



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave. Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6
Bid Fax: (780) 497-3510

**Request For a Standing Offer
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6

Title - Sujet Overhead Powerline Maintenance	
Solicitation No. - N° de l'invitation W6895-190013/A	Date 2018-11-16
Client Reference No. - N° de référence du client W6895-190013	GETS Ref. No. - N° de réf. de SEAG PW-\$EDM-024-11485
File No. - N° de dossier EDM-8-41099 (024)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2019-01-03	
Time Zone Fuseau horaire Mountain Standard Time MST	
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Tiet, Anthony	Buyer Id - Id de l'acheteur edm024
Telephone No. - N° de téléphone (587)926-1376 ()	FAX No. - N° de FAX (780)497-3510
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 4 WING CFB COLD LAKE 6550 STN FORCES, B7 COLD LAKE Alberta T9M2C6 Canada	
Security - Sécurité This request for a Standing Offer includes provisions for security. Cette Demande d'offre à commandes comprend des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security and Insurance Requirements: includes specific requirements that must be addressed by offerors; and
- Part 7 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments and any other annexes

1.2 Summary

The Department of National Defence (DND) has a requirement for a Regional Individual Standing Offer (RISO) for the supply of all labour, materials, tools, equipment, transportation and supervision necessary to supply, deliver, maintain, clean and repair or replace the overhead powerline (25KV & 4160V Overhead (OH) Powerline) as required by various locations at DND 4 Wing Cold Lake in Cold Lake, Alberta and Primrose Lake Evaluation Range (PLER), located approximately 40 kilometers north of DND Cold Lake.

Up to two SOs will be issued against this requirement for a duration of three year with two option periods of one year.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), and the Canadian Free Trade Agreement (CFTA).

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This RFSO allows offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Security Requirements

There are security requirements associated with the requirement of the Standing Offer. For additional information, see Part 6 - Security, Financial and Insurance Requirements, and Part 7 - Standing Offer and Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.4 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2018-05-22), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Offers

Offers must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the RFSO:

BRU: Western Region Bid Receiving Unit (Edmonton)
Address: 5th Floor, ATB Place Tower, 10025 Jasper Avenue
Edmonton, AB T5J 1S6

E-post Connect: ROReceptionSoumissions.WRBidReceiving@tpsgc-pwgsc.gc.ca
Bids/Offer will be not be accepted if emailed directly to this email address. This email is to initiate an ePost Connect conversation, as detailed in the Standard Instructions.

Bid Fax: 780-497-3510

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

-
- a. an individual;
 - b. an individual who has incorporated;
 - c. a partnership made of former public servants; or
 - d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES** () **NO** ()

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES** () **NO** ()

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;

- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than 10 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

- If the Offeror chooses to submit its offer electronically, Canada requests that the Offeror submits its offer in accordance with section 08 of the 2006 standard instructions. Offerors are required to provide their offer in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications

- If the Offeror chooses to submit its offer in hard copies, Canada requests that the Offeror provides its offer in separately bound sections as follows:

Section I: Technical Offer (1 hard copy)
Section II: Financial Offer (1 hard copy)
Section III: Certifications (1 hard copy)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

- If the Offeror is simultaneously providing copies of its offer using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of hard copy of their offer:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the RFSO.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573). To assist Canada in reaching its objectives, Offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

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Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex "B", Basis of Payment.

3.1.1 Electronic Payment of Invoices – Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "F" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "F" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

SACC Manual Clause [C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

Failure to meet any of the following mandatory criteria at solicitation closing will render your submission non-compliant and given no further consideration:

1. Compliance with the terms and conditions contained in this document; and
2. Ability to perform the full scope of the work, as described in Annex "A".

4.1.2 Financial Evaluation

The total overall offer price will be calculated as follows:

- a) The extended price will be calculated by multiplying the estimated usage values provided by the Offeror's corresponding unit price.
- b) The total assessed offer price is the aggregate of all the extended prices for all 5 years.

4.2 Basis of Selection

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer.

It is Canada's intention to issue up to 2 standing offers.

If 2 responsive offer are received, the Standing Offers will be issued as follows:

- a) the first Standing Offer authorized for use, will be issued to the responsive Offeror whose total evaluated offer price is the lowest. Funding will be 75% of the total estimated expenditure.
- b) the second Standing Offer authorized for use, will be issued to the responsive Offeror who has the second lowest evaluated offer price. Funding will be 25% of the total estimated expenditure.

If only 1 responsive offer is received, one standing offer will be authorized for use and will be funded at 100% of the total estimated expenditure.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour's) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 – SECURITY AND INSURANCE REQUIREMENTS

6.1 Security Requirements

1. Before issuance of a standing offer, the following conditions must be met:
 - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
 - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
 - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.
3. For additional information on security requirements, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

6.2 Insurance Requirements

The Offeror must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Offeror, if issued a standing offer as a result of the request for standing offer, can be insured in accordance with the Insurance Requirements specified in Annex "D".

If the information is not provided in the offer, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

7.1 Offer

7.1.1 The Offeror offers to perform the Work in accordance with the Statement of Work at Annex "A".

7.2 Security Requirements

7.2.1 The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Standing Offer.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - a) Security Requirements Check List and security guide (if applicable), attached at Annex "C";
 - b) *Industrial Security Manual* (Latest Edition).

7.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

7.3.1 General Conditions

2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

7.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "E". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

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- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

7.4 Term of Standing Offer

7.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from _____ to _____. (inserted at Standing Offer issuance)

7.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for up to 2 additional 1 year period(s) under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

7.5 Authorities

7.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Anthony Tiet
Title: Procurement Officer
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Western Region
Address: 5th Floor, ATB Place Tower, 10025 Jasper Avenue, Edmonton, AB T5J 1S6

Telephone: 587-926-1376
Facsimile: 780-497-3510
E-mail address: anthony.tiet@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

7.5.2 Project Authority

The Project Authority for the Standing Offer is: (inserted at Standing Offer issuance)

Name: _____
Title: _____

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W6895-190013/A
Client Ref. No. - N° de réf. du client
W6895-190013

Amd. No. - N° de la modif.
File No. - N° du dossier
EDM-8-41099

Buyer ID - Id de l'acheteur
edm024
CCC No./N° CCC - FMS No./N° VME

Organization: _____
Address: _____

Telephone: ____ - ____ - _____
Facsimile: ____ - ____ - _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

7.5.3 Offeror's Representative

(to be completed by the Offeror)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____ - ____ - _____
Facsimile: ____ - ____ - _____
E-mail address: _____

7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: _____. (inserted at Standing Offer issuance)

7.8 Call-up Procedures

Proportional basis:

- a) Call-ups will be issued on a proportional basis such that the Offeror of the highest ranked standing offer receives the largest predetermined amount of the Work, the Offeror of the second highest ranked standing offer receives the second largest predetermined amount of the work, etc. This call-up procedure will be followed, unless an Offeror did not perform satisfactorily on previous call-ups and a decision has been made not to call upon them again or if they are unable to respond within the specified response time or provide the requisite service, then another Offeror may be contacted to perform the work.
- b) For each individual Call-Up, Offerors will be approached and considered using a Distribution System. This system will track all call-ups assigned to each contractor and will maintain a running total of the Value of Business Distributed. The system will contain for each Offeror an Ideal Business Distribution percentage which has been established as follows; 75% of the business for the top ranked Offeror and 25% for the 2nd ranked Offer. In the event fewer than two (2) Offers are successful, the work distribution will be modified in similar proportions. The Offeror who is furthest under the ideal amount of

business that they should have received in relation to the other Offeror will be selected for the next call-up.

