjustments made on samples by Departmental Representative are not intended to change Contract Price. If adjustments affect value of Work, state such in writing to Departmental Representative prior to proceeding with Work.
- .6 Make changes in samples which Departmental Representative may require, consistent with Contract Documents.
- .7 Reviewed and accepted samples will become standard of workmanship and material against which installed Work will be verified.

#### 1.04 PHOTOGRAPHIC DOCUMENTATION

- .1 Submit electronic and hard copy of colour digital photography in jpg or bin format, fine resolution monthly with progress statement and as directed by Departmental Representative.
- .2 Project identification: name and number of project and date of exposure indicated.
- .3 Number of viewpoints: 2 locations.
  - .1 Viewpoints and their location as determined by Departmental Representative.
- .4 Frequency of photographic documentation: as directed by Departmental Representative.

#### 1.05 CERTIFICATES AND TRANSCRIPTS

- .1 Immediately after award of Contract, submit Workers' Compensation Board status.
- .2 Submit transcription of insurance immediately after award of Contract.

END OF SECTION

## **1 GENERAL**

### **1.01 REFERENCE STANDARDS**

- .1 Canada Labour Code, Part 2, Canada Occupational Safety and Health Regulations
- .2 Northwest Territories and Nunavut
  - .1 Safety Act, R.S.N.W.T. - Updated 2016.

### **1.02 ACTION AND INFORMATIONAL SUBMITTALS**

- .1 Submit in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Submit site-specific Health and Safety Plan: Within 7 days after date of Notice to Proceed and prior to commencement of Work. Health and Safety Plan must include:
  - .1 Results of site-specific safety hazard assessment.
  - .2 Results of safety and health risk or hazard analysis for site tasks and operation found in work plan.
- .3 Submit 2 copies of Contractor's authorized representative's work site health and safety inspection reports to Departmental Representative and or authority having jurisdiction, weekly.
- .4 Submit 2 copies of reports or directions issued by Federal, Provincial and Territorial health and safety inspectors.
- .5 Submit 2 copies of incident and accident reports.
- .6 Departmental Representative will review Contractor's site-specific Health and Safety Plan and provide comments to Contractor within 7 days after receipt of plan. Revise plan as appropriate and resubmit plan to Departmental Representative within 7 days after receipt of comments from Departmental Representative.
- .7 Departmental Representative's review of Contractor's final Health and Safety plan should not be construed as approval and does not reduce the Contractor's overall responsibility for construction Health and Safety.
- .8 Medical Surveillance: where prescribed by legislation, regulation or safety program, submit certification of medical surveillance for site personnel prior to commencement of Work, and submit additional certifications for any new site personnel to Departmental Representative.
- .9 On-site Contingency and Emergency Response Plan: address standard operating procedures to be implemented during emergency situations.

### **1.03 FILING OF NOTICE**

- .1 File Notice of Project with Territorial authorities prior to beginning of Work.

- .2 Contractor shall agree to install proper site separation and identification in order to maintain time and space at all times throughout life of project.

#### **1.04 SAFETY ASSESSMENT**

- .1 Perform site specific safety hazard assessment related to project.

#### **1.05 MEETINGS**

- .1 Schedule and administer Health and Safety meeting with Departmental Representative prior to commencement of Work.

#### **1.06 GENERAL REQUIREMENTS**

- .1 Develop written site-specific Health and Safety Plan based on hazard assessment prior to beginning site Work and continue to implement, maintain, and enforce plan until final demobilization from site. Health and Safety Plan must address project specifications.
- .2 Departmental Representative may respond in writing, where deficiencies or concerns are noted and may request re-submission with correction of deficiencies or concerns.

#### **1.07 RESPONSIBILITY**

- .1 Be responsible for health and safety of persons on site, safety of property on site and for protection of persons adjacent to site and environment to extent that they may be affected by conduct of Work.
- .2 Comply with and enforce compliance by employees with safety requirements of Contract Documents, applicable federal, provincial, territorial and local statutes, regulations, and ordinances, and with site-specific Health and Safety Plan.

#### **1.08 COMPLIANCE REQUIREMENTS**

- .1 Comply with Safety Act, General Safety Regulations, R.R.N.W.T.
- .2 Comply with Occupational Health and Safety Regulations, 1996.
- .3 Comply with Canada Labour Code, Canada Occupational Safety and Health Regulations.

#### **1.09 UNFORSEEN HAZARDS**

- .1 When unforeseen or peculiar safety-related factor, hazard, or condition occur during performance of Work, follow procedures in place for Employee's Right to Refuse Work in accordance with Acts and Regulations of Territory having jurisdiction and advise Departmental Representative verbally and in writing.
- .2 When unforeseen or peculiar safety-related factor, hazard, or condition

occur during performance of Work, advise Health and Safety coordinator and Safety Officer and follow procedures in accordance with Acts and Regulations of Northwest Territories having jurisdiction and advise Departmental Representative verbally and in writing.

#### **1.10 HEALTH AND SAFETY CO-ORDINATOR**

- .1 Employ and assign to Work, competent and authorized representative as Health and Safety Co-ordinator. Health and Safety Co-ordinator must:
  - .1 Have working knowledge of occupational safety and health regulations.
  - .2 Be responsible for completing Contractor's Health and Safety Training Sessions and ensuring that personnel not successfully completing required training are not permitted to enter site to perform Work.
  - .3 Be responsible for implementing, enforcing daily and monitoring site-specific Contractor's Health and Safety Plan.
  - .4 Be on site during execution of Work and report directly to and be under direction of Registered Occupational Hygienist and or site supervisor.

#### **1.11 POSTING OF DOCUMENTS**

- .1 Ensure applicable items, articles, notices and orders are posted in conspicuous location on site in accordance with Acts and Regulations of Northwest Territories having jurisdiction, and in consultation with Departmental Representative.

#### **1.12 CORRECTION OF NON-COMPLIANCE**

- .1 Immediately address health and safety non-compliance issues identified by authority having jurisdiction or by Departmental Representative.
- .2 Provide Departmental Representative with written report of action taken to correct non-compliance of health and safety issues identified.
- .3 Departmental Representative may stop Work if non-compliance of health and safety regulations is not corrected.

#### **1.13 WORK STOPPAGE**

- .1 Give precedence to safety and health of public and site personnel and protection of environment over cost and schedule considerations for Work.

**END OF SECTION**

## 1 GENERAL

### 1.01 DEFINITIONS

- .1 Environmental Pollution and Damage: presence of chemical, physical, biological elements or agents which adversely affect human health and welfare; unfavourably alter ecological balances of importance to human life; affect other species of importance to humans; or degrade environment aesthetically, culturally and/or historically.
- .2 Environmental Protection: prevention/control of pollution and habitat or environment disruption during construction.

