

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

**11 Laurier St./ 11 rue, Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776**

Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Scientific, Medical and Photographic Division / Division
de l'équipement scientifique, des produits photographiques
et pharmaceutiques
11 Laurier St./ 11 rue, Laurier
6A2, Place du Portage
Gatineau, Québec K1A 0S5

Title - Sujet Bilingual AEDs	
Solicitation No. - N° de l'invitation E60PV-18AEDS/A	Date 2018-10-30
Client Reference No. - N° de référence du client E60PV-18AEDS	GETS Ref. No. - N° de réf. de SEAG PW-\$\$PV-915-75708
File No. - N° de dossier pv915.E60PV-18AEDS	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-12-10	Time Zone Fuseau horaire Eastern Standard Time EST
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: MacCuaig, Shannon	Buyer Id - Id de l'acheteur pv915
Telephone No. - N° de téléphone (613)697-0956 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA PORTAGE III 6A2 11 LAURIER ST GATINEAU Quebec K1A0S5 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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Solicitation No. - N° de l'invitation
19032-180052/A
Client Ref. No. - N° de réf. du client
19032-180052

Amd. No. - N° de la modif.
File No. - N° du dossier
pv915.19032-180052

Buyer ID - Id de l'acheteur
pv915
CCC No./N° CCC - FMS No/N° VME

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides Offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications and Additional Information: includes the certifications and additional information to be provided; |
| Part 6 | Security, Financial and Insurance Requirements: includes specific requirements that must be addressed by Offerors; and |
| Part 7 | 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, the Federal Contractors Program for Employment Equity - Certification and any other annexes

1.2 Summary

- 1.2.1** This requirement is to establish a National Master Standing Offer (NMSO) for the supply and delivery of bilingual Automated External Defibrillators (AEDs) and related equipment, to various locations across Canada, on an as and when requested basis for a 3 year period from date of issuance with an option to extend for up to an additional 2 one-year periods.

The complete list of requirements / mandatory specifications are identified in Annex A – Statement of Work.

- 1.2.2** The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).
- 1.2.3** This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO

entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2018-05-22) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2.1.1 SACC Manual Clauses

M1004T (2016-01-28), Condition of Material

2.2 Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada Bid Receiving Unit by the date, time and place indicated in the RFSO.

Bid Receiving - PWGSC

Place du Portage, Phase III, Tower B
11 Laurier Street
Gatineau, Quebec
For couriers: J8X 4A6
For regular mail: K1A 0S5

Telephone: (819) 420-7201
Fax No.: (819) 997-9776

The above address is for the sole purpose of offer submission. No other communications are to be forwarded to this address.

2.3 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than ten (10) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by Offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that Offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all Offerors. Enquiries not submitted in a form that can be distributed to all Offerors may not be answered by Canada.

2.4 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. Offerors are required to provide their offer in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications

If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Technical Offer (3 hard copies and 2 soft copies on CD, DVD or USB key)
Section II: Financial Offer (2 hard copies and 2 soft copies on CD, DVD or USB key)
Section III: Certifications (2 hard copies and 2 soft copies on CD, DVD or USB key)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that Offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders

Section I: Technical Offer

In their technical offer, Offerors should demonstrate their understanding of the requirements contained in the request for standing offer and explain how they will meet these requirements. Offerors should demonstrate their capability and describe their approach") in a thorough, concise and clear manner for carrying out the work.

The technical offer should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the request for standing offer is not sufficient. In order to facilitate the evaluation of the offer, Canada requests that Offerors address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Offerors may refer to different sections of their offer by identifying the specific paragraph and page number where the subject topic has already been addressed.

The technical offer consists of the following:

- (a) **Substantiation of Technical Compliance:** The technical bid must substantiate the compliance of the Bidder and its proposed solution with the specific articles of Annex A identified in the Substantiation of Technical Compliance Form (Form 4), which is the requested format for providing the substantiation.
- (b) **Supporting Technical documentation:** Technical brochures or technical data to demonstrate compliancy to the requirement as described in Annex A.
- (c) **List of Products:** Offerors must include a complete product list identifying: the product name; the name of manufacturer; the model and part number of each component which make up the system.

Offerors must also state the point of manufacture and shipping of goods or where service is to be performed: The Offerors are requested to use the form provided in Form 3.

(d) Contacts

Offerors are requested to provide the following: Information pertaining to Article 7.5.3 Contractor Representatives under Part 6, Resulting Contract Clauses.

Section II: Financial Offer

3.2 Financial Offer

- (a) **Pricing:** Offerors must submit their financial offer in accordance with the Basis of Payment in Annex B. The total amount of Applicable Taxes must be shown separately.
- (b) **All Costs to be Included:** The financial offer must include all costs for the requirement described in the standing offer for the entire Standing Offer Period, including any option years. The identification of all necessary equipment, software, peripherals, cabling and components required to meet the requirements of the standing offer and the associated costs of these items is the sole responsibility of the Offeror.
- (c) **Blank Prices:** Offerors are requested to insert "\$0.00" for any item for which it does not intend to charge or for items that are already included in other prices set out in the tables. If the Offeror leaves any price blank, Canada will treat the price as "\$0.00" for evaluation purposes and may request that the Offeror confirm that the price is, in fact, \$0.00. No Offeror will be permitted to add or change a price as part of this confirmation. Any Offeror who does not confirm that the price for a blank item is \$0.00 will be declared non-responsive.

