



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Réception des soumissions - TPSGC / Bid Receiving
- PWGSC
1550, Avenue d'Estimauville
1550, D'Estimauville Avenue
Québec
Québec
G1J 0C7

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

TPSGC/PWGSC
601-1550, Avenue d'Estimauville
Québec
Québec
G1J 0C7

Title - Sujet Snow Plow - Natashquan	
Solicitation No. - N° de l'invitation T3033-1924K9/A	Date 2018-11-14
Client Reference No. - N° de référence du client T3033-1924K9	
GETS Reference No. - N° de référence de SEAG PW-\$QCN-035-17535	
File No. - N° de dossier QCN-8-41153 (035)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2018-12-27	Time Zone Fuseau horaire Heure Normale du l'Est HNE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Deslauriers, Annie	Buyer Id - Id de l'acheteur qcn035
Telephone No. - N° de téléphone (418) 649-2707 ()	FAX No. - N° de FAX (418) 648-2209
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: AÉROPORT DE NATASHQUAN 29 CH. D'EN-HAUT NATASHQUAN Québec G0G2E0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée Voir Doc.	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	Achat Gratte Aéroport Natashquan	T3033	T3033	1	Lot	\$	XXXXXXXXXXXX	Voir Doc.	

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QCN035
CCC No./N° CCC - FMS No./N° VME

SNOW PLOW WITH HYDRAULIC ENDPLATES TO BE INSTALLED ON A JOHN DEERE 644K LOADER

NATASHQUAN AIRPORT

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PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Agreement on Internal Trade (AIT).

1.4 Epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2018-05-22) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

- 2.2.1** By using the [epost Connect service provided by Canada Post Corporation](https://www.canadapost.ca/web/en/products/details.page?article=epost_connect_send_a) (https://www.canadapost.ca/web/en/products/details.page?article=epost_connect_send_a)
The email address of PWGSC Quebec region Bid Receiving Unit
is: TPSGC.RQReceptionSoumissionsQRSupplyTendersReception.PWGSC@tpsgc-pwgsc.gc.ca

NOTE THAT YOU SHOULD NOT SEND YOUR OFFERS DIRECTLY TO THIS EMAIL ADDRESS, BUT PROCEED THROUGH CANADA POST EPOST CONNECT SERVICE. REFER TO THE 2003 STANDARD INSTRUCTIONS (2018-05-22).

- 2.2.2** Tenders can also be transmitted by fax to 418-648-2209

- 2.2.3** By mail or in person at:
Public Works and Government Services Canada (PWGSC)
1550, Avenue of Estimauxville
Quebec City, Quebec G1J 0C7

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) days calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

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CCC No./N° CCC - FMS No./N° VME

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copie)

Section III: Certifications (1 hard copie)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “E” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “E” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

- a) Although the bidders must proposed products that meet all the specifications described in the Annex A, at the closure date, bids will be evaluated on the following technical requirements at Annex C – Mandatory Technical Evaluation Criteria.
- b) The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.
- c) Any proposal that does not clearly demonstrate compliance with each of the technical requirements listed in the “Mandatory Technical Evaluation Criteria” (Annex C) will be considered non-responsive.

4.1.2 Financial Evaluation

The Total Bid Price (TBD) will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP destination, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

5.2.3 Additional Certifications Precedent to Contract Award

5.2.3 OEM Certification (Annex D)

- (a) Any Bidder that is not the Original Equipment Manufacturer (OEM) for every item of hardware proposed as part of its bid is required to submit the OEM's certification regarding the Bidder's authority to provide and maintain the OEM's hardware, which must be signed by the OEM (not the Bidder). **(Annex D)**

No Contract will be awarded to a Bidder who is not the OEM of the hardware it proposes to supply to Canada, unless the OEM certification has been provided to Canada. Bidders are requested to use the OEM Certification Form included with the bid solicitation. Although all the contents of the OEM Certification Form are required, using the form itself to provide this information is not mandatory. For Bidders/OEMs who use an alternate form, it is in Canada's sole discretion to determine whether all the required information has been provided. Alterations to the statements in the form may result in the bid being declared non-responsive.

- (b) If the hardware proposed by the Bidder originates with multiple OEMs, a separate OEM certification is required from each OEM.
- (c) For the purposes of this bid solicitation, EOM means the manufacturer of the hardware, as evidenced by the name appearing on the hardware and on all accompanying documentation.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

Notice: Numbering will be revised at contract award.