### 1.02 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Submit in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Product Data:
  - .1 Submit manufacturer's instructions, printed product literature and data sheets and include product characteristics, performance criteria, physical size, finish and limitations.
- .3 Before commencing painting activities or delivery of materials to site, submit Environmental Protection Plan for review and approval by Departmental Representative.
- .4 Environmental Protection Plan must include comprehensive overview of known or potential environmental issues to be addressed during construction.
- .5 Address topics at level of detail commensurate with environmental issue and required construction tasks.
- .6 Include in Environmental Protection Plan:
  - .1 Names of persons responsible for ensuring adherence to Environmental Protection Plan.
  - .2 Names and qualifications of persons responsible for manifesting hazardous waste to be removed from site.
  - .3 Names and qualifications of persons responsible for training site personnel.
  - .4 Descriptions of environmental protection personnel training program.
  - .5 Erosion and sediment control plan identifying type and location of erosion and sediment controls to be provided including monitoring and reporting requirements to assure that control measures are in compliance with erosion and sediment control plan, Federal, Territorial, and Municipal laws and regulations.
  - .6 Work area plan showing proposed activity in each portion of area and identifying areas of limited use or non-use.
    - .1 Plan to include measures for marking limits of use areas and methods for protection of features to be preserved within authorized work areas.
  - .7 Spill Control Plan to include procedures, instructions, and reports to be used in event of unforeseen spill of regulated substance.
  - .8 Non-Hazardous solid waste disposal plan identifying methods and

- locations for solid waste disposal including clearing debris.
- .9 Air pollution control plan detailing provisions to assure that dust, debris, materials, and trash, are contained on project site.
- .10 Contaminant Prevention Plan identifying potentially hazardous substances to be used on job site; intended actions to prevent introduction of such materials into air, water, or ground; and detailing provisions for compliance with Federal, Territorial, and Municipal laws and regulations for storage and handling of these materials.
- .11 Waste Water Management Plan identifying methods and procedures for management and or discharge of waste waters which are directly derived from construction activities, such as concrete curing water, clean-up water, dewatering of ground water, disinfection water, hydrostatic test water, and water used in flushing of lines.

### 1.03 NOTIFICATION

- .1 Departmental Representative will notify Contractor in writing of observed noncompliance with Federal, Territorial or Municipal environmental laws or regulations, permits, and other elements of Contractor's Environmental Protection plan.
- .2 Contractor: after receipt of such notice, inform Departmental Representative of proposed corrective action and take such action for approval by Departmental Representative.
  - .1 Take action only after receipt of written approval by Departmental Representative.
- .3 Departmental Representative will issue stop order of work until satisfactory corrective action has been taken.
- .4 No time extensions granted or equitable adjustments allowed to Contractor for such suspensions.

## 3 EXECUTION

### 3.01 CLEANING

- .1 Progress Cleaning: clean in accordance with Section 01 74 11 - Cleaning.
  - .1 Leave Work area clean at end of each day.
- .2 Bury rubbish and waste materials on site where directed after receipt of written approval from Departmental Representative.
- .3 Ensure public waterways, storm and sanitary sewers remain free of waste and volatile materials disposal.
- .4 Final Cleaning: upon completion remove surplus materials, rubbish, tools and equipment in accordance with Section 01 74 11 - Cleaning.

END OF SECTION

## **1 GENERAL**

### **1.01 INSPECTION**

- .1 Allow Departmental Representative access to Work. If part of Work is in preparation at locations other than Place of Work, allow access to such Work whenever it is in progress.
- .2 Give timely notice requesting inspection if Work is designated for special tests, inspections or approvals by Departmental Representative instructions, or law of Place of Work.
- .3 If Contractor covers or permits to be covered Work that has been designated for special tests, inspections or approvals before such is made, uncover such Work, have inspections or tests satisfactorily completed and make good such Work.
- .4 Departmental Representative will order part of Work to be examined if Work is suspected to be not in accordance with Contract Documents. If, upon examination such work is found not in accordance with Contract Documents, correct such Work and pay cost of examination and correction. If such Work is found in accordance with Contract Documents, Departmental Representative will pay cost of examination and replacement.

### **1.02 INDEPENDENT INSPECTION AGENCIES**

- .1 Independent Inspection/Testing Agencies will be engaged by Departmental Representative for purpose of inspecting and/or testing portions of Work. Cost of such services will be borne by Departmental Representative.
- .2 Provide equipment required for executing inspection and testing by appointed agencies.
- .3 Employment of inspection/testing agencies does not relax responsibility to perform Work in accordance with Contract Documents.
- .4 If defects are revealed during inspection and/or testing, appointed agency will request additional inspection and/or testing to ascertain full degree of defect. Correct defect and irregularities as advised by Departmental Representative at no cost to Departmental Representative. Pay costs for retesting and reinspection.

### **1.03 ACCESS TO WORK**

- .1 Allow inspection/testing agencies access to Work, off site manufacturing and fabrication plants.
- .2 Co-operate to provide reasonable facilities for such access.

### **1.04 PROCEDURES**

- .1 Notify appropriate agency and Departmental Representative in advance of

requirement for tests, in order that attendance arrangements can be made.

- .2 Submit samples and/or materials required for testing, as specifically requested in specifications. Submit with reasonable promptness and in orderly sequence to not cause delays in Work.
- .3 Provide labour and facilities to obtain and handle samples and materials on site. Provide sufficient space to store and cure test samples.

#### 1.05 REJECTED WORK

- .1 Remove defective Work, whether result of poor workmanship, use of defective products or damage and whether incorporated in Work or not, which has been rejected by Departmental Representative as failing to conform to Contract Documents. Replace or re-execute in accordance with Contract Documents.
- .2 Make good other Contractor's work damaged by such removals or replacements promptly.
- .3 If in opinion of Departmental Representative, it is not expedient to correct defective Work or Work not performed in accordance with Contract Documents, Departmental Representative will deduct from Contract Price difference in value between Work performed and that called for by Contract Documents, amount of which will be determined by Departmental Representative.

#### 1.06 REPORTS

- .1 Submit 4 copies of inspection and test reports to Departmental Representative.
- .2 Provide copies to subcontractor of work being inspected or tested or manufacturer or fabricator of material being inspected or tested.

#### 1.07 TESTS AND MIX DESIGNS

- .1 Furnish test results and mix designs as requested.
- .2 Cost of tests and mix designs beyond those called for in Contract Documents or beyond those required by law of Place of Work will be appraised by Departmental Representative and may be authorized as recoverable.

### 2 PRODUCTS

#### 2.01 NOT USED

- .1 Not Used.

