



**IRETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions
Hard Copy / Copie papier:

RCMP/GRC
Bid Receiving Unit/ Réception des soumissions
Royal Canadian Mounted Police
73 chemin Leikin Drive
Mailstop/ Arrêt postal #15
Ottawa, Ontario K1A 0R2
Attn: Sonya Dupont

All persons delivering mail, parcels and bids to the Mail Parcel and Screening Facility will be asked to provide government photo identification and a contact number as part of an enhanced security protocol.

Dans le cadre d'un protocole de sécurité amélioré, toute personne qui livre le courrier, les paquets et les soumissions à l'installation d'inspection du courrier et des colis devra désormais présenter une carte d'identité avec photo émise par le gouvernement et un numéro de téléphone.

**REQUEST FOR
PROPOSAL**

**DEMANDE DE
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

Title – Sujet Emergency Response Team Van Interior Upfit		Date October 25, 2018
Solicitation No. – N° de l'invitation 201902022		
Client Reference No. - No. De Référence du Client		
Solicitation Closes – L'invitation prend fin		
At / à :	2 :00pm	EST (Eastern Standard Time) HNE (heure normale de l'Est)
On / le :	November 13, 2018	
Delivery - Livraison See herein — Voir aux présentes	Taxes - Taxes See herein — Voir aux présentes	Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes		
Instructions See herein — Voir aux présentes		
Address Inquiries to – Adresser toute demande de renseignements à Sonya Dupont - Procurement Officer Sonya.Dupont@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 613-843-3819	Facsimile No. – No. de télécopieur 613-825-0082	
Delivery Required – Livraison exigée See herein — Voir aux présentes	Delivery Offered – Livraison proposée	
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:		
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	



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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement associated with the requirement.

1.2 Statement of Work

The requirement is detailed under Article 6.2 Statement of Work, of the resulting contract clauses.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Procurement Ombudsman

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca. You can also obtain more information on the OPO services available to you at their website at www.opo-boa.gc.ca.

1.5 Trade Agreements

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).



PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: **90** days

2.2 Submission of Bids

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or email to RCMP will not be accepted.

PLEASE NOTE:

Bidders may submit more than one (1) bid per solicitation; however multiple bids must be submitted in separate bid packages.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **seven (7) calendar days before the bid closing date**. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is



eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

2.5 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: corporate_accounting@rcmp-grc.gc.ca



PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

3.1.2 SACC Manual Clauses

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.



PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

In the technical bid, bidders must explain and demonstrate how they propose to meet the requirements and how they will carry out the Work. Any proposal which fails to meet the mandatory requirement will be deemed non-responsive and will not be given further consideration.

The technical bid must consist of the following:

- a) Completed and signed page 1 of the RFP;
- b) A completed Annex A Emergency Response Team Mandatory Minimum Specification Requirement, and brochures or other document(s), (e.g. data sheets, web site information, etc.) for each item to substantiate compliancy to Mandatory Technical Criteria.

4.1.2 Financial Evaluation

Bidders must submit their financial bid in accordance with Annex B – Basis of Payment. The total amount of Applicable Taxes is excluded.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.



PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

5.1.1 Integrity Provisions

In accordance with the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences (as applicable)
- Required Documentation

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed) website (http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.



PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

There is no security requirement applicable to this Contract.

6.2 Statement of Work

The Contractor must provide the Royal Canadian Mounted Police (RCMP) with the up-fit of a 2017 Ford Transit provided by the RCMP.

For further details, please reference Annex A.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

6.3.1 General Conditions

2010A (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.3.2 Supplemental General Conditions

4009 (2013-06-27), Professional Services – Medium Complexity, apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from award date of Contract to the last day of warranty inclusive.

6.4.2 Delivery Date

All the deliverables must be received on or before March 31, 2019.



