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Place du Portage, Phase III
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Revision to a Request for Supply Arrangement - Révision à une demande pour un arrangement en matière d'approvisionnement

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Furniture Division/Division des ameublements
11 Laurier St. / 11, rue Laurier
6B1, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet Furniture for Work Spaces	
Solicitation No. - N° de l'invitation E60PQ-140003/C	Date 2018-10-30
Client Reference No. - N° de référence du client E60PQ-140003	Amendment No. - N° modif. 012
File No. - N° de dossier pq992.E60PQ-140003	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$PQ-992-74154	
Date of Original Request for Supply Arrangement 2018-01-17 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2099-04-30	
Time Zone Fuseau horaire Eastern Standard Time EST	
Address Enquiries to: - Adresser toutes questions à: Vlahos, Helen	Buyer Id - Id de l'acheteur pq992
Telephone No. - N° de téléphone (613) 220-8951 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required Accusé de réception requis	Yes - Oui <input type="checkbox"/>	No - Non <input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

This amendment 012 to E60PQ-140003/C is raised to Publish Questions and Answers 20 to 34

Q20- Annex A-1 3.6.3.2.4. The current specification requirement to support up to 22lbs is outdated and is not valid given the significant improvements made in display technology. The more important issue nowadays is the lower range given how light many display monitors are getting (4.5 to 12 lbs). Our research of the top 10 monitor suppliers has shown that a range between 4 and 15 pounds would cover 100% of top manufacturer screen geometries between 17" and 32".

The most common monitors weight range is range is 4.5-12 lbs. We have found that over 95% of available popular monitors were within the 4.5 to 12 lbs range.

It should be noted that the higher the top end range for pneumatic or spring-tension, the more difficult to manage balancing at the lower end (less than 5 lbs). For this reason, we believe that Canada should have two ranges; one for lighter monitors (i.e. minimum range 5-12 lbs); one for heavier monitors (i.e. 13-22 lbs).

Please revise the specification to allow for two monitor ranges/weight categories as stated above.

Response:

Understandably that newer monitors are lighter with slimmer profiles, but unfortunately most Government departments do not have the newest technology, thus we need to be able to accommodate various ages and sizes of monitors that the various departments are using.

Q21. - CAT 1A: FREESTANDING SYSTEMS

This section starts with panel mounted fixed height surfaces which are described in the spreadsheet as requiring either a laminate or alternatively a metal/painted metal modesty panel.

In the specification document Workspace SA Refresh Amendment #9, Page 57 of 123

Section 3.2 Category 1B: Freestanding Systems

1.1.3 - Fixed height work surfaces must be available with modesty panel unless panel mounted or the work surfaces runs parallel to a wall.

Since rows 3 through 42 are panel mounted surfaces they should not be required to have modesty panels. If they remain in the spreadsheet then additional lines should be added for these surfaces without modesty panels.

Response:

There is no modesty panels on panel-hung worksurfaces.

Product catalogue and pricing templates to be revised accordingly.

Q22- In the spreadsheet Cat 1b Ver. C.3(E), on the Free Standing Systems(E) tab, spreadsheet line #267 begins a section of Transitional worksurfaces in various widths and with a variety of support options and with either a laminate or metal/painted metal modesty panel.. The depth of these surfaces are all noted as being 24-30. As these are handed tops, in this case 24 on the left and 30 on the right, how would someone order an opposite handed top 30-24?

The same situation exists in Spreadsheet Cat 4 Ver. C.3(E) starting at line 293 of the Free Standing Systems(E) tab.

Response: Bidder to review provided floorplans provided to determine handedness for both CAT 1B and CAT 4 transitional work surfaces.

Q23- 1.7.4.2 Manufacturing Facility must be an ISO 14001 – Environmental Management System registered facility.