3 EXECUTION

3.01 NOT USED

END OF SECTION

## **1 GENERAL**

### **1.01 REFERENCE STANDARDS**

- .1 Within text of each specifications section, reference may be made to reference standards.
- .2 Conform to these reference standards, in whole or in part as specifically requested in specifications.
- .3 If there is question as to whether products or systems are in conformance with applicable standards, Departmental Representative reserves right to have such products or systems tested to prove or disprove conformance.
- .4 Cost for such testing will be borne by Departmental Representative in event of conformance with Contract Documents or by Contractor in event of non-conformance.

### **1.02 QUALITY**

- .1 Products, materials, equipment and articles incorporated in Work shall be new, not damaged or defective, and of best quality for purpose intended. If requested, furnish evidence as to type, source and quality of products provided.
- .2 Procurement policy is to acquire, in cost effective manner, items containing highest percentage of recycled and recovered materials practicable consistent with maintaining satisfactory levels of competition. Make reasonable efforts to use recycled and recovered materials and in otherwise utilizing recycled and recovered materials in execution of work.
- .3 Defective products, whenever identified prior to completion of Work, will be rejected, regardless of previous inspections. Inspection does not relieve responsibility, but is precaution against oversight or error. Remove and replace defective products at own expense and be responsible for delays and expenses caused by rejection.
- .4 Should disputes arise as to quality or fitness of products, decision rests strictly with Departmental Representative based upon requirements of Contract Documents.
- .5 Unless otherwise indicated in specifications, maintain uniformity of manufacture for any particular or like item throughout building.
- .6 Permanent labels, trademarks and nameplates on products are not acceptable in prominent locations, except where required for operating instructions, or when located in mechanical or electrical rooms.

### **1.03 AVAILABILITY**

- .1 Immediately upon signing Contract, review product delivery requirements and anticipate foreseeable supply delays for items. If delays in supply

of products are foreseeable, notify Departmental Representative and Consultant of such, in order that substitutions or other remedial action may be authorized in ample time to prevent delay in performance of Work.

- .2 In event of failure to notify Departmental Representative at commencement of Work and should it subsequently appear that Work may be delayed for such reason, Departmental Representative reserves right to substitute more readily available products of similar character, at no increase in Contract Price or Contract Time.

#### 1.04 STORAGE, HANDLING AND PROTECTION

- .1 Handle and store products in manner to prevent damage, adulteration, deterioration and soiling and in accordance with manufacturer's instructions when applicable.
- .2 Store packaged or bundled products in original and undamaged condition with manufacturer's seal and labels intact. Do not remove from packaging or bundling until required in Work.
- .3 Store products subject to damage from weather in weatherproof enclosures.
- .4 Store and mix paints in heated and ventilated room. Remove oily rags and other combustible debris from site daily. Take every precaution necessary to prevent spontaneous combustion.
- .5 Remove and replace damaged products at own expense and to satisfaction of Departmental Representative.
- .6 Touch-up damaged factory finished surfaces to Departmental Representative's satisfaction. Use touch-up materials to match original. Do not paint over name plates.

#### 1.05 TRANSPORTATION

- .1 Pay costs of transportation of products required in performance of Work.
- .2 Transportation cost of products supplied by Departmental Representative will be paid for by Departmental Representative. Unload, handle and store such products.

#### 1.06 MANUFACTURER'S INSTRUCTIONS

- .1 Unless otherwise indicated in specifications, use paint products in accordance with manufacturer's instructions. Do not rely on labels or enclosures provided with products. Obtain written instructions directly from manufacturers.
- .2 Notify Departmental Representative in writing, of conflicts between specifications and Departmental Representative will establish course of action.
- .3 Improper using of products, due to failure in complying with these

requirements, authorizes Departmental Representative to require removal and re-installation at no increase in Contract Price or Contract Time.

#### 1.07 QUALITY OF WORK

- .1 Ensure Quality of Work is of highest standard, executed by workers experienced and skilled in respective duties for which they are employed. Immediately notify Departmental Representative if required Work is such as to make it impractical to produce required results.
- .2 Do not employ anyone unskilled in their required duties. Departmental Representative reserves right to require dismissal from site, workers deemed incompetent or careless.
- .3 Decisions as to standard or fitness of Quality of Work in cases of dispute rest solely with Departmental Representative, whose decision is final.

#### 1.08 CO-ORDINATION

- .1 Ensure co-operation of workers in laying out Work. Maintain efficient and continuous supervision.
- .2 Be responsible for coordination and placement of openings, sleeves and accessories.

#### 1.09 REMEDIAL WORK

- .1 Perform remedial work required to repair or replace parts or portions of Work identified as defective or unacceptable. Co-ordinate adjacent affected Work as required.
- .2 Perform remedial work by specialists familiar with materials affected. Perform in a manner to neither damage nor put at risk any portion of Work.

**END OF SECTION**

## 1 GENERAL

### 1.01 PROJECT CLEANLINESS

- .1 Maintain Work in tidy condition, free from accumulation of waste products and debris, including other than that caused by Owner or other Contractors.
- .2 Remove waste materials from site at daily regularly scheduled times or dispose of as directed by Departmental Representative. Do not burn waste materials on site, unless approved by Departmental Representative.
- .3 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .4 Provide on-site containers for collection of waste materials and debris.
- .5 Dispose of waste materials and debris at designated dumping areas on Crown property.
- .6 Clean interior areas prior to start of finishing work, and maintain areas free of dust and other contaminants during finishing operations.
- .7 Store volatile waste in covered metal containers, and remove from premises at end of each working day.
- .8 Provide adequate ventilation during use of volatile or noxious substances. Use of building ventilation systems is not permitted for this purpose.
- .9 Use only cleaning materials recommended by manufacturer of surface to be cleaned, and as recommended by cleaning material manufacturer.
- .10 Schedule cleaning operations so that resulting dust, debris and other contaminants will not fall on wet, newly painted surfaces nor contaminate building systems.

### 1.02 FINAL CLEANING

- .1 When Work is Substantially Performed remove surplus products, tools, construction machinery and equipment not required for performance of remaining Work.
- .2 Remove waste products and debris other than that caused by others, and leave Work clean and suitable for occupancy.
- .3 Prior to final review remove surplus products, tools, construction machinery and equipment.
- .4 Remove waste products and debris including that caused by Departmental Representative or other Contractors.
- .5 Remove waste materials from site at regularly scheduled times or dispose

of as directed by Departmental Representative. Do not burn waste materials on site, unless approved by Departmental Representative.

