

# RETURN BIDS TO: RETOURNER LES SOUMISSIONS A :

Bid Receiving Unit
Procurement & Contracting Services Branch
Royal Canadian Mounted Police
73 Leikin Drive, Mailstop #15
Ottawa, Ontario K1A 0R2
Attn: Brianne Leach
Telephone: (613) 843-6038

provide government photo identification and a

All persons delivering mail, parcels and bids to the Mail Parcel and Screening Facility will be asked to

contact number as part of an enhanced security protocol.

# REQUEST FOR STANDING OFFER

Regional Individual Standing Offer

# DEMANDE D'OFFRES À COMMANDES

Offre à commandes individuelle et régionale

Proposal to: Royal Canadian Mounted Police

Canada, as represented by the Royal Canadian Mounted Police, hereby requests a Standing Offer on behalf of the Identified Users herein.

Proposition aux : Gendarmerie royale du Canada

Le Canada, représenté par la Gendarmerie royale du Canada, autorise par la présente, une offre a commandes au nom des utilisateurs identifies énumérés ci-après.

Title - Sujet RISO - Custom Carbine Mounts				Date October 26, 2018	
	Solicitation No. – N° de l'invitation 201900578				
	Client Reference No No. De Référence du Client 201900578				
Solicitatio	n Closes – L'in	vitation pro	end fin		
At /à :	2pm			EST (Eastern Standard Time) HNE (heure normale de l'Est)	
On / le :	On / le: December 5, 2018				
	Delivery - Livraison See herein — Voir aux présentes  Taxes - Taxes See herein — V aux présentes		in — Voir		Duty – Droits See herein — Voir aux présentes
Destination of Goods and Services – Destinations des biens et services See herein — Voir aux présentes					
Instructions See herein — Voir aux présentes					
Address Inquiries to – Adresser toute demande de renseignements à Brianne Leach					
<b>Telephone No. – No. de téléphone</b> 613-843-6038			Email – courriel Brianne.Leach@rcmp-grc.gc.ca		
Delivery Required – Livraison exigée See herein — Voir aux présentes		Delivery Offered – Livraison proposée			
Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:					

Livraison exigée See herein — Voir aux présentes	Livraison proposée	
Vendor/Firm Name, Address and Re adresse et représentant du fourniss	·	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)		
Signature	Date	



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#### **PART 1 - GENERAL INFORMATION**

#### 1.1 Introduction

The Request for Standing Offer (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO:
- Part 3 Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
  - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Requirement, the Basis of Payment, and any other annexes.

# 1.2 Summary

The Royal Canadian Mounted Police (RCMP), Ottawa and Regina, has a requirement for the provision of all labour and materials to manufacture, supply and deliver as-and-when requested quantities of 10 custom designed mounts for use on the General Duty (GD) Carbine platform, 300 Blackout platform and the 40 mm launcher platform for a period of three (3) years plus two (2) one-year option periods.

The Identified User(s) authorized to make call-ups against the Standing Offer are RCMP Headquarters (HQ) Procurement and Contracting – Ottawa and the RCMP Armoury – Regina. All deliveries must be made to the RCMP Senior Armourer in Ottawa, ON and/or Regina, SK.

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA).

#### 1.3 Debriefings

Offerors may request a debriefing on the results of the request for Standing Offer process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for Standing Offer process. The debriefing may be in writing, by telephone or in person.

#### PART 2 - OFFEROR INSTRUCTIONS

# 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offer (RFSO) by number, date and title are set out in the <u>Standard Acquisition Clauses and Conditions Manual</u> (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2018-05-22) Standard Instructions - Request for Standing Offer - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006 (2018-05-22) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days Insert: 180 days

#### 2.2 Submission of Offer

Offers must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offer.

Due to the nature of the Request for Standing Offer, transmission of offers by facsimile or email to RCMP will not be accepted.

# 2.3. Enquiries - Request for Standing Offer

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offer (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that Offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

#### 2.4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

### 2.5. Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful offeror on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: <a href="mailto:corporate\_accounting@rcmp-grc.gc.ca">corporate\_accounting@rcmp-grc.gc.ca</a>.

#### **PART 3 - OFFER PREPARATION INSTRUCTIONS**

# 3.1. Offer Preparation Instructions

Canada requests that Offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer/Samples (upon request only)

Section II: Financial Offer (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the Financial Offer only. No prices must be indicated in any other section of the offer.

#### Section I: Technical Offer

Upon request only, if any, Offeror(s) must submit their Technical Samples in accordance with 4.1.1.

#### Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex "B" Basis of Payment. The total amount of Applicable Taxes must be shown separately.

