



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

### RETURN BIDS TO: RETOURNER LES SOUMISSIONS À :

Bid Receiving – PWGSC / Réception des  
soumissions - TPSGC  
11 Laurier St. / 11 rue Laurier  
Place du Portage, Phase III  
Core 0B2 / Noyau 0B2  
Gatineau  
Québec  
K1A 0S5

#### Proposal To: National Defence Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

#### Proposition à : Défense nationale Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

#### Solicitation Closes – L'invitation prend fin

At – à : 14 :00 Eastern Standard time (EST)  
14 :00 Heure normale de l'est (HNE)

On - le : 27 December 2018  
27 décembre 2018

<b>Title/Titre</b> The Mission Rehearsal Tactics Trainer (MRTT) Power and Cooling Equipment Maintenance Services		<b>Solicitation No – N° de l'invitation</b>  <b>W8485-195250</b>
L'approvisionnement de services de maintenance pour les systèmes d'alimentation sans interruption (SASI) pour <b>Simulateur Tactique de Combat (STDC).</b>		
<b>Date of Solicitation – Date de l'invitation</b> 13 November 2018 13 novembre 2018		
<b>Address Enquiries to – Adresser toutes questions à</b>  Pierre Laperrière DAP 8-5 / DOA 8-5 101 prom Colonel By Drive Ottawa, ON K1A 0K2		
<b>Telephone No. – N° de téléphone</b> 819-939-4995	<b>FAX No – N° de fax</b> N/A	
<b>Destination:</b> Specified Herein Voir aux présentes		

#### Instructions:

Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

**Instructions: Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.**

Delivery required - Livraison exigée	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name/Nom _____	Title/Titre _____
Signature _____	Date _____

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

**1.1.1** The Offeror must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).

**1.1.2** The Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.

**1.1.3** Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.

**1.1.4** The Offeror must comply with the provisions of the:

- a) Security Requirements Check List and security guide (if applicable), attached at Annex "B";
- b) Industrial Security Manual (Latest Edition).

### **1.2 Statement of Work**

The contractor must provide the services in accordance with the technical requirements stated herein at Annexes A, B and C.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 Trade Agreements**

The requirement is subject to the provisions of the Canadian Free Trade Agreement (CFTA), Chile, Colombia, the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), Honduras, Korea, the North American Free Trade Agreement (NAFTA), Panama, Peru, Ukraine and World Trade Organization Agreement on Government Procurement (WTO-AGP).

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

- a) Section 02, Procurement Business Number is deleted in its entirety;
- a) Section 05, Submission of Bids – Subsection 3 is deleted;
- b) Section 08, Transmission by facsimile or by epost Connect – Subsection 2 is deleted; and
- c) Section 20, Further Information is deleted in its entirety.

## **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Bidders must indicate the bid solicitation number on the packaging when submitting their bids.

## **2.3 Former Public Servant**

The [A3025T](#) (2014-06-26) Standard Instructions - Former Public Servant - Competitive Bid, are incorporated by reference into and form part of the bid solicitation

## **2.4 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## **2.5 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

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## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that the Bidder submits its bid in separately bound sections as follow:

First page of the Request for Proposal signed by the bidder or an authorized representative of the Bidder (1 signed copy).

- a) Section I: Technical Bid (one (1) hard copy);
- b) Section II: Financial Bid (one (1) hard copy);
- c) Section III: Certifications (one (1) hard copy);
- d) Section IV: Additional Information (one (1) hard copy);

The price must appear in the financial bid only. No price must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### **3.1.2 SACC Manual Clauses**

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

**Section IV: Additional Information**

Canada requests that bidders submit the information identified at Annex “B”, Additional Information.

**PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

**4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

**4.1.1 Technical Evaluation**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

**4.1.1.1 Mandatory Technical Criteria**

**BID EVALUATION GRID**

Doc. Ref.	MANDATORY TECHNICAL CRITERIA	Compliant (Y/N)	INSTRUCTIONS TO BIDDER
SOW 1.1.2 3.0 4.0	M1. The Bidder must provide maintenance services in full accordance with the requirements and deliverables of the Statement of Work (Annex A) for the UPS and Cooling Systems supporting the MRTTs in CFB Gagetown, CFB Valcartier, the VSIM Building in Ottawa and CFB Edmonton.		The Bidder must demonstrate they and/or their sub-contractors can provide services at all 4 of these locations by providing proof they have the means and resources to provide the required services and deliverables detailed in the Statement of Work (Annex A) at the CFB Gagetown, CFB Valcartier, Ottawa and CFB Edmonton locations in the timely manner required.
SOW 3.3.1	M2. The Bidder must be a Schneider Electric Certified Service Sales Partner.		The Bidder must provide a certificate or letter stating they are a Schneider Electric Certified Service Sales Partner.  The Bidder's certification must be valid for the duration of this Contract, including option years and must be provided by bid closing.
N/A	M3. The Bidder must have been actively providing power and cooling equipment maintenance services for the past 3 years for commercial or military industries, as a minimum.		The Bidder must provide at least two references from customers that can attest to currently using the Bidder's power and cooling equipment maintenance services, and have been using the Bidder's maintenance services since 2015.

Annex B	M4. The Bidder must provide prices for all service elements in Annex B.		The Bidder must bid on all items in Annex B.
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#### 4.1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, applicable taxes excluded, FOB destination, Canadian custom duties and excise taxes included.

Bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date will be applied as a conversion factor to the bids submitted in foreign currency.

Bidders must submit their financial bid in accordance with Annex B – Basis of Payment. Total amount of applicable taxes must be shown separately.

#### 4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

### PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

#### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

##### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, if applicable, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

#### 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.



## 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

## 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex titled Federal Contractors Program for Employment Equity - Certification, before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

- 6.1.1 The Contractor must, at all times during the performance of the Contract, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
- 6.1.2 The Contractor personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
- 6.1.3 Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
- 6.1.4 The Contractor must comply with the provisions of the:
  - a) Security Requirements Check List and security guide (if applicable), attached at Annex "B";
  - b) Industrial Security Manual (Latest Edition).

## 6.2 Statement of Work

The contractor must provide the items detailed under “Requirements” (section 3.0) and the reports detailed under “Deliverables” (section 4.0) at Annex “A”.

## 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

### 6.3.1 General Conditions

[2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

## 6.4 Term of Contract

### 6.4.1 Period of the Contract

The period of the Contract is from contract award to \_\_\_\_\_ inclusive.

### 6.4.2 Delivery Points

Delivery of the requirement will be made to delivery points specified at Annex “A” of the Contract.

### 6.4.3 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to three (3) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

## 6.5 Authorities

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Pierre Laperrière  
Acquisition Support Officer  
Department of National Defence  
Director of Aerospace Procurement 8  
101 Colonel By Drive  
Ottawa, ON K1A 0K2

Telephone: 819-939-4995  
E-mail address: pierre.laperriere2@forces.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Technical Authority

The Technical Authority for the Contract is:

Name: \_\_\_\_\_ (to be inserted at contract award)

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### 6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

### 6.7 Payment

#### 6.7.1 Basis of Payment

In consideration of the satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm monthly price, as specified in Annex "C", Basis of Payment, for a cost of \$\_\_\_\_\_ (to be inserted by Contracting Authority). Customs duties are included and Applicable taxes are extras.

#### 6.7.2 Limitation of Price

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### 6.7.4 SACC Manual Clauses

C200C	Taxes – Foreign – based Contractor	2007-11-30
C2605C	Canadian Customs Duties and Sales Tax – Foreign - based	2008-05-12
H1001C	Multiple Payments	2008-05-12

#### 6.7.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a) Visa Acquisition Card;
- b) MasterCard Acquisition Card;
- c) Direct Deposit (Domestic and International);
- d) Electronic Data Interchange (EDI);
- e) Wire Transfer (International Only); and
- f) Large Value Transfer System (LVTS) (Over \$25M).