6.1 Security Requirements

There is no security requirement applicable to this contract.

6.2 Requirement

The Contractor must provide a snow plow with hydraulic endplates and install it on a John Deere 644K loader at the Natashquan airport, in accordance with the Requirement at Annex A.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

2030 (2018-06-21), General Conditions - Goods (Higher Complexity), apply to and form part of the Contract.

6.3.1.1 Warranty Period

- a. Section 22 of general conditions 2030 (2018-06-21) is amended by replacing the period of 12 months by 24 months.

All other provisions of the warranty section remain in effect.

- b. Section 22 entitled Warranty of general conditions 2030 (2018-06-21) by deleting subsections 3 and 4 in its entirety and replacing it with the following:

1. The Work or any part of the Work found to be defective or non-conforming will be returned to the Contractor's plant for replacement, repair or making good. However, when in the opinion of Canada it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.
2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant pursuant to subsection 3. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location directed by Canada.

All other provisions of the warranty section remain in effect.

6.3.2 Warranty Period

The warranty period will be as above or the length of the Contractor's or manufacturer's standard warranty period, whichever is longer.

All other provisions of the warranty section remain in effect.

6.4 Term of Contract

6.4.1 Period of the Contract

The contract period is from the date of contract award until the end of the warranty period inclusively.

6.4.2 Delivery Date

All the deliverables, except installation and training, must be received within a period of seventy-five (75) calendar days after the contract is awarded.

6.4.3 Installation and Training Period

The installation and training must be given no later than five (5) working days after the delivery of goods.

6.4.4 Liquidated Damages

1. If the Contractor fails to deliver the goods within the time specified in the Contract, the Contractor agrees to pay to Canada liquidated damages in the amount of \$400,00 for each calendar day of delay. The total amount of the liquidated damages must not exceed 10 percent of the contract price.
2. Canada and the Contractor agree that the amount stated above is their best pre-estimate of the loss to Canada in the event of such a failure, and that it is not intended to be, nor is it to be interpreted as, a penalty.
3. Canada will have the right to hold back, drawback, deduct or set off from and against the amounts of any monies owing at any time by Canada to the Contractor, any liquidated damages owing and unpaid under this section.
4. Nothing in this section must be interpreted as limiting the rights and remedies which Canada may otherwise have under the Contract.

6.4.5 Delivery Points

Delivery of the requirement will be made to delivery point specified at Article 6.12.1 of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Nom : Annie Deslauriers
Titre : Acting Procurement Officer
Public Works and Government Services Canada

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Acquisitions Branch
Adresse : 1550 D'Estimauville Avenue, Quebec City, Quebec G1J0C7
Téléphone : 418-649-2707
Télécopieur : 418-648-2209
Courriel : annie.deslauriers@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: (will be added to the contract)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name and telephone number of the person responsible for:

(a) Contract Manager:

Name: _____
Title: _____
Telephone No.: _____
Facsimile No.: _____
E-mail Address: _____

(b) Delivery and Training Follow up:

Name: _____
Title: _____
Telephone No.: _____
Facsimile No.: _____
E-mail Address: _____

(c) After-sales service:

The following dealer and/or agent is authorized to provide after sales service, maintenance and warranty repairs; and a full range of repair parts for the vehicle/equipment offered:

Name: _____
Title: _____
Telephone No.: _____
Facsimile No.: _____
E-mail Address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of \$ _____ (*insert the amount at contract award*). Customs duties are *included* and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17) Limitation of Price.

6.6.3 Terms of payment

SACC Manual Clause H1001C, (2008-05-12), Multiple Payments.

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address : (*to be completed at contract award*)

- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (to be completed at contract award)

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (c) the general conditions 2030 (2018-06-21);
- (d) Annex A, Requirement;
- (e) Annex B, Basis of Payment;
- (f) the Contractor's bid dated _____ (to be completed at contract award)

6.11 SACC Manual Clauses

Number	Date	Title
A9068C	2010-01-11	Government Site Regulations
G1005C	2016-01-28	Insurance - No Specific Requirement

6.12 Delivery and Unloading

6.12.1 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered Delivered Duty Paid (DDP):

Natashquan Airport
29 d'En-Haut Road
Natashquan (Quebec) G0G 2E0

Incoterms 2000 for shipments from a commercial contractor.

