



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
Room 100,
167 Lombard Ave.
Winnipeg
Manitoba
R3B 0T6
Bid Fax: (204) 983-0338

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Neonatal Birthing Beds	
Solicitation No. - N° de l'invitation H3593-172932/A	Date 2018-11-09
Client Reference No. - N° de référence du client H3593-172932	
GETS Reference No. - N° de référence de SEAG PW-\$WPG-113-10700	
File No. - N° de dossier WPG-8-41121 (113)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-11-28	Time Zone Fuseau horaire Central Standard Time CST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Chubey, Karen	Buyer Id - Id de l'acheteur wpg113
Telephone No. - N° de téléphone (204) 291-5928 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF HEALTH ADMIN. NORWAY HOUSE HOSPITAL NORWAY HOUSE Manitoba R0B1B0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Western
Region
Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3B 0T6

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION	2
1.1 STATEMENT OF REQUIREMENT	2
1.2 SET-ASIDE UNDER THE FEDERAL GOVERNMENT PROCUREMENT STRATEGY FOR ABORIGINAL BUSINESS (PSAB).....	2
1.3 DEBRIEFINGS.....	2
1.4 TRADE AGREEMENTS	2
1.5 EPOST CONNECT SERVICE	2
PART 2 - BIDDER INSTRUCTIONS	2
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS.....	2
2.2 SUBMISSION OF BIDS.....	3
2.3 ENQUIRIES - BID SOLICITATION.....	3
2.4 APPLICABLE LAWS.....	3
PART 3 - BID PREPARATION INSTRUCTIONS.....	3
3.1 BID PREPARATION INSTRUCTIONS	3
PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION	5
4.1 EVALUATION PROCEDURES.....	5
4.2 BASIS OF SELECTION.....	5
PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION	5
5.1 CERTIFICATIONS REQUIRED WITH THE BID.....	6
5.2 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD AND ADDITIONAL INFORMATION	7
PART 6 - RESULTING CONTRACT CLAUSES	8
6.1 SECURITY REQUIREMENTS	8
6.2 STATEMENT OF REQUIREMENT	8
THE CONTRACTOR MUST PROVIDE THE ITEMS DETAILED UNDER THE "REQUIREMENT" AT ANNEX "A"	8
6.3 STANDARD CLAUSES AND CONDITIONS.....	8
6.4 TERM OF CONTRACT	8
6.5 AUTHORITIES	9
6.6 PAYMENT	10
6.7 INVOICING INSTRUCTIONS	11
6.8 CERTIFICATIONS AND ADDITIONAL INFORMATION.....	11
6.9 APPLICABLE LAWS.....	11
6.10 PRIORITY OF DOCUMENTS	11
6.11 SACC MANUAL CLAUSES	11
ANNEX "A".....	13
STATEMENT OF REQUIREMENT	13
ANNEX "B".....	23
BASIS OF PAYMENT	23

PART 1 - GENERAL INFORMATION

1.1 Statement of Requirement

The requirement is detailed under Article 6.2 of the resulting contract.

1.2 Set-aside under the Federal Government Procurement Strategy for Aboriginal Business (PSAB)

This procurement is set aside under the federal government Procurement Strategy for Aboriginal Business. For more information on Aboriginal business requirements of the Set-aside Program for Aboriginal Business, refer to [Annex 9.4](#) of the Supply Manual.

This procurement is set aside from the international trade agreements under the provision each has for measures with respect to Aboriginal peoples or for set-asides for small and minority businesses.

Further to Article 800 of the Canadian Free Trade Agreement (CFTA), CFTA does not apply to this procurement.

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.1.1 SACC Manual Clauses

B1000T Condition of Material (2014-06-26)

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

BRU: Western Region Bid Receiving Unit (Winnipeg)
Address: Room 100, 167 Lombard Avenue
Winnipeg, Manitoba R3B 0T6

E-post Connect: ROReceptionSoumissions.WRBidReceiving@tpsgc-pwgsc.gc.ca
Bid Fax: (204) 983-0338

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications
Section IV: Additional Information

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (three hard copies)

Section II: Financial Bid (one hard copy)

Section III: Certifications (one hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.2 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- a) Ability to perform the full scope of the work as described in Annex "A", Requirement.
- b) Provision of pricing as per the instructions in Annex "B" Basis of Payment.