#### 6.8 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled “Invoice Submissions” of the general conditions. Invoices cannot be submitted until all work identified-in the invoice is completed.

- a) One (1) copy must be forwarded to the Contracting Authority identified under section entitled “Authorities” of the Contract.

#### 6.9 Certifications and Additional Information

##### 6.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

#### 6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Ontario**.

#### 6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C (2018-06-21) General conditions: Services (medium complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Security Requirements Check List;
- (e) Annex C, Basis of Payment; and
- (f) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*).

## 6.12 Defence Contract

SACC Manual clause [A9006C](#) (2012-07-16) Defence Contract

## 6.13 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

### 6.13.1 Task Authorization Process:

1. The Technical Authority will provide the Contractor with a description of the task using the "DND 626, Task Authorization Form" or "Task Authorization" form specified in Annex A, Statement of Work.
2. The Task Authorization will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The Task Authorization will also include the applicable basis (bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Contracting Authority, within ten (10) calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Technical Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

### 6.13.2 Task Authorization – Department of National Defence

The administration of the Task Authorization process will be carried out by Contracting Authority and/or Contracting Authority. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

## 6.14 SACC Manual Clauses

[G1005C](#) (2016-01-28), Insurance - No Specific Requirement.

[A9062C](#) (2011-05-16), Canadian Forces Site Regulations.

[D5510C](#) (2017-08-17), Quality assurance authority (Department of National Defence): Canadian-based contractor.

[D5515C](#) (2010-01-11), Quality Assurance Authority (Department of National Defence) - Foreign-based and United States Contractor.

[D5540C](#) (2010-08-16), ISO 9001:2008 Quality Management Systems - Requirements (Quality Assurance Code Q).

[D5604C](#) (2008-12-12), Release Documents (Department of National Defence) - Foreign-based Contractor.

[D5605C](#) (2010-01-11), Release Documents (Department of National Defence) - United States-based Contractor.

[D5606C](#) (2017-11-28), Release documents (Department of National Defence): Canadian-based contractor.

[D5620C](#) (2012-07-16), Release Documents - Distribution.

**ANNEX "A"**  
**STATEMENT OF WORK**

**DEPARTMENT OF NATIONAL DEFENSE (DND)**



**FOR THE MISSION REHEARSAL TACTICS TRAINER (MRTT)  
POWER AND COOLING EQUIPMENT MAINTENANCE SERVICES**

Version Number: 2.2

12 October 2018

## 1.0 INTRODUCTION

### 1.1 Background

1.1.1 DND maintains a fleet of helicopter flight simulation devices known as Mission Rehearsal Tactics Trainers (MRTT) units at Canadian Forces Base (CFB) Gagetown, CFB Valcartier, CFB Edmonton and the Visualization, Simulation and Modeling (VSIM) Building at Carleton University in Ottawa. Each location hosts a server room that contains numerous racks of computer equipment. In order to ensure this equipment operates at maximum performance and to ensure minimal disruption to training exercises, Power and Cooling Systems are required.

1.1.2 There is a requirement for the provision of maintenance services for the UPS and Cooling Systems supporting the MRTTs in CFB Gagetown, CFB Valcartier, the VSIM Building in Ottawa and CFB Edmonton.

### 1.2 Scope

1.2.1 This Statement of Work (SOW) defines the work to be performed by the Contractor to provide maintenance services for the Uninterruptible Power Systems (UPS) and Cooling Systems for the MRTT fleet for a duration of two (2) years with potentially up to three (3) additional option years.