- c) The Offeror's estimated proportion based on Evaluation is: ____%. (inserted at Standing Offer issuance)

7.9 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

7.10 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$_____ (Applicable Taxes included).

7.11 Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$_____ (*Applicable Taxes excluded*) (inserted at Standing Offer issuance) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 4 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

7.12 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2017-06-21), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2010C (2018-06-21), General Conditions: Services (medium complexity);
- e) Annex "A", Statement of Work;
- f) Annex "B", Basis of Payment;
- g) Annex "C", Security Requirements Check List;
- h) Annex "D", Insurance Requirements;
- i) Annex "E", Standing Offer Reporting;
- j) the Offeror's offer dated _____ (*insert date of offer*), (*if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on _____" or "as amended on _____" and insert date(s) of clarification(s) or amendment(s) if applicable*).

7.13 Certifications and Additional Information

7.13.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

7.14 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (*insert the name of the province or territory as specified by the Offeror in its offer, if applicable*).

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

7.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

7.2 Standard Clauses and Conditions

7.2.1 General Conditions

[2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

Section 13 Interest on Overdue Accounts, of [2010C](#) (2018-06-21), General Conditions - Services (Medium Complexity) will not apply to payments made by credit cards.

7.3 Term of Contract

7.3.1 Period of the Contract

The Work is to be performed during the period of _____ to _____. *(in accordance with the call-up against the Standing Offer).*

7.3.2 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

7.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

7.5 Payment

7.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a *firm unit price(s)* as specified in Annex "B" for a cost of \$ (in accordance with the call-up against the Standing Offer). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.5.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17), Limitation of Price

7.5.3 SACC Manual Clauses

[A9117C](#) (2007-11-30), T1204 - Direct Request by Customer Department

[H1000C](#) (2008-05-12), Single Payment

7.5.4 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

7.6 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

7.7 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex "D". The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

7.8 SACC Manual Clauses

[A2000C](#) (2006-06-16), Foreign Nationals (Canadian Contractor) or

[A2001C](#) (2006-06-16), Foreign Nationals (Foreign Contractor)

[A9039C](#) (2008-05-12), Salvage

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Buyer ID - Id de l'acheteur
edm024
CCC No./N° CCC - FMS No./N° VME

A9062C (2011-05-16), Canadian Forces Site Regulations
M3800C (2006-08-15), Estimates

ANNEX "A"

STATEMENT OF WORK

1. General

The Department of National Defence (DND) has a requirement for a Regional Individual Standing Offer (RISO) for the supply of all labour, materials, tools, equipment, transportation and supervision necessary to supply, deliver, maintain, clean and repair or replace the overhead powerline (25KV & 4160V Overhead (OH) Powerline) as required by various locations at DND 4 Wing Cold Lake in Cold Lake, Alberta and Primrose Lake Evaluation Range (PLER), located approximately 40 kilometers north of DND Cold Lake.

Up to two SOs will be issued against this requirement for a duration of three year with two option periods of one year.

2. Description of Work

- A. OH Transformer Load Monitoring:** for load conditions. Keep record of transformer performance to assist in assessment of future load growth possibilities as requested.
- i. Perform monitoring during peak demand periods
 - ii. Monitor critical loads as required
 - iii. Connect computerized power monitoring equipment on secondary feeders for 24 hr duration and monitor all phase conductors including neutral and ground for the following data: voltage, current, kilowatts. Determine and record demand load.
 - iv. Power monitor equipment shall record all data to a USB memory stick and be viewable via non-proprietary software. Two copies of the software must be provided to DND.
 - v. Provide Laser printouts and engineer analysis of recorded data.
- B. OH System Patrol:** conduct visual inspection of all OH lines, transformers, air switches, HV equipment and hardware as requested.
- i. Inspect OH terminations, fault indicators, fluid levels, temperature readings, condensation problems, cleanliness, and rodent/ bird damage.
 - ii. Provide inspection report detailing of each component within patrol area.
 - iii. Repair leaks.
 - iv. Ensure oil levels are correct. Report levels
 - v. Check and report actual temperature reading in degrees C.
 - vi. Conduct thermal vision inspection/ scanning of OH primary/ secondary lines and equipment.
 - vii. Provide Colored pictures showing heat signatures of apparent suspect equipment/ lines.
- C. OH Thermal Vision Inspection:** Provide thermal scanning of OH primary and secondary lines as required.
- i. Conduct thermal vision inspection/ scanning of OH primary/ secondary lines and equipment.
 - ii. Provide Colored electronic (PDF) pictures showing heat signatures of apparent suspect equipment/ lines.
- D. Transformer Tests (pole mounted):** Inspect OH terminations, fluid levels, temperature readings, condensation problems, cleanliness, and rodent/ bird damage as required.
- i. Provide inspection report detailing of each component
 - ii. Repair leaks.
 - iii. Ensure oil levels are correct. Report levels
 - iv. Check and report actual temperature reading in degrees C.

- v. Test OH transformers via oil sampling and resistance test (megger), provide detailed report/ analysis of raw data by engineer and recommendations based on test values.
- E. OH Line repair:** repair failed OH cables as a result of damage from weather, fallen trees, electrical faults or equipment that has come in contact with a line as required.
 - i. Replace OH cable when required
 - ii. Restore to original supply method after repairs.
- F. Grounding:** Mountain and repair for adequate primary grounding medium throughout system.
 - i. install temporary grounding cables to ground system out as required for maintenance
 - ii. Repair and/or replace to ground system as required
 - iii. Supply DND with 2 x sets of grounding cables
- G. OH Terminations:** repair damaged OH termination/ splices, stress cones as required.
- H. Main Switch Station:** Conducting switching and change fuses as required.
- I. Replace Fuse in Main Station:** change fuses as required.
- J. Overhead High Voltage (OHHV) line repairs:** replace OH lines as required.
- K. OH Transformers:** maintain proper running order of all (pole mounted) as required.
 - i. Where transformer fail, install DND owned spare until a new replacement can be procured through this contract. Replacement must meet all DND specifications.
 - ii. Supply DND with Spare OH transformers as required.
 - iii. Replacement transformer must be installed within 48 hours of delivery and spare/substitute shall be returned to DND as soon as possible.
- L. Install New Poles/ OH HV Equipment:** install new poles and associated hardware as required.
 - i. Replace and/or repair structures, cross arms, insulators, neutral spool and guy wires/anchor
 - ii. Replace air switches, fuse cutouts and OH Line #2 ASR
 - iii. Install new HV equipment/ or conduct maintenance on OCR, VFI
 - iv. Install/ maintain Arial Fault indicators
 - v. Replace/ Install Fuses, Polymer Cutouts and Lightning Arrestors 3KV to 28KV
- M. Training**
 - i. Provide safety training and/or debrief to DND personnel on equipment and/or repair.
 - ii. Provide training and/or Standard Operating Procedures (SOP) for equipment as required.
- N. Provide Engineering Services**
 - i. Conduct fuse coordination study and provide electronic report.
 - ii. Provide designs/plans/ specs and drawings for OH power line upgrades and related equipment.

3. Working Hours

Regular working hours is between 7:30 to 16:00 Monday through Friday excluding statutory holidays.

Outside regular working hours is between 16:00 to 7:30 Monday through Friday excluding statutory holidays and weekends.