“We understand it is the intent of Public Works to require companies to comply with an Environmental Management System which confirms that manufacturers are following a path of continuous improvement. May we suggest that the Environmental Standard for Office Furniture introduces language of equivalency to ISO 14001? For example, many companies have accepted ANSI/BIFMA e3 certification as the most over-arching environmental standard. In fact, this Supply Arrangement is requiring a minimum of levelTM 2 certification on products submitted. ANSI/BIFMA e3 recognizes that ISO 14001 is one way of achieving compliance to a small subset of the e3 requirement, but it recognizes that there are other equally effective means of achieving that. Thus not all companies that have levelTM 2 certification on their products will also have ISO 14001, yet e3, arguably the most comprehensive environmental standard in the industry, does not mandate ISO 14001. Companies who are not accredited to ISO 14001 can provide documentation to PWGSC that attests to an equivalency for their environmental management system to ISO 14001.”

Please confirm whether adjusting the language to state an Environmental Management System that is equivalent to ISO 14001 is acceptable? We feel that the government would be disqualifying many of their existing vendors if this remains a mandatory requirement.

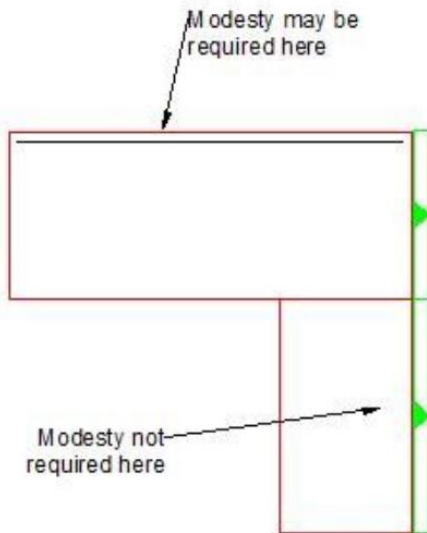
Response:

BIFMA levelTM 2 is mandatory, together with ISO 14001 or Equivalent environmental management system that contains the following elements for all facilities associated with the product being assessed.

1. Environmental policy
2. Environmental aspects
3. Legal or other requirements
4. Objectives and targets
5. Implementation
6. Management review

Q24- Category 1a Catalogue: Panels

Modesty panels on Panel mounted surfaces would only be required when the surfaces are mounted perpendicular to the panel and there are no other panels along the back edge of the surface. The Category 1a catalogue requests modesty panels on all panel mounted surfaces. Please separate the modesty panel onto their own lines based on widths, so that modesty panels can be selected only when the layout requires them.



Response:

Modesty panels are not required where panels are specified.
Product catalogue and pricing templates to be revised accordingly.

Q25- Category 1b Catalogue: Freestanding Systems

Worksurface pricing has been requested with various supports (panel mounted, C-legs, Post-Legs and Gables).

- a. Lines 1-40, 241-264, 265-284, 365-382 455-474: A Panel mounted surface could be supported with Cantilevers, C-legs, post-legs or other support hardware, depending on the layout. Additionally, worksurfaces can be semi-panel supported (i.e. perpendicular to the panel), and could have various supports. Please confirm that the pricing for the hardware on panel mounted surfaces would not be included in the ceiling price, (as per Annex B, #2.a.iii), but would be included in the bid price at time of bid submission under "hardware". Please note the quantity and type of hardware would be dependent on the layout and may vary by manufacturer.

Response:

At the time of solicitation- there is opportunity to add in pricing for hardware. There is no requirement to include hardware price during the RFSA period. Free standing surfaces with leg supports should be included in the ceiling pricing.

- b. Worksurface supports are listed such as C-legs, Post-Legs and combinations of Gables and worksurface supports. Are we to assume that these are fully freestanding tables? Please confirm if the price of these types of supporting hardware are to be included in the ceiling price.

Response:

Free standing surfaces with leg supports should be included in the ceiling pricing.

- c. Please add lines for each of these support types so that they can be ordered separately as required or will they automatically be available to purchase under "hardware".

Response:

The specific leg types will be defined at time of solicitation. Ceilings pricing to be captured to accommodate all leg types.

- d. Panel Mounted D-top surface – This shape of table is never installed parallel to the panel. Please confirm that this a semi-freestanding surface (i.e. perpendicular to the panel). Please confirm that the hardware to mount this surface to the panel and with freestanding support is not expected to be included in the ceiling price.