### 1.3 List of Acronyms / Terminology

CASE	Canadian Advanced Synthetic Environment	PSPC	Public Services and Procurement Canada
CA	Contracting Authority	RMS	Remote Monitoring Service
CFB	Canadian Forces Base	SOW	Statement of Work
DND	Department of National Defence	TA	Technical Authority
LCMM	Life Cycle Materiel Manager	UPS	Uninterruptible Power System
MRTT	Mission Rehearsal Tactics Trainer	VSIM	Visualization, Simulation and Modeling
PDU	Power Distribution Unit		

## 2.0 APPLICABLE DOCUMENTS

2.1 The following documents are applicable to the extent that they are referenced in this SOW:

2.1.1 Appendix A – Equipment and Services List

2.1.2 2.1.1.2 Advantage Ultra Plan for Room, Row, and Rack Cooling Products with EcoStruxure Asset Advisor, Schneider Electric, 30 July 2018. A copy of this document can be found at: [http://www.apc.com/salestools/ARUO-ACQG6F/ARUO-ACQG6F\\_R4\\_EN.pdf](http://www.apc.com/salestools/ARUO-ACQG6F/ARUO-ACQG6F_R4_EN.pdf)

2.1.3 Appendix C – 2.1.1.3 Advantage Ultra Plan for UPS/PDU with EcoStruxure Asset Advisor, Schneider Electric, 23 March 2018. A copy of this document can be found at: [http://www.apc.com/salestools/ARUO-ACQFVH/ARUO-ACQFVH\\_R5\\_EN.pdf](http://www.apc.com/salestools/ARUO-ACQFVH/ARUO-ACQFVH_R5_EN.pdf)



### **3.0 REQUIREMENTS**

#### **3.1 *DND Systems to Be Maintained***

3.1.1 The Contractor must be responsible to provide all labour, parts, equipment and supervision necessary to service, adjust, repair and/or replace components as required for each of the Cooling and Power Systems outlined in Appendix A – Equipment and Services List.

#### **3.2 Site Certification of Hardware**

3.2.1 Site certification (titled Pre-Contract Audit in applicable Schneider Electric documents) of all hardware outlined in Appendix A - Equipment and Services List, Table 1 must be completed within 15 business days of contract award.

3.2.2 Certification for all Cooling Systems must be conducted in accordance with the Schneider Electric WPCAVCOOL-UG-02 service. Certification for all UPS units other than the two UPS units at VSIM must be conducted in accordance with the Schneider Electric WPCAVUPS-UG-02 service. Certification of the two UPS units at VSIM must be conducted in accordance with the Schneider Electric WPCAVUPS-UG-01 service.

#### **3.3 *Maintenance Services***

3.3.1 The Contractor must be a Schneider Electric Certified Service Sales Partner.

3.3.2 The Contractor must perform the prescribed service at intervals/frequencies recommended by the equipment manufacturer in order to ensure continued optimal performance of the systems.

3.3.3 The Contractor must provide all services during normal business hours, which are defined as 07:00 to 16:00 local time, Monday to Friday.

3.3.4 In the event where on-site corrective maintenance services are required, the Contractor or their Sub-Contractor must be present on-site within one (1) business day of the problem's detection. The Contractor must be responsible for any travel costs they incur, in the event local resources are not used.

3.3.5 In addition to meeting all of the requirements defined herein, the Contractor must also meet, as applicable, all of the requirements, with the exceptions of requirements listed in both documents' sections 3.3 and 7.0, outlined in the following Schneider Electric documents:

- a) *Advantage Ultra Plan for Room, Row, and Rack Cooling Products with EcoStruxure Asset Advisor for each of the InRow Cooling Systems included in this Contract.*
- b) *Advantage Ultra Plan for UPS/PDU with EcoStruxure Asset Advisor for each of the UPS included in this Contract.*

#### **3.4 *Meetings***

3.4.1 A kickoff meeting, not to exceed one day in duration, must be held within 10 business days of the Contract Award at VSIM, Carleton University, Ottawa, Ontario.