4. Warranty

Despite inspection and acceptance of the Work by or on behalf of Canada and without restricting any provisions of the Contract or any condition, warranty or provision imposed by law,

the Contractor, if requested by Canada to do so, must replace, repair or correct, at its own option and expense any work that becomes defective or fails to conform to the requirements of the Contract, where applicable. The warranty period will be 12 months after delivery and acceptance of the Work or the length of the Contractor's or manufacturer's standard warranty period, whichever is longer.

Canada must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good, and the Contractor must pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location and will be reimbursed its reasonable travel and living expenses.

The warranty period is automatically extended by the duration of any period or periods where the Work is unavailable for use or cannot be used because of a defect or non-conformance during the original warranty period. The warranty applies to any part of the Work replaced, repaired or corrected pursuant to subsection 1, for the greater of:

- a. the warranty period remaining, including the extension, or
- b. 90 days or such other period as may be specified for that purpose by agreement between the Parties.

5. Contractor's Use of Site

For execution of the work only, subject to the following:

- a. Movement around site will be subject to restrictions imposed by the Project Authority;
- b. Do not unreasonably encumber site with materials or equipment;
- c. Maintain work in tidy condition, free from accumulation of waste products and debris; and
- d. Execute work with the least possible interference or disturbance to occupants and normal use of premises.

6. Workmanship

Workmanship must be of the best quality, executed by Operators and Laborers skilled and ticketed in the respective trades for which they are employed. It is the responsibility of the Contractor to supply fully licensed and accredited employees for the Work under this SOA. All related licenses, training and accreditation are the responsibility of the Contractor and proof of these credentials must be supplied to DND upon the Project Authority's request.

The Contractor must not employ any unfit person or anyone unskilled in their respective duties. The Work must not be performed by any person who, in the opinion of the Project Authority, is contributing to potential hazards, and/or acting in a way that endangers other people or property; the Project Authority reserves the right to dismiss these workers from the site.

Decisions as to the quality or fitness of workmanship in cases of dispute rest solely with the Project Authority, whose decision is final.

7. Operational Security

Work carried out within the General Restricted Area (GRA) is subject to special and unique security regulations. All Contractors' employees must carry company I.D. and a GRA pass. Individuals without authorized passes in their possession will not be permitted to enter the GRA. If the Project Authority requires the Contractor to work in the GRA where their Reliability clearance does not give them access, the Project Authority will attempt to arrange Security Escorts.

The use of cell phones are restricted in the GRA:

- a. Use of cellular phones is prohibited within Refuelling compounds; and
- b. Cell phones will not be operated within 15 metres of an aircraft.

Contractors are prohibited from taking photographs within the GRA or PLER. If a photograph is required, the Project Authority will make the arrangements. A photo request must be submitted to the Project Authority well in advance; some photographs may not be possible due to Operational and Military restrictions.

8. Health & Safety Requirements

All accidents are to be reported to the Project Authority immediately.

All hazardous material must be identified and labelled in accordance with the Workplace Hazardous Material Information System (WHMIS) and copies of the Material Safety Data Sheet (MSDS) must be supplied to the Project Authority.

Should any unforeseen or peculiar safety-related factor, hazard, or condition become evident during the performance of work, report it to Project Authority immediately.

If during execution of Work, workers uncover or disturb suspected asbestos products that are not covered in the SOA, STOP work in that area and report to Project Authority immediately.

Smoking is not permitted in any DND building or facility. Smoking will only be permitted utilizing designated smoking areas located in various locations throughout the Base. Smoking is not permitted in the POL Compound or around any flammable liquids.

9. Orientation Meeting

A kickoff meeting will be conducted for the Contractor and Project Authority to discuss the terms of the Standing Offer Agreement (SOA). This meeting provides both parties an opportunity to bring forward or answer all inquiries or questions. This meeting will be held prior to initial call-up to ensure there is no misunderstanding. Depending on the Standing Offer Agreement (SOA), this meeting will be conducted by teleconference before work on the first call-up is conducted. The Project Authority will contact the Contractor to arrange for this meeting as soon as possible after the issuance of the Standing Offer Agreement (SOA). The meeting is expected to last approximately one hour but may vary from this time frame.

The Contractor's personnel who will be working on 4 Wing must read and abide by the 4 Wing Cold Lake Fire Orders and Safety Checklist, which will be provided by the Project Authority during the orientation meeting or before the commencement of the work.

The Project Authority will coordinate arrangements for the Contractor to be briefed on Fire Safety at their orientation meeting before any work is commenced.

Contractors/visitors/subcontractors working with/supporting DND personnel will attend work-specific briefings by the Project Authority lasting approximately one (1) hour relating to health, safety, and environmental procedures. Documentation including Standing Operating Procedures (SOP's) or other procedures, and safety standards will be cited or made available to contract/visitor principals on a loan basis for reference, as applicable.

Contractors must observe On-site Safety, Health and Environmental Standards on Protection of Property. The Contractor, his employees and/or subcontractors must undertake and agree to comply with all DND regulations in force at the worksite, including the observance of all safety, health and environmental standards and those in place to preserve and protect DND property from loss or damage

from all causes including fire.

The Contractor is responsible to ensure that all employees and subcontractors that will be working on the site are fully briefed and have completed and signed the Contractor Safety Orientation Checklist prior to the start of any portion of the on-site work. A copy of the signed checklist is to be provided to the Project Authority. No payments will be issued until all documentation is in place.

10. Environmental Protection Procedures

The following are disposals regulations:

- a. Burying of rubbish or waste materials on site is prohibited;
- b. Do not dispose of waste or volatile materials, such as mineral spirits, oil or paint thinner into waterways, storm or sanitary sewers;
- c. Costs associated with appropriate removal, transportation and disposal of wastes is the responsibility of the Contractor; and
- d. The Contractor must dispose of all rubbish and residue in accordance with existing provincial and/or municipal regulations and/or bylaws.

Do not pump contaminated water into waterways, storm drains, sanitary sewers, or drainage systems.

Control the disposal or runoff of contaminated water or other harmful substances in accordance with local authority requirements.

Do not dump excavated fill, waste material or debris in waterways.

The Contractor must immediately notify the Project Authority of any damage incident.

11. Special Procedures: Airports In Use

When operating within the 4 Wing areas the following restrictions apply:

- a. Do not disrupt airport business except as permitted by Project Authority;
- b. Provide temporary protection for safe handling of public, personnel, pedestrians and vehicular traffic; and
- c. Provide barricades and lights where directed.

In areas of airport not closed to aircraft traffic, the Contractor will:

- a. Obtain Project Authority's approval on scheduling of work;
- b. Control movements of equipment and personnel as directed by Project Authority;
- c. Obey signals and directions from escort instantly;
- d. For all services that are required on the airfield an escort will be provided; and
- e. All personnel must be aware of Jet Blast (exhaust) from running and turning aircraft when working on the aerodrome. Jet Blast is extremely hot and forceful.

The Contractor must be aware of the following FOD Controls:

- a. Where travel routes cross active runways, taxiways or aircraft parking aprons, the Contractor and/or his designate must broom clean debris from area immediately;
- b. Where access routes cross active runways, taxiways or parking aprons, the Contractor and/or his designate must keep crossings free of mud and debris at all times; and
- c. FOD Control must be exercised on a continuous basis in vicinity of aircraft, runways or aprons. Control all blowing debris at all times, stop and check vehicle tires at all designated FOD Check Stop.

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Buyer ID - Id de l'acheteur
edm024
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12. Response Time

12.1 Call-up

The Offeror must be able to respond within 24 hours of a call-up and provide the required overhead powerline maintenance service within a mutually agreed timeline in accordance with each call-up.