6.4.3 Delivery Point

Delivery of the requirement will be made to the delivery point specified at Annex A of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Sonya Dupont
Title: Procurement Officer
Organization: Royal Canadian Mounted Police
Address: 73 Leikin Drive, Mailstop 15, Ottawa, Ontario K1A 0R2
Telephone: (613) 843-3819
Facsimile: (613) 825-0082
E-mail address: Sonya.Dupont@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

General enquiries

Delivery follow-up

Name: _____
Telephone No.: _____
Facsimile No.: _____
E-mail address: _____

Name: _____
Telephone No.: _____
Facsimile No.: _____
E-mail address: _____



6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price(s)", as specified in Annex B for a cost of \$ _____ (insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Method of Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.7 Invoicing Instructions

6.7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

6.7.2 Invoices must be distributed as follows:

- a) One (1) copy marked original must be forwarded to the following address for certification and payment:

E-mail address: _____ (to be inserted at contract award)

- b) A copy of the invoice(s) must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

6.10 Priority of Documents



If there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the Articles of Agreement;
- b) the general conditions 2010A (2018-06-21); General Conditions – Goods (Medium Complexity);
- c) the supplemental condition 4009 (2013-06-27), Professional Services – Medium Complexity;
- d) Annex A, Statement of Work – Emergency Response Team Mandatory Specification Requirement;
- e) Appendix 1 to Annex “A”, Mandatory Requirement Form
- f) Annex B, Basis of Payment;
- g) Contractor's bid dated _____.

6.11. Procurement Ombudsman

6.11.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

6.11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [*the supplier or the contractor or the name of the entity awarded this contract*] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

6.12 SACC Manual Clauses

- A9049C (2011-05-16) Vehicle Safety
- B1501C (2018-06-21) Electrical Equipment
- B7500C (2006-06-16) Excess Goods
- G1005C (2016-01-28) Insurance – No Specific Requirement



ANNEX "A"

STATEMENT OF WORK

Emergency Response Team Mandatory Specification Requirement

1.0 Overview

The RCMP Emergency Response TEAM in Ottawa requires the up-fit of a 2017 Ford Transit 250 High Roof, Sliding Side Door van that will be supplied by the RCMP. The vehicle that is the subject of this up-fit is located in Ottawa, Ontario. It will be the responsibility of the Contractor to arrange and pay for transport of the van to their up-fit facility and return to Ottawa.

Deliverables:

The Contractor must supply the RCMP with CAD drawings of the vehicle interior layout, including cross sections for the street and curb sides a minimum of 2 weeks prior to the pre-build meeting. AC/DC wiring diagrams must also be submitted at this time.

On completion of the unit, the Contractor must provide electrical certification from the Canadian Electrical Code (CEC) and Electrical Safety Authority (ESA).

On delivery, the Contractor must provide instruction on the mechanical/electrical workings of the entire vehicle and all manuals of installed equipment.

A warranty for a period of two years from the date of delivery must apply against the workmanship of the Contractor including electrical.

Delivery Point:

The pick-up and delivery of the vehicle must be made to the following address:

RCMP/GRC Post Garage
1426 St. Joseph Blvd, Door 4
Ottawa ON K1A 0R2
ATTN: Paul Delcorde (613-993-2162)

Meeting:

There will be a meeting between the RCMP and the Contractor prior to construction of this vehicle to ensure that all requirements are understood and will be met. Meeting minutes to be taken by the Contractor and signed off by the RCMP. This pre-production meeting will be held at the Contractor's facility. This pre-production meeting will be held at the Contractors facility on a mutually agreed date.

There will also be a final inspection prior to shipping to the delivery destination for acceptance in accordance with the terms of the contract.

The Contractor must notify the RCMP a minimum of five (5) working days in advance of a desired inspection date in order that travel arrangements can be made. Travel and accommodations for the preproduction meeting and inspections will be done at the expense of the RCMP where applicable.