Response:

At the time of solicitation- there is opportunity to add in pricing for hardware. There is no requirement to include hardware price during the RFSA period.

- e. Freestanding D-top surfaces (all supports except Panel Mounted). Please confirm that these tables are fully freestanding.

Response: Yes, you should **assume** they are free standing tables with leg supports and should be included in the ceiling pricing. Support type will be defined at time of solicitation.

- f. Category 1b – Freestanding Systems, Line 639 – This is the only option that is clear glass. Please confirm this is to be included in pricing or delete.

Response:

This is not the only option for privacy screens with clear glass. No changes will be made to product catalogue and pricing templates.

Q26- Annex A-1 - #1.6 Definitions:

- a. Pg. 43, #1.6.16.1 – Height Adjustable Ranges: states, "23" (-1") to 48.7" (+2"). Category 2 catalogue includes "crank" adjustment mechanism in this Sit/Stand range. However, there are limitations to a crank adjustable table at this range: It is not barrier free and is not a functional range with this type of adjustment mechanism. Crank mechanisms are often used for seated ranges approximately 8"-12" of adjustment and for seated position adjustment. Further, Category 2 does not have a Seated Range. We recommend that the "crank" table adjustment be removed from the Sit/Stand Range of 23" to 48.7" and added to a new section for Seated Range (i.e. 22"-34").

Response:

Please refer to Amendment #10- Q.1.

- b. Pg. 44, #1.6.24– Mobile Pedestal – please confirm that all casters must be able to swivel to avoid damaging flooring and for ease of movement. (See also all other references to Mobile pedestals with casters)

Response:

Delete 1.6.24. Mobile Pedestal: A pedestal which is on a minimum of four (4) casters and can be easily moved by the user. A minimum of two (2) casters must be lockable.

Insert 1.6.24. Mobile Pedestal: A pedestal which is on a minimum of four (4) casters, all casters on pedestal must be able to swivel to allow for ease of movement by the user. A minimum of two (2) casters must be lockable.

- c. Pg. 46 #1.6.47.3 – Please confirm that the pricing for two (2) Master keys or fobs can be included with other additional hardware at time of RFB.

Response: Master Keys and fobs can be included with hardware pricing at time of solicitation.

- d. Pg. 46, #1.6.49; #1.6.50 – As per the description of grommet or finished gap. The height adjustable table in a workstation with panels must have 1" clearance as per Can CGSB and pg. 67, 3.2.2.4, Please confirm that this 1" clearance is acceptable as the finished gap.

Response:

The finished gap or grommet provided must be compatible with monitor arm mount mechanism requirement. Please review the additional clarification for finished gap below.

Delete 1.6.50 Finished Gap: A finished gap (finishing to match substrate finish) at a work surface, meeting surface or other horizontal or vertical substrate to protect and manage cables passed through it. Where a finished gap is provided there must be a min. 25mm (1 in.) gap provided.

Insert 1.6.50 : Finished Gap: A finished gap (finishing to match substrate finish) at a work surface, meeting surface or other horizontal or vertical substrate to protect and manage cables passed through it. Where a finished gap is provided there must be a min. 25mm (1 in.) deep gap provided that spans 101mm (4 in) ± 13mm (± 1/2 in). Acceptable cut-out Shapes; Semi-Circle or U-Shaped.

Q27- Annex A-1 #2.2 – General Features

- a. Pg. 52 #2.2.23.7 – Height Adjustable table – Flexible wire management. Confirm wire management must be included in ceiling price and included on all bid pricing.

Response:

Any free standing product must include the wire management in the ceiling price when wire management is specified.

Q28- Annex A-1, #2.3 Tolerances

- a. Pg. 54 #2.3.1.1 – This specification limits the tolerance on the work surface to +/- 1/2" in width and depth. However, this contradicts page 46 #1.6.50, which allows 1" gap instead of grommet. For example, a 24" deep surface, allowing for a 1" gap would give you a 23" deep surface, not 23.5". Please confirm which specification is correct.