12.2 Urgent Call-up

Urgent overhead powerline maintenance services may be required at times, therefore, the Offeror must be able to respond within 2 hours of an urgent call-up. A 2 hour response time limit is required so that there is not a prolonged disruption of essential services and has minimal impact on the operational capability of DND Cold Lake.

ANNEX "B"

BASIS OF PAYMENT

- Firm Unit Prices must include labour, materials, tools, equipment, transportation, supervision and all applicable costs associated with performing the work.
- All items must include all necessary hardware and materials to build the structure to 28KV, DND/ Utility Standards unless otherwise indicated as a separate line item.
- Prices are required for each line item and as per format shown below.
- If no firm unit price is provided, it will be taken as \$0.00 and if a percentage discount is not provided, it will be taken as zero (0).
- Firm unit prices do not include GST; GST will be added to the invoice as a separate line item.
- Firm unit pricing must be in Canadian Dollars.
- Laid down cost plus a mark-up:
 - "Laid down cost" is defined as: The cost incurred by the Contractor to acquire a specific product or service to the government, exclusive of GST.
 - The "mark-up" includes applicable purchasing expense (less trade discounts), internal handling and general and administrative expenses plus profit.
- Threshold Discount will not form part of the evaluation and must be a separate line item on the invoice.
- Estimated usage and weeks provided is for the sole purpose of establishing an evaluation tool, based only on a best estimate and in no way reflects the actual usage expected or any commitment on the part of Canada.

YEAR ONE (Dates: TBA)

Item	Description	Estimated Annual Usage (a)	Firm Unit Price (b)	Extend Price (a x b)
1	Service call including labour and service truck and including the first hour of onsite productive labour:			
1a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
1b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
1c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
2	Labour only in addition to the above for each subsequent hour, including all related costs such as the service truck:			
2a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
2b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
2c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
3	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – regular working hours	30 hours	\$_____ / hour	\$_____
4	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – outside regular working hours	20 hours	\$_____ / hour	\$_____

5	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – weekends or statutory holidays	20 hours	\$ _____ / hour	\$ _____
6	OH transformer load monitoring	72 hours	\$ _____ / hour	\$ _____
7	OH system patrol			
7a	OH system patrol (on road)	8 hours	\$ _____ / hour	\$ _____
7b	OH system patrol (off road)	8 hours	\$ _____ / hour	\$ _____
8	OH thermal vision inspection			
8a	OH primary line thermal vision scan/ inspection	30 kms	\$ _____ / km	\$ _____
8b	OH secondary line thermal vision scan/ inspection	60 meters	\$ _____ / m	\$ _____
8c	OH equipment thermal vision scan/ inspection	20 each	\$ _____ / each	\$ _____
9	Transformer tests (pole mounted)	20 hours	\$ _____ / hour	\$ _____
10	OH line repairs/ splices	16 hours	\$ _____ / hour	\$ _____
11	Ground wire	10 hours	\$ _____ / hour	\$ _____
11a	Ground rod/ plate	10 hours	\$ _____ / hour	\$ _____
11b	Temporary grounding cables	16 hours	\$ _____ / hour	\$ _____
12	OH terminations to HV equipment	20 hours	\$ _____ / hour	\$ _____
12a	Splice/ repair OH line	8 hours	\$ _____ / hour	\$ _____
13	Main switch station	8 hours	\$ _____ / hour	\$ _____
13a	Replace fuse in main station	60 hours	\$ _____ / hour	\$ _____
14	Replace OH HV fuse cut-out w/ lightning arrestor 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
14a	Add to an existing pole 3 x OH HV fuse cut-out w/ lightning arrestor 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
15	Replace OH lines w/ #2 ASR	240 meters	\$ _____ / m	\$ _____
16a	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 1 Phase	8 hours	\$ _____ / hour	\$ _____
16b	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 3 Phase	8 hours	\$ _____ / hour	\$ _____
17	Transformer maintenance	8 hours	\$ _____ / hour	\$ _____
18	Class 4, 35 foot pole Single Phase (PH) 2 wire	10 hours	\$ _____ / hour	\$ _____
19	Class 3 - 45 foot Tangent pole 3 Phase 4 wire	20 hours	\$ _____ / hour	\$ _____
20a	Class 2 - 45 foot pole 3 PH 4 wire Riser structure	8 hours	\$ _____ / hour	\$ _____
20b	Class 2 - 45 foot pole 3 PH 4 wire dead end structure	8 hours	\$ _____ / hour	\$ _____
20c	Class 2 - 45 foot pole 3 PH 4 wire Tap off structure	8 hrs	\$ _____ / hour	\$ _____

20d	Class 2 - 45 foot pole 3 PH 4 wire deflection structure	10 hours	\$ _____ / hour	\$ _____
20e	Class 2 - 45 foot pole 3 PH 4 wire corner structure	10 hours	\$ _____ / hour	\$ _____
20f	Class 2 - 50 foot pole 3 PH 4 wire Tangent structure w/ 2 x overhead guy wires to Class 4, 45 foot sub pole w/ 2 x guy wires & 2 x anchors	10 hours	\$ _____ / hour	\$ _____
21	Supply/install wooden push brace (push pole)	6 hours	\$ _____ / hour	\$ _____
22a	Class 4 - 35 foot pole	4 hours	\$ _____ / hour	\$ _____
22b	Class 4 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22c	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22d	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22e	Class 3 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
22f	Class 2 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22g	Class 2 - 50 foot pole	4 hours	\$ _____ / hour	\$ _____
22h	Class 2 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
23	Replace/ install high visibility (fluorescent orange UV rated) marker ball / cones for OH lines x 2	6 hours	\$ _____ / hour	\$ _____
24	Replace/ install guy wire plastic guards (yellow UV rated) x1	10 hours	\$ _____ / hour	\$ _____
24a	Install 1 x guy wire and x 1 anchor	8 hours	\$ _____ / hour	\$ _____
24b	Install 2 x guy wire and x 1 anchor	4 hours	\$ _____ / hour	\$ _____
25	Foundation anchor for pole x 1	4 hours	\$ _____ / hour	\$ _____
26	Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat	20 hours	\$ _____ / hour	\$ _____
27	Provide training to DND personnel for the safe operating procedures of Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
28	4160K/ 28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole	20 hours	\$ _____ / hour	\$ _____

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29	Provide training to DND personnel for the safe operating procedures of 4160K/28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
30a	Wooden cross arm	5 hours	\$ _____ / hour	\$ _____
30b	Fiberglass cross arm	4 hours	\$ _____ / hour	\$ _____
31	Aerial Fault indicator x 3	10 hours	\$ _____ / hour	\$ _____
32a	Install/ upgrade neutral spool	20 hours	\$ _____ / hour	\$ _____
32b	Install/ upgrade neutral spool with mounting bracket (neutral clevis)	4 hours	\$ _____ / hour	\$ _____
33	Install/ upgrade primary line insulator to 28KV rated polymer type x 3 at a time	30 hours	\$ _____ / hour	\$ _____
34	Provide safety/ operating training on OH HV equipment/ Substation fuse change out and switching as required	8 hours	\$ _____ / hour	\$ _____
35	Engineering for OH power grid planning/design (including electronic CAD files and certified drawings)	30 hours	\$ _____ / hour	\$ _____
36	Additional services, equipment, material and replacement parts must be provided at the Contractor's laid down cost plus a mark-up of ____% percent (other than free issue).	\$100,000.00	____%	\$ _____
YEAR ONE TOTAL (A)				\$ _____