3.3 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Form 2 Electronic Payment Instruments, to identify which ones are accepted.

If Form 2 Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.4 Exchange Rate Fluctuation

C3010T (2013-11-06), Exchange Rate Fluctuation Risk Mitigation,

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1. Technical Evaluation

All offers submitted shall be completed in full and provide all of the information requested in the Request for Standing Offer (RFSO) package to enable a full and complete evaluation. If the requirement is not addressed in the Offeror's offer, the offer will be considered incomplete or non-responsive and will be rejected. The onus is on the Offeror to provide all the information necessary to ensure a complete and accurate assessment.

4.1.1.1 Mandatory Technical Criteria

See Annex A for the mandatory technical evaluation criteria.

4.1.2 Financial Evaluation

4.1.2.1 SACC Manual Clause M0220T (2016-01-28), Evaluation of Price

The financial evaluation will be conducted by calculating the Total Aggregated Bid Price in accordance with the pricing tables provided in Annex B - Pricing Tables.

Evaluation of Price - Offer

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP various locations Incoterms® 2010, Canadian customs duties and excise taxes included.

Unless the Standing Offer specifically requires offers to be submitted in Canadian currency, offers submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the request for standing offer closing date, or on another date specified in the Standing Offer, will be applied as a conversion factor to the offers submitted in foreign currency.

4.1.3 Estimated Quantity

The estimated quantity of goods specified in Annex B, Pricing Table are for evaluation purposes only and in no way do they represent any commitments from Canada

4.2 Basis of Selection

4.2.1 M0031T Basis of Selection - Mandatory Technical Criteria Only 2007-05-25

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by Offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the

Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>) and General Conditions (SACC 2010A, Section 29), the Offeror must provide with its offer the required documentation, as applicable, to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the Ineligibility and Suspension Policy (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada-Labour's website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#afed>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - FINANCIAL REQUIREMENTS

6.1 Financial Capability

SACC Manual clause M9033T (2011-05-16) Financial Capability

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex A.

7.2 Security Requirements

There is no security requirement applicable to the Standing Offer.

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex C. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

Quarterly periods are defined as follows:

1st quarter: April 1 to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 30 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups and providing services against the Standing Offer is from SO award date to 3 years later inclusive; and

the period during which the Standing Offer is extended, if Canada chooses to exercise the options set out in the Standing Offer.

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional 2 one-year periods under the same conditions and at the rates or prices specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified in the call-up.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Shannon MacCuaig
Title: Supply Specialist

Public Works and Government Services Canada
Commercial Consumer Products Directorate
11 Laurier Street, 6A2, Phase III
Place du Portage, Gatineau, Quebec, K1A 0S5

Telephone: 873-469-3983

E-mail address: shannon.maccuaig@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority (to be filled in only at Standing Offer issuance)

The Project Authority for the Standing Offer is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - ____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative (*Offeror to fill in*)

The telephone number of the person responsible for:

General enquiries

Name: _____
Telephone No. _____
Facsimile No. _____
E-mail address: _____

Delivery Follow-up

Name: _____
Telephone No. _____
Facsimile No. _____
E-mail address: _____

7.6 Identified Users

The Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11.

7.7 Call-up Procedures

- 7.7.1 Authorized Call-ups against this Standing Offer must be made using duly completed 942 call-up form by methods such as facsimile, electronic mail or any other method deemed acceptable by both the Identified User and the Offeror.
- 7.7.2 No costs incurred before the receipt of a signed Call-up or equivalent document can be charged to this Standing Offer.
- 7.7.3 If by error or omission the Identified User fails to apply the correct price to an item, it is the responsibility of the Offeror to notify the Identified User of the error prior to delivery.
- 7.7.4 Any modifications to the original call-up must be supported by the issuance of a subsequent form in accordance with the Standing Offer terms and conditions in effect at the time of call-up.
- 7.7.5 For urgent requirement only Identified Users may request goods/services by telephone/facsimile/ e-mail which must be followed up by issuing a call-up or equivalent document no later than the next working day, to confirm the request for goods.

Call-ups paid for by Acquisition Cards as an alternative to other payment methods identified in the Standing Offer must be made as specified above.

7.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer. (Annex D)

7.9 Client Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$400,000 (Applicable Taxes included) for the client.

Individual requirements exceeding these amounts must be submitted to PSPC in the form of a funded requisition (9200) for processing.

The Standing Offer Authority (or their delegated representatives) may issue call-ups in excess of **\$400,000**.

7.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services
- d) the supplemental general conditions:
 - i. 4001 (2015-04-01), Hardware Purchase, Lease and Maintenance;
 - ii. 4003 (2010-08-16), Licensed Software;
 - iii. 4004 (2013-04-25), Maintenance and Support Services for Licensed Software;
- e) 2010A (2018-06-21) General Conditions - Goods (Medium Complexity);
- f) Annex A, Statement of Work;
- g) Annex B, Basis of Payment;
- h) Annex C, Reporting Requirements;
- i) Annex D, 942 Call-up form; and
- j) the Offeror's offer dated _____ (*insert date of offer*), (*if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on _____" or "as amended on _____" and insert date(s) of clarification(s) or amendment(s) if applicable*).