Response:

Refer to answer provided 26 d. above.

- b. Pg. 54 #2.3.1.2 – This specification limits the tolerance on a Height Adjustable Work surface to $\pm 1/2$ " width and depth, however as per CAN CGSB tolerance for pinch space on height adjustable surfaces, the work surface would have a 2" tolerance for width and 1" tolerance for depth. For example, a 24" x 72" height adjustable surface would have an actual dimension of 23"d x 70"w. This also contradicts page 67 #3.3.2.4. Please confirm the CAN CGSB tolerance for both specifications is acceptable.

Response:

When two HATs are in-line side by side, the total clearance will be 1" (since both of them will have $1/2$ " clearance from their true dimensions). This is good for two HAT set-up in line. But when a HAT set up in-line with a fixed height surface, the tolerance will be revised to be negative only instead of \pm .

Delete 2.3.1.2 Height adjustable work surfaces (Category 2, and Category 6 height adjustable multimedia tables) may deviate from the specified range: $\pm 25\text{mm}$ ($\pm 1\text{ in.}$) in height, $\pm 13\text{mm}$ ($\pm 1/2\text{ in.}$) in width and depth.

Insert 2.3.1.2 Height adjustable work surfaces (Category 2, and Category 6 height adjustable multimedia tables) may deviate from the specified range: $\pm 25\text{mm}$ ($\pm 1\text{ in.}$) in height, - 50mm (-2 in.) in width and - 25mm (-1 in) in depth.

Q29- Part 3.1 – Category 1a

- a. Pg. 56 #3.1.3.1 – Base panels must be offered in upholstered fabric or plastic laminate. You also allow metal for air-flow/perforated metal. Plastic laminate elements may be requested as more durable than fabric and can be wiped clean. Painted metal base elements can serve the same function. In addition, painted metal elements, which are a popular request, have a better environmentally friendly story because they can be re-used, re-painted and recycled at end of life. We ask that painted metal elements be added to Category 1a.

Response:

Reference Question 220 in Amendment #8:

Base panels must be offered in upholstered fabric or plastic laminate. At a location where an airflow element is required, base panels must be offered in metal air-flow/perforated metal, open weave textile or open panel.

- b. Pg. 57 #3.1.4.4.6 – Two Triplexes limits the number of locations for plugin points within the workstation when requesting 6 plugins. When a client requires 3 locations for outlets, the use of triplexes run the risks of overloading circuits. (i.e 9 outlet with triplexes instead of 6 with duplexes). Please consider including only duplexes to maintain flexibility and reduce risk.

Response:

Please review the specifications. It states that a Maximum of 3 duplex or 2 triplex. The client can have less.

- c. Pg. 57 #3.1.4.4.8 – Power (outlets) has been requested in 18”w panel, however we have never been asked for outlets in an 18”wide panel. This is because 18”wide panels are usually used as wing panels or filler panels. In addition, this size of panel with outlets can be problematic for some suppliers. We ask that you remove the requirement for outlets in an 18”wide panel.

Response:

Typically 18” are filler panels however in the case where power may be required in a design, it would be available.

Q30- 3.2 – Category 1b

- a. Pg. 58 #3.2.1.4.2 – Power and data: Please confirm “must have one (1) grommet or one.” Should read “must have one (1) grommet or one (1) finished gap”.

Response:

Delete 3.2.1.4.2. Work surfaces measuring 1219mm (48 in.) in width and less must have one (1) grommet or one.

Insert 3.2.1.4.2. Work surfaces measuring 1219mm (48 in.) in width and less must have one (1) grommet or one (1) finished gap.

- b. Pg. 59 #3.2.3.3.3 – “Work surface supports must be high-pressure laminate”, is a contradiction to pg. 49 #2.2.4.1 which states that, “Low-pressure laminate is acceptable for vertical surfaces, such as support structures, gables, and modesty panels”. Please confirm that low-pressure laminate is acceptable for work surface supports.

Response:

Delete 3.2.2.3.3. Work surface supports must be high-pressure laminate, metal or painted metal.