YEAR TWO (Dates: TBA)

Item	Description	Estimated Annual Usage (a)	Firm Unit Price (b)	Extend Price (a x b)
1	Service call including labour and service truck and including the first hour of onsite productive labour:			
1a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
1b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
1c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
2	Labour only in addition to the above for each subsequent hour, including all related costs such as the service truck:			
2a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
2b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
2c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
3	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – regular working hours	30 hours	\$_____ / hour	\$_____
4	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – outside regular working hours	20 hours	\$_____ / hour	\$_____
5	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – weekends or statutory holidays	20 hours	\$_____ / hour	\$_____
6	OH transformer load monitoring	72 hours	\$_____ / hour	\$_____
7	OH system patrol			
7a	OH system patrol (on road)	8 hours	\$_____ / hour	\$_____
7b	OH system patrol (off road)	8 hours	\$_____ / hour	\$_____
8	OH thermal vision inspection			
8a	OH primary line thermal vision scan/ inspection	30 kms	\$_____ / km	\$_____
8b	OH secondary line thermal vision scan/ inspection	60 meters	\$_____ / m	\$_____
8c	OH equipment thermal vision scan/ inspection	20 each	\$_____ / each	\$_____
9	Transformer tests (pole mounted)	20 hours	\$_____ / hour	\$_____
10	OH line repairs/ splices	16 hours	\$_____ / hour	\$_____
11	Ground wire	10 hours	\$_____ / hour	\$_____
11a	Ground rod/ plate	10 hours	\$_____ / hour	\$_____
11b	Temporary grounding cables	16 hours	\$_____ / hour	\$_____

12	OH terminations to HV equipment	20 hours	\$ _____ / hour	\$ _____
12a	Splice/ repair OH line	8 hours	\$ _____ / hour	\$ _____
13	Main switch station	8 hours	\$ _____ / hour	\$ _____
13a	Replace fuse in main station	60 hours	\$ _____ / hour	\$ _____
14	Replace OH HV fuse cut-out w/ lightning arrester 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
14a	Add to an existing pole 3 x OH HV fuse cut-out w/ lightning arrester 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
15	Replace OH lines w/ #2 ASR	240 meters	\$ _____ / m	\$ _____
16a	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 1 Phase	8 hours	\$ _____ / hour	\$ _____
16b	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 3 Phase	8 hours	\$ _____ / hour	\$ _____
17	Transformer maintenance	8 hours	\$ _____ / hour	\$ _____
18	Class 4, 35 foot pole Single Phase (PH) 2 wire	10 hours	\$ _____ / hour	\$ _____
19	Class 3 - 45 foot Tangent pole 3 Phase 4 wire	20 hours	\$ _____ / hour	\$ _____
20a	Class 2 - 45 foot pole 3 PH 4 wire Riser structure	8 hours	\$ _____ / hour	\$ _____
20b	Class 2 - 45 foot pole 3 PH 4 wire dead end structure	8 hours	\$ _____ / hour	\$ _____
20c	Class 2 - 45 foot pole 3 PH 4 wire Tap off structure	8 hrs	\$ _____ / hour	\$ _____
20d	Class 2 - 45 foot pole 3 PH 4 wire deflection structure	10 hours	\$ _____ / hour	\$ _____
20e	Class 2 - 45 foot pole 3 PH 4 wire corner structure	10 hours	\$ _____ / hour	\$ _____
20f	Class 2 - 50 foot pole 3 PH 4 wire Tangent structure w/ 2 x overhead guy wires to Class 4, 45 foot sub pole w/ 2 x guy wires & 2 x anchors	10 hours	\$ _____ / hour	\$ _____
21	Supply/install wooden push brace (push pole)	6 hours	\$ _____ / hour	\$ _____
22a	Class 4 - 35 foot pole	4 hours	\$ _____ / hour	\$ _____
22b	Class 4 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22c	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22d	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22e	Class 3 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
22f	Class 2 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22g	Class 2 - 50 foot pole	4 hours	\$ _____ / hour	\$ _____
22h	Class 2 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
23	Replace/ install high visibility (fluorescent orange UV rated) marker ball / cones for OH lines x 2	6 hours	\$ _____ / hour	\$ _____
24	Replace/ install guy wire plastic guards (yellow UV rated) x1	10 hours	\$ _____ / hour	\$ _____

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24a	Install 1 x guy wire and x 1 anchor	8 hours	\$ _____ / hour	\$ _____
24b	Install 2 x guy wire and x 1 anchor	4 hours	\$ _____ / hour	\$ _____
25	Foundation anchor for pole x 1	4 hours	\$ _____ / hour	\$ _____
26	Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat	20 hours	\$ _____ / hour	\$ _____
27	Provide training to DND personnel for the safe operating procedures of Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
28	4160K/ 28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole	20 hours	\$ _____ / hour	\$ _____
29	Provide training to DND personnel for the safe operating procedures of 4160K/28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
30a	Wooden cross arm	5 hours	\$ _____ / hour	\$ _____
30b	Fiberglass cross arm	4 hours	\$ _____ / hour	\$ _____
31	Aerial Fault indicator x 3	10 hours	\$ _____ / hour	\$ _____
32a	Install/ upgrade neutral spool	20 hours	\$ _____ / hour	\$ _____
32b	Install/ upgrade neutral spool with mounting bracket (neutral clevis)	4 hours	\$ _____ / hour	\$ _____
33	Install/ upgrade primary line insulator to 28KV rated polymer type x 3 at a time	30 hours	\$ _____ / hour	\$ _____
34	Provide safety/ operating training on OH HV equipment/ Substation fuse change out and switching as required	8 hours	\$ _____ / hour	\$ _____
35	Engineering for OH power grid planning/design (including electronic CAD files and certified drawings)	30 hours	\$ _____ / hour	\$ _____
36	Additional services, equipment, material and replacement parts must be provided at the Contractor's laid down cost plus a mark-up of ___% percent (other than free issue).	\$100,000.00	_____%	\$ _____
YEAR TWO TOTAL (B)				\$ _____

YEAR THREE (Dates: TBA)

Item	Description	Estimated Annual Usage (a)	Firm Unit Price (b)	Extend Price (a x b)
1	Service call including labour and service truck and including the first hour of onsite productive labour:			
1a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
1b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
1c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
2	Labour only in addition to the above for each subsequent hour, including all related costs such as the service truck:			
2a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
2b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
2c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
3	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – regular working hours	30 hours	\$_____ / hour	\$_____
4	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – outside regular working hours	20 hours	\$_____ / hour	\$_____
5	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – weekends or statutory holidays	20 hours	\$_____ / hour	\$_____
6	OH transformer load monitoring	72 hours	\$_____ / hour	\$_____
7	OH system patrol			
7a	OH system patrol (on road)	8 hours	\$_____ / hour	\$_____
7b	OH system patrol (off road)	8 hours	\$_____ / hour	\$_____
8	OH thermal vision inspection			
8a	OH primary line thermal vision scan/ inspection	30 kms	\$_____ / km	\$_____
8b	OH secondary line thermal vision scan/ inspection	60 meters	\$_____ / m	\$_____
8c	OH equipment thermal vision scan/ inspection	20 each	\$_____ / each	\$_____
9	Transformer tests (pole mounted)	20 hours	\$_____ / hour	\$_____
10	OH line repairs/ splices	16 hours	\$_____ / hour	\$_____
11	Ground wire	10 hours	\$_____ / hour	\$_____
11a	Ground rod/ plate	10 hours	\$_____ / hour	\$_____
11b	Temporary grounding cables	16 hours	\$_____ / hour	\$_____