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection

4.2.1 Basis of Selection – Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.1.2 Additional Certifications Required with the Bid

5.1.2.1 Set-aside for Aboriginal Business

1. This procurement is set aside under the federal government Procurement Strategy for Aboriginal Business, For more information on Aboriginal business requirements of the Set-aside Program for Aboriginal Business, see [Annex 9.4](#), Supply Manual.
2. The Bidder:
 - i. certifies that it meets, and will continue to meet throughout the duration of any resulting contract, the requirements described in the above-mentioned annex;
 - ii. agrees that any subcontractor it engages under any resulting contract must satisfy the requirements described in the above-mentioned annex; and
 - iii. agrees to provide to Canada, immediately upon request, evidence supporting any subcontractor's compliance with the requirements described in the above-mentioned annex.
3. The Bidder must check the applicable box below:
 - i. The Bidder is an Aboriginal business that is a sole proprietorship, band, limited company, co-operative, partnership or not-for-profit organization.
OR
 - ii. The Bidder is either a joint venture consisting of two or more Aboriginal businesses or a joint venture between an Aboriginal business and a non-Aboriginal business.
4. The Bidder must check the applicable box below:
 - i. The Aboriginal business has fewer than six full-time employees.
OR
 - ii. The Aboriginal business has six or more full-time employees.
5. The Bidder must, upon request by Canada, provide all information and evidence supporting this certification. The Bidder must ensure that this evidence will be available for audit during normal business hours by a representative of Canada, who may make copies and take extracts from the evidence. The Bidder must provide all reasonably required facilities for any audits.
6. By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.

5.1.2.2 Set-aside under the Procurement Strategy for Aboriginal Business

Solicitation No. - N° de l'invitation
H3593-172932/A
Client Ref. No. - N° de réf. du client
H3593-172932

Amd. No. - N° de la modif.
File No. - N° du dossier
7342.H3593-172932

Buyer ID - Id de l'acheteur
wpg113
CCC No./N° CCC - FMS No./N° VME

This procurement is set aside under the federal government Procurement Strategy for Aboriginal Business. For more information on Aboriginal business requirements of the Set-aside Program for Aboriginal Business see [Annex 9.4](#) of the *Supply Manual*.

This procurement is set aside from the international trade agreements under the provision each has for measures with respect to Aboriginal peoples or for set-asides for small and minority businesses.

Further to Article 800 of the [Canadian Free Trade Agreement](#) (CFTA), CFTA does not apply to this procurement.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](#) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

5.2.3 Additional Certifications Precedent to Contract Award

5.2.3.1 Owner/Employee Certification - Set-aside for Aboriginal Business

If requested by the Contracting Authority, the Bidder must provide the following certification for each owner and employee who is Aboriginal:

1. I am _____ (*insert "an owner" and/or "a full-time employee"*) of _____ (*insert name of business*), and an Aboriginal person, as defined in [Annex 9.4](#) of the *Supply Manual* entitled "Requirements for the Set-aside Program for Aboriginal Business".

Solicitation No. - N° de l'invitation
H3593-172932/A
Client Ref. No. - N° de réf. du client
H3593-172932

Amd. No. - N° de la modif.
File No. - N° du dossier
7342.H3593-172932

Buyer ID - Id de l'acheteur
wpg113
CCC No./N° CCC - FMS No./N° VME

2. I certify that the above statement is true and consent to its verification upon request by Canada.

Printed name of owner and/or employee

Signature of owner and/or employee

Date

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Statement of Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.3.2 Supplemental General Conditions

[4001](#) (2015-04-01), Hardware Purchase, Lease and Maintenance

[4003](#) (2010-08-16), Licensed Software

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before March 29, 2019.