Insert 3.2.2.3.3. Work surface supports must be high-pressure laminate, low-pressure laminate, metal, or painted metal.

- c. Pg.61 #3.2.4.2.3.1 – Partial height credenzas are typically used under height adjustable table (where it overlaps the credenza) as a return. Since the minimum required height for height adjustable table is 23 (-1) to 48.7 (+2), you should allow for a 21” high maximum credenza or a range of 17” to 21” (allowing a minimum 1” between the top of the credenza and the bottom of the table at its lowest height).

Response:

There will be no changes to the Specifications or product catalogue and pricing templates at this time.

- d. Pg. 63 #3.2.6.1.7 – Please confirm if cushion is removed, it does not expose the interior of the cabinet or pedestal.

Response:

Please refer to Q 120. All storage should be enclosed with substrate (laminate, metal, etc..) on all sides of unit regardless if cushion is specified.

- e. Pg. 59 #3.2.2.2.2 – Modular Benching is missing 72” wide but it is included in Height Adjustable Modular Benching as per Pg.68 #.2.2. Please add 72” wide.

Response:

There will be no changes to the Specifications or product catalogue and pricing templates at this time.

- f. Pg. 68 #_.2.4 - Is this intended to be used on the central spine or as an accessory added to the benching surface.

Response: The modular benching unit is required to have a central spine to accommodate cable management.

- g. Pg. 69 #3.3.4.2.3 - Please confirm that the electrical is to service nine (9) or eight (8) work stations.

Response:

Please refer to Specifications: 3.1.4.4.3 & .4

3. The electrical system must provide electrical distributing service to nine (9) workstations from one central feed point.
4. The electrical system must provide as a minimum, a seven (7) wire, three (3)-circuit per feed capability.

- h. Pg. 69 # 3.4.1.1.4 – Please confirm that this specification refers to file drawers and not box drawers. In addition, please confirm that each drawer must have dividers or hanging-file bars or legal-to-letter conversion bars, as required. These items may be required for file drawers but not box drawers.

Response:

This specification refers to file drawers. Each file drawer must have dividers, hanging-file bars and legal-to-letter conversion bars.

- i. Pg. 71 #3.4.3.2.3 – please delete (30 in.) wide and add (30 in.) deep.

Response:

Delete 3.4.3.2.3. *The depth must be 610mm (24 in.) or 762 mm (30 in.) wide.*

Insert 3.4.3.2.3. *Must be available in 610mm (24 in.) or 762 mm (30 in.) deep.*

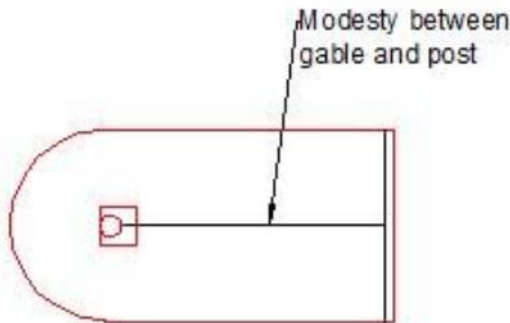
- j. Pg. 73 #3.4.5.5.1 – Our leg is nominal 3", actual 3.2". Is this within acceptable tolerance?

Response:

Delete 3.4.5.5.1. *Levelling glides, or 4 post legs no higher than 76mm (3 in.).*

Insert 3.4.5.5.1. *Levelling glides, or four (4) post legs no higher than 76mm (3 in.) +13 mm (+ 1/2 in.).*

- k. Pg. 74 #3.5.1.2.5 – Modesty panel widths have corresponding widths depending on the surface size, shape and the support type. For example, D-top surface would have a modesty between the two supports and that may not be the exact same length as the surface. Please confirm that a modesty panel length could be specified appropriate to the surface size, shape and support type as per manufacturers price and product guide /application guide. Please adjust reference to +/-2 in from each end.



Response:

Delete 3.5.1.2.5. Modesty panels must be no shorter than 279mm (11 in.), and not higher than 508mm (20 in.) in height. The modesty panel must correspond with the width of work surface ± 51 mm (± 2 in.) from each end.

