



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving - PWGSC / Réception des soumissions -
TPSGC**

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de
l'approvisionnement en communication
360 Albert St. / 360, rue Albert
12th Floor / 12ième étage
Ottawa
Ontario
K1A 0S5

Title - Sujet Events Planning and Management	
Solicitation No. - N° de l'invitation 51019-184009/B	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 51019-18-4009	Date 2018-10-29
GETS Reference No. - N° de référence de SEAG PW-\$\$CX-011-75660	
File No. - N° de dossier cx011.51019-184009	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-11-06	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Leblanc(CX Div.), Marc-Andre	Buyer Id - Id de l'acheteur cx011
Telephone No. - N° de téléphone (613) 998-1966 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This Amendment 003 is issued to publish questions received from the industry and the answers to those questions.

Questions and Answers:

Question 6:

Direct Expenses

Per Annex B, Evaluation Table B – Direct and Subcontracted Expenses – Base Requirement, reflects a value of \$500,000 that is inserted for evaluation purposes.

- a) Can VAC please provide an estimate of the costs for the events in Appendices 1-5 of Annex A, the Statement of Work?
- b) Can VAC please provide an indication of the expenses and subcontractor costs in the current contract?

Answer 6:

- a) **VAC will not be able to provide the cost estimates requested. VAC has provided an Evaluation Table A – Event Management Services - Base Requirement and Evaluation Table B – Direct and Subcontracted Expenses – Base Requirement to allow vendors to have a better understanding of the scope of the events.**
- b) **VAC will not be providing the expenses under the current contract as it has no bearing on the next contract, and would potentially provide unrealistic expectations for the bidders.**

Question 7:

Direct Expenses - Advances

Given that Direct Expenses can fluctuate and that the \$500,000 per Table B of Annex B is an estimate for evaluation purposes only, can VAC indicate whether the Event Manager will be provided with cash advances by VAC in the event that these direct costs are substantially above the nominal estimate in Annex B, Table B.

Answer 7:

Bidders should refer to Section 7.7.6 Multiple Payments of Part 7 - RESULTING CONTACT CLAUSES for details on when payment will be effected for work under the Contract, and Section 7.8 Invoicing Instructions for details on when invoices can be submitted. VAC will not be effecting advance payments.

END OF AMENDMENT 003