- .6 Make arrangements with and obtain permits from authorities having jurisdiction for disposal of waste and debris.
- .7 Clean and polish glass, mirrors, hardware, wall tile, stainless steel, chrome, porcelain enamel, baked enamel, plastic laminate, and mechanical and electrical fixtures. Replace broken, scratched or disfigured glass.
- .8 Remove stains, spots, marks and dirt from decorative work, electrical and mechanical fixtures, furniture fitments, walls, and floors.
- .9 Clean lighting reflectors, lenses, and other lighting surfaces.
- .10 Vacuum clean and dust building interiors, behind grilles, louvres and screens.
- .11 Wax, seal, shampoo or prepare floor finishes, as recommended by manufacturer.
- .12 Inspect finishes fitments and equipment and ensure specified workmanship and operation.
- .13 Broom clean and wash exterior walks, steps and surfaces; rake clean other surfaces of grounds.

## 2 PRODUCTS

### 2.01 NOT USED

END OF SECTION

## 1 GENERAL

### 1.01 SUMMARY

- .1 This Section includes requirements for management of construction waste and disposal, which forms the Contractor's commitment to reduce and divert waste materials from landfill and includes the following:
  - .1 Preparation of a Draft Construction Waste Management Plan that will be used to track the success of the Construction Waste Management Plan against actual waste diversion from landfill.
  - .2 Preparation of a Construction Waste Management Plan that provides guidance on a logical progression of tasks and procedures to be followed in a pollution prevention program to reduce or eliminate the generation of waste, the loss of natural resources, and process emissions through source reduction, reuse, recycling, and reclamation.
  - .3 Preparation of monthly progress reports indicating cumulative totals representing progress towards achieving diversion and reduction goals of waste materials away from landfill and identifying any special programs, landfill options or alternatives to landfill used during construction.
  - .4 Preparation of a Construction Waste Management Report containing detailed information indicating total waste produced by the project, types of waste material and quantity of each material, and total waste diverted and diversion rates indicated as a percentage of the total waste produced.
- .2 Departmental Representative has established that this project shall generate the least amount of waste possible and that processes that ensure the generation of as little waste as possible due to error, poor planning, breakage, mishandling, contamination, or other factors be employed by the Contractor.

### 1.02 DEFINITIONS

- .1 Clean Waste: Untreated and unpainted; not contaminated with oils, solvents, sealants or similar materials.
- .2 Hazardous: Exhibiting the characteristics of hazardous substances including properties such as ignitability, corrosiveness, toxicity or reactivity.
- .3 Nonhazardous: Exhibiting none of the characteristics of hazardous substances, including properties such as ignitability, corrosiveness, toxicity, or reactivity.
- .4 Nontoxic: Not poisonous to humans either immediately or after a long period of exposure.
- .5 Recyclable: The ability of a product or material to be recovered at the end of its life cycle and remanufactured into a new product for reuse by others.

- .6 Recycle: To remove a waste material from the project site to another site for remanufacture into a new product for reuse by others.
- .7 Recycling: The process of sorting, cleansing, treating and reconstituting solid waste and other discarded materials for the purpose of using the altered form; recycling does not include burning, incinerating, or thermally destroying waste.
- .8 Return: To give back reusable items or unused products to vendors for credit.
- .9 Reuse: To reuse a construction waste material in some manner on the project site.
- .10 Salvage: To remove a waste material from the project site to another site for resale or reuse by others.
- .11 Source Separation: The act of keeping different types of waste materials separate beginning from the first time they become waste.
- .12 Toxic: Poisonous to humans either immediately or after a long period of exposure.
- .13 Trash: Any product or material unable to be reused, returned, recycled, or salvaged.
- .14 Volatile Organic Compounds (VOC's): Chemical compounds common in and emitted by many building products over time through outgassing:
  - .1 Solvents in paints and other coatings;
  - .2 Wood preservatives; strippers and household cleaners;
  - .3 Adhesives in particleboard, fiberboard, and some plywood; and foam insulation.
  - .4 When released, VOC's can contribute to the formation of smog and can cause respiratory tract problems, headaches, eye irritations, nausea, damage to the liver, kidneys, and central nervous system, and possibly cancer.
- .15 Waste: Extra material or material that has reached the end of its useful life in its intended use. Waste includes salvageable, returnable, recyclable, and reusable material.
- .16 Construction Waste Management Plan: A project related plan for the collection, transportation, and disposal of the waste generated at the construction site; the purpose of the plan is to ultimately reduce the amount of material being landfilled.

### 1.03 ADMINISTRATIVE REQUIREMENTS

- .1 Coordination: Coordinate waste management requirements with all Divisions of the Work for the project, and ensure that requirements of the Construction Waste Management Plan are followed.
- .2 Preconstruction Meeting: Arrange a pre-construction meeting- Project Meetings before starting any Work of the Contract attended by the Departmental Representative, Contractor, affected Subcontractor's to discuss the Contractor's Construction Waste Management Plan and to develop

mutual understanding of the requirements for a consistent policy towards waste reduction and recycling.

#### 1.04 SUBMITTALS

- .1 Provide required information in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Action Submittals: Provide the following submittals before starting any work of this Section:
  - .1 Draft Construction Waste Management Plan (Draft CWM Plan): Submit to Departmental Representative a preliminary analysis of anticipated site generated waste by listing a minimum of five (5) construction or demolition waste streams that have potential to generate the most volume of material indicating methods that will be used to divert construction waste from landfill and source reduction strategies; Departmental Representative will provide commentary before development of Contractor's Construction Waste Management Plan.

#### 1.05 QUALITY ASSURANCE

- .1 Resources for Development of Construction Waste Management Report (CWM Report): The following sources may be useful in developing the Draft Construction Waste Management Plan:
  - .1 Recycling Haulers and Markets: Investigate local haulers and markets for recyclable materials, and incorporate into CWM Plan.
  - .2 Waste-to-Energy Systems: Investigate local waste-to-energy incentives where systems for diverting materials from landfill for reuse or recycling are not available.
- .2 Certifications: Provide proof of the following during the course of the Work:
  - .1 Compliance Certification: Provide proof that recycling center is third party verified and is listed as a Certified Facility through the registration and certification requirements of the Recycling Certification Institute.

#### 1.06 DELIVERY, STORAGE AND HANDLING

- .1 Storage Requirements: Implement a recycling/reuse program that includes separate collection of waste materials as appropriate to the project waste and the available recycling and reuse programs in the project area.
- .2 Handling Requirements: Clean materials that are contaminated before placing in collection containers and ensure that waste destined for landfill does not get mixed in with recycled materials:
  - .1 Deliver materials free of dirt, adhesives, solvents, petroleum contamination, and other substances deleterious to recycling process.
  - .2 Arrange for collection by or delivery to the appropriate recycling or reuse facility.
- .3 Hazardous Waste and Hazardous Materials: Handle in accordance with applicable regulations.