7.11 Certifications and Additional Information

7.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario, Canada.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

2010A (2018-06-21), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Subsection 9.1 of 2010A (2018-06-21) General Conditions - Goods or Services, is amended as follows:

Delete in its entirety and replace with the following:

"Despite inspection and acceptance of the Work by or on behalf of Canada and without restricting any provisions of the Contract or any condition, warranty or provision imposed by law, the Contractor, if requested by Canada to do so, must replace, repair or correct, at its own option and expense any work that becomes defective or fails to conform to the requirements of the Contract, where applicable. The warranty period will be a minimum of 5 years after delivery and acceptance of the Work or the length of the Contractor's or manufacturer's standard warranty period, whichever is longer."

The 2010A (2018-06-21), General Conditions - Goods (Medium Complexity) is appended with Section 32 - Intellectual Property Infringement and Royalties, as follows:

- 1) The Contractor represents and warrants that, to the best of its knowledge, neither it nor Canada will infringe any third party's intellectual property rights in performing or using the Work, and that Canada will have no obligation to pay royalties of any kind to anyone in connection with the Work.
- 2) If anyone makes a claim against Canada or the Contractor concerning intellectual property infringement or royalties related to the Work, that Party agrees to notify the other Party in writing immediately. If anyone brings a claim against Canada, according to Department of Justice Act, R.S. 1985, c. J-2, the Attorney General of Canada must have the regulation and conduct of all litigation for or against Canada, but the Attorney General may request that the Contractor defend Canada against the claim. In either case, the Contractor agrees to participate fully in the defence and any settlement negotiations and to pay all costs, damages and legal costs incurred or payable as a result of the claim, including the amount of any settlement. Both Parties agree not to settle any claim unless the other Party first approves the settlement in writing.
- 3) The Contractor has no obligation regarding claims that were only made because:
 - (a) Canada modified the Work or part of the Work without the Contractor's consent or used the Work or part of the Work without following a requirement of the Contract; or
 - (b) Canada used the Work or part of the Work with a product that the Contractor did not supply under the Contract (unless that use is described in the Contract or the manufacturer's specifications); or
 - (c) the Contractor used equipment, drawings, specifications or other information supplied to the Contractor by Canada (or by someone authorized by Canada); or

- (d) the Contractor used a specific item of equipment or software that it obtained because of specific instructions from the Contracting Authority; however, this exception only applies if the Contractor has included the following language in its own contract with the supplier of that equipment or software: "[Supplier name] acknowledges that the purchased items will be used by the Government of Canada. If a third party claims that equipment or software supplied under this contract infringes any intellectual property right, [supplier name], if requested to do so by either [Contractor name] or Canada, will defend both [Contractor name] and Canada against that claim at its own expense and will pay all costs, damages and legal fees payable as a result of that infringement." Obtaining this protection from the supplier is the Contractor's responsibility and, if the Contractor does not do so, it will be responsible to Canada for the claim.
- 4) If anyone claims that, as a result of the Work, the Contractor or Canada is infringing its intellectual property rights, the Contractor must immediately do one of the following:
 - (a) take whatever steps are necessary to allow Canada to continue to use the allegedly infringing part of the Work; or
 - (b) modify or replace the Work to avoid intellectual property infringement, while ensuring that the Work continues to meet all the requirements of the Contract; or
 - (c) take back the Work and refund any part of the Contract Price that Canada has already paid.

If the Contractor determines that none of these alternatives can reasonably be achieved, or if the Contractor fails to take any of these steps within a reasonable amount of time, Canada may choose either to require the Contractor to do (c), or to take whatever steps are necessary to acquire the rights to use the allegedly infringing part(s) of the Work itself, in which case the Contractor must reimburse Canada for all the costs it incurs to do so.

7.2.2 Supplemental General Conditions

4001 (2015-04-01) Hardware Purchase, Lease and Maintenance;
4003 (2010-08-16) Licensed Software; and
4004 (2013-04-25) Maintenance and Support Services for Licensed Software;

apply to and form part of the Contract.

7.3 Additional General Conditions

7.3.1 Conduct of the Work

- 1) The Contractor represents and warrants that:
 - a. it is competent to perform the Work;
 - b. it has everything necessary to perform the Work, including the resources, facilities, labour, technology, equipment, and materials; and
 - c. it has the necessary qualifications, including knowledge, skill, know-how and experience, and the ability to use them effectively to perform the Work.
- 2) The Contractor must:

- a. perform the Work diligently and efficiently;
- b. except for Government Property, supply everything necessary to perform the Work;
- c. use, as a minimum, quality assurance procedures, inspections and controls generally used and recognized by the industry to ensure the degree of quality required by the Contract;
- d. select and employ a sufficient number of qualified people;
- e. perform the Work in accordance with standards of quality acceptable to Canada and in full conformity with the specifications and all the requirements of the Contract;
- f. provide effective and efficient supervision to ensure that the quality of workmanship meets the requirements of the Contract.

7.3.2 Subcontracts

The Contractor may subcontract the supply of goods or services that are customarily subcontracted by the Contractor. Subcontracting does not relieve the Contractor from any of its obligations under the Contract or impose any liability upon Canada to a subcontractor. In any subcontract, the Contractor agrees to bind the subcontractor by the same conditions by which the Contractor is bound under the Contract, unless the Contracting Authority agrees otherwise, with the exception of requirements under the Federal Contractors Program for employment equity which only apply to the Contractor.