6.4.2 Optional Goods

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex "A" of the Contract under the same conditions and at the prices and/or rates stated in the Annex "B" of the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option within 24 months after contract award by sending a written notice to the Contractor.
Option to Extend the Contract

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" and "B" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Karen Chubey
Procurement Specialist
Public Services Procurement Canada
Procurement and Compensation Branch
Suite 100-167 Lombard Avenue
P.O. Box 1408 Winnipeg, MB R3C 2Z1

Telephone: 204-293-5928
Facsimile: 204-983-7796
E-mail address: karen.chubey@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: **to be inserted at award)**

Name: _____

Title: _____

Department: _____

Address: _____

Solicitation No. - N° de l'invitation
H3593-172932/A
Client Ref. No. - N° de réf. du client
H3593-172932

Amd. No. - N° de la modif.
File No. - N° du dossier
7342.H3593-172932

Buyer ID - Id de l'acheteur
wpg113
CCC No./N° CCC - FMS No./N° VME

Telephone: _____

Facsimile: _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name: _____

Title: _____

Telephone: _____

Facsimile: _____

E-mail: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in **Annex B** for a cost of \$_____ (**To be inserted at contract award**). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

6.6.3 Single Payment

SACC Manual Clause [H1000C](#) (2008-05-12) Single Payment

6.6.4 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection

Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.8.2 SACC Manual Clauses

SACC Manual Clause [A3000C](#) (2014-11-27)_Aboriginal Business Certification

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions [4001](#) (2015-04-01), Hardware Purchase, Lease and Maintenance;
- (c) the supplemental general conditions [4003](#) (2010-08-16), Licensed Software
- (d) the general conditions [2010A](#) (2016-04-04), General Conditions - Goods (Medium Complexity);
- (e) Annex A, Statement of Requirement;
- (f) Annex B, Basis of Payment;
- (g) the Contractor's bid dated _____ (**To be inserted at award**)

6.11 SACC Manual Clauses

[A9068C](#) (2010-01-11) Government Site Regulations
[B1501C](#) (2006-06-16) Electrical Equipment
[B7500C](#) (2006-06-16) Excess Goods
[G1005C](#) (2016-01-28) Insurance No Specific Requirement

Solicitation No. - N° de l'invitation
H3593-172932/A
Client Ref. No. - N° de réf. du client
H3593-172932

Amd. No. - N° de la modif.
File No. - N° du dossier
7342.H3593-172932

Buyer ID - Id de l'acheteur
wpg113
CCC No./N° CCC - FMS No./N° VME

ANNEX "A"

STATEMENT OF REQUIREMENT

1. SCOPE

1.1. Introduction

Indigenous Services Canada (ISC) Norway House Hospital (NHH) has a requirement for the supply, delivery, installation and training for one Neonatal Intensive Care (NIC) multipurpose bed, parts and accessories, with Phototherapy Solution with an option to purchase an additional one (1) unit within 24 months of contract award.

1.2. Objectives of the Requirement

A multipurpose neonatal bed is required that will fulfill a variety of functions simultaneously in order to reduce the amount of equipment stored in the neonatal unit of the Norway House Hospital. The bed must be mobile, include an incubator and warmer with a variety of options as detailed in the Statement of Requirement and Compliance Matrix below.

1.3. Background and Specific Scope of the Requirement

The NHH management team has identified several pieces of medical neonatal equipment that have expired life cycles and expired service agreements. It is essential to replace a neonatal monitor, baby warmer, incubator and weight scale with new multipurpose system that consolidates functions into one space saving multipurpose neonatal bed.

The NHH birthing room houses equipment for clinicians dealing with birthing needs of the NHCN and NH Community Council. The room is small and functions as a single bed birthing and a neonatal room to conduct birthing codes that are experienced locally in a community with over 6000 residents and has approximately 1 to 3 births occurring monthly.

Typically, birthing mothers are encouraged to travel outside the community weeks prior to giving birth in favour of larger geographical area hospitals that have birthing operations that are accredited and able to deal with numerous birthing situations. However, this community still maintains a birthing unit to ensure any local neonatal emergency can be initiated locally.

Historical since 1952, the NHH (previously known as the Norway House Indian Hospital) had birthing operations and several rooms configured to conduct birthing operations. The birthing unit utilized several areas of the hospital and the demand was high because many adjacent communities sent birthing mothers to NH and the NHH experienced high volume of births annually. Over the years, birthing operations have reduced in number due to modern medical practices and policies. Because of reduced birthing operations, the unit was consolidated into one room with supporting equipment and the hospital has expanded programs that has caused space and storage to be at premium. Therefore, any opportunity to consolidate space with modern procurement is going to be capitalized on and supported by the clinicians, management and technical teams.