### 3 EXECUTION

#### 3.01 (CWM PLAN) IMPLEMENTATION

- .1 Manager: Contractor is responsible for designating an onsite party or parties responsible for instructing workers and overseeing and documenting results of the CWM Plan for the project.
- .2 Distribution: Distribute copies of the CWM Plan to the job site foreman, each Subcontractor, the Departmental Representative and other site personnel as required to maintain CWM Plan.
- .3 Instruction: Provide onsite instruction of appropriate separation, handling, and recycling, salvage, reuse, composting and return methods being used for the project to Subcontractor's at appropriate stages of the project.
- .4 Separation Facilities: Lay out and label a specific area to facilitate separation of materials for potential recycling, salvage, reuse, composting and return:
  - .1 Recycling and waste bin areas are to be kept neat and clean and clearly marked in order to avoid contamination of materials.
  - .2 Hazardous wastes shall be separated, stored, and disposed of in accordance with local regulations.

END OF SECTION

## 1 GENERAL

### 1.01 REFERENCE STANDARDS

- .1 Canadian Environmental Protection Act (CEPA)
  - .1 SOR/2008-197, Storage Tank Systems for Petroleum Products and Allied Petroleum Products Regulations.

### 1.02 ADMINISTRATIVE REQUIREMENTS

- .1 Acceptance of Work Procedures:
  - .1 Contractor's Inspection: Contractor: conduct inspection of Work, identify deficiencies and defects, and repair as required to conform to Contract Documents.
    - .1 Notify Departmental Representative in writing of satisfactory completion of Contractor's inspection and submit verification that corrections have been made.
    - .2 Request Departmental Representative inspection.
  - .2 Departmental Representative Inspection:
    - .1 Departmental Representative, and Contractor to inspect Work and identify defects and deficiencies.
    - .2 Contractor to correct Work as directed.
  - .3 Completion Tasks: submit written certificates in English that tasks have been performed as follows:
    - .1 Work: completed and inspected for compliance with Contract Documents.
    - .2 Defects: corrected and deficiencies completed.
    - .3 Work: complete and ready for final inspection.
  - .4 Final Inspection:
    - .1 When completion tasks are done, request final inspection of Work by Departmental Representative, and Contractor.
    - .2 When Work incomplete according to Departmental Representative, complete outstanding items and request re-inspection.
  - .5 Declaration of Substantial Performance: when Departmental Representative considers deficiencies and defects corrected and requirements of Contract substantially performed, make application for Certificate of Substantial Performance.
  - .6 Commencement of Lien and Warranty Periods: date of Departmental Representative's acceptance of submitted declaration of Substantial Performance to be date for commencement for warranty period and commencement of lien period unless required otherwise by lien statute of Place of Work.
  - .7 Final Payment:
    - .1 When Departmental Representative considers final deficiencies and defects corrected and requirements of Contract met, make application for final payment.
  - .8 Payment of Holdback: after issuance of Certificate of Substantial Performance of Work, submit application for payment of holdback amount in accordance with contractual agreement.

### 1.03 FINAL CLEANING

- .1 Clean in accordance with Section 01 74 11 - Cleaning.
  - .1 Remove surplus materials, excess materials, rubbish, tools and equipment.

END OF SECTION

## 1 GENERAL

### 1.01 REFERENCE STANDARDS

- .1 The Master Painters Institute (MPI)
  - .1 Maintenance Repainting Manual 2004, Master Painters Institute (MPI), including Identifiers, Evaluation, Systems, Preparation and Approved Product List.
- .2 Environmental Protection Agency (EPA)
  - .1 Test Method for Measuring Total Volatile Organic Compound Content of Consumer Products, Method 24 for Surface Coatings.
- .3 Health Canada/Workplace Hazardous Materials Information System (WHMIS)
  - .1 Material Safety Data Sheets (MSDS).
- .4 South Coast Air Quality Management District (SCAQMD), California State
  - .1 SCAQMD Rule 1113-04, Architectural Coatings.

### 1.02 QUALITY ASSURANCE

- .1 Conform to latest MPI requirements for interior repainting work including cleaning, preparation and priming.
- .2 Materials (primers, paints, coatings, varnishes, stains, lacquers, fillers, thinners and solvents) shall be in accordance with the latest edition of the MPI Approved Product List and shall be from a single manufacturer for each system used.
- .3 Paint materials such as linseed oil, shellac, reducers and turpentine shall be the highest quality product of an approved manufacturer listed in MPI Maintenance Repainting Manual and shall be compatible with other coating materials as required.
- .4 Retain purchase orders, invoices and other documents to prove conformance with noted MPI requirements when requested by Departmental Representative.
- .5 Standard of Acceptance: when viewed using final lighting source surfaces shall indicate the following:
  - .1 Walls: no defects visible from a distance of 1000 mm at 90 degrees to surface.
  - .2 Ceilings: no defects visible from floor at 45 degrees to surface.
  - .3 Final coat to exhibit uniformity of color and sheen across full surface area.

### 1.03 PERFORMANCE REQUIREMENTS

- .1 Environmental Performance Requirements:
  - .1 Provide paint products meeting MPI "Environmentally Friendly" E2 or E3 ratings based on Zero VOCs (EPA Method 24) content levels.
- .2 Where indoor air quality (odor) is a problem, use only MPI listed materials having a minimum E2 or E3 rating.

#### 1.04 SCHEDULING

- .1 Submit work schedule for various stages of painting to Departmental Representative for approval. Submit schedule a minimum of 48 hours in advance of proposed operations.
- .2 Paint occupied facilities in accordance with approved schedule. Schedule operations to approval of Departmental Representative such that painted surfaces will have dried and cured sufficiently before occupants are affected.
- .3 Obtain written authorization from Departmental Representative for changes in work schedule.
- .4 Schedule repainting operations to prevent disruption by other trades if applicable and by occupants in and about building.

#### 1.05 ACTION AND INFORMATIONAL SUBMITTALS

- .1 Provide product data and manufacturer's installation/application instructions for each paint and coating product to be used in accordance with the requirements of Section 01 33 00 - Submittal Procedures.
- .2 Provide samples in accordance with Section 01 33 00 - Submittal Procedures.
  - .1 Submit full range color sample chips for review and selection. Indicate where color availability is restricted.
- .3 Closeout Submittals:
  - .1 Provide maintenance data for incorporation into manual specified in Section 01 78 00 - Closeout Submittals.
    - .1 Submit records of products used. List products in relation to finish system and include following:
      - .1 Product name, type and use (i.e. materials and location).
      - .2 Manufacturer's product number.
      - .3 Color code numbers.
      - .4 MPI Environmentally Friendly classification system rating.
      - .5 Manufacturer's Material Safety Data Sheets (MSDS).