#### 3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

#### Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

#### PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

# 4.1. Evaluation Procedures - Mandatory Technical Criteria - Technical Samples

To complete the technical evaluation in order to confirm an Offeror's capability of meeting the technical specifications, the lowest cost Offeror(s) will be requested to provide three (3) finished samples of each mount for evaluation. The samples must be submitted within 45 days upon request from the Standing Offer Authority at the Offeror's expense. The Offeror must ensure that the required samples are manufactured in accordance with the technical specifications. The technical specifications are those as illustrated in the Drawings at Appendix "A". The evaluation member(s) will evaluate the samples in accordance with Appendix "A" – Technical Drawings.

The samples must be clearly identified with the following information: Solicitation Number, Offeror Name, Sample Number (i.e. 1-3), and the Title as per applicable Drawing.

Should any one (1) of the Offeror's technical sample(s) be deemed non-compliant, the next lowest Offeror(s) will be requested to provide the finished samples, until an Offeror is deemed compliant. Each one (1) of the finished samples must be deemed compliant. The Offer will be deemed non-compliant should any one (1) of the finished samples be deemed non-compliant.

The Offeror's samples (if applicable) will be returned, after Standing Offer award, at Canada's expense.

# 4.1.1 Evaluation Methodology

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offer including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers in accordance with Appendix "A" Technical Drawings.
- (c) The evaluation will be conducted as follows:
  - (i) Financial Evaluation
  - (ii) Technical Evaluation

# 4.1.2 Financial Evaluation

#### 4.1.2.1 Evaluation of Price

The Total Price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, Delivery Duty Paid (DDP) Destinations identified in Annex "B" Basis of Payment Incoterms 2010, transportation and unloading costs included, Canadian customs duties and excise taxes included.

# 4.2 Basis of Selection

# 4.2.1 Basis of Selection - Mandatory Technical Criteria Only

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

#### PART 5 - CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and associated information to be issued a Standing Offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a Standing Offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

# 5.1 Certifications Precedent to Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

#### 5.1.1 Integrity Provisions

In accordance with the <u>Ineligibility and Suspension Policy</u> (http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences (as applicable)
- Required Documentation

#### 5.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the Employment and Social Development Canada-Labour's website

(http://www.esdc.gc.ca/en/jobs/workplace/human\_rights/employment\_equity/federal\_contractor\_program.page?&\_ga=1.229006812.1158694905.1413548969).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

#### **PART 6 - SECURITY REQUIREMENTS**

# 6.1 Security Requirements

There are no associated security requirements.

# PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

# A. STANDING OFFER

- 7.1 Offer
- 7.1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".
- 7.2 Security Requirements
- **7.2.1** There is no security requirement applicable to this Standing Offer.

#### 7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the <u>Standard Acquisition Clauses and Conditions Manual</u> (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

#### 7.3.1 General Conditions

2005 (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

# 7.3.2 Periodic Usage Reports: Standing Offer

The Offeror must compile and maintain records on its provision of goods and services to Canada under contracts resulting from the Standing Offer. This data must include all purchases done by Canada, including those acquired and paid using a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in annex entitled "\_\_\_\_\_ " (insert annex title). If some data is not available, the reason must be indicated in the report. If no goods or services is provided during a given period, the Offeror must provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

first quarter: April 1 to June 30

second quarter: July 1 to September 30
third quarter: October 1 to December 31
fourth quarter: January 1 to March 31

The data must be submitted to the Standing Offer Authority no later than \_\_\_\_\_ (insert number of days) calendar days after the end of the reporting period.

# 7.4 Term of Standing Offer

# 7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from date of issuance for a period of three (3) years.

# 7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two (2) one-year option periods under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 15 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

# 7.4.3 Comprehensive Land Claims Agreements (CLCAs)

The Standing Offer (SO) is for the delivery of the requirement detailed in the SO to the Identified Users in Ottawa and Regina, and excludes locations within Yukon, Northwest Territories, Nunavut, Quebec, and Labrador that are subject to Comprehensive Land Claims Agreements (CLCAs). Any requirement for deliveries to locations within CLCAs areas within Yukon, Northwest Territories, Nunavut, Quebec, or Labrador will have to be treated as a separate procurement, outside of the standing offer.

# 7.4.4 Delivery Points

Delivery will be made to the following address(es) as specified in the call-up:

- (a) Royal Canadian Mounted Police Armourer Section5600 11th Ave Regina, Saskatchewan S4P 3J7
- (b) Royal Canadian Mounted Police Armourer Section 1426 St. Joseph Blvd Ottawa, ON K1A 0R2



#### 7.5. Authorities

# 7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Brianne Leach

Title: Senior Procurement Officer

Organization: Royal Canadian Mounted Police Address: 73 Leikin Drive, Ottawa ON K1A 0R2

Telephone: 613-843-6038

E-mail address: Brianne.Leach@rcmp-grc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified

User.
7.5.2 Project Authority
The Project Authority for the Standing Offer is:
Name: Title: Organization: Address:
Telephone:
The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under any resulting call-up.
7.5.3 Offeror's Representative
The Offeror's Representative is:
Name: Title: Organization: Address:
Telephone: E-mail address:

#### 7.6 Identified Users

The Identified Users authorized to make call-ups against the Standing Offer are RCMP Headquarters (HQ) Procurement and Contracting – Ottawa and the RCMP Armourer Section – Regina.