7.3.3 Harassment in the workplace

- 1) The Contractor acknowledges the responsibility of Canada to ensure, for its employees, a healthy work environment, free of harassment. A copy of the [Policy on Harassment Prevention and Resolution](#), which is also applicable to the Contractor, is available on the Treasury Board Web site.
- 2) The Contractor must not, either as an individual, or as a corporate or unincorporated entity, through its employees or subcontractors, harass, abuse, threaten, discriminate against or intimidate any employee, contractor or other individual employed by, or under contract with Canada. The Contractor will be advised in writing of any complaint and will have the right to respond in writing. Upon receipt of the Contractor's response, the Contracting Authority will, at its entire discretion, determine if the complaint is founded and decide on any action to be taken.

7.3.4 Access to information

Records created by the Contractor, and under the control of Canada, are subject to the [Access to Information Act](#). The Contractor acknowledges the responsibilities of Canada under the [Access to Information Act](#) and must, to the extent possible, assist Canada in discharging these responsibilities. Furthermore, the Contractor acknowledges that section 67.1 of the [Access to Information Act](#) provides that any person, who destroys, alters, falsifies or conceals a record, or directs anyone to do so, with the intent of obstructing the right of access that is provided by the [Access to Information Act](#) is guilty of an offence and is liable to imprisonment or a fine, or both.

7.4 Term of Contract

7.4.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

7.4.2 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.4.3 Shipping Instructions - Delivery at Destination

1. Shipment shall be consigned to the destination specified herein and delivered:

DDP Delivered Duty Paid various locations across Canada Incoterms® 2010 for shipments from a commercial supplier.
2. The Contractor will be responsible for all delivery charges, administration, costs and risk of transport and customs clearance, including the payment of customs duties and taxes.

7.5 Payment

7.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm unit prices, as specified in Annex B – Basis of Payment. Customs duties are included and the total amount of applicable taxes must be shown separately.

7.5.2 Method of Payment

H1001C	Multiple Payment	2008-05-12
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7.5.3 SACC Manual Clauses

C0100C	Discretionary Audit - Commercial Goods and/or Services	2010-01-11
C2000C	Taxes - Foreign-Based Contractor	2007-11-30
C2605C	Canadian Customs Duty and Sales Tax	2008-05-12
C2608C	Canadian Customs Documentation	2012-07-16

7.5.4 Electronic Payment of Invoices – Call-up (*Note to Offeror: this clause will be updated based on responses to Form 2*)

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only).

7.6 Invoicing Instructions

The Contractor must submit invoices in accordance with the information required in section 10 of 2010A General Conditions - Goods (Medium Complexity).

Original copy to consignee with one copy to the Contracting Authority.

7.7 Insurance

SACC Manual clause G1005C (2016-01-28) Insurance

7.8 SACC Manual Clauses

B1501C	Electrical Equipment	2006-06-16
A2000C	Foreign Nationals (Canadian Contractor)	2006-06-16

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A2001C	Foreign Nationals (Foreign Contractor)	2006-06-16
C2801C	Priority Rating – Canadian-based Contractor	2014-11-27
D2025C	Wood Packaging Materials	2013-11-06
D5540C	ISO 9001:2008 Quality Management System-Requirements (QAC Q)	2010-08-16
D5545C	ISO 9001:2008 Quality Management System-Requirements (QAC C)	2010-08-16
D6010C	Palletization	2007-11-30

ANNEX A

Part 1 – STATEMENT OF WORK

1. Title

Purchase, supply and delivery of bilingual Automated External Defibrillators (AED) and related equipment, on an as and when requested basis.

2. Objective

The objective of this contract is to purchase bilingual (English/French) AED devices, related equipment and obtain technical support, with delivery to multiple federal government locations across Canada, as well as an irrevocable option to purchase more units and related equipment for a defined period of time at a firm price.

3. Background Statement

The Department of Justice is implementing a Departmental AED Program for implementation in sites where employees are located, and meet the criteria listed in the Program document. The goal of the Program is to enhance and promote a safe and healthy work environment for all employees as well as visitors to Departments.

Early access to defibrillation is essential to the chain of survival, reducing the likelihood of fatality in certain medical conditions. By delivering a shock, the heart's electrical rhythm may be restored. If delivered within the first few minutes of a sudden cardiac arrest, cardiopulmonary resuscitation (CPR) in combination with early defibrillation can increase the survival rate significantly.

There are no explicit federal statutory obligations or Treasury Board Secretariat policies regarding the implementation of an AED program. However, given the significantly increased rates of survival following a sudden cardiac arrest when CPR is delivered in conjunction with defibrillation, the Department of Justice Canada has endorsed the implementation of a Departmental AED Program, which has led to this RFSO.

4. Terminology

AED: Certified Automated External Defibrillators

AED kits: The AED kit includes the bilingual AED unit with transportation case, electrodes, AED batteries, prep kit, signage, wall cabinet with batteries, and bilingual manuals.

AED Site Coordinator: This is the individual located at each of the destination address, who will take receipt of the AED kits, and manage their installation and maintenance. These are the individuals, along with the Project Authority, that will contact the Contractor for service issues, and will coordinate escorts if required.

Bilingual: Bilingual refers to Canada's official languages, English and French.

Common disposable batteries: This type of battery must be easily found in grocery and convenience stores across Canada, such as AA or D batteries, and can be disposed of easily.

CPR: Cardiopulmonary Resuscitation

NCR: National Capital Region

Release: When release is referred, it means all enhancements or modifications to the software or new modules/new releases or supplementary modules that function in conjunction with the software, that represent the next generation of software, and which the Contractor has decided to make available to its customers usually for an additional charge.