#### 1.06 DELIVERY, STORAGE AND HANDLING

- .1 Deliver, store and handle materials in accordance with Section 01 61 00 - Common Product Requirements, supplemented as follows:
  - .1 Deliver and store materials in original containers, sealed, with labels intact.
  - .2 Labels to indicate:
    - .1 Manufacturer's name and address.
    - .2 Type of paint or coating.
    - .3 Compliance with applicable standard.
    - .4 Color number in accordance with established color schedule.
  - .3 Remove damaged, opened and rejected materials from site.
  - .4 Store and handle in accordance with manufacturer's recommendations.

- .5 Store materials and equipment in secure, dry, well-ventilated area with temperature range between 7 degrees C to 30 degrees C. Store materials and supplies away from heat generating devices and sensitive products above minimum temperature as recommended by manufacturer.
- .6 Keep areas used for storage, cleaning and preparation, clean and orderly to approval of Departmental Representative. After completion of operations, return areas to clean condition to approval of Departmental Representative.
- .7 Remove paint materials from storage in quantities required for same day use.
- .8 Comply with requirements of Workplace Hazardous Materials Information System (WHMIS) regarding use, handling storage, and disposal of hazardous materials.
- .9 Fire Safety Requirements:
  - .1 Provide one 9 kg Type ABC or dry chemical fire extinguisher adjacent to storage area.
  - .2 Store oily rags, waste products, empty containers and materials subject to spontaneous combustion in ULC approved, sealed containers and remove from site daily.
  - .3 Handle, store, use and dispose of flammable and combustible materials in accordance with National Fire Code of Canada.
- .2 Waste Management and Disposal:
  - .1 Separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Waste Management and Disposal.
  - .2 Paint, stain finishes and related materials (thinners, and solvents) are hazardous products and are subject to regulations for disposal. Information on these controls can be obtained from Territorial Ministries of Environment and Regional levels of Government.
  - .3 Materials that cannot be reused must be treated as hazardous waste and disposed of in an appropriate manner.
  - .4 Place materials defined as hazardous or toxic waste, including used sealant and adhesive tubes and containers, in containers or areas designated for hazardous waste.
  - .5 To reduce the amount of contaminants entering waterways, sanitary/storm drain systems or into the ground the following procedures shall be strictly adhered to:
    - .1 Retain cleaning water for water-based materials to allow sediments to be filtered out. In no case shall equipment be cleaned using free draining water.
    - .2 Retain cleaners, thinners, solvents and excess paint and place in designated containers and ensure proper disposal.
    - .3 Return solvent and oil-soaked rags used during painting operations for contaminant recovery, proper disposal, or appropriate cleaning and laundering.
    - .4 Dispose of contaminants in an approved legal manner in accordance with hazardous waste regulations.
    - .5 Empty paint cans are to be dry prior to disposal or recycling (where available).
    - .6 Close and seal tightly partly used cans of materials including sealant and adhesive containers and store protected in well ventilated fire-safe area at moderate temperature.
  - .6 Where paint recycling is available, collect waste materials by type and provide for delivery to recycling or collection facility.

## 1.07 SITE CONDITIONS

- .1 Heating, Ventilation and Lighting:
  - .1 Do not perform repainting work unless adequate and continuous ventilation and sufficient heating facilities are in place to maintain ambient air and substrate temperatures above 10 degrees C for 24 hours before, during and after paint application and until paint has cured sufficiently.
  - .2 Ventilate enclosed spaces where required, provide continuous ventilation for seven days after completion of application of paint.
  - .3 Co-ordinate use of existing ventilation system with Departmental Representative and ensure its operation during and after application of paint as required.
  - .4 Provide temporary ventilating and heating equipment where permanent facilities are not available or supplemental ventilating and heating equipment if ventilation and heating from existing system is inadequate to meet minimum requirements. Use of gas-fired appliances is not permitted.
  - .5 Do not perform painting work unless minimum lighting level of 323Lux is provided on surfaces to be painted.
- .2 Temperature, Humidity and Substrate Moisture Content Levels:
  - .1 Unless specifically pre-approved by specifying body, Paint Inspection Agency and, applied product manufacturer, do not perform repainting work when:
    - .1 Ambient air and substrate temperatures are below 10 degrees C.
    - .2 Substrate temperature is over 32 degrees C unless paint is specifically formulated for application at high temperatures.
    - .3 Relative humidity within area to be repainted is above 85%.
  - .2 Conduct moisture tests using properly calibrated electronic Moisture Meter, except use simple "cover patch test" on concrete floors to be repainted.
  - .3 Do not perform repainting work when maximum moisture content of substrate exceeds:
    - .1 12% for concrete and masonry (clay and concrete brick/block).
    - .2 15% for wood.
    - .3 12% for plaster and gypsum board.
  - .4 Test painted concrete, masonry and plaster surfaces for alkalinity as required.
- .3 Surface and Environmental Conditions:
  - .1 Apply paint finish in areas where dust is no longer being generated by related construction operations or when ventilation conditions are such that airborne particles will not affect quality of finished surface.
  - .2 Apply paint to adequately prepared surfaces and to surfaces within moisture limits noted herein.
  - .3 Apply paint when previous coat of paint is dry or adequately cured, unless otherwise pre-approved by specific coating manufacturer.
  - .4 Apply paint in occupied facilities as per attached schedule. Such that painted surfaces will have dried and cured sufficiently before occupants are affected.

## 1.08 MAINTENANCE

- .1 Extra Materials:
- .2 Submit four liter can of each type and color of stain and finish coating]. Identify type and color in relation to established color schedule and finish system.

## 2 PRODUCTS

### 2.01 MATERIALS

- .1 Paint materials listed in latest edition of MPI Approved Product List (APL) are acceptable for use on this project.
- .2 Where required by authorities having jurisdiction, paints and coatings to provide a fire-resistant rating.
- .3 Paint materials for repaint systems to be products of single manufacturer.
- .4 Only qualified products with MPI "Environmentally Friendly" E2 or E3 rating are acceptable for use on this project.
- .5 Use only MPI listed [L] rated materials.
- .6 Paints, coatings, thinners, solvents, cleaners and other fluids used in repainting, to be as follows:
  - .1 Not contain methylene chloride, chlorinated hydrocarbons and toxic metal pigments.
  - .2 Be manufactured without compounds which contribute to ozone depletion in upper atmosphere.
  - .3 Be manufactured without compounds which contribute to smog in lower atmosphere.
  - .4 Be manufactured where matter generating 'Biochemical Oxygen Demand' (BOD) in undiluted production plant effluent discharged to natural watercourse or a sewage treatment facility lacking secondary treatment does not exceed 15 mg/L.
  - .5 Be manufactured where total suspended solids (TSS) content in undiluted production plant effluent discharged to natural watercourse or sewage treatment facility lacking secondary treatment does not exceed 15 mg/L.
- .6 Paints and coatings must not be formulated or manufactured with formaldehyde, halogenated solvents, mercury, lead, cadmium, hexavalent chromium or their compounds.