# 7.7 Call-up Procedures

The Identified User will make call-ups against the Standing Offer as follows:

a) Authorized call-ups against this Standing Offer must be made using the duly completed forms identified in Section 7.8 Call-up Instrument.

#### 7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form 942, Call-up Against a Standing Offer.

# 7.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$400,000.00 (Applicable Taxes included).

#### 7.10 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$400,000.00 CAD (Applicable Taxes included) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or three (3) months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

#### 7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- the general conditions 2005 (2017-06-21), General Conditions Standing Offers Goods or Services
- d) the general conditions 2010A (2018-06-21) General Conditions Goods (Medium Complexity);
- e) Annex "A", Statement of Requirement and any Drawings at Appendix "A";
- f) Annex "B", Basis of Payment;
- g) the Offeror's offer dated \_\_\_\_\_\_ (insert date of offer), (if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on \_\_\_\_\_" or "as amended on \_\_\_\_\_" and insert date(s) of clarification(s) or amendment(s) if applicable).

#### 7.12. Procurement Ombudsman

# 7.12.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

# 7.12.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the Department of Public Works and Government Services Act will review a complaint filed by [the supplier or the contractor or the name of the entity awarded this contract] respecting administration of this contract if the requirements of Subsection 22.2(1) of the Department of Public Works and Government Services Act and Sections 15 and 16 of the Procurement Ombudsman Regulations have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa-opo@boa-opo.gc.ca.

#### 7.13 Certifications and Additional Information

# 7.13.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

# 7.14 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

#### **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

# 7.1 Statement of Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

#### 7.2 Standard Clauses and Conditions

#### 7.2.1 General Conditions

2010A (2018-06-21), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

#### 7.3 Term of Standing Offer

# 7.3.1 Period of the Standing Offer

The period of the Standing Offer is from date of issuance for a period of three (3) years.

# 7.3.2 Option to Extend the Standing Offer

The Contractor grants to Canada the irrevocable option to extend the term of the Standing Offer by up to two (2) additional one-year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 15 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

# 7.3.3 Delivery Date

Delivery must be completed within 90 days or in accordance with the call-up against the Standing Offer, if specified.

#### 7.4 Payment

# 7.4.1 Basis of Payment - Firm Unit Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Call-up, the Contractor will be paid firm unit price(s) as specified in Annex "B". Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

# 7.4.2 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a) an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract:
- b) all such documents have been verified by Canada;
- c) the Work delivered has been accepted by Canada.

# 7.5 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Invoices must be distributed as follows:

a. The original and one (1) copy must be forwarded to the following address for certification and payment:

Royal Canadian Mounted Police Armourer Section 5600 11th Ave Regina, Saskatchwan S4P 3J7

b. One (1) copy must be forwarded to the Standing Offer Authority identified under the section entitled "Authorities" of the Call-up.

# 7.6 Shipping Instructions – Delivery Duty Paid

Goods must be consigned and delivered to the destination specified in the call-up and delivered: Incoterms 2010 "DDP Delivered Duty Paid".

# 7.7 SACC Manual Standard Procurement Clauses

The following apply to and form part of the Contract:

SACC Reference	Date	Title
B7500C	2006-06-16	Excess Goods
D2000C	2007-11-30	Marking
D2001C	2007-11-30	Labelling
D2025C	2017-08-17	Wood Packaging Materials
D6010C	2007-11-30	Palletization
D9002C	2007-11-30	Incomplete Assemblies
G1005C	2016-01-28	Insurance – no specific
		requirement

# 7.8 Inspection and Acceptance

Unless otherwise specified in the call-up, the RCMP delivery contact name(s) specified in the call-up is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Requirement and to the



satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

#### ANNEX "A" - STATEMENT OF REQUIREMENT

# **REQUIREMENT:**

The Royal Canadian Mounted Police, Regina, SK has a requirement for the provision of all labour and materials to manufacture, supply and deliver 10 custom designed mounts for use on the GD Carbine platform, 300 Blackout platform and the 40 mm launcher platform on an "as and when requested" basis for a period of three (3) years plus two (2) one-year option periods.

Delivery to the RCMP Armourer Section located in Ottawa, Ontario and Regina, Saskatchewan.

Where applicable, Offerors are encouraged to:

- Minimize packaging
- Include recycled content in packaging;
- Re-use packaging;
- Include a provision for a take-back program for packaging;
- Reduce/eliminate toxics in packaging.