6.12.2 Delivery and Unloading

Delivery trucks must be equipped with an unloading device which will permit unloading at sites with no hydraulic, stationary or other type of unloading facility.

ANNEX A – REQUIREMENT

1. Introduction

Transport Canada requires the supply and delivery of a Plow with Hydraulic Endplate to be installed on a John Deere 644K loader that will be used in an airport environment.

2. Manuals – French and English Versions

- a) Parts manual: two (2) copies per piece of equipment and the manual must list individually each of the pieces that make up the equipment.
- b) Spare parts manual provided by a manufacturer: two (2) copies per piece of equipment, including the major pieces.
- c) Operator's manual: two (2) copies per piece of equipment.
- d) CD/DVD or USB Key for the equipment: the CD/DVD or the USB Key must show the operations, adjustment sequences and daily maintenance required on this equipment.
- e) Furthermore, the contractor must mention if the maintenance manuals and parts lists are available on the Internet. If so, the contractor must provide the passwords to access the manufacturer's site. If not, specify how documents are available.

3. Periodic Maintenance Chart

Provide an abbreviated maintenance list for the equipment that clearly indicates the maintenance to be performed periodically and how often they should be conducted. The list must indicate all the maintenance to be done and all the parts to be changed and when to do so.

4. Installation

The snow plow must be installed and operated by the contractor on a John Deere 644K loader after delivery, but before the training. The installation can be done during the training trip, but before giving the training.

The contractor must supply all necessary hoses and connections for the installation of the plow on the loader.

5. Training

The contractor must train the employees on site, at the airport, where the equipment will be delivered. This training period will be of four (4) hours to two separated teams, during the day, for a total of eight (8) hours. The instructor must be certified by the manufacturer. The training will address the proper and safe operation of the equipment. This training must be provided at the latest five (5) working days after the delivery of the equipment.

6. Systems

The proposed equipment must include all the hydraulic, pneumatic, mechanical, electrical and electronic systems and the controls necessary for the equipment's proper operation, according to the technical requirements.

7. Attachments

The contractor must include all the attachments required for the proposed equipment's proper operation. The hitching system must be compatible with an EDF style coupler.

8. Minimum Performance Characteristics of Equipment

The minimum performance characteristics of equipment listed in the table below are, first and foremost, the minimum requirements and do not constitute an exhaustive list.

Any characteristics of equipment required for operation of the equipment and not described in the table below are an integral part of this annex and their cost is included in the firm lot price for the equipment.

9. Minimum Performance Characteristics of Equipment	
Snow Plow:	
1	Plow to remove snow and ice
2	Length of the plow : 20 feet
3	Plow composed of a central panel and two side panels (left and right)
4	Length of central panel : 10 feet
5	Length of side panels : 5 feet each
6	Full length sturdy piano hinges for side panels and blades
7	The side panels must be able to rotate 90 degrees towards the back and 85 degrees towards the front
8	Height of the plow : between 50 inches and 60 inches
9	Release system for retracting the blades forward and back during impact and allowing removal of ice while clearing snow
10	Weight : minimum of 6000 lbs
11	Side panels with a tilting system allowing the blade to adjust to the imperfections of the road
12	Sectional blades on the full length of the central panel and full length of the side panels
13	Steel wear block at each end of the side panels to protect spring systems and prevent premature wear of blades on pavement
14	Stabilizing springs holding the plow right when raised from the ground with only one side panel opened

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9. Minimum Performance Characteristics of Equipment

Snow Plow:

15	2 snow plow shoes for better dosage of the pressure of the plow on the round
16	Wear-resistant steel blades
17	Steel attachment between plow and loader (fixation)
18	Compatible « EDF » quick coupler
19	Electrical installation and joystick

ANNEX B - BASIS OF PAYMENT

Pricing

Before submitting prices, please refer to clause **4.1.2 Financial Evaluation “The Total Bid Price (TBD) will be evaluated in Canadian dollars, Applicable Taxes excluded, DDP destination, Canadian customs duties and excise taxes included.”** where it is mentioned, inter alia, that applicable taxes (GST and QST) are not included in the prices.