### 2.02 COLOURS

- .1 Departmental Representative will provide Color Schedule after Contract award.
- .2 Color schedule will be based upon selection of five base colors and three

accent colors. No more than eight colors will be selected for entire project and no more than three colors will be selected in each area.

- .3 Selection of colors will be from manufacturer's full range of colors.
- .4 Where specific products are available in restricted range of colors, selection will be based on limited range.
- .5 First coat in two coat (Premium) repaint system to be tinted slightly lighter color than top coat to show visible difference between coats.

### 2.03 MIXING AND TINTING

- .1 Perform color tinting operations prior to delivery of paint to site. On-site tinting of painting materials is allowed with Departmental Representative's written permission.
- .2 Mix paste, powder or catalyzed paint mixes in accordance with manufacturer's written instructions.
- .3 Where thinner is used, addition not to exceed paint manufacturer's recommendations. Do not use kerosene or such organic solvents to thin water-based paints.
- .4 Thin paint for spraying in accordance with paint manufacturer' instructions. If directions are not on container, obtain instructions in writing from manufacturer and provide copy of instructions to Departmental Representative.
- .5 Re-mix paint in containers prior to and during application to ensure break-up of lumps, complete dispersion of settled pigment, and color and gloss uniformity.

### 2.04 GLOSS/SHEEN RATINGS

- .1 Paint gloss defined as sheen rating of applied paint, in accordance with following MPI gloss / sheen standard values:

Gloss Level	Units @ 60	Units @ 85
Category	Degrees	Degrees
G1 - matte finish	0 to 5	maximum 10
G2 - velvet finish	0 to 10	10 to 35
G3 - eggshell finish	10 to 25	10 to 35
G4 - satin finish	20 to 35	minimum 35
G5 - semi-gloss finish	35 to 70	
G6 - gloss finish	70 to 85	
G7 - high gloss finish	> 85	

## 2.05 INTERIOR PAINTING SYSTEMS

**Note:** Maximum VOC limit for each formulas to meet the SCAQMD

- .1 RIN 1.1 - Concrete Vertical Surfaces: (including soffits).
  - .1 RIN 1.1D - Alkyd, coat: semi-gloss.  
Color to match existing
- .2 RIN 2.2 - Concrete Horizontal Surfaces: (floors and stairs).
  - .1 RIN 1.2B - Alkyd Floor Enamel.
  - .2 RIN 2.2C - 2 Component Epoxy, coat: satin.
  - .3 RIN 3.2E - Concrete Floor Sealer (Solvent Base).  
Color to match existing
- .3 RIN 3.2 - Concrete Masonry Units: (Concrete Block and Concrete Brick).
  - .3 RIN 3.2C - Alkyd, coat satin.
  - .4 RIN 3.2D - 2 Component Epoxy (Tile Like) for Dry Environments insert  
gloss level.  
Color to match existing
- .4 RIN 4.3 - Dressed Lumber: (Including Doors, Door and Window Frames, handrails  
and Mouldings).  
  
Color to match existing
  - .1 RIN 6.3E - Semi-Transparent Stain/Polyurethane Varnish, coat: satin.
- .5 RIN 9.2 - Plaster and Gypsum Board: (gypsum wallboard, drywall, and "sheet  
rock type material".
  - .1 RIN 9.2A - Latex, coat: satin.
  - .2 RIN 9.2C - Alkyd, coat gloss Finish. (For washroom ceilings and stairs  
handrail
  - .3 Color for GNT-ENR, offices walls has been identified by Canadian Tire  
Paint section computer to be combination of B 21, C 258 and R 93
- .6 Repaint interior with one coat prime and 2 coats finish, colors to match  
existing or as selected by the Departmental Representative.

## 3 EXECUTION

### 3.01 MANUFACTURER'S INSTRUCTIONS

- .1 Compliance: comply with manufacturer's written recommendations or  
specifications, including product technical bulletins, handling, storage  
and installation instructions, and datasheets.

### 3.02 EXAMINATION

- .1 Interior repainting work: inspected by MPI Accredited Paint Inspection Agency (inspector) acceptable to specifying authority and local Painting Contractor's Association. Painting contractor to notify Paint Inspection Agency a minimum of one week prior to commencement of work and provide a copy of project repainting specification and Finish Schedule (as well as plans and elevation drawings).
- .2 Interior surfaces requiring repainting: inspected by both painting contractor and Paint Inspection Agency who will notify Departmental Representative in writing of defects or problems, prior to commencing repainting work, or after surface preparation if unseen substrate damage is discovered.
- .3 Where an assessed degree of surface degradation of DSD-1 to DSD-3 before preparation of surfaces for repainting is revealed to be DSD-4 after preparation, repair or replacement of such unforeseen defects discovered are to be corrected, as mutually agreed, before repainting is started.
- .4 Where "special" repainting or recoating system applications (i.e. elastomeric coatings) or non-MPI listed products or systems are to be used, paint or coating manufacturer to provide as part of work, certification of surfaces and conditions for specific paint or coating system application as well as on site supervision, inspection and approval of their paint or coating system application as required at no additional cost to Departmental Representative.

### 3.03 PREPARATION

- .1 Perform preparation and operations for interior painting in accordance with MPI Maintenance Repainting Manual requirements except where otherwise specified.
- .2 Apply paint materials in accordance with paint manufacturer's written application instructions.
- .3 Clean and prepare interior surfaces to be repainted in accordance with MPI Maintenance Repainting Manual requirements. Refer to MPI Manual in regard to specific requirements and as follows:
  - .1 Remove dust, dirt, and surface debris by vacuuming, wiping with dry, clean cloths.
  - .2 Wash surfaces with a biodegradable detergent and bleach where applicable and clean warm water using stiff bristle brush to remove dirt, oil and surface contaminants.
  - .3 Rinse scrubbed surfaces with clean water until foreign matter is flushed from surface.
  - .4 Allow surfaces to drain completely and to dry thoroughly. Allow sufficient drying time and test surfaces using an electronic moisture meter before commencing work.
  - .5 Use water-based cleaners in place of organic solvents where surfaces will be repainted using water-based paints.
  - .6 Many water-based paints cannot be removed with water once dried. Minimize use of kerosene or such organic solvents to clean up

water-based paints.

