



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

## Revision to a Request for Supply Arrangement - Révision à une demande pour un arrangement en matière d'approvisionnement

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of  
the Solicitation remain the same.

Ce document est par la présente révisé; sauf  
indication contraire, les modalités de l'invitation  
demeurent les mêmes.

### Comments - Commentaires

### Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Communication Procurement Directorate/Direction de  
l'approvisionnement en communication  
360 Albert St./ 360, rue Albert  
12th Floor / 12ième étage  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Communication Promotional Material	
<b>Solicitation No. - N° de l'invitation</b> EN578-191297/A	<b>Date</b> 2018-10-29
<b>Client Reference No. - N° de référence du client</b> EN578-19-1297	<b>Amendment No. - N° modif.</b> 001
<b>File No. - N° de dossier</b> cy031.EN578-191297	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$CY-031-75649	
<b>Date of Original Request for Supply Arrangement</b> 2018-10-16 <b>Date de demande pour un arrangement en matière d'app. originale</b>	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2018-11-26</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>Address Enquiries to: - Adresser toutes questions à:</b> Brad, Giulia	<b>Buyer Id - Id de l'acheteur</b> cy031
<b>Telephone No. - N° de téléphone</b> (613) 990-3814 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

## **AMENDMENT 001**

**Question 1:** Can companies from Outside Canada apply to be on the Supply Arrangement list? For example companies from India or USA?

**Answer 1:** Suppliers outside Canada can respond to this solicitation if they are in countries currently covered by trade agreements with Canada. Of the two countries mentioned, only proposals from suppliers in the USA would be accepted.

**Question 2:** Would it be necessary to come to Canada for meetings during the performance of the work?

**Answer 2:** Suppliers can attend meetings during the performance of the work via internet web conferencing servicing (e.g. Webex etc).

**Question 3:** Can tasks related to the RFP be accomplished outside Canada such as from India or USA?

**Answer 3:** Suppliers from countries eligible and currently covered by Trade Agreements with Canada can determine where and how work is performed as long as the final product meets the requirements from the Statement of Work and from the contract. Please see answer to question 1 for more information regarding eligible countries.

**Question 4:** Can proposals be submitted via email?

**Answer 4:** Proposals cannot be submitted via email. All proposals have to be submitted through epost connect or sent directly to the Bid Receiving Unit. Please refer to part 2, section 2.1 of the RFSA for further details on epost.

**Question 5:** M2 states: The Supplier must submit a description of two (2) separate orders successfully delivered within the last two (2) years at time of bid closing with a value of \$15,000.00 or more for each order. Each order must have included at least two (2) different types of promotional items.

Does the \$15,000 worth have to be in 1 specific order, or could it be more than 1 order within a short period of time for the same client?

I have some clients that order over \$15,000 but prefer to treat each promotional item as a separate order.

**Answer 5:** If suppliers do not have two separate orders with a value of \$15,000.00 for each order, each order including at least two (2) different types of promotional items, then we would accept the following:

We would accept the sum of maximum two (2) smaller separate orders as a replacement for one order, the total amount of possible orders for M2 being four (4). The two (2) smaller separate orders must:

- add up to the total amount of \$15,000.00
- include at least two (2) different types of promotional items between both smaller orders; and
- have order dates no more than two (2) weeks apart.