- a) Please indicate the brand name and model offered and complete the last column of the following table:

Art.	Description	Qty	UD	Firm Unit Price	Total Price (CAD)
1	SNOW PLOW (Annex A) <ul style="list-style-type: none"> Brand Name offered: _____ Model offered: _____ 	1	ea	_____\$/ea	_____ \$
2	<ul style="list-style-type: none"> Manuals (qty : 2) CD/DVD or USB Key (qty :1) Periodic Maintenance Chart (qty :1) 	1	lot	_____\$/lot	_____ \$
3	Delivery and Unloading: <ul style="list-style-type: none"> ➤ Natashquan Aiport Goods delivered to the address mentioned in clause 6.12 Delivery and Unloading of this document. Must include customs duties, handling fees, delivery and unloading (Incoterms 2000 DDP). 	1	lot	_____\$/lot	_____ \$
4	Installation and Start-up <ul style="list-style-type: none"> ➤ Natashquan Airport Labour, equipment, travel, travel time and living expenses included. 	1	lot	_____\$/lot	_____ \$

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Art.	Description	Qty	UD	Firm Unit Price	Total Price (CAD)
5	Training Charges for a period of four (4) hours to two separated teams, during the day, for a total of eight (8) hours on-site at: ➤ Natashquan Airport • Labour, equipment, travel, travel time and living expenses included.	1	lot	_____\$/lot	_____ \$
TOTAL BID PRICE =					\$

ANNEX C - MANDATORY TECHNICAL EVALUATION CRITERIA

The bid must meet the mandatory criteria specified in this annex. Bidders must provide the necessary documentation to support compliance with this requirement.

Bids which fail to meet the mandatory criteria will be declared non-responsive. Each mandatory criterion should be addressed separately.

a. Mandatory Technical Evaluation Criteria

Although Bidders must propose products meeting all “performance characteristics of equipment” required in Annex A; at the bid closing date, bids will be evaluated on the “performance characteristics” listed in the table of “performance characteristics”. Simply stating that the proposed product complies or that it meets the “performance characteristics” is not enough. To demonstrate that their products meet all the “performance characteristics”, Bidders must submit bid, proofs of compliance.

Bidders should complete the last column of the "Table of performance characteristics" hereafter using cross-referenced to the proofs of compliance. Bidders should indicate where in the bid the reference material can be found, including the title of the document, and the page and paragraph numbers. The proofs of compliance must provide sufficient detail and explanation to allow evaluation and demonstrate that each the “performance characteristics” is met.

Proof of compliance is defined as a document, such as a brochure and/or technical literature and/or a third party test report provided by a nationally and/or internationally recognized testing facility and/or a report generated by a nationally and/or internationally recognized third party software.

Canada will evaluate only the documentation provided with a bidder's bid. Canada will not evaluate information such as references to Web site addresses where additional information can be found, or technical manuals or brochures not submitted with the bid.

➤ Please refer to the table on the next page:

PERFORMANCE CHARACTERISTICS		
Mandatory Technical Specifications		Bidder's Specifications
<div>SNOW PLOW:</div>		(should indicate the reference to the technical documentation included in Bid or indicate the exact information) Title of documents, as well as page and paragraph numbers
1	Plow to remove snow and ice	
2	Length of the plow : 20 feet	
4	Length of central panel : 10 feet	
5	Length of side panels : 5 feet each	
7	The side panels must be able to rotate 90 degrees towards the back and 85 degrees towards the front	
8	Height of the plow : between 50 inches and 60 inches	

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PERFORMANCE CHARACTERISTICS		
Mandatory Technical Specifications		Bidder's Specifications
SNOW PLOW:		(should indicate the reference to the technical documentation included in Bid or indicate the exact information) Title of documents, as well as page and paragraph numbers
18	Compatible « EDF » quick coupler	

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ANNEX D - CERTIFICATION AND BIDDER FORMS

Form 1 – To be submitted with bid

5.2.3 OEM Certification

OEM Certification Form

This confirms that the original equipment manufacturer (OEM) identified below has authorized the Bidder named below to provide and maintain its products under any contract resulting from the bid solicitation identified below.

Name of OEM	_____
Signature of authorized signatory of OEM	_____
Print Name of authorized signatory of OEM	_____
Print Title of authorized signatory of OEM	_____
Address for authorized signatory of OEM	_____
Telephone no. for authorized signatory of OEM	_____
Fax no. for authorized signatory of OEM	_____
Date signed	_____
Solicitation Number	_____
Bidder's name	_____

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ANNEX E - ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only)