#### SPECIFICATIONS:

Specifications of the 10 custom designed mounts are as follows:

- 1.40 mm light mount MMR 77004532, as detailed in Drawing attached as Appendix A;
- 2. Light mount Left MMR 77004611, as detailed in Drawing attached as Appendix A;
- 3. Light mount C-8, & 300 MMR 77004110, as detailed in Drawing attached as Appendix A;
- 4. C-8 Adapter MMR 77004000, as detailed in Drawing attached as Appendix A;
- 5. Muzzle Protector 40mm MMR 77004534, as detailed in Drawing attached as Appendix A;
- 6. Muzzle Protector 40mm Lock MMR 77004535, as detailed in Drawing attached as Appendix A;
- 7. Stock / Rail 20 MOA Adapter 40mm MMR 77004533, as detailed in Drawing attached as Appendix A:
- 8. 870T2 Mount- Rev 2 MMR 77004531, as detailed in Drawing attached as Appendix A;
- 9. 90T Muzzle Brake bushing 8-32 Lock MMR 77004521, as detailed in Drawing attached as Appendix A; and
- 10. 300T2 Aimpoint Mount-Rev 2 MMR 77004530, as detailed in Drawing attached as Appendix A.

#### **ANNEX "B" - BASIS OF PAYMENT**

The Royal Canadian Mounted Police (RCMP) has a requirement for custom designed carbon mounts on an "as and when requested" basis. The Offeror must supply and deliver the items as detailed below to the Royal Canadian Mounted Police (RCMP) on an "as and when requested" basis. The Offeror offers to supply the items listed below at the firm unit prices, Incoterms 2010 Delivery Duty Paid (DDP) to Ottawa and Regina as detailed in herein, and for the periods identified in the Standing Offer. The form must be fully completed to be considered compliant; a price must be inserted within each grid for all periods (Initial, Option Period 1 and Option Period 2).

# 1. Initial Period of the Standing Offer (3 years) plus two (2) one-year Option Periods

Item	Description		·		
		Initial Standing Offer Period	Option Period 1	Option Period 2	Total Extended Price (sum of all Periods)
	40 mm light mount MMR 77004532 as per attached drawing	\$	\$	\$	\$
	Light mount Left MMR 77004611 as per attached drawing	\$	\$	\$	\$
3.	Light mount C-8, & 300 MMR 77004110 as per attached drawing	\$	\$	\$	\$
4.	C-8 Adapter MMR 77004000 as per attached drawing	\$	\$	\$	\$
	Muzzle Protector 40mm MMR R 77004535 as per attached drawing	\$	\$	\$	\$
б.	Muzzle Protector 40mm Lock MMR 77004535 as per attached drawing	\$	\$	\$	\$
7.	Stock/Rail 20 MOA Adapter 40mm MMR 77004533 as per attached drawing	\$	\$	\$	\$
8.	870T2 Mount-Rev 2 MMR 77004531 as per attached drawing	\$	\$	\$	\$
9.	90T Muzzle Brake brushing 8-32 Lock MMR 77004521 as per attached drawing	\$	\$	\$	\$
	300T2 Aimpoint Mount-Rev 2 MMR 77004530 as per attached drawing	\$	\$	\$	\$
TOTAL PRICE (FOR EVALUATION PURPOSES ONLY)				\$	



# ATTACHMENT 1 TO ANNEX "B": ESTIMATED QUANTITIES

# Volumetric Data/Estimated Quantities Initial Period of the Standing Offer (3 years) plus two (2) one-year Option Periods:

Volumetric data/anticipated estimated quantities are not to be construed as a firm commitment from Canada. It is not to be considered as a contractual guarantee. The inclusion of this data does not represent a commitment by Canada that Canada's future usage of the services described in the bid solicitation will be consistent with this data. It is provided purely for information purposes.

Item	Description	Volumetric Data/Anticipated Estimated Total Quantity over the duration of entire SO
1	40 mm light mount MMR 77004532 as per attached drawing	2000
2	Light mount Left MMR 77004611 as per attached drawing	500
3	Light mount C-8, & 300 MMR 77004110 as per attached drawing	1000
4	C-8 Adapter MMR 77004000 as per attached drawing	1000
5	Muzzle Protector 40mm MMR R 77004535 as per attached drawing	2000
6	Muzzle Protector 40mm Lock MMR 77004535 as per attached drawing	500
7	Stock/Rail 20 MOA Adapter 40mm MMR 77004533 as per attached drawing	500
8	870T2 Mount-Rev 2 MMR 77004531 as per attached drawing	500
9	90T Muzzle Brake brushing 8-32 Lock MMR 77004521 as per attached drawing	500
10	300T2 Aimpoint Mount-Rev 2 MMR 77004530 as per attached drawing	300



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