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12	OH terminations to HV equipment	20 hours	\$ _____ / hour	\$ _____
12a	Splice/ repair OH line	8 hours	\$ _____ / hour	\$ _____
13	Main switch station	8 hours	\$ _____ / hour	\$ _____
13a	Replace fuse in main station	60 hours	\$ _____ / hour	\$ _____
14	Replace OH HV fuse cut-out w/ lightning arrester 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
14a	Add to an existing pole 3 x OH HV fuse cut-out w/ lightning arrester 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
15	Replace OH lines w/ #2 ASR	240 meters	\$ _____ / m	\$ _____
16a	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 1 Phase	8 hours	\$ _____ / hour	\$ _____
16b	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 3 Phase	8 hours	\$ _____ / hour	\$ _____
17	Transformer maintenance	8 hours	\$ _____ / hour	\$ _____
18	Class 4, 35 foot pole Single Phase (PH) 2 wire	10 hours	\$ _____ / hour	\$ _____
19	Class 3 - 45 foot Tangent pole 3 Phase 4 wire	20 hours	\$ _____ / hour	\$ _____
20a	Class 2 - 45 foot pole 3 PH 4 wire Riser structure	8 hours	\$ _____ / hour	\$ _____
20b	Class 2 - 45 foot pole 3 PH 4 wire dead end structure	8 hours	\$ _____ / hour	\$ _____
20c	Class 2 - 45 foot pole 3 PH 4 wire Tap off structure	8 hrs	\$ _____ / hour	\$ _____
20d	Class 2 - 45 foot pole 3 PH 4 wire deflection structure	10 hours	\$ _____ / hour	\$ _____
20e	Class 2 - 45 foot pole 3 PH 4 wire corner structure	10 hours	\$ _____ / hour	\$ _____
20f	Class 2 - 50 foot pole 3 PH 4 wire Tangent structure w/ 2 x overhead guy wires to Class 4, 45 foot sub pole w/ 2 x guy wires & 2 x anchors	10 hours	\$ _____ / hour	\$ _____
21	Supply/install wooden push brace (push pole)	6 hours	\$ _____ / hour	\$ _____
22a	Class 4 - 35 foot pole	4 hours	\$ _____ / hour	\$ _____
22b	Class 4 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22c	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22d	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22e	Class 3 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
22f	Class 2 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22g	Class 2 - 50 foot pole	4 hours	\$ _____ / hour	\$ _____
22h	Class 2 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
23	Replace/ install high visibility (fluorescent orange UV rated) marker ball / cones for OH lines x 2	6 hours	\$ _____ / hour	\$ _____
24	Replace/ install guy wire plastic guards (yellow UV rated) x1	10 hours	\$ _____ / hour	\$ _____

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24a	Install 1 x guy wire and x 1 anchor	8 hours	\$ _____ / hour	\$ _____
24b	Install 2 x guy wire and x 1 anchor	4 hours	\$ _____ / hour	\$ _____
25	Foundation anchor for pole x 1	4 hours	\$ _____ / hour	\$ _____
26	Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat	20 hours	\$ _____ / hour	\$ _____
27	Provide training to DND personnel for the safe operating procedures of Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
28	4160K/ 28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole	20 hours	\$ _____ / hour	\$ _____
29	Provide training to DND personnel for the safe operating procedures of 4160K/28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
30a	Wooden cross arm	5 hours	\$ _____ / hour	\$ _____
30b	Fiberglass cross arm	4 hours	\$ _____ / hour	\$ _____
31	Aerial Fault indicator x 3	10 hours	\$ _____ / hour	\$ _____
32a	Install/ upgrade neutral spool	20 hours	\$ _____ / hour	\$ _____
32b	Install/ upgrade neutral spool with mounting bracket (neutral clevis)	4 hours	\$ _____ / hour	\$ _____
33	Install/ upgrade primary line insulator to 28KV rated polymer type x 3 at a time	30 hours	\$ _____ / hour	\$ _____
34	Provide safety/ operating training on OH HV equipment/ Substation fuse change out and switching as required	8 hours	\$ _____ / hour	\$ _____
35	Engineering for OH power grid planning/design (including electronic CAD files and certified drawings)	30 hours	\$ _____ / hour	\$ _____
36	Additional services, equipment, material and replacement parts must be provided at the Contractor's laid down cost plus a mark-up of ___% percent (other than free issue).	\$100,000.00	_____%	\$ _____
YEAR THREE TOTAL (C)				\$ _____

OPTION YEAR ONE (Dates: TBA)

Item	Description	Estimated Annual Usage (a)	Firm Unit Price (b)	Extend Price (a x b)
1	Service call including labour and service truck and including the first hour of onsite productive labour:			
1a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
1b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
1c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
2	Labour only in addition to the above for each subsequent hour, including all related costs such as the service truck:			
2a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
2b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
2c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
3	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – regular working hours	30 hours	\$_____ / hour	\$_____
4	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – outside regular working hours	20 hours	\$_____ / hour	\$_____
5	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – weekends or statutory holidays	20 hours	\$_____ / hour	\$_____
6	OH transformer load monitoring	72 hours	\$_____ / hour	\$_____
7	OH system patrol			
7a	OH system patrol (on road)	8 hours	\$_____ / hour	\$_____
7b	OH system patrol (off road)	8 hours	\$_____ / hour	\$_____
8	OH thermal vision inspection			
8a	OH primary line thermal vision scan/ inspection	30 kms	\$_____ / km	\$_____
8b	OH secondary line thermal vision scan/ inspection	60 meters	\$_____ / m	\$_____
8c	OH equipment thermal vision scan/ inspection	20 each	\$_____ / each	\$_____
9	Transformer tests (pole mounted)	20 hours	\$_____ / hour	\$_____
10	OH line repairs/ splices	16 hours	\$_____ / hour	\$_____
11	Ground wire	10 hours	\$_____ / hour	\$_____
11a	Ground rod/ plate	10 hours	\$_____ / hour	\$_____
11b	Temporary grounding cables	16 hours	\$_____ / hour	\$_____

12	OH terminations to HV equipment	20 hours	\$ _____ / hour	\$ _____
12a	Splice/ repair OH line	8 hours	\$ _____ / hour	\$ _____
13	Main switch station	8 hours	\$ _____ / hour	\$ _____
13a	Replace fuse in main station	60 hours	\$ _____ / hour	\$ _____
14	Replace OH HV fuse cut-out w/ lightning arrester 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
14a	Add to an existing pole 3 x OH HV fuse cut-out w/ lightning arrester 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
15	Replace OH lines w/ #2 ASR	240 meters	\$ _____ / m	\$ _____
16a	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 1 Phase	8 hours	\$ _____ / hour	\$ _____
16b	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 3 Phase	8 hours	\$ _____ / hour	\$ _____
17	Transformer maintenance	8 hours	\$ _____ / hour	\$ _____
18	Class 4, 35 foot pole Single Phase (PH) 2 wire	10 hours	\$ _____ / hour	\$ _____
19	Class 3 - 45 foot Tangent pole 3 Phase 4 wire	20 hours	\$ _____ / hour	\$ _____
20a	Class 2 - 45 foot pole 3 PH 4 wire Riser structure	8 hours	\$ _____ / hour	\$ _____
20b	Class 2 - 45 foot pole 3 PH 4 wire dead end structure	8 hours	\$ _____ / hour	\$ _____
20c	Class 2 - 45 foot pole 3 PH 4 wire Tap off structure	8 hrs	\$ _____ / hour	\$ _____
20d	Class 2 - 45 foot pole 3 PH 4 wire deflection structure	10 hours	\$ _____ / hour	\$ _____
20e	Class 2 - 45 foot pole 3 PH 4 wire corner structure	10 hours	\$ _____ / hour	\$ _____
20f	Class 2 - 50 foot pole 3 PH 4 wire Tangent structure w/ 2 x overhead guy wires to Class 4, 45 foot sub pole w/ 2 x guy wires & 2 x anchors	10 hours	\$ _____ / hour	\$ _____
21	Supply/install wooden push brace (push pole)	6 hours	\$ _____ / hour	\$ _____
22a	Class 4 - 35 foot pole	4 hours	\$ _____ / hour	\$ _____
22b	Class 4 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22c	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22d	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22e	Class 3 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
22f	Class 2 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22g	Class 2 - 50 foot pole	4 hours	\$ _____ / hour	\$ _____
22h	Class 2 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
23	Replace/ install high visibility (fluorescent orange UV rated) marker ball / cones for OH lines x 2	6 hours	\$ _____ / hour	\$ _____
24	Replace/ install guy wire plastic guards (yellow UV rated) x1	10 hours	\$ _____ / hour	\$ _____