#### **3.5 Technical Investigation and Engineering Support (TIES)**

3.5.1 The Contractor may be requested to provide TIES support, on an as-and-when requested basis through an approved DND 626 Task Authorization, to support resolving technical problems related to the operation, maintenance and optimization of the MRTT UPS and Cooling Systems. The Contractor will

submit findings and recommendations in the format specified and detailed in the applicable approved DND 626 Task Authorization. TIES support may include any or all of the following:

- a. Providing technical expertise and responding to technical questions submitted by DND and/or PSPC;
- b. Providing analysis, design, development, recommendations and data, relevant to the required investigation and/or services;
- c. Conducting engineering evaluations and studies, special inspections, and assisting with the development and preparation of special information instructions;
- d. Propose and/or comment on modifications or maintenance procedures that could potentially extend the life of repairable items and associated components; and
- e. Providing TIES Reports as requested to the TA.

## **4.0 DELIVERABLES**

### **4.1 Reports**

4.1.1 In accordance with the Schneider Electric documents referenced in sections 2.0 and 3.3.5, as applicable, the Contractor must deliver reports as part of this Contract's services (as detailed in sections 3.1 and 3.2 of these documents). Certification reports or statements must be provided within 10 business days of on-site certification of systems. Annual reports must be provided within 10 business days of the annual period's end. On-site remedial reports must be delivered within 10 business days of an event requiring on-site support.

4.1.2 In addition to the reports outlined in the relevant Schneider Electric documents referenced in sections 2.0 and 3.3.5, as applicable, the Contractor or their site representative must deliver a monthly report. Monthly reports must be delivered within 10 business days of month end. These reports must document, for each location:

- a) the UPS (and PDU, if applicable) status;
- b) the Cooling System status;
- c) the on-site activities for the month;
- d) any open action items;
- e) recommended service activities; and

4.1.3 All reports must be provided to the Technical Authority and the Life Cycle Material Manager (LCMM, for review and approval. Each of these reports must be provided in MS Word, MS Excel or PDF format and delivered by email.

## **5.0 SECURITY CLEARANCES**

5.1 Contractor or Sub-Contractor personnel that require on-site access shall have an Enhanced Reliability Status.

5.2 The Contractor must supply the names of all personnel who will be present at the place of work, whether inside or outside the area of work and who are involved with the work, whether they are employees of the Contractor or sub-contractors.

5.3 The Contractor agrees to allow only screened personnel to conduct work under this requirement.

**APPENDIX A-  
EQUIPMENT AND SERVICES LIST**

**Table 1** outlines the different UPS/PDU and Cooling Systems and associated maintenance services that must be provided. This table provides the Schneider Electric product number and associated description for the maintenance services required under this requirement, displayed under the "MAINTENANCE SERVICES TO BE PROVIDED" heading. For each maintenance service, the UPS or Cooling Systems to be maintained are listed under the 'SYSTEMS TO BE MAINTAINED' heading.

**Table 1: Systems to Be Maintained and Services to Be Provided**

Item #	MAINTENANCE SERVICES TO BE PROVIDED		SYSTEMS TO BE MAINTAINED		Qty
	Service Product Number	Service Description	Model Numbers	Serial Numbers	
<b>VSIM, Carleton University, 1125 Colonel By Drive, Ottawa, ON , K1S 5B6</b>					
1	WADVULTRA-PX-22	One (1) Year Advantage Ultra Service Plan for (1) Symmetra PX UPS 20KVA 40 and/or PDU	ISX-20KF (Symmetra 20K UPS)	PD1130150031	1
2	WADVULTRA-G3-23	One (1) Year Advantage Ultra Service Plan for (1) Galaxy 3500 or SUVT 30 kVA UPS	SUVTRF30KB5F	PS0946140786	1
3	WADVULTRA-AX-15	One (1) Year Advantage Ultra Service Plan for (1) InRow ACRD Half Rack 10kW	ACRD200	JK1205003784 JK1234030103 JK1205003780 JK1236030485	4
<b>CFB, CFB Valcartier, 100 Rue Dubé, Courcellette, QC, G0A 1R1</b>					
4	WADVULTRA-AX-15	One (1) Year Advantage Ultra Service Plan for (1) InRow ACRD Half Rack 10kW	ACRD100	JK1324003088	1
5	WADVULTRA-AX-41	One (1) Year Advantage Ultra Service Plan for InfraStruXure InRow RP DX Air Cooled	ACRP100	UK1329104707	1
6	WADVULTRA-PX-37	One (1) Year Advantage Ultra Service Plan for (1) Symmetra PX UPS 70kVA 80 or 100 frame UPS and/or PDU	SYCF100KF / PDPM100L6F-M	PD1318350056 / PI1242360105	1
<b>403 Squadron, CFB Gagetown, 3 Area Support Group, Oromocto, NB, E2V 4J5</b>					
7	WADVULTRA-AX-15	One (1) Year Advantage Ultra Service Plan for (1) InRow ACRD Half Rack 10kW	ACRD100	JK1303030206	1