Mandatory Specifications

General Vehicle Specification:

Overall exterior dimensions	Length: 235.5"
	Height: 110.1"
	Wheelbase: 148"
Rear Interior Dimensions	Length: 143.7" (at floor)
	Width: 54.8" (between wheelhouse)
	Height: 81.5"

UP-FIT REQUIREMENT:

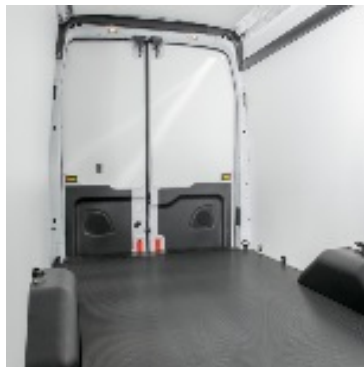
This vehicle must be split into two distinct areas, the driver's compartment and the rear work area.

Compartment Separation:

<p>1. The driver compartment of the van must be separated from the rear by a heavy material black-out curtain. This curtain must extend from the street side wall behind the driver's seat to the curb side door post behind the passenger seat. Curtain must be suspended from the ceiling by a curtain pole extending from side to side, curtain must be split in two sections joining in the middle between the front seats.</p>

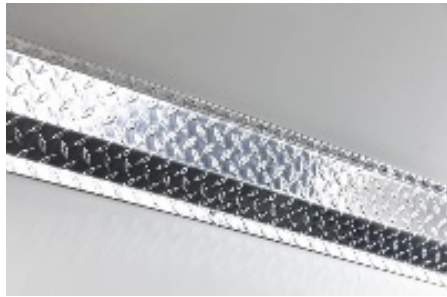
Insulation / Interior Finish:

<p>2. Prior to finishing of the interior of the van, the walls and ceiling must be insulated with polyurethane low expansion foam insulation with a minimum R8 value.</p> <p>3. The walls, ceiling and inside door surfaces excluding glass must be finished with a custom fitted white insulating liner kit made of polypropylene providing noise reduction and a thermal barrier with a thickness of 5/16" minimum. No wood panels will be accepted.</p>
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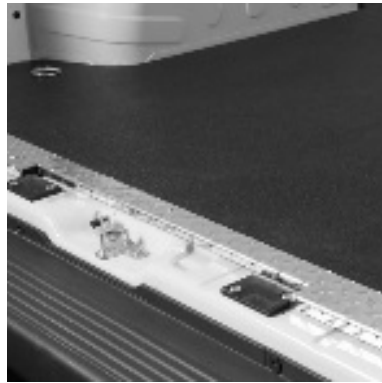


4. A wall to ceiling transition sill plate must be installed to protect any wires running behind.



5. The floor must be covered with a molded non-slip rubber type covering in a dark color.

6. Aluminum tread non-slip sill plates must be installed at the side door and rear door openings.



7. A wire mesh kit must be installed on the interior side of the rear cargo door glass area.





Street Side Interior Layout:

8. A workbench 48" in length x 18" deep, 36" high with an aluminum work surface must be installed behind the driver's seat.

9. A 48" x 12" shelf unit must be placed above the work bench 60" from the floor.

10. A two sliding drawer unit must be placed immediately under the work surface of the work bench. The remaining area from the bottom of the drawers to the floor must be left open.

11. The area behind the work bench towards the rear of the van must have a three shelf unit installed, 72" long, 17" deep by 72" in height. Shelving must be adjustable and incorporate removable dividers every 12". All shelf surfaces must have rubber mats.



12. Two hooks must be placed on the end panel of the shelf, (space between end panel and interior of rear door) one above the other (12" apart).

Curb Side Interior Layout:

13. A clothing locker must be placed on the curb side wall after the sliding door opening. The locker must be 14" x 14" by 62" minimum in height.

14. A 5lb fire extinguisher and bracket must be installed on the clothing locker wall adjacent to the sliding van door opening.

15. Following the clothing locker a 3 shelf unit must be installed. 60" long x 19" deep x 62" high. Shelving must be adjustable and incorporate removable dividers every 12". All shelf surfaces must have rubber mats.