- .4 Clean metal surfaces to be repainted by removing rust, dirt, oil, grease and foreign substances in accordance with MPI requirements. Remove such contaminants from surfaces, pockets and corners to be repainted by brushing with clean brushes, blowing with clean dry compressed air, or brushing/vacuum cleaning as required.
- .5 Prevent contamination of cleaned surfaces by salts, acids, alkalis, other corrosive chemicals, grease, oil and solvents before priming and between applications of remaining coats. Touch-up, spot prime, and apply primer, paint, or pre-treatment as soon as possible after cleaning and before deterioration occurs.
- .6 Do not apply paint until prepared surfaces have been accepted by Departmental Representative.
- .7 Sand and dust between coats as required to provide adequate adhesion for next coat and to remove defects visible from distance up to 1000 mm.

### 3.04 EXISTING CONDITIONS

- .1 Prior to commencing work, examine site conditions and existing interior substrates to be repainted. Report in writing to Departmental Representative damages, defects, or unsatisfactory or unfavourable conditions or surfaces that will adversely affect this work.
- .2 Conduct moisture testing of surfaces to be painted using properly calibrated electronic moisture meter, except test concrete floors for moisture using simple "cover patch test" and report findings to Departmental Representative. Maximum moisture content not to exceed specified limits.
- .3 Do not commence until such adverse conditions and defects have been corrected and surfaces and conditions are acceptable to Painting Subcontractor and Inspection Agency.
- .4 Degree of surface deterioration (DSD) to be assessed using MPI Identifiers and Assessment criteria indicated in MPI Maintenance Repainting Manual. Refer to the drawings. MPI DSD ratings and descriptions are as follows:

#### Condition Description

DSD-0	Sound Surface (includes visual (aesthetic) defects that do not affect film's protective properties). (Walls)
DSD-1	Slightly Deteriorated Surface (indicating fading; gloss reduction, slight surface contamination, minor pin holes (Basement floors, Doors, handrails) scratches).
DSD-2	Moderately Deteriorated Surface (small areas of peeling, flaking,

slight cracking, and staining). (Washrooms  
Ceilings)

### 3.05 PROTECTION

- .1 Protect existing surfaces and adjacent fixtures and furnishings from paint spatters, markings and other damage by suitable non-staining covers or masking. If damaged, clean and restore such surfaces as directed by Departmental Representative.
- .2 Protect items that are permanently attached such as Fire Labels on doors and frames.
- .3 Protect factory finished products and equipment.
- .4 Protect general public and building occupants in and about building.
- .5 Remove electrical cover plates, light fixtures, surface hardware on doors, bath accessories and surface mounted equipment, fittings and fastenings prior to undertaking re-painting operations. Store items and re-install after painting is completed.
- .6 Move and cover furniture and portable equipment as necessary to carry out repainting operations. Replace as painting operations progress.
- .7 As repainting operations progress, place "WET PAINT" signs in occupied areas to approval of Departmental Representative.

### 3.06 APPLICATION

- .1 Apply paint by method that is best suited for substrate being repainted using brush, roller, air sprayer and/or airless sprayer. Conform to manufacturer's application instructions unless specified otherwise. Methods of application as pre-approved by Departmental Representative before commencing work.
- .2 Brush and Roller Application:
  - .1 Apply paint in uniform layer using brush and/or roller of types suitable for application.
  - .2 Work paint into cracks, crevices and corners.
  - .3 Paint surfaces and corners not accessible to brush using spray, daubers and/or sheepskins. Paint surfaces and corners not accessible to roller using brush, daubers or sheepskins.
  - .4 Brush and/or roll out runs and sags, and over-lap marks. Rolled surfaces free of roller tracking and heavy stipple unless approved by Departmental Representative.
  - .5 Remove runs, sags and brush marks from finished work and repaint.
- .3 Spray Application:
  - .1 Provide and maintain equipment that is suitable for intended purpose, capable of properly atomizing paint to be applied, and equipped with suitable pressure regulators and gauges.
  - .2 Keep paint ingredients properly mixed in containers during paint application by continuous mechanical agitation or intermittent

- agitation frequently as necessary.
- .3 Apply paint in uniform layer, with overlapping at edges of spray pattern.
- .4 Back roll spray applications and brush out runs and sags immediately.
- .5 Use brushes to work paint into cracks, crevices and places which are not adequately painted by spray.
- .4 Use dipping, sheepskins or daubers when no other method is practical in places of difficult access and when specifically authorized by Departmental Representative.
- .5 Apply paint coats in continuous manner and allow surfaces to dry and properly cure between coats for minimum time period as recommended by manufacturer. Minimum dry film thickness of coats not less than that recommended by manufacturer. Repaint thin spots or bare areas before next coat of paint is applied.
- .6 Sand and dust between coats to remove visible defects.
- .7 Repaint surfaces both above and below sight lines as specified for surrounding surfaces, including such surfaces as tops of interior cupboards and cabinets and projecting ledges.
- .8 Repaint top, bottom, and vertical edges of doors to be repainted.
- .9 Repaint inside of cupboards and cabinets as specified for outside surfaces.
- .10 Repaint closets and alcoves to match existing, unless otherwise scheduled or noted.

### 3.07 FIELD QUALITY CONTROL

- .1 Inspection:
- .2 Advise Departmental Representative when each surface and applied coating is ready for inspection. Do not proceed with subsequent coats until previous coat has been approved.
- .3 Co-operate with Paint Inspection Agency and provide access to areas of work.

### 3.08 CLEANING

- .1 Proceed in accordance with Section 01 74 00 - Cleaning, supplemented as follows:
  - .1 Remove paint where spilled, splashed, splattered or sprayed as work progresses using means and materials that are not detrimental to affected surfaces.
  - .2 Keep work area free from unnecessary accumulation of tools, equipment, surplus materials and debris.
  - .3 Remove combustible rubbish materials and empty paint cans each day and safely dispose of same in accordance with requirements of authorities having jurisdiction.
  - .4 Clean equipment and dispose of wash water used for water borne materials, solvents used for oil-based materials as well as other

cleaning and protective materials (e.g. rags, drop cloths, and masking papers), paints, thinners, paint removers/strippers in accordance with safety requirements of authorities having jurisdiction and as noted herein.

- .5 Clean painting equipment in leak-proof containers that will permit particulate matter to settle out and be collected. Sediment remaining from cleaning operations to be recycled or disposed of in manner acceptable to authorities having jurisdiction.
- .6 Recycle paint and coatings in excess of repainting requirements as specified.

### 3.9 RESTORATION

- .1 Clean and re-install hardware items removed before undertaken painting operations.
- .2 Remove protective coverings and warning signs as soon as practical after operations cease.
- .3 Remove paint splashings on affected exposed surfaces. Remove smears and spatter immediately as operations progress, using compatible solvent.
- .4 Protect freshly completed surfaces from paint droppings and dust to approval of Departmental Representative. Avoid scuffing newly applied paint.
- .5 Restore areas used for storage, cleaning, mixing and handling of paint to clean condition as approved by Departmental Representative.

END OF SECTION