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24a	Install 1 x guy wire and x 1 anchor	8 hours	\$ _____ / hour	\$ _____
24b	Install 2 x guy wire and x 1 anchor	4 hours	\$ _____ / hour	\$ _____
25	Foundation anchor for pole x 1	4 hours	\$ _____ / hour	\$ _____
26	Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat	20 hours	\$ _____ / hour	\$ _____
27	Provide training to DND personnel for the safe operating procedures of Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
28	4160K/ 28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole	20 hours	\$ _____ / hour	\$ _____
29	Provide training to DND personnel for the safe operating procedures of 4160K/28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
30a	Wooden cross arm	5 hours	\$ _____ / hour	\$ _____
30b	Fiberglass cross arm	4 hours	\$ _____ / hour	\$ _____
31	Aerial Fault indicator x 3	10 hours	\$ _____ / hour	\$ _____
32a	Install/ upgrade neutral spool	20 hours	\$ _____ / hour	\$ _____
32b	Install/ upgrade neutral spool with mounting bracket (neutral clevis)	4 hours	\$ _____ / hour	\$ _____
33	Install/ upgrade primary line insulator to 28KV rated polymer type x 3 at a time	30 hours	\$ _____ / hour	\$ _____
34	Provide safety/ operating training on OH HV equipment/ Substation fuse change out and switching as required	8 hours	\$ _____ / hour	\$ _____
35	Engineering for OH power grid planning/design (including electronic CAD files and certified drawings)	30 hours	\$ _____ / hour	\$ _____
36	Additional services, equipment, material and replacement parts must be provided at the Contractor's laid down cost plus a mark-up of ___% percent (other than free issue).	\$100,000.00	_____%	\$ _____
OPTION YEAR ONE TOTAL (D)				\$ _____

OPTION YEAR TWO (Dates: TBA)

Item	Description	Estimated Annual Usage (a)	Firm Unit Price (b)	Extend Price (a x b)
1	Service call including labour and service truck and including the first hour of onsite productive labour:			
1a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
1b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
1c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
2	Labour only in addition to the above for each subsequent hour, including all related costs such as the service truck:			
2a	Journeyman – regular working hours	40 hours	\$_____ / hour	\$_____
2b	Journeyman – outside regular working hours	10 hours	\$_____ / hour	\$_____
2c	Journeyman – weekends or statutory holidays	10 hours	\$_____ / hour	\$_____
3	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – regular working hours	30 hours	\$_____ / hour	\$_____
4	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – outside regular working hours	20 hours	\$_____ / hour	\$_____
5	Service call, including bucket truck, digger truck (to set poles), no dwell (bucket/digger on tracks for off road use) with operator – weekends or statutory holidays	20 hours	\$_____ / hour	\$_____
6	OH transformer load monitoring	72 hours	\$_____ / hour	\$_____
7	OH system patrol			
7a	OH system patrol (on road)	8 hours	\$_____ / hour	\$_____
7b	OH system patrol (off road)	8 hours	\$_____ / hour	\$_____
8	OH thermal vision inspection			
8a	OH primary line thermal vision scan/ inspection	30 kms	\$_____ / km	\$_____
8b	OH secondary line thermal vision scan/ inspection	60 meters	\$_____ / m	\$_____
8c	OH equipment thermal vision scan/ inspection	20 each	\$_____ / each	\$_____
9	Transformer tests (pole mounted)	20 hours	\$_____ / hour	\$_____
10	OH line repairs/ splices	16 hours	\$_____ / hour	\$_____
11	Ground wire	10 hours	\$_____ / hour	\$_____
11a	Ground rod/ plate	10 hours	\$_____ / hour	\$_____
11b	Temporary grounding cables	16 hours	\$_____ / hour	\$_____

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12	OH terminations to HV equipment	20 hours	\$ _____ / hour	\$ _____
12a	Splice/ repair OH line	8 hours	\$ _____ / hour	\$ _____
13	Main switch station	8 hours	\$ _____ / hour	\$ _____
13a	Replace fuse in main station	60 hours	\$ _____ / hour	\$ _____
14	Replace OH HV fuse cut-out w/ lightning arrester 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
14a	Add to an existing pole 3 x OH HV fuse cut-out w/ lightning arrester 3-28KV rated	25 hours	\$ _____ / hour	\$ _____
15	Replace OH lines w/ #2 ASR	240 meters	\$ _____ / m	\$ _____
16a	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 1 Phase	8 hours	\$ _____ / hour	\$ _____
16b	Remove/ replace 15 - 75KV transformer pole mounted cut-out (switch/ fuse) 3 Phase	8 hours	\$ _____ / hour	\$ _____
17	Transformer maintenance	8 hours	\$ _____ / hour	\$ _____
18	Class 4, 35 foot pole Single Phase (PH) 2 wire	10 hours	\$ _____ / hour	\$ _____
19	Class 3 - 45 foot Tangent pole 3 Phase 4 wire	20 hours	\$ _____ / hour	\$ _____
20a	Class 2 - 45 foot pole 3 PH 4 wire Riser structure	8 hours	\$ _____ / hour	\$ _____
20b	Class 2 - 45 foot pole 3 PH 4 wire dead end structure	8 hours	\$ _____ / hour	\$ _____
20c	Class 2 - 45 foot pole 3 PH 4 wire Tap off structure	8 hrs	\$ _____ / hour	\$ _____
20d	Class 2 - 45 foot pole 3 PH 4 wire deflection structure	10 hours	\$ _____ / hour	\$ _____
20e	Class 2 - 45 foot pole 3 PH 4 wire corner structure	10 hours	\$ _____ / hour	\$ _____
20f	Class 2 - 50 foot pole 3 PH 4 wire Tangent structure w/ 2 x overhead guy wires to Class 4, 45 foot sub pole w/ 2 x guy wires & 2 x anchors	10 hours	\$ _____ / hour	\$ _____
21	Supply/install wooden push brace (push pole)	6 hours	\$ _____ / hour	\$ _____
22a	Class 4 - 35 foot pole	4 hours	\$ _____ / hour	\$ _____
22b	Class 4 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22c	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22d	Class 3 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22e	Class 3 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
22f	Class 2 - 45 foot pole	4 hours	\$ _____ / hour	\$ _____
22g	Class 2 - 50 foot pole	4 hours	\$ _____ / hour	\$ _____
22h	Class 2 - 55 foot pole	4 hours	\$ _____ / hour	\$ _____
23	Replace/ install high visibility (fluorescent orange UV rated) marker ball / cones for OH lines x 2	6 hours	\$ _____ / hour	\$ _____
24	Replace/ install guy wire plastic guards (yellow UV rated) x1	10 hours	\$ _____ / hour	\$ _____