Ventilation:

16. A roof mounted MaxxFan Deluxe Roof Vent w/12V Fan, Thermostat and Remote, model MA00-07500K or equivalent must be mounted on the roof of the vehicle. Fan must be usable rain or shine without an additional cover or shield.

(Compliance Documentation required for Equivalent)

Interior Lighting:

17. Five (5) Code 3, 17.7" CW0402-WR LED red/white light bars or equivalent must be placed down the center line of the ceiling. These lights are a single unit capable of emitting either a red or white light.



18. Ceiling lights must be controlled by means of LED switches as required placed at rear door opening and at the curb side sliding door entry.

19. A Code 3, 17.7" CW0412 LED light bar with integrated on/off switch or equivalent must be placed above the work bench, mounted to the bottom of the top shelf.

Electrical:

20. A SamlexAmerica EVO-3012 Inverter/Charger (3000 Watt) or equivalent must be installed on the street side floor in the space ahead of the rear wheel well to the work bench.

(Compliance Documentation required for Equivalent)





21. An Odyssey PC2250 deep cycle glass mat battery or equivalent must be placed next to the Inverter. Battery must be mounted in a plastic battery box. The battery will be used to provide a constant power source to the inverter system. Main feed cable must be protected by a marine type fuse as per inverter manufacturer instructions.

(Compliance Documentation required for Equivalent)

22. A battery isolator must be installed in the engine compartment to separate the auxiliary battery from the vehicle battery, but allow it to be charged by the vehicle alternator when the vehicle is operating.

23. There must be a 30A RV type twist lock shore line connection with water proof cover placed on the street side exterior wall of the van and wired to the inverter, then a distribution box with circuit breakers (maximum of two receptacles per breaker) mounted on the wall facing the work bench.

24. A 25' 30A RV type extension cord mating to the van shore line connection must be supplied and a 30A to 15A adapter in order to plug the vehicle to shore power when available or plug into a portable generator (generator supplied by RCMP).

25. All AC wiring inside the van must be ran in wire chases on the exterior of the walls, inside removable panels or in conduit. All wires outside of conduit must be protected by wire loom. Wiring must remain accessible and not be sealed inside walls in case of future repair.

26. There must be two AC receptacles (duplex plugs) placed at the work bench area inside wall and two GFI receptacles with weather proof covers on the exterior, one on the curb side wall of the van towards the rear as to not interfere with the sliding door and the other on the street side rear.

Outside accessories:

27. A rear step bumper must be installed at rear of the van.





28. Running Boards must be installed on driver and passenger sides, 32" driver's side and 96" passenger side.



29. A Carefree Freedom roof mount awning with Ford Transit mounting kit BS0015-138-ML or equivalent must be placed on the curb side of the vehicle. The awning must use the Ford factory treaded roof inserts for mounting, drilling through the roof is not acceptable (exception for 12V electrical motor wiring). Awning must be 12V motorized extension, white case, white vinyl canopy, length 3.5meters (138").

(Compliance Documentation required for Equivalent)





ANNEX "B"

BASIS OF PAYMENT

Prices are firm, all-inclusive Canadian dollars, GST/HST extra if applicable.

Item	Description
1	RCMP Emergency Response Team Van Interior Upfit, as described in Annex A Statement of Work.
A) Equipment and Materials: \$ _____	
B) Installation: \$ _____	
C) Estimated shipping, if applicable: \$ _____	
Subtotal (A+B+C) Canadian Dollars: Evaluated Price \$ _____	
13% HST, if applicable: \$ _____	
Total: \$ _____	



**Annex “C” – Evaluation Grid
Emergency Response Team Van Interior Upfit Mandatory Requirements Checklist**

Bidders must indicate compliance with all details of the specification by completing the below form. Bidders must check off the appropriate column under Compliance and provide documentation to support their bid. Reference to the bid must be indicated in the Supporting Documentation Column. If an alternative method of construction is suggested, a detailed explanation must be provided in order to be considered in the evaluation process.