8	WADVULTRA-AX-41	One (1) Year Advantage Ultra Service Plan for InfraStruXure InRow RP DX Air Cooled	ACRP100	UK1329104709	1
9	WADVULTRA-PX-37	(1) Year Advantage Ultra Service Plan for (1) Symmetra PX UPS 70kVA 80 or 100 frame UPS and/or PDU	SYCF100KF / PDPM100L6F-M	PD1320150061 / PI1309360055	1
<b>408 Squadron, Hangar 2, Rhine Road, Edmonton, AB, T5J 4J5</b>					
10	WADVULTRA-PX-37	One (1) Year Advantage Ultra Service Plan for (1) Symmetra PX UPS 70KVA 80 or 100 frame UPS and/or PDU	SYCF100KF / PDPM100L6F-M	PD1019160051 / PI049370016	1
11	WADVULTRA-AX-41	One (1) Year Advantage Ultra Service Plan for InfraStruXure InRow RP DX Air Cooled	ACRD500	UK1028111026	1
12	WADVULTRA-AX-15	One (1) Year Advantage Ultra Service Plan for (1) InRow ACRD Half Rack 10kW	ACRD100	UK1051110581	1

**ANNEX "B"**

**SECURITY REQUIREMENTS CHECK LIST**



Contract Number / Numéro du contrat <b>W8485-195250</b>
Security Classification / Classification de sécurité UNCLASSIFIED

**SECURITY REQUIREMENTS CHECK LIST (SRCL)  
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine <b>DND</b>	2. Branch or Directorate / Direction générale ou Direction <b>DGAPEM (Tactical Aviation and Simulation)</b>	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail A contracted service technician will provide preventative maintenance and on-site service of Cooling Units and Uninterruptible Power Supplies (UPS) used in the MRTTs located at: 408 Tactical Helicopter Squadron Hangar #2, Canadian Forces Base (CFB), Edmonton, AB; CFB Valcartier, Courcellette, QC; CFB Gagetown, Oromocto, NB; and VSIM Building, Carleton University, Ottawa, ON.		
5. a) Will the supplier require access to Controlled Goods? / Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? / Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? / Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) / (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. / Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? / S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
<b>Canada</b>	<b>NATO / OTAN</b>	<b>Foreign / Étranger</b>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion	All NATO countries / Tous les pays de l'OTAN	No release restrictions / Aucune restriction relative à la diffusion
Not releasable / À ne pas diffuser		
Restricted to: / Limité à:	Restricted to: / Limité à:	Restricted to: / Limité à:
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ	PROTECTED A / PROTÉGÉ A
PROTECTED B / PROTÉGÉ B	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	PROTECTED B / PROTÉGÉ B
PROTECTED C / PROTÉGÉ C	NATO CONFIDENTIAL / NATO CONFIDENTIEL	PROTECTED C / PROTÉGÉ C
CONFIDENTIAL / CONFIDENTIEL	NATO SECRET / NATO SECRET	CONFIDENTIAL / CONFIDENTIEL
SECRET / SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	SECRET / SECRET
TOP SECRET / TRÈS SECRET		TOP SECRET / TRÈS SECRET
TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT)		TOP SECRET (SIGINT) / TRÈS SECRET (SIGINT)