Updates: When update is referred, it means all enhancements, extensions, or other modifications to the software.

5. General Conditions

The equipment provided by the Contractor must not have any known defects, or have been subject to a recent factory recall or corrective action. Recent is described as within the last three (3) years.

6. Reference Documents

- A. Medical Devices Regulations (SOR/98-282)
- B. Food and Drugs Act (R.S.C., 1985, c. F-27)
- C. Canadian Standard Association

7. Requirement Description

7.1 Scope

The Contractor must supply and deliver AED kits and associated equipment as well as AED training units with carrying cases to multiple locations across Canada including territories and provinces. The AED kits must include the mandatory items listed in Annex A.

The AEDs and related equipment such as manuals, signs and program management software must be bilingual. The Contractor must ensure that all delivered products are working properly and in good condition. The Contractor must provide bilingual technical support.

7.2 Tasks/Detailed Services

Task 1 – Services

Purchase of the AEDs must include technical support: technical phone support; support via the internet; and support via a fax-back document system for all hardware components and software related issues for a five (5) year period.

The Contractor must provide:

- a) The required support in both English and French;
- b) Response to service requests must be within 24 hours or less.
- c) Should no resolution to service request be obtained within 48 hours, describe escalation process.
- d) A properly configured replacement/loaner unit which meets the specifications described in Annex A to replace the malfunctioning AED until repaired. Loaner must be delivered to identified Government of Canada-AED Site Coordinator within 24 hours of placing the service request, at no charge for the duration of the AED warranty period.
- e) Contact information for general enquiries and delivery follow-ups.

Task 2 – Supply AED units, accessories and AED Training units

- The units must meet the technical requirements stated in Annex A.

Task 3 – Software Updates

- The Contractor must notify the Project Authority as soon as an update is available for the AED units, and provide it to the Project Authority, along with bilingual installation instructions.
- The Contractor must provide all software updates and new releases to the Project Authority for a period of one (1) year from the date of the contract, at no additional cost.
- The Contractor must provide the medium required (USB key, Cables, etc.) in sufficient quantity required to install/upload the upgrades and updates to the AED devices.

7.3 Additional Services included

1: Each purchase will include the provision of an **oversight service plan**, and include:

- Provision of a programmed loaner device following any use of the defibrillator;
- Perform an electronic download of the stored data from the AED, evaluate the AED's and the responder's performance, and provide feedback to the client representative; and
- Return the AED in proper working order.

2: Contractor will provide a detailed **Post Deployment Procedure**, which should be followed after the use of the defibrillator. This procedure must detail the steps that should be taken after the use of the defibrillator, and what the requirements are for reporting, returning/resetting, redeploying the unit.

7.4 Language Requirements

Technical support must be available in both official Canadian languages. The Contractor's technical support team must be able to lead a conversation or email in English or French for any technical issues. AEDs, training units and all documentation must be bilingual. The AED units must be able to provide audio instructions in either language, depending on the language chosen at the time of use.

7.5 Training

Site Coordinator training, consisting of bilingual sessions, must be provided on an as and when requested basis as well as broadcast via videoconference to multiple regional employees. Canada will arrange for the videoconferencing system availability.

Site Coordinator Training must include how to install, maintain and inspect the devices, a review of all accessories as well as self-testing features, provide instructions on the most common troubleshooting issues and explain the methodology to be used for updating the devices. It will also explain how to enter and manage the device information in the database.

Awareness sessions for First Aid Attendants must be provided for the specific AED units. The Contractor will provide familiarization/awareness training

There will be no cost paid by the client for travel.

The Contractor must provide a **bilingual video** on the use of the specific AED.

7.6 Constraints

If any site visits are required to service the units, they will be under escort by the Site Coordinator. If the Contractor requires access to a Government of Canada location, advance notice must be provided to the Project Authority and/or the Site Coordinator.

7.7 Environmental Considerations

As of April 2006, the Government of Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired. The environmental impact assessment of a product and/or service considers the whole life cycle of the product and/or service. Therefore Canada encourages product/service Contractors to improve their operations to reduce their negative impact on the environment.

7.7.1 Environmental Properties Behaviour Recommended

Paper consumption:

- Provide and transmit draft reports and final reports in electronic format. Should printed material be required, double sided printing in black and white format is the default unless otherwise specified by the Project/Technical Authority.
- Printed material is requested on minimum recycled content of 30% and/or certified as originating from a sustainable managed forest.

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- Recycle unneeded printed documents.

Shipping and Packaging

- The contractor is encouraged to
 - o Reduce packaging volume and weight for any goods shipped to the client.
 - o Use reusable shipping materials, including reusable plastic, crates and corrugated boxes.

Part 2.1 – MANDATORY TECHNICAL EVALUATION CRITERIA

The following requirements are the mandatory technical evaluation criteria which will be evaluated during the Bid Evaluation. In addition the Contractor will be required to meet all of the mandatory technical requirements for the duration of the SO.

Offerors are requested to cross reference the mandatory technical criteria in a concise format by using page, paragraph(s) & sub-paragraphs as applicable to their supporting technical documentation.