Bidder's Name: _____

General Vehicle Specification:

Overall exterior dimensions	Length: 235.5”
	Height: 110.1”
	Wheelbase: 148”
Rear Interior Dimensions	Length: 143.7” (at floor)
	Width: 54.8” (between wheelhouse)
	Height: 81.5”

UP-FIT REQUIREMENT:

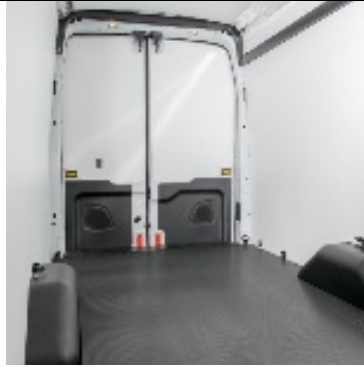
This vehicle must be split into two distinct areas, the driver's compartment and the rear work area.

Compartment Separation:

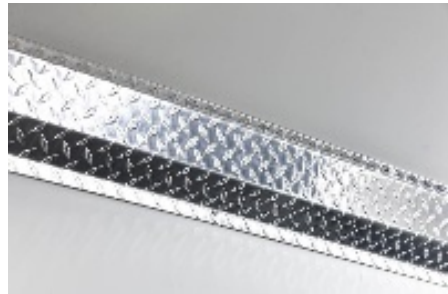
	Indicate compliance	
	Yes	No
1. The driver compartment of the van must be separated from the rear by a heavy material black-out curtain. This curtain must extend from the street side wall behind the driver's seat to the curb side door post behind the passenger seat. Curtain must be suspended from the ceiling by a curtain pole extending from side to side, curtain must be split in two sections joining in the middle between the front seats.	—	—

Insulation / Interior Finish:

	Indicate compliance	
	Yes	No
2. Prior to finishing of the interior of the van, the walls and ceiling must be insulated with polyurethane low expansion foam insulation with a minimum R8 value.	—	—
3. The walls, ceiling and inside door surfaces excluding glass must be finished with a custom fitted white insulating liner kit made of polypropylene providing noise reduction and a thermal barrier with a thickness of 5/16" minimum. No wood panels will be accepted.	—	—

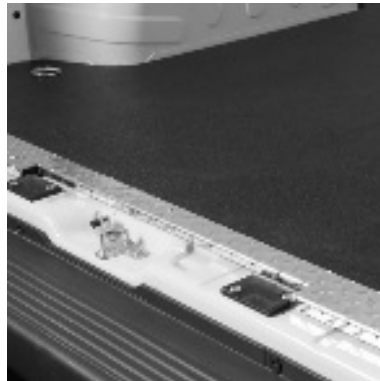


4. A wall to ceiling transition sill plate must be installed to protect any wires running behind.



5. The floor must be covered with a molded non-slip rubber type covering in a dark color.

6. Aluminum tread non-slip sill plates must be installed at the side door and rear door openings.



7. A wire mesh kit must be installed on the interior side of the rear cargo door glass area.

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—

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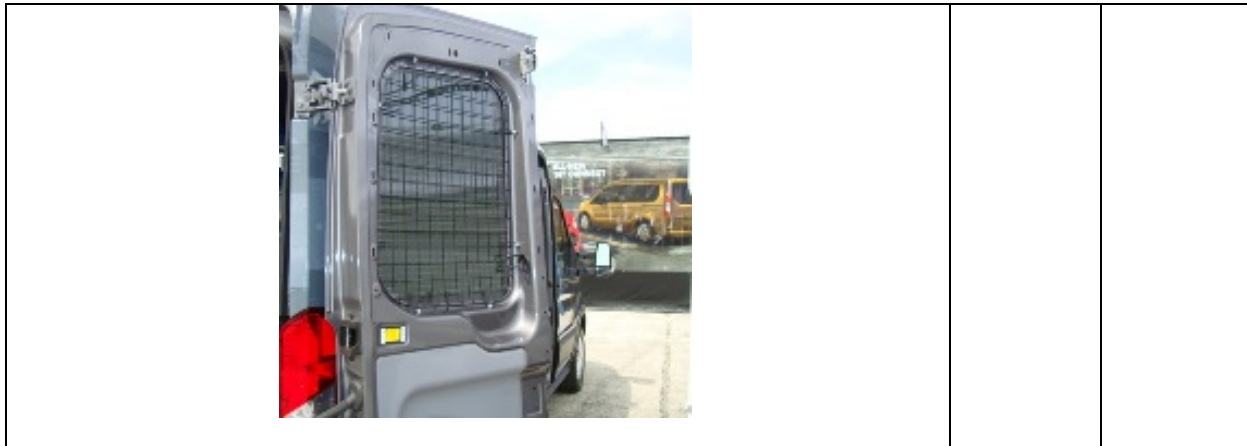
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Street Side Interior Layout:

	Indicate compliance	
	Yes	No
8. A workbench 48" in length x 18" deep, 36" high with an aluminum work surface must be installed behind the driver's seat.	___	___
9. A 48" x 12" shelf unit must be placed above the work bench 60" from the floor.	___	___
10. A two sliding drawer unit must be placed immediately under the work surface of the work bench. The remaining area from the bottom of the drawers to the floor must be left open.	___	___
11. The area behind the work bench towards the rear of the van must have a three shelf unit installed, 72" long, 17" deep by 72" in height. Shelving must be adjustable and incorporate removable dividers every 12". All shelf surfaces must have rubber mats.	___	___
		
12. Two hooks must be placed on the end panel of the shelf, (space between end panel and interior of rear door) one above the other (12" apart).	___	___




Curb Side Interior Layout:

	Indicate compliance	
	Yes	No
13. A clothing locker must be placed on the curb side wall after the sliding door opening. The locker must be 14" x 14" by 62" minimum in height.	—	—
14. A 5lb fire extinguisher and bracket must be installed on the clothing locker wall adjacent to the sliding van door opening.	—	—
15. Following the clothing locker a 3 shelf unit must be installed. 60" long x 19" deep x 62" high. Shelving must be adjustable and incorporate removable dividers every 12". All shelf surfaces must have rubber mats.	—	—

Ventilation:


	Indicate compliance	
	Yes	No
16. A roof mounted MaxxFan Deluxe Roof Vent w/12V Fan, Thermostat and Remote, model MA00-07500K or equivalent must be mounted on the roof of the vehicle. Fan must be usable rain or shine without an additional cover or shield. (Compliance Documentation required for Equivalent)	—	—

Interior Lighting:

	Indicate compliance	
	Yes	No
17. Five (5) Code 3, 17.7" CW0402-WR LED red/white light bars or equivalent must be placed down the centre line of the ceiling. These lights are a single unit capable of emitting either a red or white light.	—	—
		
18. Ceiling lights must be controlled by means of LED switches as required placed at rear door opening and at the curb side sliding door entry.	—	—
19. A Code 3, 17.7" CW0412 LED light bar with integrated on/off switch or equivalent must be placed above the work bench, mounted to the bottom of the top shelf.	—	—





Electrical:

	Indicate compliance	
	Yes	No
<p>20. A SamlexAmerica EVO-3012 Inverter/Charger (3000 Watt) or equivalent must be installed on the street side floor in the space ahead of the rear wheel well to the work bench. (Compliance Documentation required for Equivalent)</p> 	—	—
<p>21. An Odyssey PC2250 deep cycle glass mat battery or equivalent must be placed next to the Inverter. Battery must be mounted in a plastic battery box. The battery will be used to provide a constant power source to the inverter system. Main feed cable must be protected by a marine type fuse as per inverter manufacturer instructions. (Compliance Documentation required for Equivalent)</p>	—	—
<p>22. A battery isolator must be installed in the engine compartment to separate the auxiliary battery from the vehicle battery, but allow it to be charged by the vehicle alternator when the vehicle is operating.</p>	—	—
<p>23. There must be a 30A RV type twist lock shore line connection with water proof cover placed on the street side exterior wall of the van and wired to the inverter, then a distribution box with circuit breakers (maximum of two receptacles per breaker) mounted on the wall facing the work bench.</p>	—	—
<p>24. A 25' 30A RV type extension cord mating to the van shore line connection must be supplied and a 30A to 15A adapter in order to plug the vehicle to shore power when available or plug into a portable generator (generator supplied by RCMP).</p>	—	—
<p>25. All AC wiring inside the van must be ran in wire chases on the exterior of the walls, inside removable panels or in conduit. All wires outside of conduit must be protected by wire loom. Wiring must remain accessible and not be sealed inside walls in case of future repair.</p>	—	—
<p>26. There must be two AC receptacles (duplex plugs) placed at the work</p>	—	—