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité <b>UNCLASSIFIED</b>
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Security Classification / Classification de sécurité UNCLASSIFIED

**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?  No / Yes  
Non / Oui

If Yes, indicate the level of sensitivity:  
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?  No / Yes  
Non / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :  
Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:  
Commentaires spéciaux : Contractor will be escorted at all times while carrying out the work in the restricted areas of the base.

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.  
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?  No / Yes  
Non / Oui

If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté?  No / Yes  
Non / Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?  No / Yes  
Non / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?  No / Yes  
Non / Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?  No / Yes  
Non / Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?  No / Yes  
Non / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?  No / Yes  
Non / Oui



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**PART C - (continued) / PARTIE C - (suite)**

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.  
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.  
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
											A	B	C			
Information / Assets / Renseignements / Biens																
Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?  
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.
12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?  
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?  No / Non  Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).  
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).





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PART D - AUTHORIZATION / PARTIE D - AUTORISATION			
13. Organization Project Authority / Chargé de projet de l'organisme			
Name (print) - Nom (en lettres moulées)	Title - Titre	Signature	
<b>Mr. Raynald Sinotte</b>	<b>TA&amp;S 4-3-4-4</b>		
Telephone No. - N° de téléphone (819) 939-4894	Facsimile No. - N° de télécopieur N/A	E-mail address - Adresse courriel raynald.sinotte@forces.gc.ca	Date
14. Organization Security Authority / Responsable de la sécurité de l'organisme			
Name (print) - Nom (en lettres moulées)	Signature		
<b>Tippy Graham - DSSO - Industrial Security Analyst</b>			
Telephone No. - N° de téléphone Tel: 613-996-0288	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel tgraham@forces.gc.ca	Date 27 Sept. 2018
15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached? Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?			
			No / Yes Non / Oui
16. Procurement Officer / Agent d'approvisionnement			
Name (print) - Nom (en lettres moulées)	Title - Titre	Signature	
<b>Pierre Lapernière</b>	<b>DAP 8-5</b>		
Telephone No. - N° de téléphone 819-939-4995	Facsimile No. - N° de télécopieur N/A	E-mail address - Adresse courriel pierre.laperniere2@forces.gc.ca	Date 18 OCT 18
Sherry Campbell Contract Security Officer, Contract Security Division <a href="mailto:sherry.campbell@tpsgc-pwgscc.gc.ca">sherry.campbell@tpsgc-pwgscc.gc.ca</a> Tel/Tél 613-948-1646		Signature <b>Campbell, Sherry</b>	Digitally signed by Campbell, Sherry Date: 2018.10.18 16:41:32 -04'00'
		E-mail address - Adresse courriel	Date

**ANNEX "C" TO PART 3 OF THE BID SOLICITATION**

**BASIS OF PAYMENT**

The below table outlines the different UPS/PDU and Cooling Systems and associated maintenance services that must be provided per location. It also provides the Schneider Electric product number and associated description for the maintenance services required under this requirement. All prices are firm, in Canadian dollars.