In order to improve the birthing operations, existing systems must be replaced with new multipurpose birthing room bed that will provide space, be easy to operate and consolidate functions into one multipurpose neonatal bed.

The neonatal bed will be utilized by (ISC) employee Nurses, Ward Aids and Clinicians of the Northern Medical Unit that support hospital operations at the NHH. The bed will be cleaned by HC housekeepers.

2. REQUIREMENTS

2.1. Tasks, Activities and Deliverables

The contractor must deliver, set up install Neonatal Intensive Care (NIC) multipurpose bed and train the Nurse in Charge of all system functions providing manuals and training aides.

Training must be provided in English. The training format must be done by DVD, internet video's and/or manuals. The content must be clear, concise and easy to understand so users understand all the functions available by the Neonatal IntensiveCare (NIC) multipurpose bed

2.2. Specifications and Standards

The Neonatal IntensiveCare (NIC) multipurpose bed parts and accessories, with Phototherapy Solution must perform the following functions and be designed to address the changing demands of the birthing unit providing;

1. Comfortable, consistently controlled thermal environments;
2. Patient access with excellent visibility
3. User-friendly, high tech features and functions
4. Reliable clinical performance
5. All functions incorporated into one functional unit to ensure seamless performance.

Equipment must be easy to clean for infection control purposes

2.3. Technical, Operational and Organizational Environment

The Neonatal IntensiveCare (NIC) multipurpose bed, parts and accessories, with Phototherapy Solution and training are technical devices that are novel in design to operate as both an incubator and a radiant warmer. The mobile device must function with assessorary incubators and radiant warmers as one single unit that saves space in the operational environment. The multipurpose nature of the unit fits the organizational needs of the NHH because of its ease of use, space saving and fits present and future birthing operations in the remote northern setting of the NHH.

2.4. Project Management Control Procedures

Delivery and installation will be coordinated with the Project Authority to ensure the goods/equipment are delivered and installed on time, and of an acceptable quality.

3. ADDITIONAL INFORMATION

3.1. Authorities (To be inserted at contract award)

3.2. Canada's Obligations

ISC will provide the Contractor:

- Access to Facilities
- Access to a staff member who will be available to coordinate activities
- Access to an escort within and around the facility

3.3. Location of Work, Work site and Delivery Point

Delivery, setup and installation of the Neonatal Intensive Care (NIC) multipurpose bed, parts and accessories, with Phototherapy Solution will be at Norway House Hospital in Norway House, MB which is located approximately 800kms north of the City of Winnipeg. It is accessible by all-weather road and by air.

COMPLIANCE MATRIX – MINIMUM MANDATORY TECHNICAL/PERFORMANCE SPECIFICATIONS:

A complete list of the minimum mandatory technical/performance specifications are detailed below in the "Compliance Matrix". Bidders are to clearly demonstrate compliance with each mandatory specification.

1. Bidders must show compliance by addressing each technical/performance specification in the Compliance Matrix, whether the product offered "meets" or "doesn't meet".
2. It is requested that supporting technical documentation, including but not limited to, specification sheets, technical brochures, photographs or illustrations be provided with the bid at solicitation close and be cross-referenced on the Compliance Matrix for each performance specification to outline where in the supporting technical documentation it demonstrates compliance. It is the Bidders responsibility to ensure that the submitted supporting technical documentation provides detail to prove that the proposed product(s) meet the requirements of the Performance Specification. If published supporting technical document is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates technical compliance.
3. If the supporting documentation referenced above has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, will deem the bid non-responsive and the bid will be given no further consideration.
4. Bidders must address any concerns with the performance specifications in written detail to the Contracting Authority before bid closing as outlined in the Request for Proposal (RFP) document.
5. Failure to meet each technical/performance specification will result in the bid being deemed non-responsive, and be given no further consideration.