TABLE 2.1

Item	Mandatory Requirements
1	General Equipment Specifications:
	A) Each AED kit must include the following: <ul style="list-style-type: none"> i) 1 x Bilingual AED unit, with field selectable language prompts; ii) 1 x A transportation handle built-in to the device, or if not available, a Transportation case with handle; iii) 1 x Set of batteries for the AED; iv) 1 x Set of pre-connected AED electrodes; v) 1 x Prep kit (to include 2 sets of non-latex gloves, 1 x CPR pocket mask or mouth barrier mask with valve and filter, 1 set of trauma scissors, 1 x disposable razor, 1 x antimicrobial wipe, and 1 x small towel); vi) 1 x Wall cabinet; vii) 1 x Wall-mountable triangular "V" shaped bilingual AED sign; viii) 1 x Complete bilingual set of operator's manual in both hard copy and soft copy
	B) The bidder must supply proof of medical device license by Health Canada (photocopy of certificate will suffice).
	C) The AED kit must include access to a vendor-hosted, bilingual AED management program software at no additional charge. The bilingual system must be available at the time of contract award, and allow for: <ul style="list-style-type: none"> - User rights for the Site Coordinators to access and input their AED information; - Administrator rights to specified user to manage overall program, create reports, and add users
	D) The AED must have a built-in display to show images or text of the instructions to the user.
	E) The AED, including the battery and electrodes, must weigh no more than 3.2 kilograms.
	F) The AEDs must be configured with both French and English functionality prior to shipping to client.
	G) The AED and accessories must meet all applicable Canadian Standard Association or Unlimited Liability Companies standards. (A copy of the certification will suffice).

	H) To ensure future compliance to Heart and Stroke Foundation Canada Guidelines, the AED software must allow the user to program and configure all features of the AED which are affected by current Heart and Stroke Foundation Guidelines;
	I) The AED unit must be Semi-Automatic in operation.
	J) The AED must store a minimum of 60 minutes of ECG stored per event;
	K) The AED must have a minimum of a five (5) year warranty.
	L) The AED must have the ability to do daily, weekly and monthly self-check-ups, with a visible indicator to confirm the AED unit is fully operational, as well as when batteries are low.
	M) The AED must have a flashing or lighted Shock button.
2	AED User Interface
	A) The AED must have audible tones, and voice prompts in English and French, depending on which language is selected at the time of use.
	B) The AED must have a metronome and CRP coaching. CPR coaching is described as the ability to provide instructions for Adult and Pediatric CPR, including feedback when no CPR is detected, rate and depth guidance, a metronome and instructions on hand placement.
	C) The AED must allow for user-activated manual testing.
3	Environment Specifications
	A) The AED must be capable of a storage temperature range of -10C to 30°C, with electrodes and battery.
	B) The AED must be fully functional and ready to use after storage.
	C) The AED must comply with IP55 Standard of Particle or equivalent (IP-55 Standard Particle, First 5L Protection against dust; some ingress allowed. Section 5: Protection against low pressure water jets in all directions, limited ingress permitted).
4	AED Specific Technical Requirements
	A) The AED must have a charge time of less than 10 seconds in a fully charged battery state.
	B) The AED must have a shock delivery and patient cardiac rhythm sensing capability through a set of one-piece or two-piece electrodes
	C) The AED must have a visual indicator and emit an auditory tone if the unit requires service.
	D) The AED must have a built-in defibrillator self-testing feature and status indicator indicating pass or fail of the self-test.
	E) The built-in defibrillator self-testing feature must be user programmable for all of the

	following time intervals: daily, weekly, and monthly.
	F) All software required for the operation and configuration of the AED, including the software required to upload data, must be compatible with Windows 7, and be able to adapt to future generations of Windows.
5	AED Battery Specifications
	A) The shelf-life of the batteries must be a minimum of four (4) years.
	B) The AED must have an automatic self-check prompt to verify when batteries are low.
6	AED Electrodes Specifications
	A) Must be able to use on adults
	B) Must be disposable
	C) Must have self-sticking adhesive, with cables and connector
	D) Must have a minimum of a four (2) year life cycle.
	E) Must provide feedback to the user as to the proper depth and speed of CPR compressions
7	AED Wall Cabinets
	A) Each AED cabinet must have an integrated audible alarm and strobe light
	B) Each cabinet must come with two (2) alarm keys, and the required batteries.
	C) The cabinets must all be keyed alike.
	D) The alarm must emit an acoustic acknowledgement (such as a "chirp" or other unique acoustic alarm) to signal the need for battery replacement.
	E) The alarm and strobe must activate when the door is opened without using the key.
	F) The alarm and strobe must be deactivated after the door has been closed for a minimum of two (2) minutes, or when reset with key.
	G) The alarm must be integrated with the key switch to allow the user to manually activate and deactivate the strobe and alarm
	H) The alarm must be battery powered and have no need for external A/C power supply.
	I) The batteries must have sufficient quality to ensure that the alarm will remain in the ready state for a period of one (1) year.
	J) The cabinet must be finished with white epoxy paint as the dominant color.
	K) All wording on the cabinet must be bilingual.