Item #	Service Product #	Maintenance Services Description	Model #	Serial #	Monthly Price
<b>VSIM, Carleton University, 1125 Colonel By Drive, Ottawa, ON , K1S 5B6</b>					
1	WADVULTRA-PX-22	One (1) Year Advantage Ultra Service Plan for (1) Symmetra PX UPS 20kVA 40 and/or PDU	ISX-20KF (Symmetra 20K UPS)	PD1130150031	\$ _____
2	WADVULTRA-G3-23	One (1) Year Advantage Ultra Service Plan for (1) Galaxy 3500 or SUVT 30 kVA UPS	SUVTRF30KB5F	PS0946140786	\$ _____
3	WADVULTRA-AX-15	One (1) Year Advantage Ultra Service Plan for (1) InRow ACRD Half Rack 10kW	ACRD200	JK1205003784 JK1234030103 JK1205003780 JK1236030485	\$ _____
SUBTOTAL:					\$ _____
HST:					\$ _____
TOTAL:					\$ _____
<b>430 Squadron, CFB Valcartier, 100 Rue Dubé, Courcellette, QC, G0A 1R1</b>					
4	WADVULTRA-AX-15	One (1) Year Advantage Ultra Service Plan for (1) InRow ACRD Half Rack 10kW	ACRD100	JK1324003088	\$ _____
5	WADVULTRA-AX-41	One (1) Year Advantage Ultra Service Plan for InfraStruXure InRow RP DX Air Cooled	ACRP100	UK1329104707	\$ _____
6	WADVULTRA-PX-37	One (1) Year Advantage Ultra Service Plan for (1) Symmetra PX UPS 70kVA 80 or 100 frame UPS and/or PDU	SYCF100KF / PDPM100L6F-M	PD1318350056 / PI1242360105	\$ _____
SUBTOTAL:					\$ _____
QST/GST:					\$ _____
TOTAL:					\$ _____
<b>403 Squadron, CFB Gagetown, 3 Area Support Group, Oromocto, NB, E2V 4J5</b>					
7	WADVULTRA-AX-15	One (1) Year Advantage Ultra Service Plan for (1) InRow ACRD Half Rack 10kW	ACRD100	JK1303030206	\$ _____
8	WADVULTRA-AX-41	One (1) Year Advantage Ultra Service Plan for InfraStruXure InRow RP DX Air Cooled	ACRP100	UK1329104709	\$ _____
9	WADVULTRA-PX-37	(1) Year Advantage Ultra Service Plan for (1) Symmetra PX UPS 70kVA 80 or 100 frame UPS and/or PDU	SYCF100KF / PDPM100L6F-M	PD1320150061 / PI1309360055	\$ _____
SUBTOTAL:					\$ _____
HST:					\$ _____
TOTAL:					\$ _____

Item #	Service Product #	Maintenance Services Description	Model #	Serial #	Monthly Price
<b>408 Squadron, Hangar 2, Rhine Road, Edmonton, AB, T5J 4J5</b>					
10	WADVULTRA-PX-37	One (1) Year Advantage Ultra Service Plan for (1) Symmetra PX UPS 60KVA 80 or 100 frame UPS and/or PDU	SYCF100KF / PDPM100L6F-M	PD1019160051 / PI049370016	\$ _____
11	WADVULTRA-AX-41	One (1) Year Advantage Ultra Service Plan for InfraStruXure InRow RP DX Air Cooled	ACRD500	UK1028111026	\$ _____
12	WADVULTRA-AX-15	One (1) Year Advantage Ultra Service Plan for (1) InRow ACRD Half Rack 10kW	ACRD100	UK1051110581	\$ _____
SUBTOTAL:					\$ _____
GST:					\$ _____
TOTAL:					\$ _____
Item #	Services Description				Firm Fee Price
<b>VSIM, Carleton University, 1125 Colonel By Drive, Ottawa, ON , K1S 5B6</b>					
13	Kick Off meeting. All included associated costs.				\$ _____
HST:					\$ _____
TOTAL:					\$ _____
Item #	Services Description				Firm Hourly Rate
14	Technical Investigation and Engineering Services. Firm Hourly Rate				\$ _____
**Note: This quantity provided is used only for evaluation purposes.**					X 50 hours
SUBTOTAL:					\$ _____
Using 15% sales tax rate as it is the highest rate in Canada for evaluation purposes.					15% \$ _____
TOTAL:					\$ _____

<b>BID TOTAL FOR ALL SERVICES</b>	
SUBTOTAL:	\$ _____
TAXES:	\$ _____
TOTAL:	\$ _____

## **ANNEX "D" to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)