Requirement	Manufacturer Offered:	Model number Offered#
Neonatal Intensive Care (NIC) multipurpose bed, parts and accessories, with Phototherapy Solution and training		

Item #	Technical/Performance Specification	Status (M) Mandatory	Technical/Performance Specification Met? Indicate either Yes/No	Technical/Performance Specification Offered: Bidder should indicate how they meet the specification by recording this information in this column	Cross Reference: In this column, Bidders should cross-reference where this specification is indicated in their supporting documents.
1. General Specifications					
1.1	The equipment must be new (not previously used for demonstration or loan). Must not include previously used and/or refurbished components	M			
1.2	The equipment must be a model in current production and must not be a prototype or developmental model	M			
1.3	Bidder must be an OEM (Original Equipment Manufacturer) or Authorized reseller for the equipment they are offering in	M			

	Canada. If an Authorized reseller, proof must be provided				
2. Technical/Performance Specifications					
2.1	Equipment must be able to monitor patient vital signs including but not limited to blood pressure and heart rate	M			
2.2	Must have capability of continuous monitoring of 12 lead ECG capabilities, SpO2 and Respiratory Rate.	M			
2.3	<i>Neonatal Intensive Care Bed with:</i> <i>a) Phototherapy result.</i> <i>b) Instrumental Panel.</i> <i>c) Tubing Management Arm.</i> <i>d) Corner Trays.</i> <i>e) Vent and porthole covers.</i> <i>f) Warmer Side Panel.</i> <i>g) Tubing</i>	M			

	<i>Management South Panel.</i>				
	<i>h) East and West HFOV walls for warmer with Silo Arm.</i>				
2.4	<i>Incubator and Hood Cover- to protect against heat loss when doors are open;</i>	M			
2.5	<i>Baby Warmer – to provide uniform heat regardless of position without warming care giver;</i>	M			
2.6	<i>Rotating mattress;</i>	M			
	<i>Exam Light</i>				
2.7	<i>Layered, pressure-diffusing mattress;</i>	M			
2.8	<i>drop down, removable doors .</i>	M			
2.9	<i>Elevating base</i>	M			
2.10	<i>Intergrated scale – for quick and accurate assessment of baby growth;</i>	M			
2.11	<i>Thermal and weight data trending ;</i>	M			
2.12	<i>Shuttle system,</i>	M			

	<i>electrical powered for intra hospital transport;</i>				
2.13	<i>One baby, one bed concept for high risk delivery with shuttle system</i>	M			
2.14	<i>System must have Cascade Control to support thermal needs to reduce environment stress;</i>	M			
2.15	<i>System must have Bi-Directional Airflow through double walls to provide a stable thermal environment;</i>	M			
2.16	<i>System must <u>have</u> a Boost Air Curtain to protect infants from heat loss when either door is open;</i>	M			
2.17	<i>System must have a Humidifier designed with universal precautions and principles of sterility in mind to protect against infection;</i>	M			

2.18	<i>System must have reduced noise mode to create a quite, soothing environment for baby and family;</i>	M			
2.19	<i>System must have a hood surface to promote x-ray clarity and visibility without distortion;</i>	M			
2.20	<i>Recessed heater to provide exceptional access and consistent, focused heat therapy during interventions;</i>	M			
2.21	<i>Warm up with no nuisance alarms;</i>	M			
2.22	<i>Hands-free Alarm Silence;</i>	M			
2.23	<i>Full-colour Display, easy to read near and far with full trends track temperatur, pulse rate, SpO₂ and weight;</i>	M			
2.24	<i>Integrated Resuscitation Option – to help</i>	M			

	<i>standardize the resuscitation practice;</i>				
2.25	<i>Built-in, dimmable observation lights and adjustable procedure light</i>	M			
2.26	<i>Spot light, portable system for intensive phototherapy for infants;</i>	M			
2.27	<i>LED Phototherapy system – baby blanket warmer to promote developmental care and parent-infant care.</i>	M			
3. Documentation and Manuals					
3.1	Contractor must provide at la minimum of one (1) operating manual and any other relevant reference material. Documentation must be in English	M			
4. Warranty and Service					
4.1	Contractor must provide minimum 1 year all parts and labour warranty	M			
4.2	The warranty must be	M			