	L) The cabinet must have pre-drilled or pre-punched mounting holes in the back to allow for mounting to a wall.
	M) The cabinet must accommodate the storage of the AED, with its carrying case, and prep kit.
8	Wall-mount AED Signs – These signs will be mounted by the client above the AED wall cabinet and used to advise bystanders of the contents of the wall cabinet.
	A) The wall-mounted AED signs must be bilingual (English and French) and triangular ("V" shaped).
	B) The signs must have flanged edges with pre-drilled mounting holes.
	C) Signs must be compliant with the Federal Identity Program standards.
9	AED Training Unit specifications
	A) Must meet all mandatory technical requirements of regular AED unit but provide no electrical charge.
	B) Each unit must be programmed to simulate Semi-Automatic mode.
	C) Each unit must visually resemble the actual AED unit in terms of design.
	D) Each unit must be bilingual, selectable at time of use
	E) Each unit must have an operator's manual in English and French
	F) Each unit must have one (1) set of reusable adult training electrodes.
	G) Each unit must have the same voice prompts and coaching as the real AED units
	H) Each unit must provide different training scenarios for practice purposes.
	I) Each unit must come with a carrying case with a handle.
	J) Each unit must have a minimum useful life expectancy of 4 years.

ANNEX B

BASIS OF PAYMENT

The Bidder must provide all of the pricing requested in the following Tables in accordance with **Article 6.6.1 - Basis of Payment.**

Table 1: Pricing for Initial Period of 3 years

Item	Description	Quantity for Evaluation Purposes	Firm price	Extended Price (Number of Units X Firm Unit Price)
1	AED kits as per Annex A	500	\$	\$
2	Set of AED batteries as per Annex A	500	\$	\$
3	Set of batteries for the cabinets as per Annex A	200	\$	\$
4	Cabinet with audio alarms and visual strobes as per Annex A	50	\$	\$
5	Wall-mounted bilingual signs for AEDs as per Annex A	500	\$	\$
6	Replacement electrodes for AEDs as per Annex A	500	\$	\$
7	Training AED unit as per Annex A	100	\$	\$

Table 2: Pricing for first option year (year 4 of the NMSO)

Item	Description	Quantity for Evaluation Purposes	Firm price	Extended Price (Number of Units X Firm Unit Price)
1	AED kits as per Annex A	100	\$	\$
2	Set of AED batteries as per Annex A	100	\$	\$
3	Set of batteries for the cabinets as per Annex A	100	\$	\$
4	Cabinet with audio alarms and visual strobes as per Annex A	25	\$	\$
5	Wall-mounted bilingual sings for AEDs as per Annex A	100	\$	\$
6	Replacement electrodes for AEDs as per Annex A	100	\$	\$
7	Training AED unit as per Annex A	25	\$	\$

Table 3: Pricing for second option year (year 5 of the NMSO)

Item	Description	Quantity for Evaluation Purposes	Firm price	Extended Price (Number of Units X Firm Unit Price)
1	AED kit as per Annex A	100	\$	\$
2	Set of AED batteries as per Annex A	100	\$	\$
3	Set of batteries for the cabinets as per Annex A	100	\$	\$
4	Cabinet with audio alarms and visual strobes as per Annex A	25	\$	\$
5	Wall-mounted bilingual sings for AEDs as per Annex A	100	\$	\$
6	Replacement electrodes for AEDs as per Annex A	100	\$	\$
7	Training AED unit as per Annex A	25	\$	\$

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Table 4: Total Aggregated Bid Price:

Item	Description	Evaluated Price
1	Table 1: Initial Period	As per Evaluated Price from Table 1
2	Table 2: Option year 1	As per Evaluated Price from Table 2
3	Table 3: Option year 2	As per Evaluated Price from Table 3
4	Total Aggregated Bid Price	Sum of Tables 1, 2 and 3

ANNEX C

Standing Offer Reporting

Instructions for submission of standing offer usage data. The Contractor must e-mail the information identified below in the form of an electronic spreadsheet in the format below, to the following address:

shannon.maccuaig@pwgsc.gc.ca

The report must include as a minimum the following:

- The standing offer number for which the data is submitted;
- The identified user;
- The period for which the data has been accumulated (start date to end date);
- The start date and end date for the standing offer;
- Item description and quantity being ordered;
- Unit of issue;
- Value of individual call-ups; and
- The total spend per reporting period and to date, by government department.

Standing Offer (Insert Standing Offer #)		Start Date of SO (DD/MM/YYYY)	End Date of SO (DD/MM/YYYY)
Total Value to Date (\$)	Total Value for Reporting Period (\$)	Start Reporting Period (DD/MM/YYYY)	End Reporting Period (DD/MM/YYYY)

Item Description	Quantity	Unit of Measure (each, litre, etc..)	Value of Order (not including GST/HST or Delivery)

NOTE: A MICROSOFT EXCEL FORMAT FILE FOR THE PURPOSE OF REPORTING IS AVAILABLE ELECTRONICALLY UPON E-MAIL REQUEST TO THE CONTRACTING AUTHORITY.

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ANNEXE D



Public Works and Government
Services Canada

Travaux publics et Services
gouvernementaux Canada

Call-up Against a Standing Offer

Commande subséquente à une offre à commandes

Ship to - Expédier à	Consignee Code Code destinataire
	Postal Code Code postal
Supplier - Fournisseur	Procurement Business No. (PBN) Numéro d'entreprise - approvisionnement (NEA)

To the supplier: The standing offer identified below is accepted as follows: You are required to supply the goods or services, or both, shown below at the prices or on the pricing basis stated and in accordance with the other conditions stated in the standing offer. Only goods or services, or both, included in the standing offer will be supplied in the call-up against the standing offer.