bench area inside wall and two GFI receptacles with weather proof covers on the exterior, one on the curb side wall of the van towards the rear as to not interfere with the sliding door and the other on the street side rear.	—	—
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Outside accessories:

	Indicate compliance	
	Yes	No
<p>27. A rear step bumper must be installed at rear of the van.</p> 	—	—
<p>28. Running Boards must be installed on driver and passenger sides, 32" driver's side and 96" passenger side.</p> 	—	—
<p>29. A Carefree Freedom roof mount awning with Ford Transit mounting kit BS0015-138-ML or equivalent must be placed on the curb side of the vehicle. The awning must use the Ford factory treaded roof inserts for mounting, drilling through the roof is not acceptable (exception for 12V electrical motor wiring). Awning must be 12V motorized extension, white case, white vinyl canopy, length 3.5meters (138"). (Compliance Documentation required for Equivalent)</p>	—	—





Annex "D"
INTEGRITY PROVISIONS

In accordance with the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder/Offeror/Supplier must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences (as applicable¹) Applicable Not Applicable
If applicable, please complete and submit the [Integrity Declaration Form](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>).
- Documentation Required (see below)

By submitting a bid/offer/proposal, the Bidder/Offeror/Supplier certifies that:

- It has read and understands the Ineligibility and Suspension Policy;
- It understands that certain domestic and foreign criminal charges and convictions, and other circumstances, as described in the Policy, will or may result in a determination of ineligibility or suspension under the Policy;
- It is aware that Canada may request additional information, certifications, and validations from the supplier or a third party for purposes of making a determination of ineligibility or suspension;
- It has provided with its bid/offer/proposal a complete list of all foreign criminal charges and convictions pertaining to itself, its affiliates and its proposed first-tier subcontractors that, to the best of its knowledge and belief, may be similar to one of the listed offences in the Policy;
- None of the domestic criminal offences, and other circumstances, described in the Policy that will or may result in a determination of ineligibility or suspension, apply to it, its affiliates and its proposed first-tier subcontractors; and
- It is not aware of a determination of ineligibility or suspension issued by Public Services and Procurement Canada (PSPC) that applies to it.

Documentation Required:

1. **Legal Name:** _____

2. **Business Entity:**
(select one)

Individual (person)	
Corporate (company ie. incorporated, limited, etc.)	
Joint Venture (2 or more parties in a business arrangement)	
Other (ie. society, commission or partnership)	

3. **List of Names** (members of the board of directors, private owners, or sole proprietors, as outlined in section 17 of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html#no17): <http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html#no17>):

Please insert names below (add/remove lines as required).

- a)
- b)
- c)
- d)
- e)
- f)

The Bidder certifies that the information submitted in response to the above requirement is accurate and complete.

Name and Title	Signature	Date

¹ An Integrity Declaration Form must be submitted **only** when:

- A. the supplier, one of its affiliates or a proposed first-tier subcontractor has been charged with or convicted of a criminal offence in a country other than Canada that, to the best of the supplier's knowledge and belief, may be similar to one of the listed offences in the [Ineligibility and Suspension Policy](#) (the "Policy"); and/or
- B. the supplier is unable to provide any of the certifications required by the [Integrity Clauses](#).