Solicitation No. - N° de l'invitation
H3593-172932/A
Client Ref. No. - N° de réf. du client
H3593-172932

Amd. No. - N° de la modif.
File No. - N° du dossier
7342.H3593-172932

Buyer ID - Id de l'acheteur
wpg113
CCC No./N° CCC - FMS No./N° VME

	provided by the Contractor or a vendor certified representative				
4.3	Telephone customer support must be provided to the end-user during regular business hours (8:00-4:00) CST for a minimum one year period	M			

Solicitation No. - N° de l'invitation
H3593-172932/A
Client Ref. No. - N° de réf. du client
H3593-172932

Amd. No. - N° de la modif.
File No. - N° du dossier
7342.H3593-172932

Buyer ID - Id de l'acheteur
wpg113
CCC No./N° CCC - FMS No./N° VME

ANNEX "B"

BASIS OF PAYMENT

It is **MANDATORY** that Bidders submit firm prices for the period of the proposed Contract for all items listed hereafter. **This section, when completed, will be considered as the Bidder's financial proposal.**

Bidders **MUST** provide bids as per unit of issue requested. It is the responsibility of the bidder to provide conversion to the unit of issue requested. Failure to do so will render the bid non-responsive without further consideration.

Should there be an error in the extended pricing of the Bidder's proposal, the unit pricing shall prevail and the extended pricing shall be corrected in the evaluation. Any errors in the quantities of the Bidder's proposal shall be changed to reflect the quantities stated in the RFP.

Rates quoted must remain firm for the period of the Contract. Rates **MUST** include ALL costs associated with providing the goods and/or services in accordance with the Requirement, Annex "A" attached herein. GST, if applicable, is to be shown as a separate item on any resulting invoice. Payment will be made in accordance with the following pricing.

PRICING SCHEDULE:

Firm Unit Pricing, F.O.B. Destination, GST extra (if applicable)				
Item	Description	Qty	Unit of Issue	Unit Price
1	Supply of a Neonatal Intensive Care (NIC) multipurpose bed, parts and accessories, with Phototherapy Solution as described in Annex A and Compliance Matrix herein.	1	each	\$
2	Installation as per Annex A and Compliance Matrix Herein	1	Each	\$
3	Training as per Annex A and Compliance Matrix Herein	1	Each	\$
4	Delivery FOB including all delivery charges and off boarding charges to: Indigenous Service Canada 253 Hospital Point Norway House, Manitoba	1	each	\$
		Total Evaluated Price = Sum of Line Items 1, 2, 3, 4		\$
		Applicable Taxes		\$
		Total		\$

Option to Purchase

Solicitation No. - N° de l'invitation
H3593-172932/A
 Client Ref. No. - N° de réf. du client
H3593-172932

Amd. No. - N° de la modif.
 File No. - N° du dossier
7342.H3593-172932

Buyer ID - Id de l'acheteur
wpg113
 CCC No./N° CCC - FMS No./N° VME

The Contractor grants to Canada the irrevocable option to acquire the goods described at Annex "A" of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option within 24 months after contract award by sending a written notice to the Contractor.

PRICING SCHEDULES:

Firm Unit Pricing, F.O.B. Destination, GST extra (if applicable)				
Item	Description	Qty	Unit of Issue	Unit Price
1	Supply of a Neonatal Intensive Care (NIC) multipurpose bed, parts and accessories, with Phototherapy Solution as described in Annex A and Compliance Matrix herein.	1	each	\$
2	Installation as per Annex A and Compliance Matrix Herein	1	Each	\$
3	Training as per Annex A and Compliance Matrix Herein	1	Each	\$
4	Delivery FOB including all delivery charges and off boarding charges to: Indigenous Service Canada 253 Hospital Point Norway House, Manitoba	1	each	\$
Evaluated Total Option to Purchase within 24 months of contract award = Sum of Line Items 1, 2, 3, 4				\$

EVALUATED TOTALS	
INITIAL PURCHASED FOR DELIVERY BY MARCH 29, 2019	\$ _____
OPTION TO PURCHASE WITHIN 24 MONTHS OF CONTRACT AWARD	\$ _____
EVALUATED TOTAL	\$ _____