Au fournisseur: L'offre à commandes indiquée ci-dessous est acceptée selon les modalités suivantes : Vous devez fournir les biens ou les services, ou les deux, indiqués ci-dessous selon les prix ou la base de tarification établie, et conformément avec les autres conditions stipulées dans l'offre à commandes. Seuls les biens ou les services, ou les deux, inclus dans l'offre à commandes seront fournis dans la commande subséquente à l'offre à commandes.

Security: The call-up includes security provisions.

Sécurité : La demande comprend des exigences en matière de sécurité.

☐ NO
NON☐ YES
OUI

If YES, attach a SRCL to the call-up
Si OUI, joindre une LVERS à la demande

Invoices must be sent in accordance with - Les factures doivent être envoyées selon :

☐

The detailed instructions in the standing offer
Les instructions détaillées dans l'offre à commandes

☐

The address shown in the "Ship to" block
L'adresse indiquée dans la case « Expédier à »

☐

Special instructions below
Les instructions particulières ci-dessous

Each shipment must be accompanied by a packing or delivery slip. All invoices, bills of lading and packing slips must show the following reference numbers.

Financial Code(s) - Code financier(s)

Chaque expédition doit être accompagnée d'un bordereau d'emballage ou de livraison. Les factures, connaissements et bordereaux d'emballage doivent tous porter les numéros de référence suivants.

Standing Offer No. - N° de l'offre à commandes

Requisition No. - N° de demande

Order. Off. - Bur. dem. YY - AA

Serial No. - N° de série

Client Reference No. (optional)

N° de référence du client (facultatif)

The representative of the Identified User signing the call-up form must indicate his or her physical address. This address will constitute the address most connected with the supply and will determine, where applicable, the place of supply for this procurement.
Le représentant de l'utilisateur désigné qui signe le formulaire de commande subséquente doit indiquer son adresse municipale, qui constituera l'adresse la plus associée à l'approvisionnement et qui déterminera, le cas échéant, le lieu d'approvisionnement pour cette commande.

Amendment No. N° de modification	Previous Value (\$) Valeur précédente (\$)	Value of increase or decrease (\$) Valeur de l'augmentation ou diminution (\$)	Total estimated expenditures or revised Total des dépenses estimatives ou révisées
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Item No. N° de l'article	NATO Stock No. / Item Description N° de nomenclature de l'OTAN / Description de l'article	U. of I. U. de d.	Quantity Quantité	Unit Price Prix unitaire (\$)	Extended Price Prix calculé (\$)

Special Instructions - Instructions particulières

Total

For further information, call - Pour renseignements supplémentaires, contacter		Delivery required by - Livraison requise le (YYYY-MM-DD) (AAAA-MM-JJ)	
Name - Nom	Telephone No. - N° de téléphone		
For internal purposes only - Pour usage interne seulement		Approved for the Minister - Approuvé pour le Ministre	
Pursuant to subsection 32(1) of the Financial Administration Act, funds are available. En vertu du paragraphe 32(1) de la Loi sur la gestion des finances publiques, des fonds sont disponibles.			
Signature (Mandatory - Obligatoire)	Date (YYYY-MM-DD - AAAA-MM-JJ)	Signature (Mandatory - Obligatoire)	Date (YYYY-MM-DD - AAAA-MM-JJ)

Canada

PWGC-TPSGC 942 (01/2014)

Solicitation No. - N° de l'invitation
19032-180052/A
Client Ref. No. - N° de réf. du client
19032-180052

Amd. No. - N° de la modif.
File No. - N° du dossier
pv915.19032-180052

Buyer ID - Id de l'acheteur
pv915
CCC No./N° CCC - FMS No./N° VME

Form 1

COMPLETE LIST OF DIRECTORS

Name	Position
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Form 2 to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- () VISA Acquisition Card;
- () MasterCard Acquisition Card;
- () Direct Deposit (Domestic and International);
- () Electronic Data Interchange (EDI);
- () Wire Transfer (International Only).

Solicitation No. - N° de l'invitation
19032-180052/A
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pv915.19032-180052

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pv915
CCC No./N° CCC - FMS No./N° VME

Form 3

LIST OF PRODUCTS

Product Name	Model/Part Number	Name of Manufacture		

Form 4 – Substantiation of Technical Compliance Form – Mandatory Requirements

Per Article 3.1(a), Bidders are requested to cross reference the technical criteria from Annex A - Table 2.1 in a concise format by using page, paragraph(s) & sub-paragraphs as applicable to their supporting technical documentation.

Article of Statement of requirements that requires substantiation by the Bidder	Bidder Substantiation	Reference to additional Substantiating Materials included in Bid
1A		
1B		
1C		
1D		
1E		
1F		
1G		
1H		
1I		
1J		
1K		
1L		
1M		
2A		
2B		
2C		
3A		
3B		
3C		
4A		
4B		
4C		
4D		
4E		
4F		
5A		
5B		
6A		
6B		
6C		
6D		
6E		
7A		

Solicitation No. - N° de l'invitation
19032-180052/A
Client Ref. No. - N° de réf. du client
19032-180052

Amd. No. - N° de la modif.
File No. - N° du dossier
pv915.19032-180052

Buyer ID - Id de l'acheteur
pv915
CCC No./N° CCC - FMS No./N° VME

7B		
7C		
7D		
7E		
7F		
7G		
7H		
7I		
7J		
7K		
7L		
7M		
8A		
8B		
8C		
9A		
9B		
9C		
9D		
9E		
9F		
9G		
9H		
9I		
9J		