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24a	Install 1 x guy wire and x 1 anchor	8 hours	\$ _____ / hour	\$ _____
24b	Install 2 x guy wire and x 1 anchor	4 hours	\$ _____ / hour	\$ _____
25	Foundation anchor for pole x 1	4 hours	\$ _____ / hour	\$ _____
26	Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat	20 hours	\$ _____ / hour	\$ _____
27	Provide training to DND personnel for the safe operating procedures of Gang operated (from ground) 28KV rated Air Switch mounted on 45 foot Class 2 & 3 pole w/ ground mat, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
28	4160K/ 28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole	20 hours	\$ _____ / hour	\$ _____
29	Provide training to DND personnel for the safe operating procedures of 4160K/28KV 3 PH 4 wire system rated Vacuum Fault Interrupter (VFI) OH mounted on 45 foot Class 3 & 4 pole with operating panel at base of pole, 2 x 4 hour periods	1 lot	\$ _____ / lot	\$ _____
30a	Wooden cross arm	5 hours	\$ _____ / hour	\$ _____
30b	Fiberglass cross arm	4 hours	\$ _____ / hour	\$ _____
31	Aerial Fault indicator x 3	10 hours	\$ _____ / hour	\$ _____
32a	Install/ upgrade neutral spool	20 hours	\$ _____ / hour	\$ _____
32b	Install/ upgrade neutral spool with mounting bracket (neutral clevis)	4 hours	\$ _____ / hour	\$ _____
33	Install/ upgrade primary line insulator to 28KV rated polymer type x 3 at a time	30 hours	\$ _____ / hour	\$ _____
34	Provide safety/ operating training on OH HV equipment/ Substation fuse change out and switching as required	8 hours	\$ _____ / hour	\$ _____
35	Engineering for OH power grid planning/design (including electronic CAD files and certified drawings)	30 hours	\$ _____ / hour	\$ _____

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36	Additional services, equipment, material and replacement parts must be provided at the Contractor's laid down cost plus a mark-up of ___% percent (other than free issue).	\$100,000.00	____%	\$ _____
OPTION YEAR TWO TOTAL (E)				\$ _____
TOTAL (A+B+C+D+E)				\$ _____

Volume Discount		
Tier	Description	Firm Discount
1	For Call Ups issued against the Standing Offer between \$50,000.00 - \$99,999.99, excluding applicable taxes, a discount of ___% will be applied to the Total.	____%
2	For Call Ups issued against the Standing Offer between \$100,000.00 - \$149,999.99, excluding applicable taxes, a discount of ___% will be applied to the Total.	____%
3	For Call Ups issued against the Standing Offer \$150,000.00+, excluding applicable taxes, a discount of ___% will be applied to the Total.	____%

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ANNEX "C"

SECURITY REQUIREMENTS CHECK LIST

APR 19 2018



Government of Canada / Gouvernement du Canada

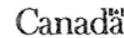
Contract Number / Numéro du contrat W6895-19-0013
Security Classification / Classification de sécurité UNCLASSIFIED

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
 LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine DND	2. Branch or Directorate / Direction générale ou Direction RPOps(W) Det Cold Lake	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail Over Head Power Line Maintenance Contract		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c.) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c.)	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input type="checkbox"/> No / Non <input checked="" type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	
Foreign / Étranger <input type="checkbox"/>		
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions / Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries / Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable / À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	
Specify country(ies) / Préciser le(s) pays:	Specify country(ies) / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information		
PROTECTED A / PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED / NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A / PROTÉGÉ A <input type="checkbox"/>
PROTECTED B / PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED / NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B / PROTÉGÉ B <input type="checkbox"/>
PROTECTED C / PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL / NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C / PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>	NATO SECRET <input type="checkbox"/>	CONFIDENTIAL / CONFIDENTIEL <input type="checkbox"/>
SECRET <input type="checkbox"/>	COSMIC TOP SECRET / COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET <input type="checkbox"/>
TOP SECRET <input type="checkbox"/>		TOP SECRET <input type="checkbox"/>
TRÈS SECRET <input type="checkbox"/>		TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) <input type="checkbox"/>
TRÈS SECRET (SIGINT) <input type="checkbox"/>		TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité UNCLASSIFIED
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Contract Number / Numéro du contrat W6895-19-0013
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PART A (continued) / PARTIE A (suite)

8 Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?
If Yes, indicate the level of sensitivity
Dans l'affirmative, indiquer le niveau de sensibilité : No / Non Yes / Oui

9 Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?
Short Title(s) of material / Titre(s) abrégé(s) du matériel : No / Non Yes / Oui
Document Number / Numéro du document :

PART B: PERSONNEL (SUPPLIER) / PARTIE B: PERSONNEL (FOURNISSEUR)

10 a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input checked="" type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS	Special comments Commentaires spéciaux _____		

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10 b) May unscreened personnel be used for portions of the work?
Du personnel sans autosantion sécuritaire peut-il se voir confier des parties du travail?
If Yes, will unscreened personnel be escorted? *On des prémisses unscreened pers. may only access public/reception zone*
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui *SM*

PART C: SAFEGUARDS (SUPPLIER) / PARTIE C: MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11 a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11 b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

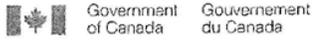
PRODUCTION

11 c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11 d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11 e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui



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PART C (continued) / PARTIE C (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ				NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COMSEC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET TRÈS SECRET	
											A	B	C				CONFIDENTIAL
Information / Assets Renseignements / Biens Production																	
IT Media / Support TI																	
IT Link / Lien électronique																	

- 12 a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.
- 12 b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui
- If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

ANNEX "D"

INSURANCE REQUIREMENTS

Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program).
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.

- m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
- n. Sudden and Accidental Pollution Liability (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents.
- o. Litigation Rights: Pursuant to subsection 5(d) of the [Department of Justice Act](#), S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

*Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8*

For other provinces and territories, send to:

*Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8*

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

Errors and Omissions Liability Insurance

1. The Contractor must obtain Errors and Omissions Liability (a.k.a. Professional Liability) insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature but for not less than \$1,000,000 per loss and in the annual aggregate, inclusive of defence costs.
2. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
3. The following endorsement must be included:

Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

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ANNEX "E"

STANDING OFFER REPORTING

Each Usage Report is to be comprised of data from completed Call Ups.

Return to:

Facsimile: (780) 497-3510
Email: WST.PA-EDM@pwgsc-tpsgc.gc.ca .

Quarterly Usage Report Schedule:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The usage reports must be submitted no later than fifteen (15) calendar days after the end of the reporting period.

SUPPLIER: _____
STANDING OFFER NO: _____
DEPARTMENT OR AGENCY: _____

Department	Call up Number	Dollar Value (GST Included)

(A) Total Dollar Value Call-ups for this reporting period:	
(B) Accumulated Call-up Totals to Date:	
(A+B) Total Accumulated Call-ups:	

NIL REPORT: We have not done any business with the Federal Government this period.

PREPARED BY:

NAME: _____ PHONE: _____

SIGNATURE: _____ DATE: _____

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ANNEX "F"

ELECTRONIC PAYMENT INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)