Insert 3.5.1.2.5. Modesty panels must be no shorter than 279mm (11 in.), and not higher than 508mm (20 in.) in height. The modesty panel must correspond with the width of work surface ± 51 mm (± 2 in.) from each end with the exception of a D-Top work surface, manufacturer's standard width is acceptable.

- l. Pg. 83 #3.7.1.1.1.2 – Please confirm that the table edge must be a minimum 3mm (0.1in.) radius edge as per CAN/CGSB. Please update all references to 3mm radius edge.

Response:

Delete 3.2.3.1.2. Table edge must be a 3mm (0.1 in.) radius edge.

Insert 3.2.3.1.2. Table edge must be a minimum 3 mm (0.1 in.) radius edge.

Delete 3.7.1.1.1.2. Table edge must be a 3mm (0.1 in.) radius edge.

Insert 3.7.1.1.1.2. Table edge must be a minimum 3 mm (0.1 in.) radius edge.

Delete 3.7.1.2.1.3. Table edge must be a 3mm (0.1 in.) radius edge.

Insert 3.7.1.2.1.3. Table edge must be a minimum 3 mm (0.1 in.) radius edge.

Delete 3.7.1.3.1.4. Table edge must be a 3mm (0.1 in.) radius edge.

Insert 3.7.1.3.1.4. Table edge must be a minimum 3 mm (0.1 in.) radius edge.

Delete 3.7.3.1.5. Table edge must be a 3 mm (0.1 in.) radius edge.

Insert 3.7.3.1.5. Table edge must be a minimum 3 mm (0.1 in.) radius edge.

Q31-

Some of our manufacturers dimensions are a bit off in regards to the two seater banquette so we would like Canada to allow one of the 2 options below:

At 3.8.1.2 .2.

- Is it acceptable for the Two Seater to have a width of 47" W to 62 " W +/- 1"?

Or keep dimensions as is and allow for +/- 2" tolerance?

Response:

Delete 3.8.1.2.2. Two-seater must be between 1219 mm to 1575 mm (48 in. to 62 in.), ±25 mm (±1 in.).

Insert 3.8.1.2.2. Two-seater must be between 1219 mm to 1575 mm (48 in. to 62 in.), +25 mm (+ 1 in.), -50 mm (-2 in.).

Q32- Regarding Category 6: Multi Media Tables 3.7.12.1.2

It appears that you are asking for seated height counter height and bar height tables.

The heights for these categories vary across the industry and the heights that you have indicated seem arbitrary (or possibly specific to one manufacturer). In our experience, standard heights across multiple manufacturers are; seated height (28.5" to 30" ± 1"), counter height (34" to 37" ± 1") and bar height (40" to 43" ± 1"). Please revise your specification to include a range that includes the above standards.

Response:

There will be no changes to the Specifications or product catalogue and pricing templates at this time.

Q33-Regarding Category 6: Open Area Collaborative Furniture 3.10.1.2.2

It appears that you are asking for seated height worksurfaces.

The heights of worksurfaces vary across the industry and the 30" height that you have indicated seems arbitrary (or possibly specific to one manufacturer). In our experience, standard seated heights across multiple manufacturers are (28.5" to 30" ± 1"). Please revise your specification to include a range that includes the above standards.

Response:

There will be no changes to the Specifications or product catalogue and pricing templates at this time.

Q34-Items 1425 to 1472, in excel document for Cat 6 (Cat 6 Ver. C.3(E).xlsx), under tab "Meeting-Training Room Tables(E)":

These lines require pricing for a Half-Moon Table with a flip-top base and modesty panels. This product would be non-functional as the modesty panel would be curved on the half-moon top, and therefore would not sit flush with the table when flipped up. Would the government consider removing the "Modesty Panel" requirement from these tables?

Response:

Modesty panel on a half-moon top would not be located on the curved side of the table, modesty panel to be rectangular. There will be no changes to the Specifications or product catalogue and pricing templates at this time.

All other terms and conditions remain unchanged